

URBAN, MUNICIPAL

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Jan. 1986-

HAMILTON, ONT. COUNCIL

COMMITTEE AGENDAS-FINANCE
COMMITTEE

CA4 ONHBL A05

C51F3

Jan, 1986- Oct. 17, 1986



E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

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THE CORPORATION OF THE CITY OF HAMILTON

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C51F3

1986 January 17

NOTICE OF MEETING

FINANCE COMMITTEE

Tuesday, January 21, 1986
2:00 o'clock p.m.
Room 233, City Hall

R. C. Prowse
Secretary
Finance Committee

RCP:em

A G E N D A:

A. Minutes of the Tuesday, January 07, and Friday, January 10, 1986 meetings of the Finance Committee

1. CITY ARCHITECT, CO-ORDINATOR LLOYD D. JACKSON SQUARE / TREASURER'S REPORT

- Birks Clock

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JAN 22 1986

GOVERNMENT DOCUMENTS

2. DIRECTOR OF PURCHASING

- (a) 3 000 T-Shirts Bearing Copps Coliseum Logo
- (b) Purchase of Motor Vehicles - City Garage
- (c) Purchase of Tires for Civic Vehicle
- (d) Tire Maintenance - City Hall
- (e) Purchase of Paper for Letterhead, Photocopies, Typing, Council Minutes and Report Covers
- (f) Purchase of Air Filters for Various Departments

3. DIRECTOR OF REAL ESTATE

- (a) Sale of 12 965.45 Square Feet to Stelco Inc. Located on the South-East Corner of Wellington Street North and Birge Street
- (b) Purchase of Stelco Canada Works - 334 Wellington Street North

4. CITY SOLICITOR

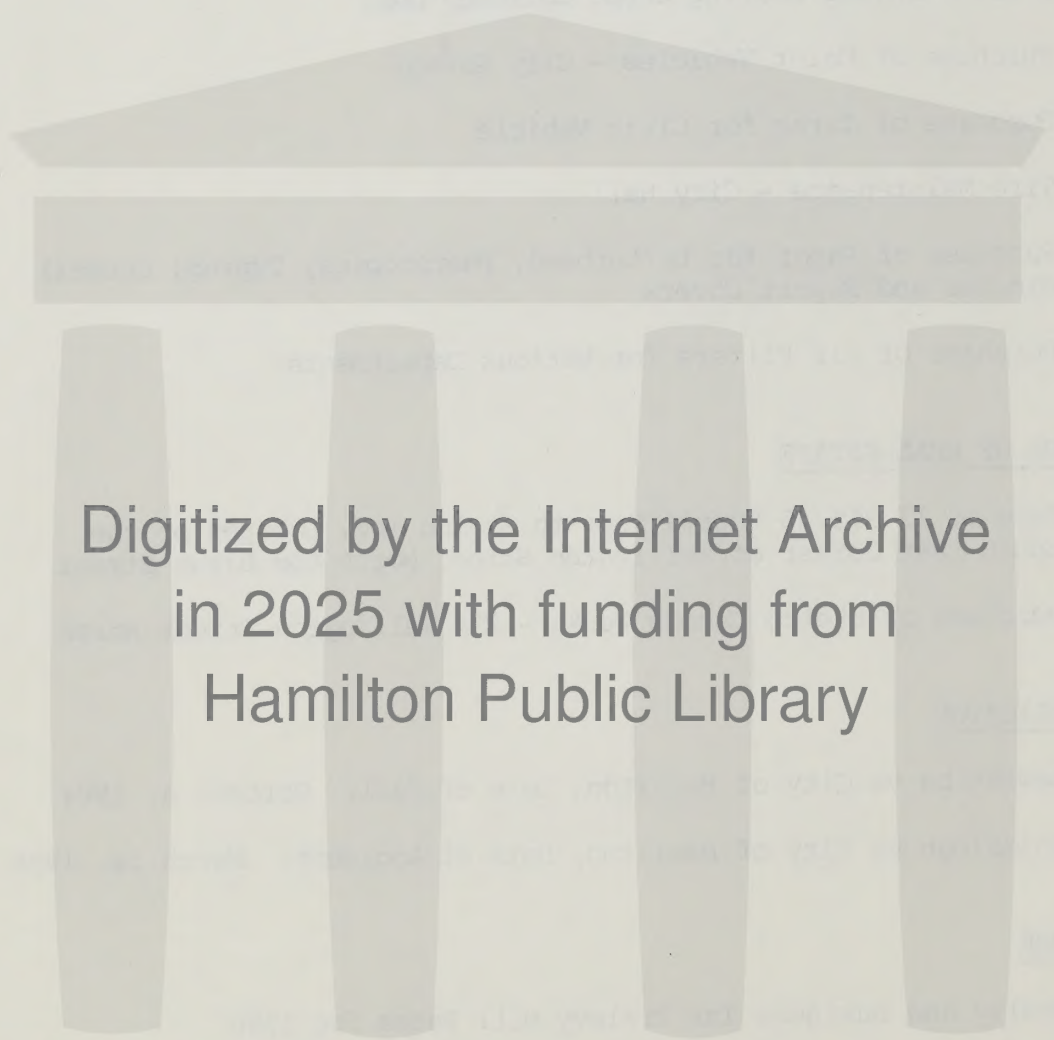
- (a) Dawiskiba vs City of Hamilton, Date of Fall: October 4, 1984
- (b) Bhimsingh vs City of Hamilton, Date of Accident: March 16, 1984

5. TREASURER

- (a) Realty and Business Tax Prelevy Mill Rates for 1986
- (b) Five-year Capital Budget Submission
- (c) Draft By-law for the Authorization to Borrow Monies to Pay Off Bank Overdrafts in Relation to Current Expenditures
- (d) Draft By-law for the Authorization to Borrow Monies for Expenditures on Capital Projects pending the issue of Debentures for Such Projects.
- (e) The Selection of a City Auditor from the 1986 Audit Proposal Tender

6. EXECUTIVE COMMITTEE / TREASURER'S REPORT

- Financing for Architectural, Mechanical and Electrical Modifications / Requirements necessary for the Upgrading of the Victor K. Copps Trade Centre/Arena Lounge at a Gross Cost of \$200 000



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1986 January 31

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1986

FEB 05 1986

NOTICE OF MEETING

FINANCE COMMITTEE

Tuesday, February 4, 1986
2:00 o'clock p.m.
Room 233, City Hall

R. C. Prowse
Secretary
Finance Committee

RCP:em

A G E N D A:

A. DELEGATION

- Lakeland Beach Swimming Pool Complex

B. Minutes of the Tuesday, January 21, 1986 meeting of the Finance Committee

1. PLANNING AND DEVELOPMENT COMMITTEE / TREASURER'S REPORT

- Financing of Securing the Property at 258 Beach Boulevard until such time as the Proposed Hamilton Beach Study is completed, estimated at approximately \$400 for initial Boarding, \$200 Per Month Thereafter

2. LEGISLATION COMMITTEE / TREASURER'S REPORT

- Financing of \$450 for Purchase of Medals for Hamilton Camera Club



The Corporation of the City of Hong Kong
Office of the City Engineer

10th January 1961

MEMORANDUM FOR THE RECORD

13th Jan 1961

TO: THE CHAIRMAN

FROM: THE CITY ENGINEER

SUBJECT: [Illegible]

1. [Illegible]

2. [Illegible]

3. [Illegible]

4. [Illegible]

5. [Illegible]

6. [Illegible]

7. [Illegible]

8. [Illegible]

9. [Illegible]

3. GRANTS SUB-COMMITTEE

- Consideration of 1986 Grant Requests

4. DIRECTOR OF PURCHASING

- (a) Purchase of Electric Light Bulbs
- (b) Policy on Race Relations and South African Goods

5. DIRECTOR OF REAL ESTATE

- Lease of City lands for advertising billboards to Mediacom Inc.

6. CITY SOLICITOR

- Townsend vs City of Hamilton and Santilli, Date of Accident:
February 6, 1984

7. ALDERMAN T. COOKE

- Accommodation Committee

8. TREASURER

- (a) Financing of Extension of Driveway Approach (\$140) and Retaining Wall (\$400) at 19 Mill Street at Total City's Cost of \$540
- (b) Information Systems Requirement Study: Receipt of Peat Marwick and Partners Report and Approval to Proceed with Call for Proposals for Phase II (Strategy Study)

9. BILLS

- By-law to Authorize Additional Expenditure for the Gore Park Area
 - Phase II

1. General and Summary

- Description of the work done

2. Description of the work done

(a) Description of the work done

(b) Results of the work done

3. Results of the work done

- Results of the work done

4. Conclusions

- Conclusions of the work done

5. References

- References of the work done

6. Appendix

(a) Description of the work done

(b) Results of the work done

7. Index

- Index of the work done

2nd floor

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OFFICE OF THE CITY CLERK

URBAN/MUNICIPAL

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1986

1986 January 29

FEB 05 1986

NOTICE OF MEETING

Parks and Recreation Committee
Tuesday, 1986 February 4
9:30 o'clock a.m.
Room 233, City Hall

Mrs. L. Dale, Secretary

AGENDA

DEFERRED

9:30 a.m. - Update - Hamilton Waterfront Masterplan. (No Copy)

1. Minutes of the meeting held 1986 January 21.

2. Subcommittees

- (a) Crystal Palace Sub-Committee - appointment of citizen members.
- (b) Hamilton Historical Board - appointment of citizen members - (copy to follow).

3. Director of Real Estate

- (a) Leaseback of Beach Strip Properties from the Hamilton Region Conservation Authority.
- (b) Lease of City owned lands on Elgin Street to Maurice Carter Chevrolet-Oldsmobile Ltd.
- (c) Lease Renewal -Macassa Bay Yacht Club.
- (d) Acquisiton of Park Site in Greeningdon Neighbourhood.
- (e) Sale of Part '2, Plan 62R-7951 - Rearland at 328 Lake Avenue North.

4. Director of Purchasing

-Purchase of Emergency Shower-Eye/Face Wash Stations.

5. Director of Culture and Recreation

- (a) Culture and Recreation Orientation Report - Presentation.
- (b) Chedoke and King's Forest Golf Course - Green Fees.
- (c) Hamilton-Stoney Creek Skating Club - Sale of Alcoholic Beverages at Mountain Arena.
- (d) Culture and Recreation Master Plan.
 - (i) General Progress Report.
 - (ii) Municipal Arts Policy.
 - (iii) Status Report.
- (e) Costs to Install Traditional & Creative Playlot Equipment.

6. New Business.

7. Questions of the Day.

8. Adjournment.

NOTE: Reminder of the Special Parks and Recreation Committee Budget meeting on 1986 February 7 at 9:30 a.m. in Room 233.

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THE CORPORATION OF THE CITY OF HAMILTON

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FEB 18 1986

1986 February 12

NOTICE OF MEETING

FINANCE COMMITTEE

Tuesday, February 18, 1986
2:00 o'clock p.m.
Room 233, City Hall

R. C. Prowse
Secretary
Finance Committee

RCP:dg

A G E N D A:

- A. Review of Budget Estimates
 - (i) Library Board
 - (ii) Hamilton Parking Authority
 - (iii) H.S.P.C.A.
- B. Minutes of the February 4, 1986 meeting of the Finance Committee
1. EXECUTIVE COMMITTEE/TREASURER'S REPORT
 - (a) Financing the increase in Allowance "R" (Services to Concessions) for the Victor K. Copps Trade Centre/Arena from \$100 000 to \$450 000
 - (b) Financing of Four-Page Layout in "Hamilton a City in Symphony" at a Cost not to Exceed \$15 000
2. TRANSPORT AND ENVIRONMENT COMMITTEE/TREASURER'S REPORT
 - Financing of Anchoring System for Banner Poles on Main Street in Front of City Hall at an Estimated Cost of \$1 500

3. LEGISLATION COMMITTEE/TREASURER'S REPORT

- Transit Assisted Fares - Senior Citizens (Age 70 and Over)

4. GRANTS SUB-COMMITTEE

- Grants to Organizations Representing the City at Events Which Take Place Outside of the City

5. DIRECTOR OF PURCHASING

- (a) Security Services for Various Locations including City Hall and Parks
- (b) 1986 Supply and Delivery of Stock Tabulating Paper

6. DIRECTOR OF REAL ESTATE

- (a) Approval to lease an additional 165 Square Feet of City Hall Space to the Region
- (b) Sale of Property at 125 Wellington Street South
- (c) Retaining of Security Service - Firewatch - Ontario Fire Code
- Demolition 334 Wellington Street North

7. CITY SOLICITOR

- (a) Canadian Great Lakes Casualty & Surety Co. Ltd. and Amalgamated Bailiffs, City of Hamilton - Bond No. CGL 3483-81
- (b) Claims
 - i. Neidling vs City of Hamilton, Date of Fall: August 23, 1983
 - ii. Gerald Maloney vs City, Date of Accident: June 11, 1985

8. TREASURER

- (a) Lakeland Beach Swimming Pool
- (b) Hamilton Naval Veterans' Association - Application for Tax Exemption
- (c) Remuneration and Expenses Paid to Members of Council and Members of Other Bodies for the Year 1985
- (d) Updated Status of 1986 Current Estimates

9. BILLS

- (a) By-law to Authorize The Replacement of the Refrigeration System at Eastwood Community Recreation Centre Arena
- (b) By-law respecting additional expenditure - Replacement of Ice-Making system at Inch Park
- (c) By-law to authorize the replacement of the Refrigeration System at Parkdale Community Recreation Centre Arena
- (d) By-law respecting Coronation Community Recreation Centre
- (e) By-law respecting the Ivor Wynne Stadium

E. A. SIMPSON
CITY CLERK

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THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1986 February 28

URBAN/MUNICIPAL

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1986

MAR 06 1986

NOTICE OF MEETING

FINANCE COMMITTEE

Tuesday, March 4, 1986
2:00 o'clock p.m.
Room 233, City Hall

R. C. Prowse

R. C. Prowse
Secretary
Finance Committee

RCP:rw

A G E N D A

1. LEGISLATION COMMITTEE/TREASURER'S REPORT

- Financing of \$5 000 for the City of Hamilton's Fourth Annual Open House

2. GRANTS SUBCOMMITTEE

- (a) 1986 Grant to Around-the-Bay Road Race
- (b) Provision of Hamilton Flag to approved grant applicants
- (c) Grants Subcommittee (report to follow)

3. DIRECTOR OF REAL ESTATE

- (a) Hamilton Press Club Lease Renewal (Football Hall of Fame Building)
- (b) Lease - First floor - 74 Hughson Street South to Canadian Mental Health Association
- (c) Retaining of security service - Firewatch - Demolition 334 Wellington Street North

- (d) Awarding of Tender - Demolition - 334 Wellington Street North (report to follow)

4. CITY TREASURER

- (a) Challenge '86 Student Employment/Experience Development (SEED)
- (b) Proposed distribution of the 1985 Current Budget surplus and overdraft approval
- (c) Transit assisted fares - Unemployed (report to follow)
- (d) Transit assisted fares - Senior Citizens
- (e) 1986 Current Estimates Status (report to follow)

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 FEBRUARY 27
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

FINANCING OF PROPOSED BUDGET OF THE FOURTH ANNUAL CITY HALL OPEN HOUSE.

RECOMMENDATION

That the \$5,000 estimate to hold the City Hall's fourth annual Open House in 1986 be added to the 1986 Estimates of the Legislative budgets.



E. C. Matthews, Treasurer

BACKGROUND

The Legislation Committee, at its meeting of March 3, 1986, will be considering the 1986 budget proposal as presented by the Staff-Advisory Team on the City Hall Open House, at an estimated cost of \$5,000.

If approved, the estimated cost should be included in the 1986 budget of the Legislative Section.



THE CORPORATION OF THE CITY OF HAMILTON

Mrs. H. Milsome, Chairman
Staff Advisory Team

1986 February 24

FROM _____ DATE _____
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1-0-1

TO: CITY COUNCIL ☐ (OR) _____ Legislation ☒
Committee

SUBJECT

City of Hamilton's Fourth Annual Open House

RECOMMENDATION

That the budget appended hereto, in the amount of five thousand dollars (\$5 000.) be approved for the 1986 Open House; and,

That the Finance Committee be requested to recommend a method of financing.

A. H. Milsome

BACKGROUND

The Legislation Committee, at its meeting held 1986 February 17 requested the Staff Advisory Team to co-ordinate the 1986 Open House and, to submit a budget for same.

In previous years one thousand dollars (\$1 000.) has been allocated for the Open House. The primary reason for the increased budget for the 1986 Open House is as a result of monies being allocated to departments participating in the Open House, to enable them to improve or alter their displays. These displays can be used for future Open Houses or other functions co-ordinated by the City.

A more specific breakdown of the expenses incurred by the departments can be submitted to the Committee at a later date if necessary.

The Staff Advisory Team at its meeting held 1986 February 21, suggested that one (1) method of off-setting the increased budget for the Open House would be to hold same once every three (3) years rather than once a year.

c.c. Mr. E. C. Matthews, City Treasurer, Att: Mr. I.R. Hammel,
Manager of Budgets.

✓ c.c. Mr. R. Prowse, Secretary, Finance Committee

DRAFT BUDGET FOR
1986 OPEN HOUSE

Staff Advisory Team - (refreshments,
cookies, balloons, flowers, draw
prizes, entertainment, advertising
etc.) \$ 1 500.00

See attached 1985 statement of expenses.

Supplies for displays to be utilized by
the City departments participating in
the 1986 Open House (i.e, photo
finishing, air-boards, handouts etc.) \$ 3 500.00

\$ 5 000.00

1986 February 20

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• 4 •

- Punch Bowls, Ladles, and Tablecloths (Convention Centre)
- Handouts
 - Suckers (Building Department)
 - City of Hamilton Buttons (Mayor's Office)
- Draw Prizes
 - Gift Certificate for Two (Hamilton Place)
 - Pair of Green Fee Tickets (Culture & Recreation)
 - 2 Tickets to Ti-Cat Football Game (Culture & Recreation)
 - Ski Lift Ticket (Culture & Recreation)
 - Family Pass to four Historic Sites (Culture & Recreation)
 - Family Recreation Membership (Culture & Recreation)
 - Three Smoke Detectors (Fire Department)
 - One Fire Extinguisher
 - One City of Hamilton Mug (Mayor's Office)
 - One T-Shirt (Football Hall of Fame)
 - One T-Shirt (Economic Development Department)



THE CORPORATION OF THE CITY OF HAMILTON

26a)

MR. D. K. BEATTIE

FROM SECRETARY, GRANTS SUBCOMMITTEE DATE 1986 FEBRUARY 20
Name & Title 1-16-1

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

1986 GRANT TO AROUND-THE-BAY ROAD RACE COMMITTEE

RECOMMENDATION

Due to the timing of this event, the members of the Grants Subcommittee have been polled and respectfully recommend the following:

1. a) That a 1986 Fixed Grant to the Around-the-Bay Road Race Committee, in the amount of \$1,500 to defray the costs of the race being held March 23, 1986, be approved.
- b) That the approved grant amount be provided within Grant Account No. 0374-02XX.

BACKGROUND

D. K. Beattie
D. K. Beattie, Secretary
Grants Subcommittee

The Around-the-Bay Road Race is being held March 23, 1986. The applicant requested \$1,500 to defray the costs associated with the race. The applicant received a 1985 approved Fixed Grant of \$1,500.

THE CORPORATION OF THE CITY OF HAMILTON 2(b)

MR. D. K. BEATTIE

FROM SECRETARY, GRANTS SUBCOMMITTEE DATE 1986 FEBRUARY 21
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1-16.1

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

CONSIDER PROVIDING A HAMILTON FLAG TO APPROVED GRANT APPLICANTS WHO ARE REPRESENTING THE CITY AT AN EVENT OUTSIDE OF THE CITY

RECOMMENDATION

The Grants Subcommittee has met and respectfully recommends the following:

- (1) That the Legislation Committee be asked to consider providing a Hamilton Flag to those approved grant applicants who are representing the City at an event outside of the City, as outlined in the relevant grant policy with respect to these types of grants.



D. K. Beattie, Secretary
Grants Subcommittee

BACKGROUND

At its meeting of February 18, 1986, the Grants Subcommittee discussed the grants policy (sub-joined) approved by the Finance Committee at its meeting of February 18, 1986. During the discussion, the Grants Subcommittee recommended that consideration be given by the Legislation Committee for providing a Hamilton Flag to those groups representing the City at an event outside of the City. It was noted that the Legislation Committee is expected to deal with the issue of the Hamilton Flag at an upcoming meeting.

SIXTH REPORT OF THE FINANCE COMMITTEE:

- "4. (a) That a policy be established whereby grant applications received from organizations requesting funds to defray costs associated with representing the City of Hamilton at National or International events, by invitation only, outside of the City, will be eligible to apply for grant funds".



3(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1986 February 13
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1-12.1
1.1.38(4504)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Hamilton Press Club Lease Renewal
(Football Hall of Fame Building)

RECOMMENDATION

1. That the City of Hamilton renew the lease with the Hamilton Press Club for a period of five years commencing March 16th, 1986 and terminating on March 15th, 1991.
2. That the Mayor and City Clerk be authorized to execute a lease document satisfactory to the City Solicitor.

Note: The Consumer Price Index clause will be removed and replaced with the following fixed rates for the next five year term. The following rental rates are inclusive of taxes with the realty taxes for 1985 being \$3,411.45.

1986

Rent payment will be adjusted and commence on the first day of April 1986 at a rental of \$527.25 per month or \$6327 per year.

1987

Rent payment will be adjusted and commence on the first day of April 1987 at a rental of \$556.54 per month or \$6,678.48 per year.

1988-1990

Rent payments will be adjusted and commence on the first day of April 1988 at a rental of \$615.12 per month or \$7,381.44 per year.

In addition to rent paid by the Hamilton Press Club, it is responsible for their proportionate share of the operating costs in every given year, plus 5% of all gross bar sales.

All amounts payable shall be deemed to be additional rent.

D.W.Vyce

1986 February 13
Finance Committee
Page 2

BACKGROUND

City Council in adopting Item 17 on October 28th, 1980 approved a five year lease with the Hamilton Press Club for 1,406 square feet of the basement area of the Canadian Football Hall of Fame Building.

This department commenced negotiations with the Hamilton Press Club in November of 1985 and we were successful in reaching a satisfactory agreement which you have before you to-day.

Prior to forwarding this report to the Committee, this Department advised the Director of the Football Hall of Fame that the Press Club Lease was up for renewal.

On Monday, February 10, 1986 the Canadian Football Hall of Fame Committee met and supported the lease renewal for one more five year period, however, at the end of the new lease term, namely, March 15th, 1991 the Hall of Fame would like the space occupied by the Press Club returned for their use.



3(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1986 February 13
Name & TitleFOR ACTION ☒FOR INFORMATION ☐File No. 1-12.1
1.5.18(4504)TO: CITY COUNCIL ☐

(OR)

FINANCE
Committee☒SUBJECT

Lease - First Floor - 74 Hughson Street South
to Canadian Mental Health Association

RECOMMENDATION

1. That the City of Hamilton lease 5,032.75 square feet on the first floor of 74 Hughson Street South to the Canadian Mental Health Association for a period of approximately two and one-half years commencing July 1st, 1986 and terminating November 30th, 1988; and
2. That the Mayor and City Clerk execute a lease document satisfactory to the City Solicitor.

Note: The Rent Schedule for the aforementioned space is calculated as follows:

5,032.75 sq.ft. @ \$9.50 per sq.ft. per annum.....\$47,811.12
to be paid in advance in equal monthly instalments of
\$3,984.26 on the first day of each month commencing July 1st
1986. The aforementioned rent includes taxes which amounted
to \$8253.71 for 1985.

In addition to rent paid by the Canadian Mental Health Association, it is responsible for their proportionate share of the increase in operating costs and realty taxes over the Base Year of 1985.

Included in the rent paid are the availability of ten parking spaces.

The Canadian Mental Health Association will also cost share with the Regional Health Department for the parking lot snow removal as well as the costs incurred to provide the building's security system.

The Canadian Mental Health Association will at its own cost, carry out all renovations to the area being leased subject to the satisfaction of the City Architect and the City Property Maintenance Superintendent.



BACKGROUND

In adopting Item 11 of the April 16, 1985 Regional Council meeting, Council approved the leasing of 12,754 square feet in the I.B.M. Building for the Regional Health Department. A portion of the Regional Health Unit will vacate the first floor of 74 Hughson Street South to relocate into the I.B.M. space on or before April 1st, 1986.

In adopting Item 25, City Council on December 10, 1985 authorized this department to proceed to lease the first floor of 74 Hughson Street South. On hearing that the Health Department was vacating the first floor of the Health Building, the Canadian Mental Health Association approached this department to lease the aforementioned space when it became available.

We then proceeded to discuss terms with the Canadian Mental Health Association, which satisfactory settlement is before you in our recommendation.

This department is recommending that the lease commencement date for the Canadian Mental Health Association be July 1st, 1986, which would allow the new tenant three months to obtain all necessary approvals and carry out their renovations.



3(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1986 February 27
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1.8.282(2719)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Retaining of Security Services Ltd. for "Firewatch" - Ontario
Fire Code - Re: Demolition of 334 Wellington Street North

RECOMMENDATION

That the firm of Greenaway Security Services Limited be employed to provide "firewatch" personnel, for security purposes during the demolition of 334 Wellington Street North.

Note: Security to be provided during the hours while demolition work is not in progress.

The rate for the above mentioned service will be \$5.75 per hour and based on the estimated days required to complete the demolition work, the cost for this service will be approximately \$12,765.00.

BACKGROUND

You will recall at the previous meeting of the Finance Committee, our recommendation to retain the services of Greenaway Security Services Ltd. to provide a "firewatch" while the building at 334 Wellington Street North was being demolished was denied by the Committee. The Committee requested that a Tender be called for the provision of this service.

You will also recall a discussion took place at the Committee surrounding the rate quoted by Greenaway of \$6.14 per hour for this service. We advised the Committee the increased rate of \$6.14 per hour versus the standard rate of \$5.75 per hour for inspection services was for the reason that we require the security staff to man themselves with portable radios.

Continued...



1986 February 27
Finance Committee
Page 2

BACKGROUND: - Continued...

We have proceeded to Tender with respect to this service; the City will accept bids up to 11:00 a.m. February 28, 1986. We however do not propose to open any sealed tenders until your Committee has had the opportunity to review this matter. Greenaway Security Services Ltd. is the firm approved by Council on February 25, 1986 to provide the City with security services at a number of locations. This approval provided for the Greenaway firm to supply service to the Real Estate Department from time to time to conduct inspections of buildings at a rate of \$5.75 per hour.

Mr. Doug Greenaway, president of the firm, upon learning of the Committee's earlier decision to call a separate tender on this job, asked to meet with the Mayor to discuss this matter. The meeting was held at which Mr. T. Bradley and myself were present. Mr. Greenaway's position is that he believes he is entitled to this contract by virtue of his firm being selected and approved by Council to provide overall security service to the City over the next few years. There was in fact as we pointed out, reference in the overall tender to provide security services at various buildings for the Real Estate Department when required.

We believe the argument has some merit and is indeed worthy of reconsideration.

As far as the previous rate quoted of \$6.14 per hour, Mr. Greenaway has indicated that he is willing to provide the service we require at \$5.75 per hour, the rate adopted by Council on February 25, 1986, if we can provide them with a portable radio system.

We have discussed this matter with the Fire Department and have arranged for the use of one of their portable radio units that has direct communication to the Fire Department dispatcher.

As of this date, I do not expect to receive a Tender from the Greenaway Company as a result of our Tender Call. Mr. Greenaway firmly believes he is entitled to receive the contract and should not be required to bid.

If after review of this report, the Finance Committee still wishes to Tender the contract, we will simply open any bids received and make a recommendation to you forthwith for your consideration.

THE CORPORATION OF THE CITY OF HAMILTON 4(d)

FROM MR. E. C. MATTHEWS, TREASURER DATE FEBRUARY 27, 1986
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

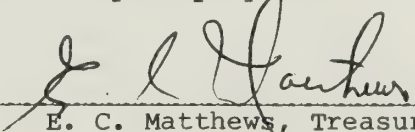
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

TRANSIT ASSISTED FARES - SENIOR CITIZENS (AGE 70 AND OVER)

RECOMMENDATION

That the user fee for the purchase of a bus pass for Senior Citizens (Age 70 and Over) be increased from \$1.67 to \$3.08 per month (\$20.00 to \$37.00 annually) effective for the renewal of passes April 1, 1986. This increase represents the fare increase for 1986 only imposed by The Hamilton Street Railway Company Limited.


E. C. Matthews, Treasurer

BACKGROUND

On November 5, 1986, the Transit System, through Regional Council, approved a fare increase effective January 1, 1986 from \$32.00 to \$34.00 for an adult monthly pass, .90¢ to .95¢ cash fare and .85¢ to .90¢ ticket fare.

In the other transit assisted fare programs, namely the Group "A" - Disabled and Handicapped Persons and Group "B" - Unemployed Persons, the practice has been to pass the fare increase to the user in its entirety. This recommendation will maintain the consistency in all programs.

As actual ridership for the Senior Citizen program is not recorded, a formula has been developed to ascertain the cost of each annual basis, being the annual number of rides as established by a study in 1985 (336) at the ticket fare.

The attached Schedule "A" indicates, per bus pass, the number of rides, ticket fare and total cost per bus pass distributed between the user and city based on Present 1985 - User Fee \$20.00.

Proposal "A" - User Fee \$37.00 provides the same information per bus pass with the fare increase in its entirety passed on to the user.

Schedule "B" provides the user fees and city's share as it relates to the entire Senior Citizens' Program and includes in Column 4 the Total Additional Cost to the City presented in the same format being:

Present 1985	- User Fee \$20.00
Proposal "A" 1985	- User Fee \$37.00
Proposal "B" 1985	- User Fee \$33.00
Proposal "C" 1985	- User Fee \$29.00
Proposal "D" 1985	- User Fee \$25.00

1986 February 27
Transit Assisted Fares
- Senior Citizens (Age 70 and Over)

Background Con't
Page 2

Should the Committee not endorse this recommendation at a User Fee of \$37.00, I would respectfully request that you consider a proposal to increase user fees to the \$37.00 rate plus any future fare increases by a phase-in program. This could be accomplished over a five year period by increasing the user fee from the present \$20.00 per year by \$17.00 over five years plus any future fare increase i.e.:

1985 User Fee	\$20.00	
1986 User Fee	23.50	
1987 User Fee	27.00	+ any fare increase
1988 User Fee	30.00	+ any fare increase
1989 User Fee	33.50	+ any fare increase
1990 User Fee	37.00	+ any fare increase

Attach.

City of Hamilton
Treasury

TRANSIT ASSISTED FARES
SENIOR CITIZENS' - AGE 70 AND OVER

		Per Annual Bus Pass				City Share		
		User Fee		Cost				
No. of Rides (1)	Ticket Fare (2)	Total Per Pass (3)	Amount (4)	Ride (5)	% (6)	Amount (7)	Ride (8)	% (9)
336	.85¢	\$285.60	\$20.00	.06¢	7.00	265.60	.79¢	93.00
=====	=====	=====	=====	=====	=====	=====	=====	=====
336	.90¢	302.40	37.00	.11¢	12.24	265.40	.79¢	87.76
=====	=====	=====	=====	=====	=====	=====	=====	=====
336	.90¢	302.40	33.00	.10¢	10.91	269.40	.80¢	89.09
=====	=====	=====	=====	=====	=====	=====	=====	=====
336	.90¢	302.40	29.00	.09¢	9.59	273.40	.81¢	90.41
=====	=====	=====	=====	=====	=====	=====	=====	=====
336	.90¢	302.40	25.00	.07¢	8.27	277.40	.83¢	91.73
=====	=====	=====	=====	=====	=====	=====	=====	=====

Present 1985 - Annual User Fee \$20.00

Average Number of Passes

Proposal "A" - Annual User Fee \$37.00
(User Pays 100% of Fare Increase)

Average Number of Passes 12,070

Proposal "B" - Annual User Fee \$33.00
(User Pays 76.5% of Fare Increase)

Average Number of Passes 12,070

Proposal "C" - Annual User Fee \$29.00
(User Pays 53.0% of Fare Increase)

Average Number of Passes 12,070

Proposal "D" - Annual User Fee \$25.00
(User Pays 29.4% of Fare Increase)

Average Number of Passes 12,070

City of Hamilton
Treasury

TRANSIT ASSISTED FARES
SENIOR CITIZENS' - AGE 70 AND OVER

	User Fee (1)	City Share (2)	Total (3)	Additional Cost to City (Based on Fare Increases Only) (4)	Total Additional Cost to City (Based on Volur Increases) (5)
Present 1985 - Annual User Fee \$20.00					
Average Number of Passes 11,680	228,900 =====	3,112,620 =====	3,341,520 =====	- =====	- =====
Proposal "A" - Annual user Fee \$37.00					
Average Number of Passes 12,070	434,090 -----	3,218,290 -----	3,652,380 -----	- -----	105,670 -----
Proposal "B" - Annual User Fee \$34.00					
Average Number of Passes 12,070	385,810 -----	3,266,570 -----	3,652,380 -----	48,280 -----	105,670 -----
Proposal "C" - Annual User Fee \$29.00					
Average Number of Passes 12,070	337,530 -----	3,314,850 -----	3,652,380 -----	96,560 -----	105,670 -----
Proposal "D" - Annual User Fee \$25.00					
Average Number of Passes 12,070	289,250 -----	3,363,132 -----	3,652,380 -----	144,840 -----	105,670 -----

URBAN/MUNICIPAL
CA4 ON HBL A05
C51F3
1986

✓ • CITY OF HAMILTON

Lead floor

MAR 11 1986

TO : Chairman, Members of the
Finance Committee

FROM : Mr. R. Prowse, Secretary,
Finance Committee

SUBJECT : Date of Committee Meetings
for 1986

YOUR FILE:

OUR FILE :

DATE :

1986 March 11

Based on the schedule of meetings held to date, attached, please find a proposed list of meeting dates of the Finance Committee for the remainder of 1986.

It would be appreciated if you would make certain that your calendars are adjusted accordingly.

Your co-operation in this regard is greatly appreciated.

RP

RP:tb

Attch...1

c.c. Mr. J. J. Schatz, Secretary,
Executive Committee

Mr. J. Thompson, Secretary,
Planning and Development Committee

Mrs. L. Dale, Secretary,
Legislation Committee

Ms. W. Taylor
Ms. N. Burden
Ms. R. D'Ortenzio
Ms. N. Butler
Ms. S. Newton

FINANCE COMMITTEE

DEADLINE FOR ITEMS

Wednesday, March 12

Wednesday, March 26

Wednesday, April 16

Wednesday, April 30

Wednesday, May 14

AGENDA REVIEW

Thursday, March 13
at 9:30 a.m.*

Thursday, March 27

Thursday, April 17

Thursday, May 1

Thursday, May 15

COMMITTEE MEETING

Wednesday, March 18
at 2:00 p.m.**

Tuesday, April 1

Tuesday, April 22

Tuesday, May 6

Tuesday, May 20

NOTE: During the months of June, July and August, there will be only one Council meeting a month on the last Tuesday of each month, the Finance Committee meetings have been scheduled as follows for the summer months:

Wednesday, June 11

Wednesday, July 16

Wednesday, August 13

Thursday, June 12

Thursday, July 17

Thursday, August 14

Tuesday, June 17

Tuesday, July 22

Tuesday, August 19

Wednesday, August 27

Wednesday, September 17

Wednesday, October 1

Wednesday, October 15

Wednesday, October 29

Wednesday, November 12

Thursday, August 28

Thursday, September 18

Thursday, October 2

Thursday, October 16

Thursday, October 30

Thursday, November 13

Tuesday, September 2

Tuesday, September 23

Tuesday, October 7

Tuesday, October 21

Tuesday, November 4

Tuesday, November 18

NOTE: In all likelihood there will be only one Council meeting in December on December 9. Accordingly, there will be only one Finance Committee meeting, as follows:

Wednesday, November 26

Thursday, November 27

Tuesday, December 2

* Agenda Review meetings are always at 9:30 a.m. unless otherwise specified.

** Committee meetings are always at 2:00 p.m. unless otherwise specified.

URBAN/MUNICIPAL

CA4 ON HBL A05
CSIF3
1986

2nd floor

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

1986 March 13 **MAR 23 1986** OFFICE OF THE CITY CLERK

NOTICE OF MEETING

FINANCE COMMITTEE

Tuesday, March 18
2:00 o'clock p.m.
Room 233, City Hall

R. C. Prowse

R. C. Prowse
Secretary
Finance Committee

A G E N D A

- A. Consideration of reductions to the 1986 proposed Current Estimates to achieve a mill rate increase of no more than 7.5% as recommended by the Finance Committee
- B. Minutes of the Finance Committee meeting held Tuesday, 1986 February 18

1. DIRECTOR OF PURCHASING

- (a) Purchasing policy
- (b) Purchase of tires and tire maintenance

2. CITY SOLICITOR

- Claim: Charles T. Murray and City vs Olga M. and Jose M. Leite

5. PLANNING AND DEVELOPMENT COMMITTEE/TREASURER'S REPORT

- (a) Downtown Hamilton Action Plan Phase IIIB; and implementation of the banner program
- (b) Financing of transportation and installation of the Birks clock

5. PARKS AND RECREATION COMMITTEE/TREASURER'S REPORT

- Parks development priorities

5. TREASURER

- (a) Disposition of 1985 surplus
- (b) Challenge '86 Program
- (c) Financing of waterproofing basement foundation of Tiger-cat Office at Ivor Wynne Stadium at a cost of \$3 000
- (d) Discussion of proposed 7.5% increase in mill rate and possible recommendations (no copy)

5. BILLS

- By-law to amend by-law 75-198 as amended by by-law # 85-99 respecting Lakeland Beach Swimming Pool

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 MARCH 7
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No.

TO: CITY COUNCIL ☐ (OR) FINANCE
Committ

SUBJECT

CONSIDERATION OF REDUCTIONS TO THE 1986 PROPOSED CURRENT ESTIMATES TO ACHIEVE A MILL RATE INCREASE OF NO MORE THAN 7.5% AS RECOMMENDED BY THE FINANCE COMMITTEE

RECOMMENDATION

- (1) That the Finance Committee review the attached Schedule "A" and consider further deletions of already funded packages with a ranking of 48 or more, in a total amount of \$76,370, in order to achieve a mill rate increase of no more than 7.5%.
- (2) That, as an alternative or in combination with the above recommendation, each department reporting to this Committee be requested to bring forward, for the consideration of the Committee, proposed reductions to their estimates in an amount equal to their packages with a ranking of 48 or more. In this Committee's jurisdiction, the total requested reductions are analysed as follows:

(a) Architect	\$36,330	
(b) Treasury	33,540	
(c) Property	6,500	
(d) Parking Authority	<u>3,200</u>	(transfer to reserve - not a reduction in the mill rate)
Total as per Recommendation		
(1) above	\$76,370	=====

- (3) That, in view of the time constraints in finalizing the current budget estimates, by copy of this letter to all departments within the Committee's jurisdiction, each department be requested to examine their estimates with a view to proposing to the next regular meeting of this Committee, i.e. Tuesday, March 18, 1986, reductions to their estimates in the amounts shown in Recommendation (2) above.


E. C. Matthews, Treasurer

BACKGROUND

Enclosed for your Committee's consideration are the following Statements:

- 1) Schedule "A" - for action by the Committee, a one-page listing of this Committee's funded packages in priority sequence, as ranked (Column (2)) by the Staff Ranking Committee as approved by City Council. There are two lines drawn on this schedule; the bottom line represents the dollar tax requirement and mill rate increase as it presently stands, and the top line represents the 7.5% mill rate increase funding line. All packages below this line, or the equivalent dollars through other reductions would be deleted in order to achieve a 7.5% mill rate increase.

.... cont'd

1986 MARCH 7

FINANCE COMMITTEE - PAGE 2

BACKGROUND - CONTINUED

- 2) **Copies of the Packages** - Form 6's for use with Schedule "A", with the package ranking written in the top right-hand corner of the form.
- 3) **Schedule "B"** - for information of the Committee, a two-page listing of this Committee's packages which have already been deleted or reduced, along with other reductions, to show the total amount by which your Committee has already reduced the 1986 proposed estimates.
- 4) **Appendix "C-1"** - for information of the Committee; a three-page Summary of 1986 Estimates of your Committee, showing in column (8) the Committee adjustments to date and in columns (10) and (11) the dollar and percentage change from 1985.

For your further information, a seven-page listing of all funded packages in priority ranked sequence from 1 to 164, drawing a funding line at a 7.5% mill rate increase, is available from the Committee Secretary .

City Council, on January 14, 1986, authorized a Senior Staff Committee to rank all packages from Standing Committees in priority sequence and recommend to the Finance Committee an appropriate funding level for its consideration and for approval of City Council.

Accordingly, the Finance Committee, at its meeting of March 4, 1986, after a review of the global City budget, recommended that each Standing Committee be requested to review the budgets under their jurisdiction with a view to reducing the estimated mill rate increase from the present 9.9% situation to a proposed 7.5% increase.

In order to achieve this, I was directed to send to each Standing Committee the appropriate information with respect to their budgets with suggestions as to how the required reductions might be achieved. Your Committee, after reviewing the funded package listing (Schedule "A") and ensuring that no critical program will be affected, may simply wish to delete those packages falling below rank number 47. You may also wish to rearrange the packages according to your priorities as a Committee as opposed to the staff ranking system, and achieve the suggested reductions in this manner.

In anticipation of each Committee's desire to consult with the departments concerned, however, I have taken the liberty of sending a copy of this letter to the departments under your jurisdiction so that all may be aware of the proposals and the suggestion that they bring forward recommendations on achieving reductions as suggested in Recommendation (3), to the next meeting of this Committee, i.e. March 18, 1986.

....cont'd

1986 MARCH 7

FINANCE COMMITTEE - PAGE 3

BACKGROUND - CONTINUED

Possible Further 1986 Expenditures to be Considered
to Arrive at the 7.5% Increase in the Mill Rate:

Please be advised that the following additional expenditures may have to be considered:

- (a) \$50,000 for a Strategic Study;
- (b) The Unemployment Program - Challenge '86 - possible contribution of the City of Hamilton not calculated at this point;
- (c) Total funds allocated for Grants is \$726,000 - actual requests are approximately \$1,000,000. No provision has been made for any amount beyond \$726,000.

Att'd

c.c Mr. L. Sage, Chief Administrative Officer
Mr. D. Freeman, City Architect
Mr. D. Vyce, Director of Real Estate
Mr. R. Gillespie, Property Maintenance Superintendent
Mr. W. Cottrell, Manager of Parking Authority
Mrs. J. McAnanama, Chief Librarian
Mr. T. Bradley, Director of Purchasing
Mr. G. Cuddy, Manager of Systems
Mr. G. DiBacco, Supervisor, City Garage

City of Hamilton
Treasury

FINANCE COMMITTEE
SCHEDULE

CONSOLIDATED FUNDED PRIORITY PACKAGE LISTING

Package Number	Department Local Board	Package Description	Amount	Requirement	% Mil Rate Incr
(2)	(3)	(4)	(5)	(6)	(7)
P-01A	PROPERTY	Various Repairs	49,440		
P-02A	PROPERTY	Repair and Recoat roof - Scott Park Arena	7,000		
PAS-03	TREASURY	Implement micro computer Communications Network on 3rd, 4th, 5th floors to existing 1st, 2nd floors	24,910		
P-05	PROPERTY	Replacement of filter media at Bennetto and Ryerson	61,380		
H-03	ARCHITECTS	Consultant fee re: Litigation by A. Butler	4,000		
PAS-02	TREASURY	Micro computer Support Representative	18,860		
PAS-07	TREASURY	Upgrade computer terminal to micro computer with word processing and communication capabilities - C.A.O.	5,930		
CH-01	PURCHASING	Replacement of hand operated fork-lift truck	400		
PAS-01	TREASURY	3 Computer Output Microfilm display units and supplies	3,100		
PAS-04	TREASURY	Micro computer and printer - Treasury - Accounting	5,930		
P-06	PROPERTY	Repair showers	13,200		
P-10A	PROPERTY	Ground fault panel - J.T. Pool and grouting various locations	8,970		
P-04	PROPERTY	Various Repairs - ventilation and exhaust systems	14,100		
P-07A	PROPERTY	Various Locations - Painting various civic tourist attractions, e.g. historical and parks buildings	14,000		
P-08A	PROPERTY	Painting various civic properties, mechanical and playground equipment	10,000		
R-01A	LIBRARY	Real dollar increase in book purchases	20,000		
PAS-08	TREASURY	Add 1 additional micro computer and printer - City Solicitor	4,500		
PA-01	PARKING AUTHORITY	3 Computer work stations - \$3,200	1,000		
H-04A	ARCHITECTS	Increase contractual draftsman to nine months from year	4,500		
H-02A	ARCHITECTS	Install 1 additional printer - Culture and Recreation	1,060		
PAS-09	TREASURY	Painting interior of N.P. Lewis, Churchill, Dalewood	6,500		
P-09A	PROPERTY	Protective railings around Plaza area	8,100		
H-07	ARCHITECTS	Transfer of engineering clerk from "Transitional" account	22,730		
H-05	ARCHITECTS	Micro computer - Personnel	6,550		
PAS-05	TREASURY	Upgrade existing Wang computer equipment - Building	19,970		
PAS-06	TREASURY	Install 1 additional printer - City Clerk	1,060		
PAS-10	TREASURY	1 Filing cabinet - Pensions Area	400		
PAS-18A	TREASURY				

5,366,150 +

7,127,560 +

February 27 THIS PACKAGE, IF DELETED, WOULD NOT REDUCE THE MILL RATE AS IT WOULD BE ADDED BACK TO "TRANSITIONAL" A/c.

337,590
=====

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Property Maintenance
2. ACCOUNT NO.(S) 0328-30, 15, 12, 65,64, 60 (36) & 0328-0268
3. CONSIDERATIONS: (A) AMOUNT \$ 49,440
- (B) EFFECTIVE DATE January 1986
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

SEE ATTACHED

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?
(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

SEE ATTACHED

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Culture & Recreation, Staff Purchasing, Hamilton Wentworth Region, Hamilton Board of Education, Ontario Department of Health.

Potential staff absenteeism, reduced revenue, limited programmes, facility closure, staff layoffs.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

These items can be repaired to varying degrees on a temporary basis but would ultimately have to be permanently repaired or replaced. Costs would, however, increase both for temporary repairs and for future permanent solutions.

8. PACKAGE RANKING BY - DEPT./BOARD: 1 OF 11

- COMMITTEE : OF

PACKAGE # 1

Repair 4 sprinkler valves - Central Services	0328-3036	\$ 6,000
Repair main columns - Dundurn Porch	0328-1536	8,000
Engineering service - Mt. Arena	0328-1236	600
Repair seating - Mt. Arena	0328-1236	2,500
Repair seating - Scott Arena	0328-1236	3,500
Retube boiler - Churchill	0328-6536	3,500
Retube boiler - Bennetto	0328-6436	3,500
Pump holding tank - Barton CC	0328-1236	1,600
Paint outdoor pools	0328-6036	9,290
Paint wading pools	0328-6036	6,950
Repair decking - outdoor pools	0328-6036	4,000

\$ 69,440

=====

PACKAGE # 1

This package is concerned with several items relating both safety and conservation.

Repairs to the sprinkler valves at Central Services Building are required to allow the entire system to function when required in a way which complies with the prevailing Fire Code,

The Dundurn Porch columns have deteriorated to an unsafe condition and require imminent repairs. This work will also increase their life expectancy and will ultimately make them structurally safe.

Engineering services are required by the Department of Labour to carry out a 5 year inspection of Mt. Arena roof structure. This is an ongoing item at all arenas, others of which will require this consideration in future budgets.

Seating repairs at Mt. Arena are an ongoing process. The requested funds will continue to make the seating safe and serviceable and will provide improved seat supports in heavily used areas, thereby reducing some future maintenance costs.

Repairs to Scott Arena seating will allow the present bleachers to be modified in accordance with the ~~current~~ building code standards.

Boiler retubing at Churchill & Bennetto will increase the life of the present boilers and will ensure an adequate supply of hot water for the pool showers thereby satisfying the Ontario Swimming Pool Act.

The holding tank at Barton Community Centre is necessary for the operation of this facility. This tank must be pumped routinely if this facility continues for community use.

Painting of the outdoor pools is a requirement of the Ontario Dept. of Health. Painting is required to ensure clarity of the depth markings and visibility of the pool floor.

The wading pools are painted to maintain their esthetic appearance and ensure the appearance of a clean water condition. Wading pool painting is also requested by the Dept. of Health.

Concrete deck repairs are necessary to all outdoor pools for the purpose of staff and users safety and in compliance with the wishes of the Ontario Dept. of Health inspector. Deck cracks also contribute to subterranean water conditions which can corrode or damage pool piping.

PACKAGE # 1 - CONSEQUENCES

Failure to fund this package may create unsafe conditions at all locations listed in this package for both staff and public. Revenue may be lost as a result of closing for ongoing temporary repairs or safety related complaints.

Failure to repair the sprinkler valves could result in injury or death to anyone unfortunate enough to be in the Central Services building during a fire related emergency.

If the Dundurn columns are not repaired this area of the Castle may be closed to staff and public because it is deemed unsafe. The result may be lost revenue and many visitor complaints.

Mt. Arena could be closed for future winter operation if an engineering inspection is not made to ensure that the building conforms to the Dept., of Labour structural roofing standards. Result - loss of revenue, user complaints and loss of jobs.

If seating at Mt. Arena & Scott Arena is not repaired or improved the resulting unsafe condition would create lost revenue, user complaints and possible claims against the city. Programme time would be lost in ongoing repairs.

Please note that the boilers referred to for retubing are located in Bennetto School and Churchill School and supply hot water to the recreation centres for showers and cleaning during the summer months. They also supply hot water to sinks and caretaking facilities in the respective schools. This budget figure constitutes 75% of the retubing costs with the Hamilton Board of Education paying the balance.

It is important to realize that any failure of equipment in the schools that service the recreation centres will be repaired by the Board of Education and will be charged a partial if not total amount for repairs as required, against the Property Maintenance Budget.

If the holding tank at Barton CC is not pumped routinely this facility cannot continue to operate as no washroom facilities would be available to the public. The result would be lost revenue and user complaints.

Failure to paint the outdoor pools could result in closure of these facilities by the Ontario Dept. of Health with the resulting loss of revenue, jobs, and extensive complaints from the public.

A similar consequence to the above will result if the pool decks are not maintained in a safe condition.

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD PROPERTY MAINTENANCE
2. ACCOUNT NO.(S) 0328-1236
3. CONSIDERATIONS: (A) AMOUNT \$ 7,000
- (B) EFFECTIVE DATE
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Repair and Recoat roof Scott Arena

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

If this package is not funded, this facility will sustain substantial rain water penetration resulting in possible structural damage to roofs & walls, superficial damage to plaster, block walls, tilework, etc. and possible damage to electrical fixtures & services. The result would be the temporary closure of this building for repairs.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Culture & Recreation	- Disruption of programmes, loss of revenue
Kiwanis Club	- Loss of revenue
Board of Education	- Loss of use
Public Users	- Loss of use

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

Ongoing repairs could continue on these roofs but would be costly and permanent repairs would ultimately be required at inflated costs. Ongoing repairs would reduce the amount of maintenance money available for other routine repairs to these and other facilities.

If this package is not funded a portion of the budget request should be approved for the temporary maintenance of these roofs until consideration is given to their complete replacement in future budgets (approx. \$20,000)

8. PACKAGE RANKING BY - DEPT./BOARD: 2 OF 11

- COMMITTEE : OF

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Treasury -- Systems and Programming
2. ACCOUNT NO.(S) 0323-1884 -- Treasury -- Systems -- Data Centre
3. CONSIDERATIONS: (A) AMOUNT \$ 24,910.00
- (B) EFFECTIVE DATE July/August 1986
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Install and link the micro computer network to permit communications to the third, fourth and fifth floors to the existing first and second floor micro computer networks.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

The other floors will be technologically isolated from the micro computer network.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

No known feasible alternative exists.

8. PACKAGE RANKING BY - DEPT./BOARD: 3 OF 18

- COMMITTEE : OF

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Property Maintenance
2. ACCOUNT NO.(S) 0328- 64,71, 70,74 (36)
3. CONSIDERATIONS: (A) AMOUNT \$ 61,380
- (B) EFFECTIVE DATE January 1986
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

See attachment

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

See attachment

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Culture & Recreation, Ont. Dept. of Health, Board of Education
resulting in lost programme time, lost revenue, user complaints,
increased inspection schedules

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

The only alternatives these repairs would result in the expenditure of maintenance funds on an ongoing basis and finally inflated replacement costs. Filtration may continue by bypassing the affected filter units but this must be considered as only a temporary measure as increased flow through the remaining tanks may damage them or if flow is reduced adequate flow rate may not be attainable.

8. PACKAGE RANKING BY - DEPT./BOARD: 5 OF 11

- COMMITTEE : OF

PACKAGE #5

6
PROP-05

Replace filter media	Bennetto	0328-6436	7,000
Replace filter media	Ryerson	0328-7136	6,000
Replace water main	Ryerson	0328-7136	4,000
Contractual service - moveable floor	MacNab	0328-7036	1,100
Repairs to controls	Various Rec. Centres	0328-64&74(36)	20,700
Contractual service controls	Various Rec. Centres	0328-64&74(36)	22,580

			61,380

This package is concerned with the replacement of filter media at Bennetto and Ryerson.

This replacement of media is required to maintain an accepted pool filtration rate and adequate water quality to satisfy the Ontario Dept. of Health. It will also ensure a safe clean pool for the users.

Another item in this package is the replacement of the water main to Ryerson Rec Centre. In the past year a repair has been made necessary by an underground leak. Past repairs on this main have also been completed in previous years.

This water main is approximately 20 years old and by inspection is in need of replacement to avoid ongoing disruption of program with costly repairs.

The hydraulically operated hot pool floor at MacNab Rec Centre is a uniquely specialized item which requires expertise in the event of a breakdown or even routine maintenance. This contractual service will occur in the form of 2 scheduled visits during the calendar year and assured availability of their technical staff as required.

Repairs to controls are required at the school attached recreation centres to upgrade the heating and ventilating operating systems to the level at which a contractual service can be implemented to maintain these controls in a serviceable condition.

6

If this package is not funded a reduced level of service may result at the listed facilities, programme time may be lost, revenues affected and increased maintenance costs will result.

If the filtration media is not replaced the pools referred to in this package may not operate at the circulation levels required by the Ont. Dept. of Health.

Considerable sand may also be deposited in the pools causing additional staff time to be spent in vacuuming these areas to make them safe for the users.

The water main at Ryerson has been repaired several times. If additional breaks occur, programme time will be lost during the repairs, revenues will be affected and user complaints will increase.

Maintenance money will also have to be spent on an ongoing basis with the final result that the water line will ultimately have to be replaced at inflated cost

As the hydraulic floor at MacNab Rec Centre is a specialty item failure to fund this will require the use of maintenance funds to service this floor as required. If it is not serviced, repair costs will increase and the final results may be the loss of use of the moveable floor. This floor is used to allow tiny tots, and handicapped users to gain access to and egress from the Hot Pool. Without the moveable floor, programme will be seriously affected, resulting in lost revenue and public complaints.

Repairs to and service of controls is required to maintain the heating and ventilation systems at the various recreation centres. Failure to fund this item will result in costly ongoing repairs and the disruption of programmes because of system breakdowns, Heating and ventilating systems are a requirement of these pools; if not maintained could result in temporary closure of these facilities.

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Architect's
2. ACCOUNT NO.(S) 0333-01-56
3. CONSIDERATIONS: (A) AMOUNT \$ 4,000.00
- (B) EFFECTIVE DATE
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☐ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Consultant fee appropriation in anticipation of costs re claim of A. Butler concerning fees for library.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?
(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

No funds to retain consultant (W. Phillips) who is only one familiar with this situation. Solicitor cannot provide funds.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Solicitor

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

No

8. PACKAGE RANKING BY - DEPT./BOARD: 3 OF 7
- COMMITTEE : OF

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Treasury -- Systems
2. ACCOUNT NO.(S) 0323-1401
3. CONSIDERATIONS: (A) AMOUNT \$ 18,860.00
- (B) EFFECTIVE DATE July 1, 1986
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Employ a "Micro Computer Support Representative" to administer to the needs of the staff of the various Civic departments and associated boards by helping them keep pace with the technological advancements available through the use of computers. Administer "HELP" desk. Obtain appropriate assistance for the users. Develop advance skills training programs. Develop management training programs. Develop technological training programs for MIS staff.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

The office automation project will be seriously impaired which will result in numerous people in both the Systems area and the user areas to become less efficient due to the methods used to deal with user problems and training programs.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Yes. The City and its related Boards and Commissions have worked together to develop an office automation strategy.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

A consultant service could be hired outside but at a considerably higher cost according to my understanding. This, in my opinion, is not feasible.

8. PACKAGE RANKING BY - DEPT./BOARD: 2 OF 18

- COMMITTEE : OF

12

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Treasury -- Systems and Programming
2. ACCOUNT NO.(S) 0323-1884 -- Chief Administrative Office
3. CONSIDERATIONS: (A) AMOUNT \$ 5,930.00
- (B) EFFECTIVE DATE May 1986
- (C) INCLUDED ☐ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☒ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Upgrade from the computer terminal to a micro computer with word processing and communications capabilities. This upgrade will permit the Chief Administrative's office to obtain access to the various data on the City Hall computer and the information network on a dial-up basis. The word processing capability should also replace one typewriter.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

The Chief Administrative's office will not have access to the various networks of data bases which will deprive the Corporation from realizing the maximum benefits from this state of the art technology.

Various data bases are becoming available through this medium such as:

- (a) INFORMATICS,
- (b) OCCUPATIONAL HEALTH & SAFETY,
- (c) HUMAN RESOURCES MANAGEMENT.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Various.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

No other feasible solution is known to exist.

8. PACKAGE RANKING BY - DEPT./BOARD: 7 OF 18

- COMMITTEE : OF

CITY OF HAMILTON

14
FORM 6
REV. 12/85
PURCH-011986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD PURCHASING
2. ACCOUNT NO.(S) 0326-0275
3. CONSIDERATIONS: (A) AMOUNT \$ 400.00
- (B) EFFECTIVE DATE March
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☒ AND/OR EXPANSION ☐ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Replacement of a hand operated fork-lift truck.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

The staff use this piece of equipment daily. If it was not replaced they would have to unload deliveries by hand and move stock by hand. If this was to happen, there would undoubtedly be some back injuries that would occur when unloading the deliveries.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

Moving the items by hand. The unit is 11 years old and has been repaired several times.

8. PACKAGE RANKING BY - DEPT./BOARD: _____ OF _____

- COMMITTEE : _____ OF _____

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD TREASURY - FINANCE DIVISION
2. ACCOUNT NO.(S) 0323-0576
3. CONSIDERATIONS: (A) AMOUNT \$ 3,100
- (B) EFFECTIVE DATE N/A
- (C) INCLUDED ☐ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Three C.O.M. (Computer Output Microfilm) Display Units and associated supplies for the Payroll and Benefits area.

- Display Units - \$750
- Supplies - \$2,320

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

- Continued storage problems with existing hard copy documentation.
- Continued inefficient referencing of payroll - related material.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Yes - quicker service with new equipment.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

No.

8. PACKAGE RANKING BY - DEPT./BOARD: 1 OF 18

- COMMITTEE : OF

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Treasury -- Systems and Programming
2. ACCOUNT NO.(S) 0323-1884 -- Treasury -- Accounting
3. CONSIDERATIONS: (A) AMOUNT \$ 5,930.00
- (B) EFFECTIVE DATE May 1986
- (C) INCLUDED ☐ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Obtain a micro computer and printer with the applicable accessories to permit the Supervisor of Accounting to set up control for fully registered debenture interest payments and production of the debenture debt book showing future surplus/deficit projections. Control of insurance and tax payments on City owned properties plus the calculations of charges for other boards.
Provide for improved financial reporting and presentation.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

No known feasible alternative exists.

8. PACKAGE RANKING BY - DEPT./BOARD: 4 OF 18

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Property Maintenance
2. ACCOUNT NO.(S) 0328-12, 65, 67, 73 (36)
3. CONSIDERATIONS: (A) AMOUNT \$ 13,200.
- (B) EFFECTIVE DATE January 1986
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Renovate showers Central Memorial
Repair showers Dalewood
Repair showers Hill Park
Repair showers Westmount

SEE ATTACHED

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

If these shower systems do not receive major repairs, ongoing maintenance funds must be spent to maintain them in working order. These showers are required under the Ontario Swimming Pool Act where a swimming pool is used in a public place. If they run cold or are not operational, the facility use is disrupted and programmes cancelled until repairs can be made.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Culture & Recreation - Lost revenue, lost program, user complaints, closure of pool portion of facilities.
Board of Education - Lost program time
Ontario Dept. of Health - Increased inspections.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

Ongoing expenditure of maintenance funds and ultimately major repairs at inflated costs.

8. PACKAGE RANKING BY - DEPT./BOARD: 6 OF 11

- COMMITTEE : OF

Package 6.

Renovate Showers.	Central Memorial.	Acct. #. 0328-1236	5,000.
Repair Showers.	Dalewood.	" 0328-6636	2,500.
Repair Showers.	Hill Park.	" 0328-6736	3,200.
Repair Showers.	Westmount.	" 0328-7336	2,500.
			<hr/>
			13,200.

Renovations to the Central Memorial Showers will provide users with a more consistent supply of hot water as well as satisfying the need to continually upgrade and conserve the plumbing and related equipment at that facility.

The showers at Dalewood, Hill Park, & Westmount, must function to not only the satisfaction of the users but the Ontario Health Department as well.

1986 CURRENT BUDGET ESTIMATES

PROP-10A

SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD PROPERTY MAINTENANCE
2. ACCOUNT NO.(S) 0328-1236, 6436-7136, 7336
3. CONSIDERATIONS: (A) AMOUNT \$ 8,970
- (B) EFFECTIVE DATE
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Ground fault panel -J.T. Pool - 6,000 (0328-1236)
Grouting - 9 Locations - 2,970 (0328-6436-7136, 7336)
See Attached

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

See Attached

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Culture & Recreation - tourist complaints, programme disruptions, reduced revenue,
complaints from public users, bad publicity, increased safety
related complaints from staff.

Board of Education - lost programme time, complaints from teachers, students & parents.
Tiger Cat Organization-damage to supplies & equipment

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

SEE ATTACHED

8. PACKAGE RANKING BY - DEPT./BOARD: 10 OF 11
- COMMITTEE : OF

PROPERTY MAINTENANCE
PACKAGE 10A

Description - Continued

The ground fault panel at J T Pool is required by the Ontario Health Act for the safety of the staff and users.

The ground fault systems installed at all recreation facilities have been upgraded in recent years to ensure that electrical hazards in the vicinity of the swimming pools are minimized.

Grouting at the various school attached centres is required annually to prevent the deterioration of ceramic tile and glazed block found in the change, shower and pool areas.

Without proper grouting these tiles and blocks may come loose causing a hazardous situation for the users. Repair costs for tile work would also increase if ongoing grouting is not maintained.

Consequences - Continued

If the ground fault panel is not replaced at J.T. Pool, ongoing maintenance money will be required to ensure effective operation of the present unit to Ontario Department of Health standards. As parts for older ground fault systems are more and more difficult to obtain, repairs are becoming more costly and frequent.

If money is not made available for grouting ceramic tile and glazed block, a hazardous situation may develop whereby users are experiencing cuts and scrapes. Ongoing repair costs will also be realized as these tiles and blocks loosen.

If tiles in the pool tanks become loose, shutdown is imminent as water is removed from the pool, the surface is dried, repairs are made and water re-introduced, heated and chemicals balanced.

Alternative Methods - Continued

Ground fault panel repairs can continue for one more year from parts in stock or parts taken from modified or replaced similar panels at other locations.

Grouting as required from maintenance is a possible alternative but may increase disruption of programmes and increase future repair cost.

36

PACKAGE # 4

CITY OF HAMILTON

1986 CURRENT BUDGET ESTIMATES

FORM 6
REV. 12/85

PROP-04

SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Property Maintenance
2. ACCOUNT NO.(s) 0328-63-36, 0328-30-36, 0328-12-36
3. CONSIDERATIONS: (A) AMOUNT \$ 14,100
- (B) EFFECTIVE DATE January 1986
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Ventilation Tunnel - Central Fire Station
Dust Collection System - Central Services Building
Wall & Exhaust system - Mountain Arena

(See attachment)

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

Failure to fund this package may lead to increased staff complaints and absenteeism. It may also contribute to a refusal to work by the staff consequently a review by the Dept., of Labour.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

This package affects:

Fire Dept., Staff
C&R Staff, Regional Staff &
Purchasing Stores Staff.

Staff are located in the areas referred to in this package

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

There are no other cost effective methods of achieving this service

8. PACKAGE RANKING BY - DEPT./BOARD: 4 OF 11

- COMMITTEE : OF

Packages 4.

Ventilate Tunnel	Central Fire Stn.	Acct. #.	0328-6336	2,500.
Dust Collection System.	Central Services Bldg.	"	0328-3036	8,000.
Wall & Exhaust System.	Mountain Arena.	"	0328-1236	3,600.
				<hr/>
				14,100.

Package #4.

This relates to the tunnel ventilation at the Central Fire Hall, the installation of the dust collection system for Central Services Facility. Also, it has been recommended by the City Health & Safety Officer that a fire separation be installed between the refrigeration equipment and the boiler at Mountain Arena. This structure will provide an added element of safety to the facility staff in the event of a fire or a freon gas leak. Associated ventilation equipment would be required with the construction of this wall to provide adequate air movement in the area of the refrigeration equipment.

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Property Maintenance
2. ACCOUNT NO.(S) 0328 - 15, 40, 09 (36)
3. CONSIDERATIONS: (A) AMOUNT \$ 14,000 NOTE: Original Package of \$24,800 was reduced by 10,800 by Finance Committee.
- (B) EFFECTIVE DATE January 1986
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Annual decorating Dundurn Castle
 Paint interior & exterior Military Museum
 Painting Children's Museum
 Painting Whitehern
 Painting Gage Park Bandshell
 Paint exterior Dundurn Pavillion
 Paint windows & frames Health Dept.

SEE ATTACHED

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

SEE ATTACHED

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Culture & Recreation - Loss of revenue, user complaints, reduced tourist interest.

Parks Dept. - Negative publicity, ultimate loss of use due to required repairs to the various structures.

Health Dept. - Disruption of use of building if windows & frames have to be replaced in future.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

There are no alternate conservation methods. A reduced painting schedule would only result in an accelerated aging process and premature failure of components of the buildings.

8. PACKAGE RANKING BY - DEPT./BOARD: 7 OF 11- COMMITTEE : OF

Package 7.

Annual Decorating.	Dundurn Castle	Acct. #.	0328-1536	5,000.
Paint interior & exterior.	Military Museum.	"	0328-1536	3,500.
Painting.	Children's Museum.	"	0328-1536	2,000.
Painting.	Whitehern.		0328-1536	3,000.
Painting.	Gage Pk Bandshell.	"	0328-4036	1,800.
Paint exterior.	Dundurn Pavilion.	"	0328-4036	1,500.
Paint windows & Frames.	Health Department.	"	0328-0936	5,000.

24,800.*

*Amount reduced by \$10,800 by Finance Committee

Package #7.

The painting referred to in this package relates to the annual decorating and painting at Dundurn Castle, Military Museum, Children's Museum, Whitehern. As these are tourist areas, heavily used and major attractions it is important that these areas continue to be appealing to visitors. Conservation is also a serious consideration in the requesting of this package.

Painting at the Gage Park Bandshell is necessary not only to conserve this facility but because of the extensive use of this location for special events appearance is also critical.

The Dundurn Pavilion is also used by the general public and must be maintained not only for this purpose but must be conserved from the weather especially since this is an open structure.

External painting of the windows and frames at the Health Department will increase their life expectancy and minimize future maintenance costs as the prevailing weather conditions are a destructive force on all exposed exterior surfaces of buildings.

If this painting package is not funded, deterioration of the listed facilities will occur along with reduced revenue and use. As painting is a major contributor to the conservation of any facility, failure to fund this package would also increase ongoing and possible future major maintenance costs in the replacement of various building components.

As the Historic Sites are major tourist attractions and the Gage Park Bandshell and Dundurn Pavillion used for several special events, they must be maintained in an esthetically acceptable condition.

Failure to fund this window painting will reduce the life expectancy of these units and will ultimately increase maintenance costs.

PACKAGE # 8

1986 CURRENT BUDGET ESTIMATES

SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Property Maintenance
2. ACCOUNT NO.(S) 0328 - 63,60,40,61,71 (36)
3. CONSIDERATIONS: (A) AMOUNT \$ 10,000 NOTE: Original Package of \$22,550 was reduced by \$12,550 by Finance Committee
- (B) EFFECTIVE DATE January 1986
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

See attachment

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

See attachment

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Fire Department - reduced staff morale, disruption of use in the event of maintenance problems.

Culture & Rec - reduced user interest, reduced revenue, disrupted programmes

Parks Dept., - disruption of programme, user complaints, increased vandalism.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

There are no alternatives to an ongoing preventive painting programme. Less frequent painting or failure to paint will result only in reduced life expectancy and increased maintenance costs.

8. PACKAGE RANKING BY - DEPT./BOARD: 8 OF 11- COMMITTEE : OF

Package #8.

44
PROP-08A

Interior Painting	Central Fire Stn.	Acct. 0328-6336	3,500.
Paint Changerooms.	Rinks & Pools	" 0328-6036	6,000.
Paint Parks Buildings	Parks Buildings.	" 0328-4036	3,000.
Exterior painting	Main & Norfolk Fire.	" 0328-6336	3,000.
Paint various areas.	Playground Buildings.	" 0328-6136	4,000.
Paint filters.	Ryerson.	" 0328-7136	600.
Paint playground equipt.	Playground Buildings.	" 0328-6136	2,450.

22,550 *

"

*Amount reduced by \$12,550 by Finance Committee

Package #8.

The contents of this package address the needs for the painting of several civic properties, mechanical equipment, and playground equipment.

The painting for Central Fire Station is part of an ongoing conservation programme at this location. Please note that this Station is in constant use as a major Fire Hall facility. It is a high profile building and as such comes under the scrutiny of the Public. A good appearance should therefore be maintained.

Changeroom painting at the Rinks & Pools is necessitated by extensive use and abuse of these areas. The annual painting of these areas not only improves their esthetic appearance but temporarily removes graffiti from the walls.

Painting of various Parks Buildings serves the purpose of conserving the buildings both internally and externally. Graffiti is also a problem at these locations.

Exterior painting of Main & Norfolk Fire Hall will improve the esthetic appearance of this location.

Painting of playground buildings serves a similar purpose to the painting of the parks buildings.

Painting of the filtration system at Ryerson will arrest any rust and metal deterioration to the exterior surfaces of filters and piping and will extend their useful life.

If this package does not receive funding, deterioration in the condition of these buildings will result. Exterior Exposures of these facilities face accelerated deterioration due to the weathering process. Interior surfaces may experience some similar effects but to a somewhat lesser degree. Graffiti and vandalism is always a concern.

Mechanical equipment in the recreation centre pool equipment can be damaged from pool deck water leakage and from the damp atmosphere of the filter room itself. Failure to paint such mechanical equipment will result in a reduced life expectancy and increased maintenance or replacement costs.

1986 CURRENT BUDGET ESTIMATES

LIBR-01 A

SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Hamilton Public Library Board
2. ACCOUNT NO.(S) 0262, 0263, 0123
3. CONSIDERATIONS: (A) AMOUNT \$ 50,000.00 NOTE: THE FINANCE COMMITTEE REDUCED THIS PACKAGE BY \$30,000 TO LEAVE A FUNDED BALANCE OF \$20,000.
- (B) EFFECTIVE DATE April 1, 1986
- (C) INCLUDED ☐ OR NOT INCLUDED ☒ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION In order to recoup lost buying power, an increase of \$50,000.00 in Library and related operating supplies is requested per year for the next three (3) years - 1986-1988. Inflation, increasing average book prices and the exchange rate on the U.S. dollar have all contributed to this decrease in purchasing power.

In addition, the Library is committed to the goal of expanding the Acquisitions budget in order to bring the Hamilton system into line with other large Canadian public libraries in this area.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

The Library will continue to lose purchasing power and will be unable to buy effectively in the areas of large print books, bestsellers, literacy, audio and multilingual materials for those branches and subject departments which are experiencing increased demand. The Library has estimated book inflation at 5.8% for 1986, but past experience has shown that this is hard to predict and our estimates may be low. For example, the average price of hardcover books increased 15.8% from 1983-1985, while the Library's book budget increased by 4.7%.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

No.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

No.

8. PACKAGE RANKING BY - DEPT./BOARD: 1 OF 1

- COMMITTEE : OF

Detail - \$50,000 Package

Acquisitions - Books

Central: \$ 3,000
 5,000
 2,000
 4,500
 1,000
 5,000
 2,000

Large print
Regular print
Literacy books
Business & management books
Revised government statutes
Multilingual books
Audio/Visual catalogue replacements

Sub-Total - Central \$22,500

Branches \$ 5,000
 14,000

Childrens' books
Adult books

Sub-Total - Branches \$19,000

Total Acquisitions \$41,500 (A)
Books

Acquisitions - Non Books

Central - \$ 5,000 (B)

Audio Materials

Total Acquisitions 46,500 (A) & (B)

Processing Supplies 3,500

Package Total \$50,000 *

* reduced by 30,000 to 20,000 by Finance Committee

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Treasury -- Systems and Programming
2. ACCOUNT NO.(S) 0323-1884 -- Solicitors
3. CONSIDERATIONS: (A) AMOUNT \$4,500.00
- (B) EFFECTIVE DATE April 1986
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Upgrade -- Add one additional micro computer and printer to increase the capability of the secretarial staff and reduce the City's solicitors time in checking corrected documents.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

The technology upgrading in this department is essential.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

8. PACKAGE RANKING BY - DEPT./BOARD: 8 OF 18

- COMMITTEE : OF

1986 CURRENT BUDGET ESTIMATES

PKGA-01 61

SERVICE/PROGRAM REDUCTION PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD PARKING AUTHORITY
2. ACCOUNT NO.(S) 9321 0171
3. REDUCTION: (a) AMOUNT \$ 3,200.
- (b) EFFECTIVE DATE 1986
- (c) AFFECTS CURRENT ☒ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Purchase of furnishings for three work stations compatible with newly installed micro-computing equipment.

Replacement of obsolete calculator.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

Present furnishings are not designed for micro-computing equipment and are awkward and uncomfortable for employees. Correct placement of keyboards and CRT terminals is necessary for efficient operation of computer terminals.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

NO

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE? IF SO, HOW?

NO

8. PACKAGE RANKING BY - DEPT./BOARD: 1 OF 1

- COMMITTEE : OF

1986 CURRENT BUDGET ESTIMATES

ARCH-04A

SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Architect's
2. ACCOUNT NO.(S) 0333-01-19
3. CONSIDERATIONS: (A) AMOUNT \$ 1,000 NOTE: \$9,000 reduced to reflect cost savings of first 3 months
- (B) EFFECTIVE DATE January 1st
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Increase allocation for contract draftsman from part to full year.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

Less capacity to perform architectural work.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Unable to carry out architectural work for them.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

8. PACKAGE RANKING BY - DEPT./BOARD: 4 OF 7

- COMMITTEE : OF

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Architect's
2. ACCOUNT NO.(S) 0333-01-02
3. CONSIDERATIONS: (A) AMOUNT \$ 4,500 NOTE: Original package of \$9,000 was reduced by one-half by the Finance Committee.
- (B) EFFECTIVE DATE January 1st
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Increase in student budget from one term (4 months) to 2 terms

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

Less capacity to perform architectural work.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Unable to carry out architectural work for them.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

8. PACKAGE RANKING BY - DEPT./BOARD: 2 OF 7

- COMMITTEE : OF

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Treasury -- Systems and Programming
2. ACCOUNT NO.(S) 0323-1884 -- Culture and Recreation -- Stenographic
3. CONSIDERATIONS: (A) AMOUNT \$ 1,060.00
- (B) EFFECTIVE DATE May 1986
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Upgrade the existing micro computer/word processor configuration by adding one additional printer.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

Cannot keep pace with the demand to produce the various correspondence, form letters and reports.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

No.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

No.

8. PACKAGE RANKING BY - DEPT./BOARD: 9 OF 18

- COMMITTEE : OF

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Property Maintenance
2. ACCOUNT NO.(S) 0328-6936, 0328-6536, 0328-6636
3. CONSIDERATIONS: (A) AMOUNT \$ 6,500 NOTE: This package was reduced by half (\$6,500) by Finance Committee
- (B) EFFECTIVE DATE January 1986
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Paint interior Norman Pinky Lewis
Paint interior Churchill
Paint interior Dalewood

See attached

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

If this package is not funded, staff morale will be negatively affected, the Ontario Health Dept. may deem certain areas of these buildings unfit for programming, user complaints will increase, and potential revenues will be lost.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

This package affects:

Culture & Recreation Dept.
Department of Health
Board of Education City of Hamilton
Public Users

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

Partial priority painting of these facilities may be considered.

8. PACKAGE RANKING BY - DEPT./BOARD: 9 OF 11
- COMMITTEE : OF

Interior painting of Dalewood, N.P. Lewis and Churchill will not only improve the appearance of the facility and promote increased usership and revenue, but will also preserve the various internal components of these facilities. We are endeavouring to implement and continue an ongoing painting programme among all recreation facilities for the for the purposes outlined.

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD ARCHITECT'S DEPARTMENT
2. ACCOUNT NO.(S) 0333-04-33
3. CONSIDERATIONS: (A) AMOUNT \$ 8,100.00
- (B) EFFECTIVE DATE May 1986
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Protective railings around openings and landscaped areas; recommended by City Solicitor as a result of a fall in 1985.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

Possible liability.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

No.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

No.

8. PACKAGE RANKING BY - DEPT./BOARD: 7 OF 7
- COMMITTEE : OF

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Architect's
2. ACCOUNT NO.(S) 0333-01-01
3. CONSIDERATIONS: (A) AMOUNT \$ 22,730.00
- (B) EFFECTIVE DATE January 1st
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Transfer of engineering clerk from "Transitional" Account.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

Reduced ability to carry out all clerical functions.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Response to requests.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

Leave this cost in transitional account for another year.

8. PACKAGE RANKING BY - DEPT./BOARD: 5 OF 7
- COMMITTEE : OF

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

96.

1. DEPT./LOCAL BOARD Treasury -- Systems and Programming
2. ACCOUNT NO.(S) 0323-1884 -- Personnel
3. CONSIDERATIONS: (A) AMOUNT \$ 6,550.00
- (B) EFFECTIVE DATE April 1986
- (C) INCLUDED ☐ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Install a micro computer on the network in order for the Security Officer to obtain dial-up access to the Occupational Health and Safety data base. This will permit the access of the up-to-date scientific information as it applies to the health and safety of Civic employees. This micro computer would also be used for compiling health and safety statistical reports.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

The information is not readily available in another medium in the desired time frames.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

This will provide the capability of other users on our micro computer network to obtain access to information on both Provincial and Federal data bases through a dial-up facility.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

No other feasible alternative is known to exist.

8. PACKAGE RANKING BY - DEPT./BOARD: 5 OF 18

- COMMITTEE : OF

CITY OF HAMILTON

FORM 6
REV. 12/85
TREAS-06

1986 CURRENT BUDGET ESTIMATES

SERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Treasury -- Systems and Programming
2. ACCOUNT NO.(S) 0323-1884 -- Building Department
3. CONSIDERATIONS: (A) AMOUNT \$ 19,970.00
- (B) EFFECTIVE DATE
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Purchase an upgrade to the current Wang hardware and software in the Building Department in order to maintain satisfactory customer support.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

Degradation of service will take place as the capacity of the equipment is over-extended.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Yes. Delays in processing Building Permit information will likely have a "DOMINO" effect on several departments and businesses in the Hamilton area.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

According to the time frame stated in the Building Department's submission, no suitable alternative exists at the present time. Other computer systems compatible with the current City's computer equipment could likely be considered with more time to assess this alternative.

8. PACKAGE RANKING BY - DEPT./BOARD: 6 OF 18

- COMMITTEE : OF

1986 CURRENT BUDGET ESTIMATESSERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD Treasury -- Systems and Programming
2. ACCOUNT NO.(S) 0323-1884 -- City Clerk's -- Stenographic
3. CONSIDERATIONS: (A) AMOUNT \$ 1,060.00
- (B) EFFECTIVE DATE May 1986
- (C) INCLUDED ☐ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☒ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Install one additional printer on the micro computer network in the City Clerk's Department.

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

Possible delay in committee reports.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?

8. PACKAGE RANKING BY - DEPT./BOARD: 10 OF 18

- COMMITTEE : OF

CITY OF HAMILTON

1986 CURRENT BUDGET ESTIMATES134
FORM 6
REV. 12/85
TREAS-18ASERVICE/PROGRAM PACKAGE FOR COMMITTEE REVIEW

1. DEPT./LOCAL BOARD TREASURY - FINANCE DIVISION
2. ACCOUNT NO.(S) 0323-0571
3. CONSIDERATIONS: (A) AMOUNT \$400 NOTE: Original package of \$800 was reduced by \$400 by the Finance Committee.
- (B) EFFECTIVE DATE N/A
- (C) INCLUDED ☒ OR NOT INCLUDED ☐ IN ESTIMATES
- (D) AFFECTS CURRENT ☐ AND/OR EXPANSION ☒ LEVEL OF SERVICE

4. PACKAGE DESCRIPTION

Payroll and benefits section - 1 filing cabinet

5. WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS PACKAGE?

(IF NOT INCLUDED IN ESTIMATES, EXPLAIN BENEFITS IF THIS PACKAGE IS FUNDED)

- Risk of loss of some information due to already limited space for organizing and storage.
- Continuation of inefficient storing and retrieval of certain records kept in payroll section.

6. DOES THIS PACKAGE AFFECT OTHER DEPTS./BOARDS? IF SO, HOW?

Possibly - due to delay in response time for information from other departments.

7. ARE THERE ALTERNATIVE METHODS OF PROVIDING OR ACHIEVING THE SERVICE AS DESCRIBED ABOVE. IF SO, HOW?8. PACKAGE RANKING BY - DEPT./BOARD: 18 OF 18

- COMMITTEE : OF

City of Hamilton
Treasury

FINANCE COMMITTEE
Schedule B

SUMMARY OF 1986 BUDGET "PACKAGES" DELETED OR REDUCED, AND TOTAL COMMITTEE BUDGET REDUCTIONS

Package Number (1)	Department/ Local Board (2)	Package Description (3)	Original Package Amount (4)	Amount Reduced by Committee (5)
TREAS-11	TREASURY	Micro/word processor and printer - Fire Department administration office (June /86)	5,300	5,300
TREAS-12	TREASURY	Micro/word processor and printer - Community Development Department (May /86)	5,930	5,930
TREAS-13	TREASURY	Micro/word processor and printer - Real Estate Department (June/86)	5,300	5,300
TREAS-14	TREASURY	Micro computer - Taxation area - Finance Division (July/86)	4,670	4,670
TREAS-15	TREASURY	Micro/word processor and printer - Stenographic area of Finance Division (August /86)	3,570	3,570
TREAS-16	TREASURY	Micro/word processor and printer - City Clerk's Department, Records Division (June /86)	5,300	5,300
TREAS-17	TREASURY	Micro/word processor - Finance administration (June /86)	5,300	5,300
TREAS-18B	TREASURY	Filing cabinets (2) - Payroll and Benefits area	800	400
PURCH-01	PURCHASING	Replace Purchasing Researcher (subsequently not applicable)	18,720	18,720
CITYG-02	CITY GARAGE	Two-way radio base station - communication with Service Truck	1,200	1,200
PROP-01B	PROPERTY	Various repairs and maintenance	69,440	20,000
PROP-02B	PROPERTY	Various major roof replacements and repairs (\$70,000 to be funded from "Reserve for Major Repairs and Improvements to City-owned Properties")	77,000	70,000
PROP-03	PROPERTY	Various repairs to Ivor Wynne Stadium (to be funded from "Reserve for Improvements to Ivor Wynne Stadium")	41,100	41,100
PROP-07B	PROPERTY	Painting and decorating - various facilities - historical	24,800	10,800
PROP-08B	PROPERTY	Painting - various facilities	22,550	12,550
PROP-09B	PROPERTY	Paint interior - N.P. Lewis, Churchill, Dalewood	13,000	6,500
PROP-10B	PROPERTY	Repairs and renovations - various facilities	29,170	20,200
PROP-11B	PROPERTY	Repairs and renovations - Recreation Centres (\$16,000 to be funded from "Reserve for Major Repairs and Improvements to City-Owned Properties")	34,100	34,100

SUMMARY OF 1986 BUDGET "PACKAGES" DELETED OR REDUCED, AND TOTAL COMMITTEE BUDGET REDUCTIONS

<u>Package Number</u> (1)	<u>Department/Local Board</u> (2)	<u>Package Description</u> (3)	<u>Original Package Amount</u> (4)	<u>Amount Reduced by Committee</u> (5)
ARCH-01	ARCHITECT	Waterfront Project Manager	38,380	38,380
ARCH-02B	ARCHITECT	Increase student budget from 4 months to 12 months	9,000	4,500
ARCH-04B	ARCHITECT	Increase allocation for contract draftsman to full year	10,000	9,000
ARCH-06	ARCHITECT	Consultant - tender elevator and escalator maintenance	5,000	5,000
LIBR-01A	LIBRARY	Real Dollar increase in book purchases	50,000	30,000
		Total Reductions by Packages		357,820
		Add: Net Line-by-Line Reductions		762,660
		Total Reductions by Committee		1,120,480
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SUMMARY OF 1986 EXPENDITURE ESTIMATES OF THOSE BUDGETS AFTER REVIEW BY THE FINANCE COMMITTEE
AT MEETINGS OF FEBRUARY 5 AND FEBRUARY 14, 1986

(Note: Central Utilities Plant budget not yet reviewed by Finance Committee)

DEPARTMENTS	Adjustment to 1985											Increase+ Decrease- over 1985	
Description (1)	1985 Actual (2)	1985 Estimate (3)	Increase+ Decrease- (4)	Infla- tionary Cost (5)	Expansion Service Level (6)	1986 Original Estimate (3+4+5+6) (7)	Committee Adjustment Increase+ Decrease- (8)	1986 Resultant Appropri- ation (7+8) (9)	Amount (9-3) (10)	Percent (10/3) (11)			
CHIEF ADMINISTRATIVE OFFICE	136,343	136,830	1,030+	5,740		143,600	620-	142,980	6,150+	4.5+			
TREASURY													
- Finance	2,256,064	2,361,050	43,310+	98,490	3,900	2,506,750	16,930-	2,489,820	128,770+	5.5+			
- Systems and Data Processing	3,197,592	3,273,190	187,050+	196,250	124,140	3,780,630	89,670-	3,690,960	417,770+	12.8+			
- Purchasing	421,970	423,320	2,210-	18,720	19,120	458,950	18,720-	440,230	16,910+	4.0+			
- City Garage	38,327-	17,060	42,480-	24,220	1,200		1,650-	1,650-	18,710-	109.7-			
TOTAL TREASURY	5,837,299	6,074,620	185,670+	337,680	148,360	6,746,330	126,970-	6,619,360	544,740+	9.0+			
REAL ESTATE Property	556,073	562,260	520-	26,610		588,350		588,350	26,090+	4.6+			
	4,372,429	4,535,120	265,890-	344,700	421,340	5,035,270	271,500-	4,763,770	228,650+	5.0+			
TOTAL REAL ESTATE	4,928,502	5,097,380	266,410-	371,310	421,340	5,623,620	271,500-	5,352,120	254,740+	5.0+			
CENTRAL UTILITIES PLANT	1,592,680	1,571,890	777,310+	146,330		2,495,530	50,000+	2,545,530	973,640+	61.9+			
CITY ARCHITECT	383,772	419,410	33,130+	32,040	49,350	533,930	72,070-	461,860	42,450+	10.1+			
TOTAL DEPARTMENTS	12,878,596	13,300,130	730,730+	893,100	619,050	15,543,010	421,160-	15,121,850	1,821,720+	13.7+			

SUMMARY OF 1986 EXPENDITURE ESTIMATES OF THOSE BUDGETS AFTER REVIEW BY THE FINANCE COMMITTEE
on February 18/86 (Note: H.E.C.F.I. budget not yet reviewed by Finance Committee)

LOCAL BOARDS

Description (1)	1985 Actual (2)	1985 Estimate (3)	Adjustment to 1985		Infla- tionary Cost (5)	Expansion Service Level (6)	1986 Original Estimate (3+4+5+6) (7)	Committee Adjustment Increase+ Decrease- (8)	1986 Resultant Appropriation (7+8) (9)		Increase+ Decrease- over 1985 Estimate	
			Estimate Increase+ Decrease- (4)							Amount (9-3) (10)	Percent (10/3) (11)	

H.E.C.F.I.											
- Expenditures	5,945,137 ¹	5,337,070	2,140,680+		277,310	665,850	8,420,910	300,000-	8,120,910	2,783,840+	52.2+
- Revenues	3,491,227	2,883,300	2,824,620+		69,790		5,777,710	188,630+	5,966,340	3,083,040+	106.9+

City Funding Request	2,453,910	2,453,770	683,940-		207,520	665,850	2,643,200	488,630-	2,154,570	299,200-	12.2-
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(1) Includes proposed surplus distribution of: \$237,219 transferred to Reserve for Capital Projects for Hamilton Place
\$216,553 transferred to Reserve for Capital Projects for Convention Centre
\$555,985 with \$278,000 carried forward to 1986 and \$277,985 placed in a Reserve

LIBRARY											
- Expenditures	9,820,135 ²	9,799,760	110,810-		358,360	50,000	10,097,210	56,190-	10,041,020	241,260+	2.5+
- Revenues	1,107,875	1,087,500	75,700-				1,011,800		1,011,800	75,700-	7.0-

City Funding Request	8,712,260	8,712,260	35,210-		358,360	50,000	9,085,410	56,190-	9,029,220	316,960+	3.6+
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(2) Includes proposed surplus distribution of \$91,542 transferred to Reserve for Capital Projects - Libraries

PARKING AUTHORITY											
- Expenditures	2,095,114	2,005,270	66,300+		80,210	146,210	2,297,990	64,830-	2,233,160	227,890+	11.4+
- Revenues	2,328,189	2,093,890	218,820+			142,980	2,455,690	39,400-	2,416,290	322,400+	15.4+

Surplus (Deficit) prior to Debt Charges	233,075	88,620	152,520+		(80,210)						
Deduct: Debt Charges	170,808	173,000	6,330-			(3,230)	157,700	25,430-	183,130	94,510+	6.6+
							166,670			6,330-	3.7-

Net Surplus (Deficit) Distributed ³	62,267	(84,380)	(67,190+)			8,220	(8,970)	25,430-	16,460	100,840-	
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(3) These totals are not included in Total Local Boards

TOTAL LOCAL BOARDS	11,166,170	11,166,030	719,150-		565,880	715,850	11,728,610	544,820-	11,183,790	17,760+	0.2+
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SUMMARY OF 1986 EXPENDITURE ESTIMATES AFTER REVIEW BY THE FINANCE COMMITTEE
ON FEBRUARY 14, 1986

OTHER BUDGETS	Description (1)	1985 Actual (2)	1985 Estimate (3)	Adjustment to 1985 Estimate Increase+ Decrease- (4)	Inflationary Cost (5)	Expansion Service Level (6)	1986 Original Estimate (3+4+5+6) (7)	Committee Adjustment Increase+ Decrease- (8)	1986 Resultant Appropriation (7+8) (9)	Increase+ Decrease- over 1985 Estimate	
										Amount (9-3) (10)	Percent (10/3) (11)
Grants		715,897	726,000				726,000		726,000	-	-
Debt Charges - General		9,075,102	9,075,100	1,879,900+			10,955,000		10,955,000	1,879,900+	20.7+
Owners' Portion of Municipal Services		628,498	628,500	25,120-			603,380		603,380	25,120-	4.0-
Capital Projects Financed from Current Funds		5,392,300	5,392,300	51,370+			5,443,670		5,443,670	51,370+	1.0+
Provisions for Reserves		1,666,028	1,330,810	170,790+	6,760		1,508,360		1,508,360	177,550+	13.3+
Financial Other Contingency		4,509,509	3,947,910	127,900-	130,840		3,950,850 300,000	4,500-	3,946,350 300,000	1,560- 300,000+	
Miscellaneous		4,864,770	4,704,100	183,780+	202,440		5,090,320	150,000-	4,940,320	236,220+	5.0+
TOTAL OTHER BUDGETS		26,852,104	25,804,720	2,432,820+	340,040		28,577,580	154,500-	28,423,080	2,618,360+	10.1+
TOTAL FINANCE COMMITTEE		50,896,870	50,270,880	2,444,400+	1,799,020		55,849,200	1,120,480-	54,728,720	4,457,840+	8.9+

Tuesday, February 18, 1986
2:00 o'clock p.m.
Room 233, City Hall

B

The Finance Committee met:

There were present: Alderman P. Valeriano, Chairman
Alderman T. Cooke, Vice Chairman
Mayor R. M. Morrow
Alderman V. Agro
Alderman S. Collins
Alderman G. Copps
Alderman P. Cowell
Alderman J. Gallagher
Alderman D. Ross

Also present: Alderman D. Christopherson
Alderman J. Smith
Alderman T. Murray
Mr. E. C. Matthews, Treasurer
Mr. R. Hammel, Treasury Dept.
Mr. R. A. Morden, Public Works
Mr. R. C. Prowse, Secretary

Mr. Thomas Radigan, Mr. Peter Baker and Ms. Judith McAnanama appeared before the Committee to present the 1986 Library Board Budget Estimates.

1986 Library Board
Budget Estimates

The Committee reviewed the 1986 Current Budget Estimates of the Library Board and made a global reduction of \$56 190 from the \$373 150 request for City funding which reduced this amount to \$316 960 which translates into a 3.6 increase over the 1985 municipal contribution.

Mr. Cottrill, Ms Astley and Mr. Addison appeared before the Committee to present the Hamilton Parking Authority Budget Estimates for 1986. The Committee reduced the 1986 Estimates by \$9 000.

1986 Parking
Authority Budget

It was moved by Alderman Collins and seconded by Alderman Copps that staff prepare a report on the cost to the City, in terms of loss of revenue, as a result of providing parking for City Hall employees.

Mr. Cam Stableford and Mr. Mona Pirbai appeared before the Committee to present the 1986 H.S.P.C.A. Budget Estimates. It was moved by Alderman Cooke and seconded by Alderman Gallagher that the H.S.P.C.A. Budget Estimates be approved as submitted. (Carried)

1986 H.S.P.C.A.
Budget

It was further recommended by Alderman Cooke, seconded by Alderman Collins that the H.S.P.C.A. Capital Budget be referred to the Capital Budget Committee for consideration.

The minutes of the Tuesday, February 4, 1986 minutes of the Finance Committee were adopted as circulated.

Minutes

EXECUTIVE COMMITTEE

The Committee approved the following recommendation of the City Treasurer respecting the financing of the increase of Allowance "R" (Services to Concession) for the Victor K. Copps Trade Centre/Arena from \$100 000 to \$450 000.

Trade Centre/
Arena - increase
in Allowance "R"

Increase -
Allowance "R"

That the increase of \$350 000 in allowance "R" (Services to Concessions) for the Victor K. Copps Trade Centre/Arena from \$100 000 to \$450 000, be financed from the unutilized portion of the original gross cost and debenturing authority under O.M.B. Order No. E830018 dated May 8, 1983 for the Trade Centre/Arena and be charged to Account No. 0408-U3303.

NOTE: Please note this item was approved by the Executive Committee's Fifth Report Item #3 and City Council on February 11, 1986.

"Hamilton: A City
in Symphony"

The Committee approved the following recommendation of the Treasurer respecting a four page lay-out in "Hamilton: A City in Symphony", at a cost not to exceed \$15 000.

That the maximum cost of \$15 000 for the purchase of a four-page lay-out in "Hamilton A City in Symphony", as approved by City Council January 14, 1986 by Item 2 of the Second Report of the Executive Committee, be charged to the proposed \$150 000 1986 Legislative budget account 0321-0161 entitled "Public Relations - City promotion", and that these funds (15,000) be approved in advance of formal approval of the 1986 Current Budget Estimates.

NOTE: City Council approved of the expenditure not to exceed \$15 000 for the purchase of a four-page layout in the publication "Hamilton A City in Symphony" by Item 2 of the Second Report of the Executive Committee.

As this is a promotional item, it is being recommended for financing from the proposed "Public Relations - City Promotion" account provided that the \$15 000 is approved in advance of formal approval of the 1986 Current Budget Estimates.

TRANSPORT AND ENVIRONMENT COMMITTEE

Anchoring System -
Banner Poles

The Committee approved the following recommendation of the Treasurer respecting the financing of an anchoring system for the Banner Poles on Main Street in front of City Hall at an estimated cost of \$1 500.

That the estimated cost \$ 1 500 to install an anchoring system for the Banner Poles on Main Street in front of City Hall be charged to the Unclassified Expenditure account 0378-27XX.

LEGISLATION COMMITTEE

Unemployed Bus
Pass Program

Mr. Barry Fraser and Mr. Terry Wilson appeared before the Committee to express their concerns about the possible reduction of the Unemployed Bus Pass Programme.

After considerable discussion, the Committee agreed to table this item until a report from the City Clerk and the City Treasurer, addressing the following concerns, was available:

1. Why more people are using the Unemployed Bus Pass Programme now, when unemployment is lower than when the pass was first initiated?
2. How can the efficiency of the Programme be improved upon?

3. How can the City avoid abuse of the Programme?
4. What is the cost of the Programme to the City?
5. Are increased subsidies available?

Unemployed Bus
Pass Program

A report on transit assisted fares for Senior Citizens (70 and over) was tabled until the next meeting of the Finance Committee, so that it could be dealt with at the same time as the Unemployed Bus Pass Programme was being dealt with by the Committee.

Senior Citizens'
Pass (70 +)

It was moved by Alderman Cowell, seconded by Alderman Ross that the Committee meet in camera, to hear the legal opinion of the City Solicitor with respect to a matter concerning the Lakeland Beach Swimming Pool Complex. Carried.

Lakeland Beach
Pool - In Camera

The Committee returned to open session and it was moved by Alderman Collins and seconded by Alderman Agro that By-law 85-99 be amended to provide for the cancellation of all realty and business taxes applicable to the Lakeland Beach Swimming Pool Complex. Carried.

Open Session -
Lakeland Beach
Pool

NOTE: A motion by Alderman Cowell seconded by Alderman Ross to amend the preceeding motion to exempt only the pool area, was lost.

GRANTS SUB-COMMITTEE

The Committee approved the following recommendation of the Grants Sub-Committee respecting grants to organizations representing the City at events which take place outside of the City.

Policy - Events
Outside the City

1. That a policy be established whereby grant applications received from organizations requesting funds to defray costs associated with representing the City of Hamilton at National or International events, by invitation only, outside of the City will be eligible to apply for grant funds.
2. (a) That a One-Time Only Grant in the amount of \$1 500 be approved to the Hamilton Tigers Ringette to defray the cost of the ringette team representing the City at an International Ringette Tournament at Helsinki, Finland.

(b) That the approved amounts be provided in the One-Time Only Grant Account No. 0374-04XX.

Grant - Hamilton
Tigers Ringette

NOTE: In the past, grant applications have been denied to groups leaving the City. However, there have been some inconsistencies in that grants have been approved for the Argyll and Sutherland Highlanders (for their involvement in the 1986 Edinburgh Tattoo), as well as the Hamilton Cardinals Baseball Team and the Hamilton Fire Fighters' Drum and Bugle Corp. This policy is proposed to clarify this issue.

Given this policy is approved, the grant to the Hamilton Tigers Ringette Team is to defray the cost of the team representing the City at an International Ringette Tournament in Helsinki, Finland, late March 1986. This is a first time application and the applicant requested \$2 500. Apparently, individual team members are paying approximately \$1 000 each towards this tournament.

PURCHASING

Greenaway
Security

The Committee approved the following recommendations of the Director of Purchasing:

1. That a contract be entered into with Greenaway Security, Burlington, satisfactory to the City Solicitor for providing security services for a period of 36 months for various City Departments at the following rates: Guard \$5.02 per hour and Guard with vehicle \$5.75. The rates are subject to any increase established by other levels of government, e.g. minimum wage, U.I.C., C.P.P. etc.

NOTE: Lowest of five tenders received. Funds available in various accounts.

This was part of a co-operative tender called, that included Regional Departments and Regional Transit.

Purchase Orders
Stock Tabulating
Paper

2. That purchase orders be issued for the supply and delivery of Stock Tabulating Paper, to the following:

a) Moore Business Forms, Burlington, Ontario

Supply and delivery of Carbonless Stock Tabulating Paper for 1986, in accordance with specifications issued by the Director of Purchasing and Vendor's Tender for the total sum of \$14 554. Plus 7%

Prices firm until June 30, 1986 with a maximum of 6% price increase which will be firm until December 31, 1986.

b) R. L. Crain, Rexdale, Ontario

Supply and delivery of Stock Tabulating Paper for 1986, in accordance with specifications issued by the Director of Purchasing and Vendor's Tender for the total sum of \$22 358. Plus 7%.

NOTE: Item # 1 Lowest of 3 acceptable tenders
Item # 2 Lowest of 5 acceptable tenders
Funds available from Account 0323-1521

REAL ESTATE

Leasing additional space to
Region

(in City Hall)

The Committee approved the following recommendation of the Director of Real Estate respecting approval to lease an additional 165 square feet of City Hall space to the Region:

1. That the City of Hamilton lease an additional 165 square feet of space on the fifth floor of City Hall to the Regional Municipality of Hamilton-Wentworth at a rental based on \$9.50 per sq. ft. for 1986, \$10.00 per sq. ft. for 1987 and \$10.50 per sq. ft. for 1988. (The lease is to commence on December 1, 1985 to coincide with the dates in the City/Region Master Lease.)

2. That the City Solicitor be authorized to amend the City/Region Master Lease to reflect this amendment.

Lease City Hall
space to Region

NOTE: The Region will at its own cost, carry out all renovations to the area to be leased on the fifth floor. The City's Conference Room is to be maintained and all renovations must be to the satisfaction of the City Architect and the City Property Maintenance Superintendent.

The Committee approved the following recommendation of the Director of Real Estate respecting the sale of property at 125 Wellington Street South:

Sale of 125
Wellington South

- That an Offer to Purchase the property at 125 Wellington Street South executed by Mr. Ruel Uylett on February 3, 1986 and scheduled for closing on or before April 16, 1986 be approved and completed.

NOTE: This property, formerly leased to Visiting Homemaker's Association, has been deemed surplus to municipal requirements. It has a frontage of 14.6 metres (48 feet) by a depth of 36.8 metres (121 feet) with structures thereon. The proceeds of this sale, in the amount of \$64,000 are to be credited to account 0280-02. A certified deposit cheque in the amount of \$5 000 is being held by the Treasury Department pending approval of this transaction.

With respect to an item dealing with the retaining of Security Services Ltd. for "Firewatch" - Ontario Fire Code - Re: Demolition of 334 Wellington Street North, it was moved by Alderman Collins, seconded by Alderman Ross that the City provide firewatch at the demolition of 334 Wellington Street North and that tenders be called for. Carried.

Security Services
- 334 Wellington N.

CITY SOLICITOR

The Committee approved the following recommendation of the City Solicitor respecting the Canadian Great Lakes Casualty & Surety Co. Ltd. and Amalgamated Bailiffs, City of Hamilton - Bond No. CGL 3483-81

Canadian Great
Lakes Casualty &
Surety Company Ltd.

That the City's action against Canadian Great Lakes Casualty and Surety Company Ltd. be settled in the amount of \$50 000 inclusive of interest and costs which amount is to be paid to the City.

NOTE: During the latter part of 1981 the City retained Amalgamated Bailiffs Ltd. to do tax collection work for the City. Amalgamated provided the City with a surety bond dated July 27, 1981 from Great Lakes.

During the early part of 1982 Amalgamated collected, but did not remit and, therefore, stole and/or converted to its own use approximately \$194 000 in business and realty taxes it had collected on behalf of the City.

The Committee approved the following recommendation of the City Solicitor respecting the claim of Niedling vs City of Hamilton:

Claim - Niedling

That the claim of Maria Helena Niedling herein be settled in the amount of \$4 500 inclusive of interest and costs and that the claim of O.H.I.P. herein be settled in the amount of \$350.00 inclusive of interest and costs.

Claim - Niedling

"By Supreme Court Writ of Summons issued September 6, 1983, Maria Helena Niedling commenced action against the City and the Region for damages for injuries she suffered when she fell at the Coronation Arena and Pool on August 23, 1983. She broke her right elbow and claimed \$50 000 plus interest and costs."

NOTE: Alderman Gallagher indicated that he wishes to be recorded as opposed to this motion.

Claim - Mahoney

The Committee approved the following recommendation of the City Solicitor respecting the claim of Gerald Maloney vs City :

That the claim of Gerald Maloney be settled in the amount of \$2 550.

NOTE: On June 11, 1985 the hitch and safety chains came apart or broke on a City tractor allowing the stumper it was pulling to roll free. The stumper hit a parked vehicle owned by Gerald Maloney. Mr. Maloney was sitting in his vehicle at the time and suffered injuries to his neck, shoulders and back.

CITY TREASURER

Naval Veterans
Association -
Tax Exemption

The Committee approved the following recommendation of the Treasurer respecting the Hamilton Naval Veterans Association - Application for tax exemption:

That in accordance with City Council policy established September 29, 1981, by Item 8 of the Eighteenth Report of the Finance Committee, whereby Veterans' Clubs may submit applications for tax exemptions on the basis of need, and that the exemption to be granted would not exceed the lessor of the actual operating deficit or the municipal portion of the taxes:

- a tax exemption be granted to the Hamilton Naval Veterans' Association, 108 Parkdale Avenue North, in the amount of \$2 209.56, which is the actual deficit and is the lessor of the actual deficit for 1984 or the 1984 municipal portion of the taxes.
- that the exemption amount of \$2 209.56 be charged to Account 0378-0490 provided in the 1986 Estimates.

Remuneration &
Expenses -
Members - Council
& Other Bodies
for 1985

The Committee approved the recommendation of the Treasurer respecting remuneration and expenses paid to Members of Council and Members of Other Bodies for the year 1985:

That the statement of the Treasurer, in a report dated February 12, 1986, summarizing remuneration and expenses paid to Members of Council and Members of Other Bodies for the year 1985, be approved.

NOTE: According to The Municipal Act, the City Treasurer is required to prepare a statement of remuneration and expenses paid to Members of Council and Members of Other Bodies.

It was moved by Alderman Cowell and seconded by Alderman Ross that an item respecting the updated Status of the 1986 Current Estimates be tabled to a special meeting of the Finance Committee scheduled for Friday, February 28, 1986 at 2:00 o'clock p.m. Carried.

The Committee approved the following recommendation of the Treasurer respecting the appointment of the Senior Staff Committee to assist in the 1986 Current Budget Process:

Staff Committee -
1986 Current
Budget

That, in accordance with the direction of City Council at its meeting of January 14, 1986, in approving Item (ii) of the Third Report of the Finance Committee, a Senior Staff Committee be appointed to deal with assembling and raking all the packages from Standing Committees, drawing various funding lines and recommending to the Finance Committee/City Council an appropriate funding level for the 1986 current budget estimates.

This Committee will consist of:

Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. D. C. Freeman, City Architect
Mr. L. Saltmarsh, Fire Chief
Miss A. Schimmel, Director of Culture and Recreation
Mr. R. Morden, Director of Public Works
Mr. J. Leuser, Director of Finance and
Administration, H.E.C.F.I.

The Committee approved the following recommendation of the Treasurer, as added item 1:

Loan - Hamilton
Mountain Air Show

That the interest free loan of \$20 000 to be made to the Hamilton Mountain Air Show Inc. and an amount not to exceed \$93 000 (including the interest free loan of \$20 000) to finance the possible losses due to inclement weather in staging the 1986 Air Show, be financed from the "Reserve for Contingency" Account No. 0280-32.

NOTE:Reference is made to this item in Section one (1) of the Sixth Report of the Executive Committee.

The Committee approved the following recommendation of the Treasurer, as added Item No. 3:

Roadway
Reconstruction
Program

That, in order to allow the Regional Engineering Department to proceed with the Reconstruction Program, City Council approve the program as submitted in the estimated amount of \$6 365. with the understanding the net cost to the City after the Roadway Subsidy will not exceed \$3 000,000.

NOTE:The Transport and Environment Committee, at its meeting of February 17, 1986 approved the Reconstruction Program, in the amount of \$6 365,000 and requested the Finance Committee to recommend the method of financing. The Capital Budget Committee is in the process of reviewing the project for inclusion in the 1986-1990 Capital Budget and no definite commitment has yet been established by the Provincial Ministry regarding Roadway Subsidy. There are a number of projects to be reviewed and can be considered for financing from the 1986 Capital levy during the review process of the Capital Budget Committee. It is therefore recommended to allocate \$3 000 000 to this project in order to allow the Transport and Environment Committee to proceed with the project.

Additional
financing items

Two additional items dealing with financing:

1. Cost of two contract persons to enforce no smoking by-law; and
2. Challenge '86 Student Employment/Experience Development (SEED), were tabled to the next meeting of the Finance Committee.

BILLS

Bills

The following bills were introduced:

- a) By-law to authorize the Replacement of the Refrigeration System at Eastwood Community Recreation Centre Arena.
- b) By-law respecting Additional Expenditure - Replacement of Ice-making System at Inch Park.
- c) By-law to authorize the Replacement of the Refrigeration System at Parkdale Community Recreation Centre Arena.
- d) By-law respecting Coronation Community Recreation Centre.
- e) By-law respecting The Ivor Wynne Stadium.

There being no further business, the meeting then adjourned.

Taken as read and approved.

ALDERMAN P. O. VALERIANO
CHAIRMAN, FINANCE COMMITTEE

R. C. Prowse
Secretary
Finance Committee

1986 March 18
Typed by D. Geroux



1(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. Bradley, Director of Purchasing DATE March 12, 1986
Name & Title

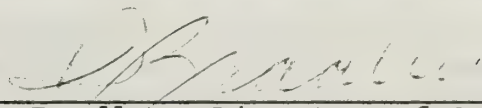
FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT - PURCHASING POLICY

RECOMMENDATION

1. That the Corporate Purchasing Policies as amended, Appendix "A" be approved.
2. To be consistent with the Region's policy, Item 1 of the Special Committee on Jobs, approved by Council on March 29, 1983, be recinded and the original policy giving 10% Canadian Content preference, approved by Council August 31, 1982, now be re-instituted.


T. Bradley, Director of Purchasing

BACKGROUND

The Corporate Policy is identical to that approved by Regional Council on February 4, 1986, with the necessary word changes.

The 15% Canadian Content has only affected 1 purchase since it was increased in May, 1985, when an additional \$268.00 was paid to the second bidder because of higher Canadian Content. If the rate had been at 10%, only \$178.60 would have been paid.

In writing the Purchasing Manual, two existing policies are suggested for revision, in particular Corporate Policy #3 - "Spending Limits and Authorizations". The existing policy states that the authorized spending limits are as follows:

- Up to \$5,000 - approval of Department Head and Purchasing Section,
- \$5,001 to \$10,000 - approval of Department Head and Chief Administrative Office,
- \$10,001 - approval of City Council

Background (Continued)

A survey of other Municipalities in Ontario revealed that Peel, Durham and Mississauga have increased their spending limits in excess of \$25,000. Several other Municipalities have adopted spending limits in excess of the present limits.

The spending limits are suggested to increase as follows to accommodate the ever increasing costs of products procured by the City:

- Purchases up to and including \$10,000 require the approval of the Department Head and Purchasing Section,
- Purchase orders from \$10,001 up to and including \$15,000 shall require the approval of the Chief Administrative Officer and the Department Head concerned,
- All individual expenditures exceeding \$15,001, up to and including \$25,000 shall require the approval of the Mayor or Chairman of the Finance Committee,
- All individual expenditures exceeding \$25,000 shall require City Council approval.

The only other change in policy to note is Corporate Policy #11 "Total Acquisition Cost". The definition of Total Acquisition Cost will now take into consideration all the components that make up the price and not just the lowest price offered.

The Purchasing Policy & Procedure Manual has been developed to be a useful tool for both Members of Council and staff to assist in understanding the purchasing process, and to ensure that good purchasing practices continue to be followed throughout the City.

Reference:	Passed by Committee -	<u>Supersedes:</u>
Prepared by: Purchasing Manual Committee		Policy #
Subject: SCOPE OF PURCHASING POLICY	Adopted by Council-	Date
		Reference

This Policy is: New- _____ Existing- _____ Revised- _____ Rescinded- _____

Draft Policy:

The Purchasing Policy of the City shall apply to all City Departments, without exception and shall be implemented in accordance with authorized procedures and within authorized budgets.

All Boards, Commissions, Authorities and other organizations funded wholly or in part by The Corporation of the City of Hamilton, hereinafter referred to as Agencies, shall adopt this policy revising only the approval group or individual in the appropriate place in each policy.

- City Council
- Chief Administrative Officer
- Director of Purchasing

Policy Manual Tab - Treasury Section - Purchasing
Information: Subject - Scope of Policy

Procedures: Attached _____ Not Required _____ X
Included in (Manual Name) _____

Approved:
Prog. Mgr. _____ Director _____ Dept. Head _____

Reference:	Passed by Committee -	Supersedes:
Prepared by: Purchasing Manual Committee	Adopted by Council-	Policy #
Subject: CO-ORDINATED PURCHASING PROGRAM		Date
		Reference

This Policy is: New- _____ Existing- _____ Revised- _____ Rescinded- _____

Draft Policy:

It shall be the policy of the City to operate a co-ordinated program where all Agencies must be required to use the services of the Purchasing Department of the City when:

- a) purchasing items that are common to the Body and The Corporation, and
- b) to consult with the Purchasing Department of the City when purchasing items not common to that Body and the City.

Construction tenders and demolition contracts shall include with other requirements those stated on Appendix pages 91, 92 & 93.

NOTE: Authorized exceptions to this policy are to be found on page 6, Policy 6 of this manual.

Policy Manual Tab - Treasury Section - Purchasing
 Information: Subject - Centralized Purchasing Program

Procedures: Attached _____ Not Required _____ X
 Included in (Manual Name) _____

Approved:
 Prog. Mgr. _____ Director _____ Dept. Head _____

Reference:	Passed by Committee -	Supersedes:
Prepared by: Purchasing Manual Committee	Adopted by Council-	Policy #
Subject: EXCEPTIONS TO CORPORATE POLICY #3		Date
		Reference

This Policy is: New- _____ Existing- _____ Revised- _____ Rescinded- _____

Draft Policy:

The City recognizes that emergency situations occur and to ensure continuous operation of an essential service, authorizes the following exceptions to Corporate Purchasing Policy #3.

In the case of an emergency:

- Orders up to and including \$10,000 shall be placed on approval of the Department Head or designate and on verbal approval of the Purchasing Department.
- Orders from \$10,000 up to and including \$15,000 shall be placed on approval of the Department Head and on verbal approval of the Chief Administrative Officer. Written approval is still required in accordance with Corporation Policy #3.
- All purchase orders from \$15,001 up to and including \$25,000 shall be placed on verbal approval of the Mayor or the Chairman of the Finance Committee.
- All approvals received verbally must be confirmed in writing upon submission of the purchase requisition and the reason(s) for the emergency.
- Orders exceeding \$25,001 for any single expenditure shall be placed upon written approval of two of the following three persons:
 - a) Mayor
 - b) Spending Committee Chairman or Vice-Chairman
 - c) Chief Administrative Officer

Department Head to place an item on the next meeting of the Spending Committee explaining the action taken with reasons, costs, etc.

Policy Manual Tab - Treasury Section - Purchasing
 Information: Subject - Exceptions to Corporate Policy #3

Procedures: Attached _____ Pages 78 & 79 _____ Not Required _____
 Included in (Manual Name) _____

Approved:
 Prog. Mgr. _____ Director _____ Dept. Head _____

CORPORATE POLICY NUMBER 6		Page #1
Reference:	Passed by Committee -	Supersedes:
Prepared by: Purchasing Manual Committee		Policy #
Subject: EXCEPTIONS TO POLICY #5	Adopted by Council-	Date
		Reference
This Policy is: New- Existing- Revised- Rescinded-		
Draft Policy:		
The following are authorized exceptions to the City Purchasing Policy #2.		
Exception #1:	For supplies and services of common useage e.g. vehicles, stock items, stock equipment and supplies and services when the tender or quotation is called by an agency included in, or on behalf of, the Co-operative Purchasing Group.	
Exception #2:	The regular contractual process and the necessary approvals as outlined in Corporate Policy #3 for obtaining goods and/or services, shall not apply if obtained from - the Federal Government or its agencies, Provincial Government or its agencies, Local Boards and/or agencies, Crown Corporations, the Region, Area Municipalities and Special Purpose Bodies within the Region and City, including the public utility companies and the natural gas supplies.	
Exception #3:	Additional exceptions will be found on pages 83 & 84 of this manual.	
Policy Manual Information:	Tab - Treasury	Section - Purchasing
	Subject - Exceptions to Corporate Policy #5	
Procedures:	Attached	Not Required
Included in (Manual Name)		X
Approved:		
Prog. Mgr.	Director	Dept. Head

CORPORATE POLICY NUMBER 8		Page #1
Reference:	Passed by Committee -	<u>Supersedes:</u>
Prepared by: Purchasing Manual Committee	Adopted by Council-	Policy #
Subject: ENCOURAGE COMPETITIVE BIDDING		Date
		Reference

This Policy is: New- _____ Existing- _____ Revised- _____ Rescinded- _____

Draft Policy:

It shall be the policy of the City and Agencies

- to encourage open competitive bidding on all acquisition of goods and services where practical, and
- to procure by purchase, rental or lease, the required quantity and quality of goods and services in a cost-efficient and effective manner.

Policy Manual Tab - Treasury Section - Purchasing

Information: Subject - Competitive Bidding

Procedures: Attached _____ Not Required _____ X

Included in (Manual Name) _____

Approved:

Prog. Mgr. _____ Director _____ Dept. Head _____

CORPORATE POLICY NUMBER 10		Page #1
Reference: Criminal Code of Canada Sections 110 & 111	Passed by Committee -	Supersedes:
Prepared by: Purchasing Manual Committee		Policy #
Subject: EMPLOYEES PROHIBITED FROM ACCEPTING REBATES MONEY ETC.	Adopted by Council-	Date
		Reference
This Policy is: New- Existing- Revised- Rescinded-		
<u>Draft Policy:</u> Corruption of Municipal Officials is expressly prohibited by Sections 110 and 111 of the Criminal Code. To be consistent with the Criminal Code, it shall be the policy of the City to prohibit every employee of The Corporation of the City of Hamilton and Agencies to accept, directly or indirectly any loan, reward, commission advantage or benefit, rebate, money, property, travel arrangements or gift of whatsoever kind or nature from any person, persons, firms, companies or corporations which have carried on or are carrying on any kind of business whatsoever with the Corporation of the City of Hamilton and Agencies.		
Policy Manual Information:	Tab - Treasury	Section - Purchasing
	Subject - Accepting Rebates or Money	
Procedures: Attached Pages 70, 80 & 81 Not Required		
Included in (Manual Name)		
Approved: Prog. Mgr. Director Dept. Head		

CORPORATE POLICY NUMBER 11		Page #1
Reference:	Passed by Committee -	<u>Supersedes:</u>
Prepared by: Purchasing Manual Committee		Policy #
	Adopted by Council-	Date
Subject: "TOTAL ACQUISITION COST"		Reference

This Policy is: New- _____ Existing- _____ Revised- _____ Rescinded- _____

Draft Policy:

The Purchasing Department shall consider total acquisition costs, rather than only the lowest cost received.

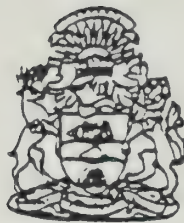
"Total acquisition cost" shall mean the most cost efficient and effective manner and shall be the sum of all costs, including purchase price, all taxes, Canadian Content, warranty, life cycle cost, operating and disposal costs, incurred for determining the lowest acceptable bid meeting the specifications.

Policy Manual Tab - Treasury Section - Purchasing
Information:
 Subject - "Total Acquisition Cost"

Procedures: Attached _____ Page 37 Not Required _____
Included in (Manual Name) _____

Approved:
Prog. Mgr. _____ Director _____ Dept. Head _____

CORPORATE POLICY NUMBER 13		Page #1
Reference:	Passed by Committee -	<u>Supersedes:</u>
Prepared by: Purchasing Manual Committee		Policy #
Subject: LOCAL BIDDERS	Adopted by Council-	Date
		Reference
This Policy is: New- Existing- Revised- Rescinded-		
<u>Draft Policy:</u> Subject to all Purchasing Policies and subject to the total acquisition cost being equal, it shall be the policy of the City and Agencies to take into consideration the location of the bidders.		
Policy Manual Information:	Tab - Treasury	Section - Purchasing
	Subject - Local Bidders	
Procedures:	Attached	Not Required X
Included in (Manual Name)		
Approved:		
Prog. Mgr.	Director	Dept. Head



THE CORPORATION OF THE CITY OF HAMILTON

1(b)

FROM T. Bradley, Director of Purchasing DATE March 11, 1986
Name & Title
FOR ACTION ☒ FOR INFORMATION ☐ File No. _____
TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT - PURCHASE OF TIRES AND TIRE MAINTENANCE

RECOMMENDATION

That an order be placed with Astro Tires Ltd., Hamilton, for the supply of tires and tire maintenance for the next twelve (12) months, with two one year options, at the City's decision, in accordance with specifications issued by the Director of Purchasing and Vendor's tender, for the following prices:

- Tire Maintenance \$ 3,500 per month
- Emergency Calls \$ 38.00 per emergency call
- Tires, approximately \$34,352 plus 7% P.S.T.

During the second term there is no increase for service, and a 4% increase on tires, while the third term there will be a 5% increase for service and 4% on tires.

NOTE: Lowest of four tenders received. Funding provided in account 0332-0119.

T. Bradley, Director of Purchasing

BACKGROUND - TENDER ANALYSIS

	<u>MAINTENANCE</u>	<u>EMERGENCY CALLS BASED ON 300 CALLS PER YEAR</u>	<u>COST OF TIRES</u>	<u>TOTAL</u>
Astro Tire, Hamilton	\$42,000	\$11,400	\$34,352	\$ 87,752
Maintenance nil for 2nd term		Maintenance 5% increase for 3rd term		
Tires 4% increase for 2nd term		Tires 4% increase for 3rd term		
Firestone, Hamilton	48,000	6,000	44,109	98,109
5% increase 2nd term		5% increase for 3rd term		
Steel City, Hamilton	68,400	9,000	34,672	112,072
5% increase 2nd term		5% increase for 3rd term		
McKenzie Tire, Hamilton	70,800	9,600	39,159	119,559
6% increase 2nd term		6% increase for 3rd term		

Astro Tire, located at 130 Brockley Drive, Hamilton, for the past five years has supplied tires that met the Ministry of Transport specifications to the Regional Municipality of Hamilton-Wentworth, City of Stoney Creek, City of Belleville, Town of Grimsby, City of Mississauga, and the following private companies - Hendrie, Inter-City and Overland Transport Companies, Royal Oak Dairy, Waxman Industries and The Spectator, during the past several years. Astro Tire Limited's Corporate Office is located in Mississauga. During 1985 they had \$69,000,000 in sales across Canada through their nine warehouses, fifty-nine stores and associate dealers and 2,000 independent dealers.

Letters confirming that the tires met the Ministry of Transportation specifications from each of the three manufacturers are attached.

It is confirmed in the tender that the servicemen to be located in the City Hall garage have the experience required.



Ministry of
Transportation and
Communications

TENDER

NO. MTC/T-513

page 1 of

Date of Invitation

Feb. 6, 1984

Tender Closing Time

Feb. 28, 1984
1.30 PM

Address Inquiries to

Stan Alter Tel
Supply & Services Branch
Rm. 144, Central Bldg.,
1201 Wilson Ave., Downsview, Ont.,
M3M 1J8

To:
The Director
Supply & Services Branch
Ministry of Transportation & Communications
Rm. 130, Central Building
1201 Wilson Avenue, Downsview, Ontario
M3M 1J8

Dear Sir:

I/We hereby offer to sell and/or supply to all authorized Ministries and Agencies of the Government of Ontario the goods and/or services listed below and on any attached sheets at the price or prices set out herein.


TIRES, TUBES AND SERVICES

for the period: April 1, 1984 to March 31, 1987

all in strict accordance with the General Terms and Conditions printed on page two of this proposal and any special terms and conditions, specifications and samples referred hereto or printed herein.

Name of Company

Signature of Company Official

 <p>Ministry of Transportation and Communications</p> <p>Ontario</p>	<p>TENDER</p>	<p>NO. _____</p>
		<p>page _____ of _____</p>

18. PRICE QUOTATION

- 18.1 Percent discounts are to be offered for the tires, tubes and services contained in Appendix "A" of this tender, against a selected published price list specified in this tender. The percent discounts will remain firm for the duration of the Standing Agreement resulting from this tender, with the following provisos:
- 18.2 Prices quoted above shall be firm for the period shown on page one of this tender, with the following provisos:
- 18.2.1 (a) Vendor may cancel the agreement resulting from this tender on 60 days written notice prior to the expiry of the first twelve month period.
- 18.2.2 (b) Vendor may cancel the agreement resulting from this tender on 60 days written notice prior to the expiry of the second twelve month period.
- 18.2.3 (c) Should no such notice of cancellation be received within the requisite time period, the agreement will automatically extend for a further 12 month term, until its expiry.
- 18.3 Prices shall include Federal Sales Tax, with Ontario Retail Sales Tax extra and shown separately on all invoices.

19. SPECIFICATIONS

- 19.1 Tires and tubes are to be manufactured in accordance with the current issue of the following Canadian Government Specifications Board specifications as applicable. They are to be first-line, first-grade 100 level of quality, not lower than those normally furnished as standard original equipment.

C.G.S.B.	20 - G.P. -4
C.G.S.B.	20 - G.P. -5d
C.G.S.B.	20 - G.P. -6e
C.G.S.B.	20 - G.P. -7
C.G.S.B.	20 - G.P. -8
C.G.S.B.	20 - G.P. -9

In addition to the above C.G.S.B. Specifications the requirements of the motor Vehicle Tire Safety Act of Transport Canada will also be met.

Signature of Company Official



GENERAL TIRE CANADA LIMITED LIMITÉE

220 JOHN STREET • BARRIE ONTARIO L4N 2L3 • PHONE (705) 726-6520

February 3, 1986

TO WHOM IT MAY CONCERN:

This letter applies to Astro brand passenger, truck, agricultural and industrial tires.

Tires produced in the Astro brand by General Tire Canada Limited are of equivalent quality to the comparable tire in our name brand (General) tire line and exceed Government standards where applicable.

Canadian Motor Vehicle Safety Standard 109 - tires for passenger cars.

Canadian Motor Vehicle Safety Standard 119 - tires for vehicles other than passenger cars.

Further, Astro tires manufactured by General Tire Canada meet and exceed the requirements of the Canadian General Standards Board specifications,

- 20-GP-4, September 1980, Standard for: tires, passenger cars.
- 20-GP-5D, September 1980, Standard for; tires, pneumatic low speed off highway.
- 20-GP-6E, July 1981, Standard for; tubes, inner vehicle and mobile ground equipment.
- 20-GP-7, September 1980, Standard for: tires, for trucks and buses.
- 20-GP-8, September 1980, Standard for: tires, pneumatic agricultural.
- 20-GP-9, September 1980, Standard for: tires, studded.

Yours truly,

J. W. Malcolm
Vice President - Sales

JWM:gm

21 FOUR SEASONS PLACE, ISLINGTON, ONTARIO M9B 6G2
TELEPHONE (416) 626-4611

/d1

Tire Group
Groupe de pneus
B.F. Goodrich Canada Inc.
Kitchener, Ontario N2G 4J5
(519) 742-3641

February 3, 1986

Mr. J. Hazelgrove
Vice President
Marketing & Operations
Astro Tire Limited
3270 Orlando Drive
Mississauga, Ontario
L4V 1C6

Dear Jeff:

Further to our telephone conversation of January 31st, 1986, this letter is to advise you that the Astro Sport Radial, the Astro A/S 470, the Astro Surveyor and the Astro XRS meet or exceed DOT Standard 109 for Highway Passenger Tires as well as CGSB-20-GP-4 Standard for: Tires, Passenger Cars.

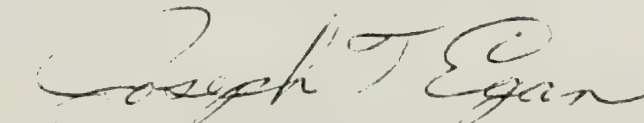
In addition the Astro M/S 500 meets or exceeds DOT Standard 119 for Highway Truck Tires as well as CGSB-20-GP-7 Standard for: Tires, for Trucks and Buses.

Both the passenger and light truck tires manufactured by BFG for Astro Tire conform to the Motor Vehicle Safety Act.

We have attached copies of the two CGSB standards that you requested.

We trust this information is helpful.

Yours truly,



Joseph T. Egan
Operations Manager
Private Brands - Tires

Attach.

c.c. R. Cherry
W. McClure
R. Stapley
J. Cottenie

TRENT RUBBER SERVICES (1978) LIMITED

100 ALBERT STREET SOUTH, LINDSAY, ONTARIO, CANADA K9V 3H7 TELEPHONE (705) 324-6891

January 31, 1986


Astro Tire Limited
3270 Orlando Drive
MISSISSAUGA, Ontario
L4V 1V6

Attention: Mr. Jeff Hazelgrove

Gentlemen:

This letter will confirm that the inner tubes currently being supplied to you are in accordance with the requirements of the Canadian Government Specifications Board 20-GP-6E.

Yours truly


C.J. Mumford
Vice-President, Manufacturing

CJM:fm
cc: Ron Cherry



2

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE 1986 March 6
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 160-1.1445

TO: CITY COUNCIL ☒ (OR) FINANCE COMMITTEE ☒
CLAIMS MANAGER ☒
Committee

SUBJECT

Charles T. Murray and City vs
Olga M. and Jose M. Leite
Date of Accident: February 29, 1984

RECOMMENDATION

That the claims of Charles T. Murray and the City against Olga M. and Jose M. Leite be settled in the amount of \$10,000.00 inclusive of interest and costs, said amount to be paid to the City and that in accordance with Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539 and the attached Application by Mr. Murray, the surplus of \$8,680.00 that will remain after the deduction of the City's expenses and costs be paid to Mr. Murray and that the following resolution be forwarded to City Council:

"On February 29, 1984, Charles T. Murray was operating a City vehicle when it was struck by a vehicle operated by Jose M. Leite and owned by Olga M. Leite. Mr. Leite had been drinking and had proceeded through a red light. Mr. Murray sustained injuries to his left shoulder, neck, left hip and knee and an action was commenced on behalf of the City and Mr. Murray against Olga M. and Jose M. Leite to recover damages. Negotiations have taken place with the Leite's insurer and it is recommended that the claims of the City and Mr. Murray be settled in the amount of \$10,000.00 inclusive of interest and costs, which amount is to be paid to the City.

After deduction of the City's expenses and costs, there will be a surplus of \$8,680.00 and it is recommended that in accordance with the authority granted under Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, payment of the surplus be made to Mr. Murray. The Workers' Compensation Act provides that in the event that Mr. Murray

suffers a recurrence relating to this accident, the above-mentioned sum of \$8,680.00 remains as a credit to the City and will be deducted from the amount of any further compensation or other benefits to which Mr. Murray may become entitled to from The Workers' Compensation Board with respect to this accident."

David Pickens for K. A. Leff
J. G. Pavelka

BACKGROUND:

Our doctor has advised that Mr. Murray did sustain contusions with strain, contusions to his shoulder, hip and knee with strain to the cervical spine, however, there is nothing to suggest a permanent functional disability and he does not anticipate any further deterioration in his problem as a result of this accident.

After deduction of the City's expenses and costs, there will be a surplus of \$8,680.00 which must be paid to Mr. Murray pursuant to Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, however, this amount remains as a credit in favour of the City with regard to any further Compensation or benefits claimed by Mr. Murray from The Workers' Compensation Board with respect to this accident.

c.c. Mr. E. C. Matthews
City Treasurer

c.c. Mrs. Doreen Jones
Acting Director of Personnel

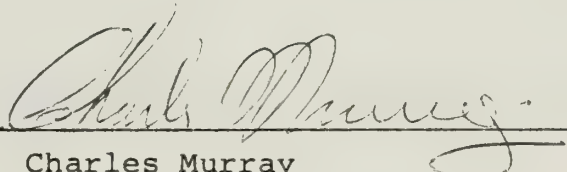
c.c. Mr. J. Pavelka
Director of Public Works

c.c. Mrs. Rose Salayko
Claims Manager C-84-93

APPLICATION

Re: Mr. Charles Murray
Date of Accident: February 29, 1984

I hereby make application to the Finance Committee and the City Council of The Corporation of the City of Hamilton pursuant to Subsection 4 of Section 8 of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, for the monies recovered by said Corporation in excess of the monies expended by said Corporation with respect to my accident on February 29, 1984.


Charles Murray

c.c. Secretary, Finance Committee

Mr. J. Pavelka
Director of Public Works

Mr. David R. Vickers
City Solicitor's Office

Mrs. Rose Salayko
Claims Manager C-84-93

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 3(a)
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No.

TO: CITY COUNCIL ☐ (OR) Finance
Committee

SUBJECT

FINANCING - DOWNTOWN HAMILTON ACTION PLAN PHASE III-B and Implementation of the Banner Programme

RECOMMENDATION

That the supply and installation of banners and appurtenant fittings in the amount of \$132,264.00, for the Downtown Hamilton Action Plan Phase III-B and implementation of the Banner Programme be financed in 1986 from the Reserve for Capital Projects, Account No. 0280-27, on an interim basis pending OMB approval at a later date.

E. C. Matthews
E. C. Matthews, Treasurer

BACKGROUND

Please note this item was approved by the Planning and Development committee on March 12, 1986.

c.c. Mr. E. W. Kowalski, Director of Community Development



THE CORPORATION OF THE CITY OF HAMILTON

Mr. E. W. Kowalski, Director
Community Development

FROM

Name & Title

DATE

1986 March 03

FOR ACTION ☒

FOR INFORMATION ☐

File No. 800-0602.3

TO: CITY COUNCIL ☐

(OR)

Planning and Development
Committee

☒

SUBJECT

DOWNTOWN HAMILTON ACTION PLAN PHASE IIIIB; AND,
IMPLEMENTATION OF THE BANNER PROGRAMME.

RECOMMENDATION

- '(i) That, the Downtown Hamilton Action Plan Banner Programme - Plans and Specifications, dated 1986 February 27 and, appended hereto as Schedule 'A', be approved;
- '(ii) That, tenders be called for the supply and installation of the banners and appurtenant fittings in accordance with the plans and specifications to which reference is made in (i), above;
- '(iii) That, whereas it is proposed, due to physical site limitations, to install three (3) poles, complete with banners, on the west side of Spring Street, over and upon the lands of Denningers, Limited, the City Solicitor be hereby authorized and directed to review and prepare a suitable Agreement for this purpose and, that The Mayor and City Clerk be hereby authorized to execute said Agreement, satisfactory to the City Solicitor;
- '(iv) That, pending approval of the Ontario Municipal Board (O.M.B.), to the method of financing Phase III-B of the Downtown Hamilton Action Plan - the approval of City Council having been given 1986 February 11 and, application to the O.M.B. made 1986 February 20 - the Finance Committee recommend a method of providing interim financing for this segment of the project at an estimated gross cost of one hundred thirty-two thousand, two hundred sixty four dollars (\$132 264.)

- '(v) That, beyond the first period of installation (i.e., 1986 May 15 to 1986 November 03), the Traffic Department include in their 1987, and subsequent annual operating budget(s), an amount sufficient to finance the cost of installing, maintaining and adjusting, removing, cleaning and storing all banners; and,
- '(vi) That, if Business Improvement Areas (B.I.A.'s), and/or other business associations within the area of implementation wish to provide, and have installed a banner for the winter season, the respective B.I.A.'s/Associations may finance the capital cost of providing same - designed in accordance with the specifications appended hereto and, satisfactory to The Committee - and, the Traffic Department shall advise, regularly, when banners are to be changed in order that the aforementioned, specialty/seasonal banners may be provided by the groups for simultaneous replacement; or, in the alternative, in the event groups wish to have the Municipally-provided banner remain in place twelve (12) months per year, suitable financial arrangements be made to assist in defraying the costs associated with a decrease in longevity.

'NOTE: For the information of the Members of City Council, the installation of banners from mid-May to the end of October should result in a life - expectancy of three (3) to five (5) years: Installation throughout the Winter month would shorten the life/replacement period for the banners.'

E. Kowalski

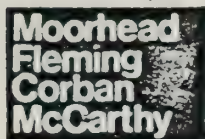
BACKGROUND

The implementation of the banner programme, throughout the 'Study Area' of the Downtown Hamilton Action Plan, is included in Phase III-B of the project, as adopted by City Council at its meeting held 1986 February 11, upon your Committee's recommendation (Section 12., The FOURTH Report for 1986 of The Planning and Development Committee). Also at that same meeting, City Council authorized the City Solicitor to make application to the Ontario Municipal Board (O.M.B.) for approval as to the method of financing Phase III-B in the amount of one million, three hundred thousand dollars (\$1 300 000.): Formal application - with all requisite, background documentation - was made 1986 February 20.

Inasmuch as the banner programme is already complete as to design and specifications and, could readily be tendered separately, the Downtown Action Plan Co-ordinating Committee, under the Chairmanship of Alderman W.M. McCulloch, is recommending that the banner programme proceed to tender immediately and, that the Finance Committee be requested to recommend a method of interim financing pending O.M.B. approval for debenturing.

The installation of banners throughout the Study Area, in early summer, will be facilitated by the above-recommended action.

c.c. Mr. R. Prowse, Secretary, Finance Committee
c.c. Mr. E. C. Matthews, City Treasurer



DOWNTOWN HAMILTON ACTION PLAN
BANNER PROGRAM
COST ESTIMATE
February 27, 1986

Banner Program - Phase II Area	Qty.	Unit	Unit Cost	Total
1. Phase I black poles drilled and tapped on site for lower arms and upper arm eye bolts.	45	each	\$ 50.00	\$ 2,250.00
2. Supply of lower banner arms for all black poles (Phase I and II).	161	each	155.00	24,955.00
3. Supply of banners (6 designs) including 10% extra.	196	each	90.00	17,640.00
4. Supply of upper and lower aluminum arms including banding for existing concrete poles for Jackson Square, and including 5 extra sets.	22	each	25.00	550.00
5. Installation of arms and banners.	178	each	35.00	6,230.00
Subtotal				<u>51,625.00</u>
Banner Program - Phase IIIb Area				
1. Supply of upper and lower aluminum arms including banding for existing and new concrete and wood poles.	164	each	25.00	4,100.00
2. Supply and installation of new concrete poles including sidewalk demolition and repair.	36	each	1,000.00	36,000.00
3. Supply of banners (6 designs) including 10% extra.	234	each	90.00	21,060.00
4. Installation of arms and banners.	213	each	35.00	7,455.00
Subtotal				<u>68,615.00</u>
SUMMARY				
Phase II Area				\$ 51,625.00
Phase IIIb Area				\$ 68,615.00
Subtotal				<u>\$120,240.00</u>
10% Contingency				\$ 12,024.00
GRAND TOTAL				<u>\$132,264.00</u> =====

PART 1 GENERAL

1 WORK INCLUDED

1.1 Provision of all labour, equipment machinery, materials, tools, services and incidentals, to manufacture, install and remove at end of season 6 styles of banners complete with hardware as required and/or indicated on the drawings and specified herein.

1.2 Provide camera ready artwork as detailed.

2 QUALIFICATIONS

2.1 Work shall be executed by a contractor having at least 5 years of proven experience with banner work.

3 SAMPLES

3.1 Submit samples of camera ready artwork to Architect for approval of each banner style.

3.2 Submit sample of completed banner on proper material and colour for each banner style prior to final printing.

3.3 Submit sample of banner arms and fasteners and miscellaneous hardware.

4 INSTALLATION, MAINTENANCE & REMOVAL

4.1 All banners to be installed by May 15, 1986.

4.2 All banners to be removed by November 3, 1986.

4.3 Maintain and warranty banners including repair, adjustment, and/or replacement of damaged banners and appurtenances as required at no extra cost to the contract.

4.4 Maintenance/warranty period shall be from May 15, 1986 to November 3, 1986. Make periodic inspections.

4.5 Remove banners at the end of the maintenance/warranty period, clean, and return to the City of Hamilton.

PART 2 PRODUCTS

5 MATERIAL

5.1 Banners:

5.1.1 Banners shall be of 16 oz. Protec material.

5.1.2 Material shall be silk screen imprinted on one side, with compatible vinyl ink.

5.1.3 Assemble banners back to back, double stitching along the vertical edges and with double material sewn into 125mm open sleeves top and bottom.

5.1.4 Place reinforcing patches inside of sleeve sticking to hold a #1 Spur grommet in each of the four corners.

5.2 All graphics and colours shall be constant and sharp throughout each individual design.

6 HARDWARE

6.1 Hardware for Banners:

6.1.1 Lower Banner arms for all the new existing black street poles shall be steel to size detailed. Finish to be powder coat black paint to match existing poles.

6.1.2 Banner arms and sockets top and bottom for all other poles shall be aluminum with no finish required.

6.1.3 Eye bolts, hex bolts and 'S' hooks to be stainless steel.

6.1.4 Grommets to be #1 brass Spur grommets.

6.1.5 Straps shall be 15mm stainless steel with stainless steel buckles.

7 ARTWORK

7.1 Camera ready artwork to be done by Mark Tharme, Graphic Designer, Hamilton, Ontario - Telephone: 525-2028, or approved equal.

7.2 Provide artwork minimum 1/3 full size, in black and white for approval.

7.3 All colours selected to match the PMS colouring system, which uses the Pantone Colour Specifier. All colours chosen by the banner contractor must be approved by the Architect and the City of Hamilton.

7.4 Original designs shall be submitted to successful bidder for clarification. These are approximately 65 x 200mm in size.

PART 3 EXECUTION

8 INSTALLATION - GENERAL

8.1 Install banners on sidewalk side of poles unless noted otherwise.

8.2 Inform Architect of any conflicts with location prior to installation of banners.

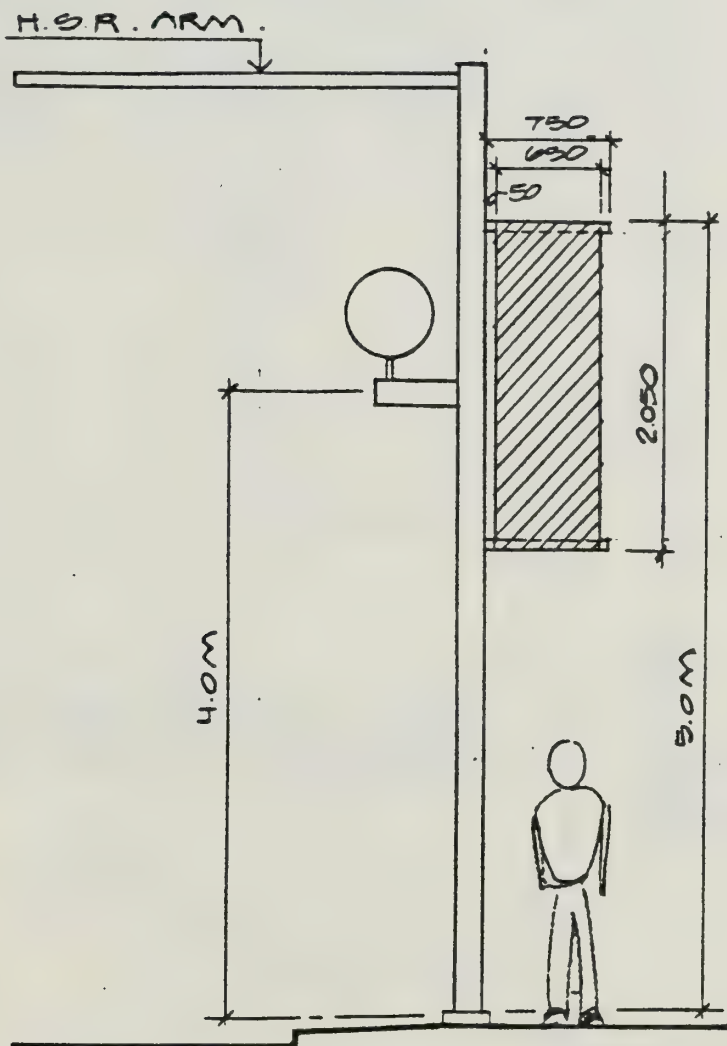
8.3 Banners shall be installed at heights shown.

8.4 Do all work in compliance to City of Hamilton and Region of Hamilton Wentworth regulations as applicable.

8.5 Minimize traffic disruption. Place warning signs if and as required. Any occupation of City road allowance (sidewalk, boulevard, or travelled roadway) to be subject to prior approval of Director of Traffic Services, City of Hamilton Traffic Department. All construction area activities to be carried out in accordance with Regional Hamilton-Wentworth/City of Hamilton Traffic Control Manual.

- 8.6 When installing banners, lower arm to be placed to keep material in tension.
- 8.7 On new black poles, in Gore Park area (Phase I) holes to receive lower arm bolts and upper arm eye bolts are to be drilled and tapped on site (45 poles in all). Remaining new black poles will have these items as existing. When drilling, take extreme care not to disturb wiring inside pipe. Any damage and repair incurred as a result of this work, shall be born by the constructor at no extra cost.
- 9 COMPLETION
 - 9.1 At end of season remove banners and return to City of Hamilton. Removal activities subject to constraints of Sections 8.4 and 8.5.
 - 9.2 Present a written report outlining installation method, maintenance requirements, and removal methods for the banners for carry over by the local groups of the area.
 - 9.3 Provide original camera ready artwork to the City of Hamilton for all the banners.

END OF SECTION



SECTION

**Moorhead
Fleming
Corban
McCarthy**

Landscape Architects
Resource Planners

33 Britain Street
Toronto, Ontario
M5A 1R7

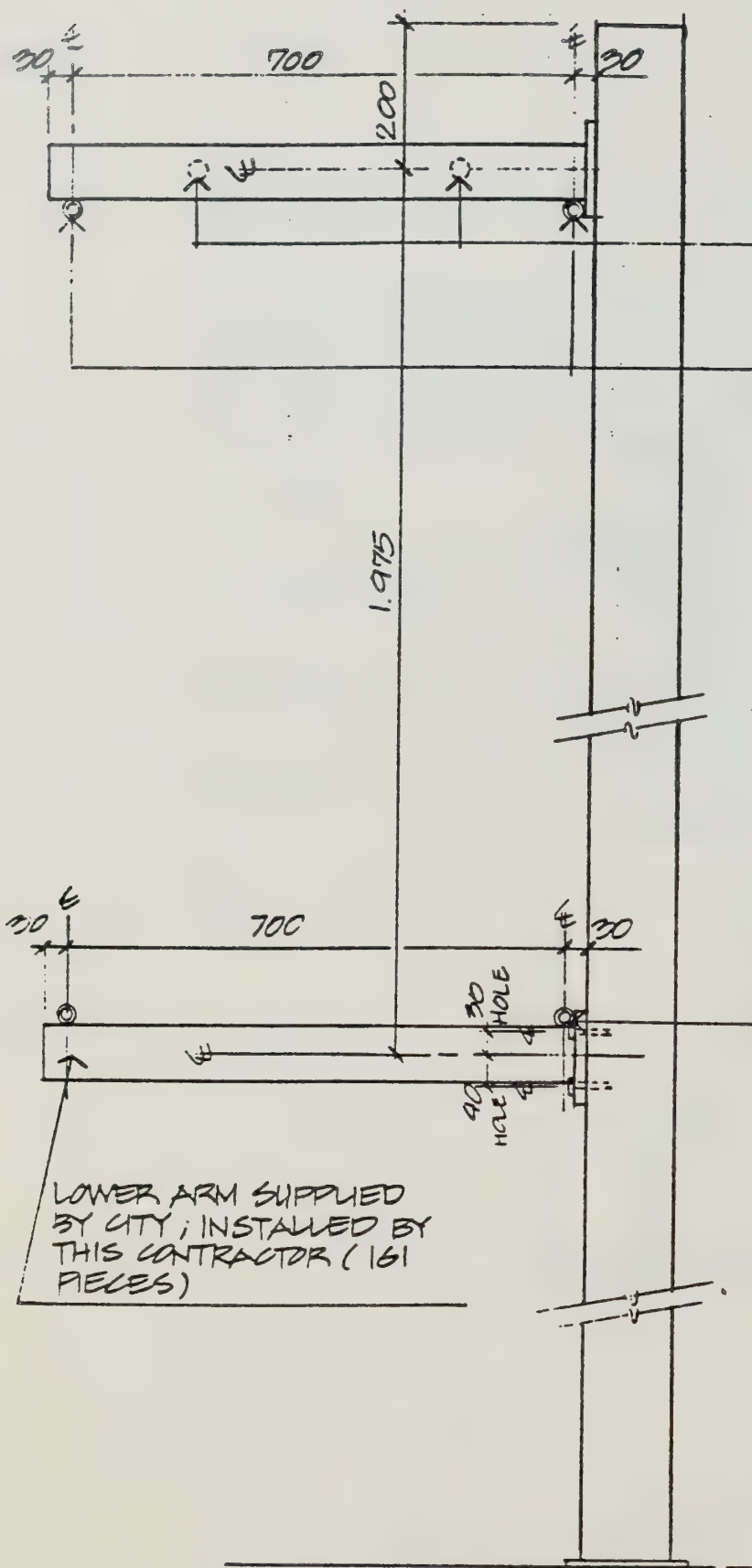
(416) 366 9238

Downtown Hamilton Action Plan Streetscape Phase II

DANNER ARM LOCATION

BS12 27 FEB 1986 1:50
Project No. Date Scale

SD-1
Drawing No.



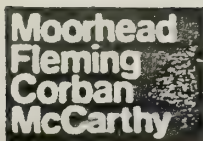
DELETE 2 - 20mm HOLES AS
TENDERED OR AS BUILT

REPLACE HOLES WITH 4.5mm ϕ S.S.
EYE BOLTS, DRILLED & TAPPED
INTO ARM

FASTEN BANNER IN PLACE WITH
S.S. S-HOOK AT ALL CORNERS

DRILL TAP FOR 4-10mm ϕ S.S.
BOLTS AS SHOWN SD- ON PHASE I
POLES (45)

LOWER ARM SUPPLIED
BY CITY; INSTALLED BY
THIS CONTRACTOR (161
PIECES)



Landscape Architects
Resource Planners

33 Britain Street
Toronto, Ontario
M5A 1R7

(416) 366 9238

Downtown Hamilton Action Plan Streetscape Phase II

LOWER BANNER ARM DETAIL
AT NEW BLACK POLES

3512 27 FEB. 1986 1:10

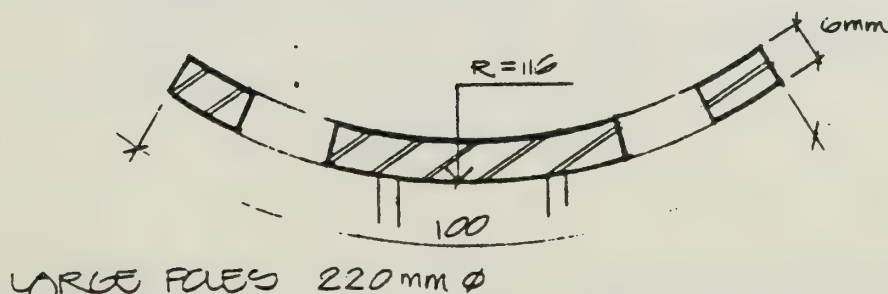
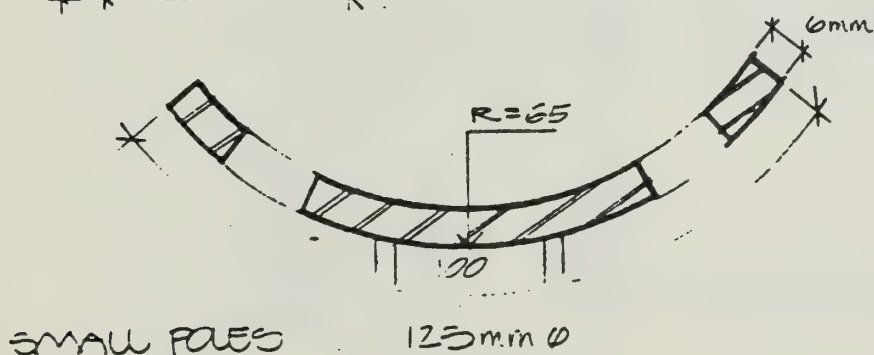
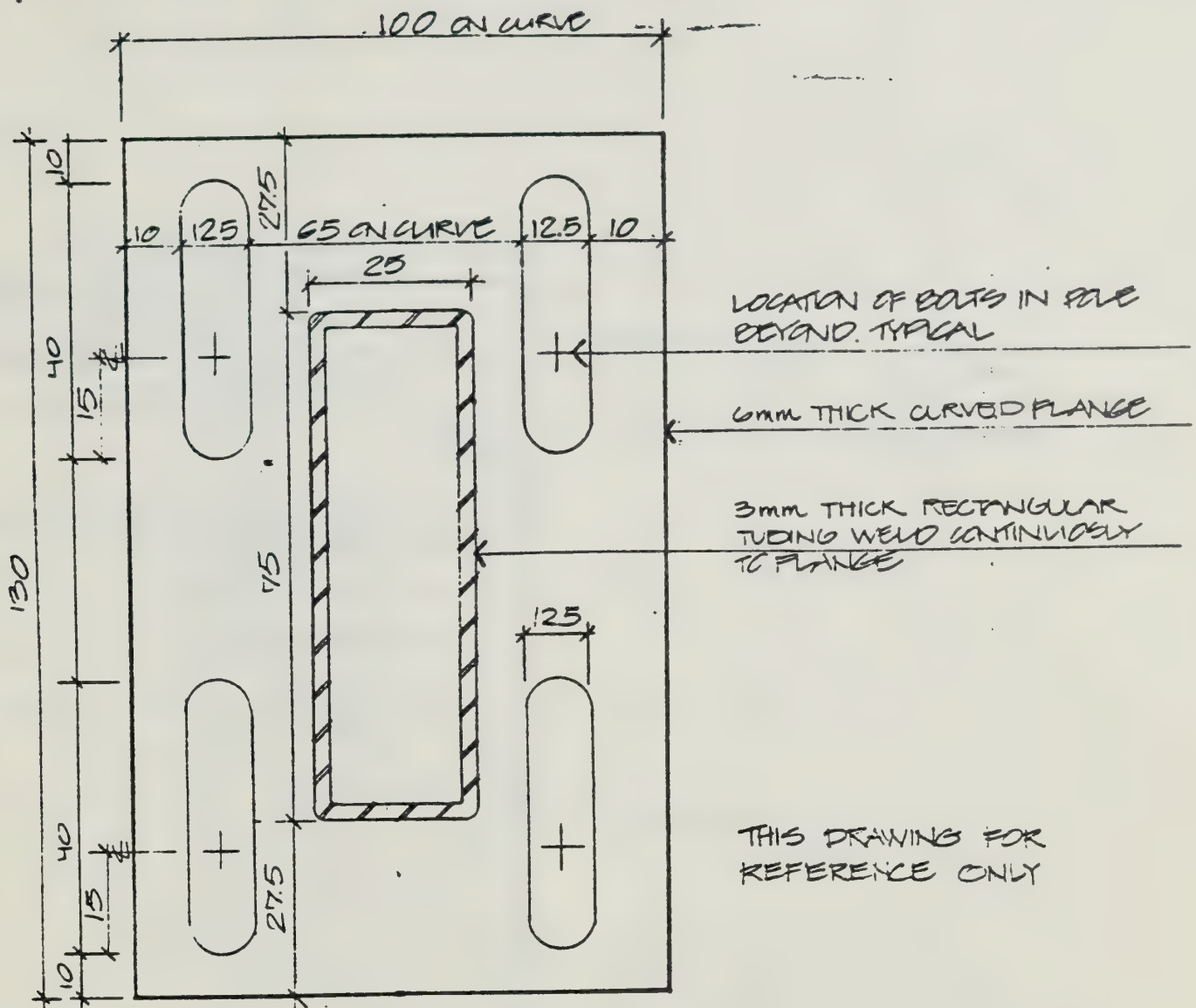
Project No.

Date

Scale

Drawing No.

SD-2



Landscape Architects
Resource Planners

33 Britain Street
Toronto, Ontario
M5A 1R7

(416) 366 9238

Downtown Hamilton Action Plan Streetscape Phase II

LOWER BANNER ARM FLANGE
AT NEW BLACK POLES (N.I.C.)

3512 27 FEB 1986 1:10

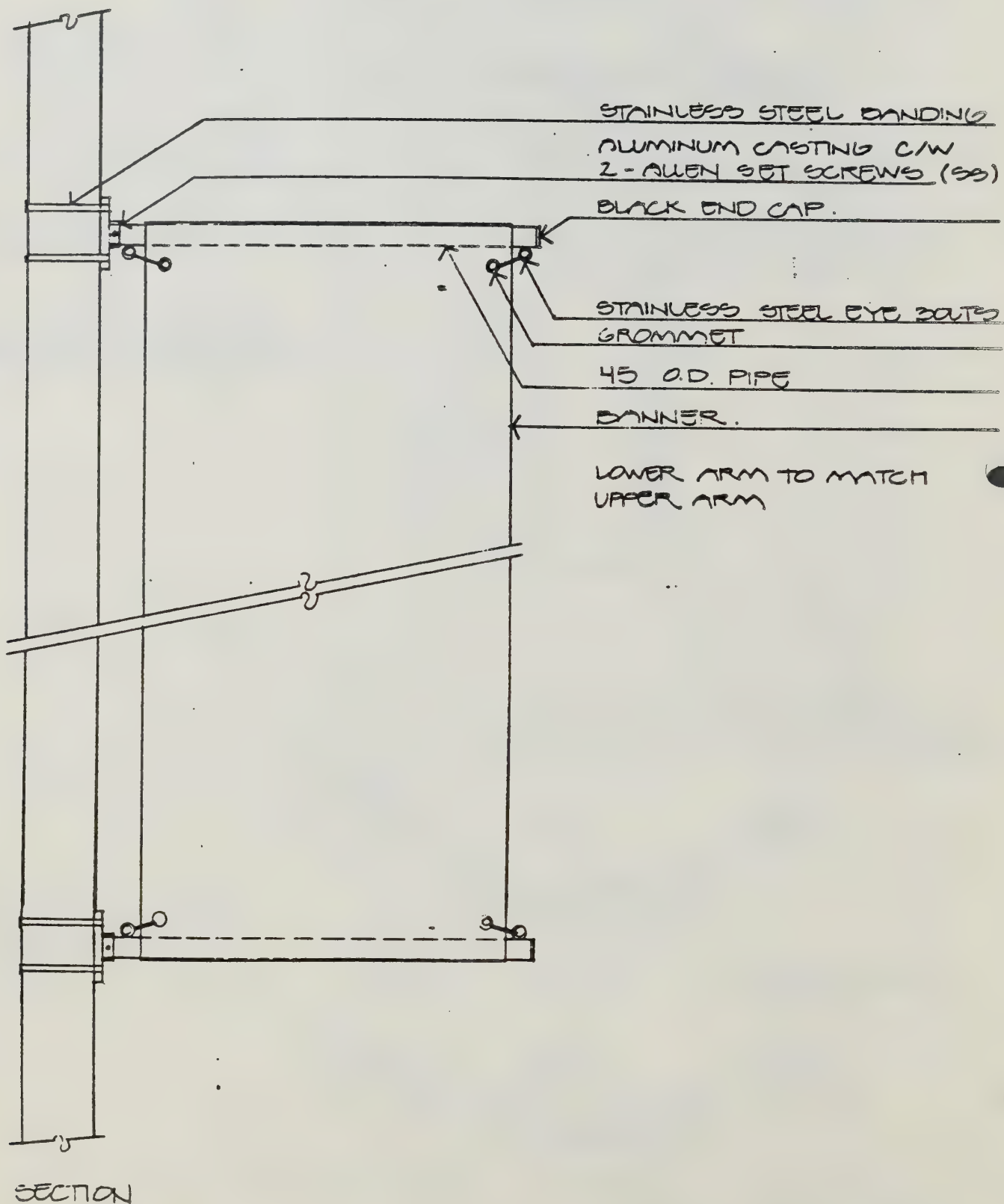
Project No.

Date

Scale

SD-3

Drawing No.



**Moorhead
Fleming
Corban
McCarthy**

Landscape Architects
Resource Planners

33 Britain Street
Toronto, Ontario
M5A 1R7

(416) 366 9238

Downtown Hamilton Action Plan Streetscape Phase II

BANNER INSTALLATION
ON EXISTING POLES TYPICAL.

8512 27 FEB 1986 1:10

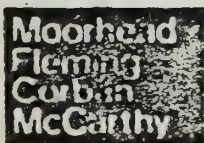
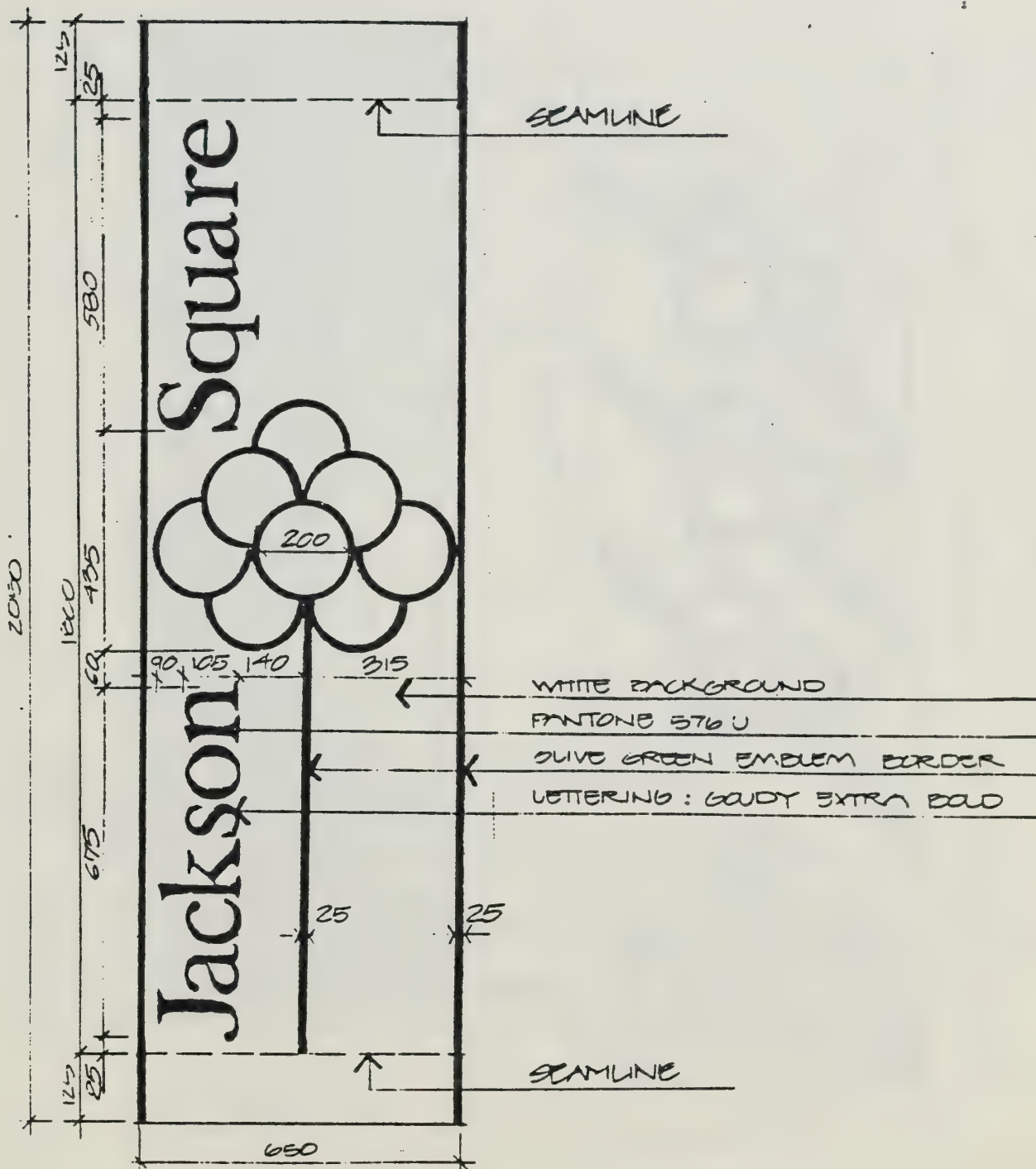
Project No.

Date

Scale

SD-4

Drawing No.



Landscape Architects
Resource Planners

33 Britain Street
Toronto, Ontario
M5A 1R7

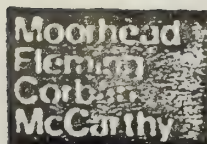
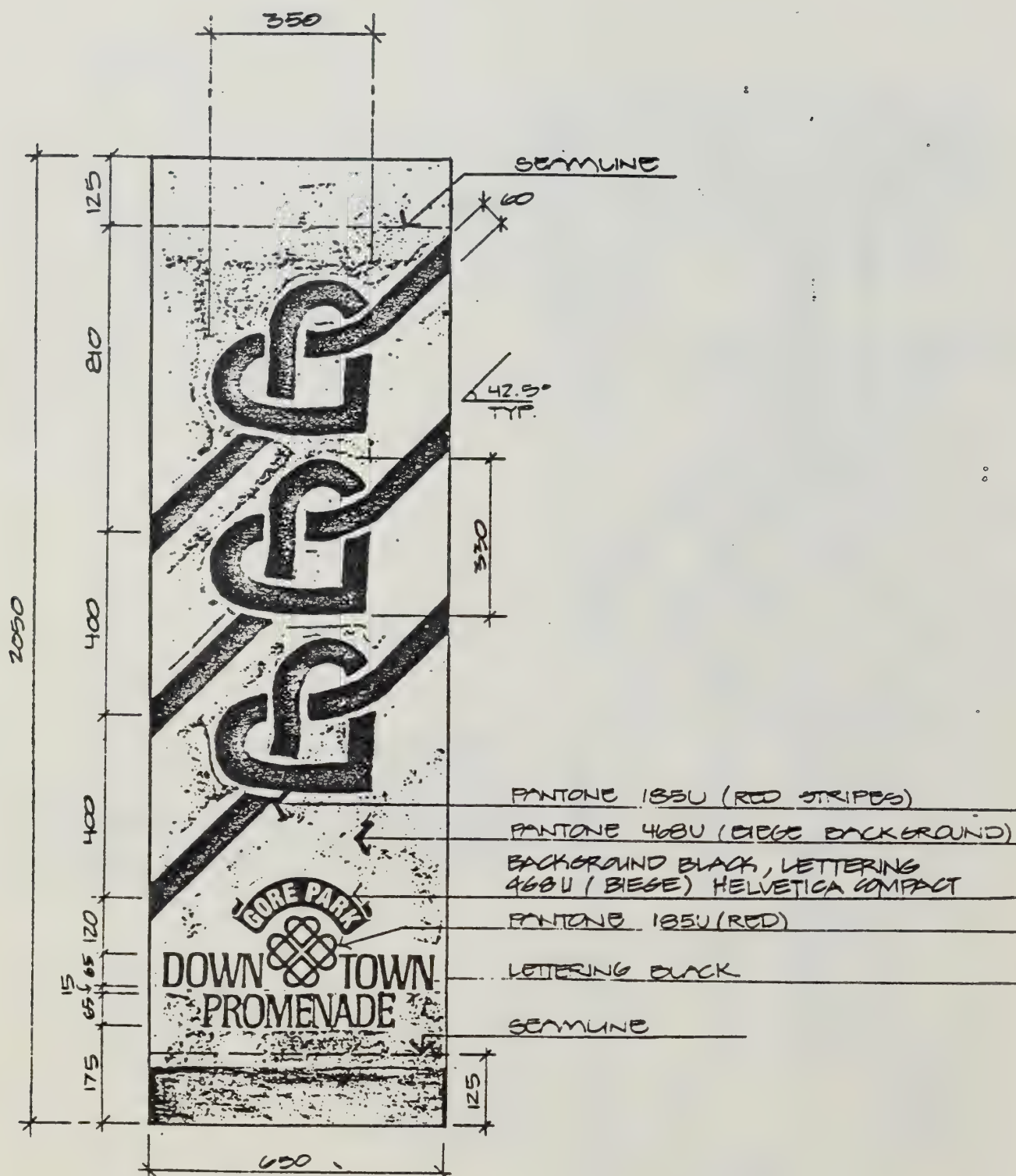
(416) 366 9238

Downtown Hamilton Action Plan Streetscape Phase II

JACKSON SQUARE BANNER

3512 27 FEB 1986 N.T.S.
Project No. Date Scale

SD-5
Drawing No.



Landscape Architects
Resource Planners

33 Britain Street
Toronto, Ontario
M5A 1R7

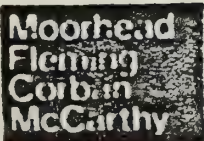
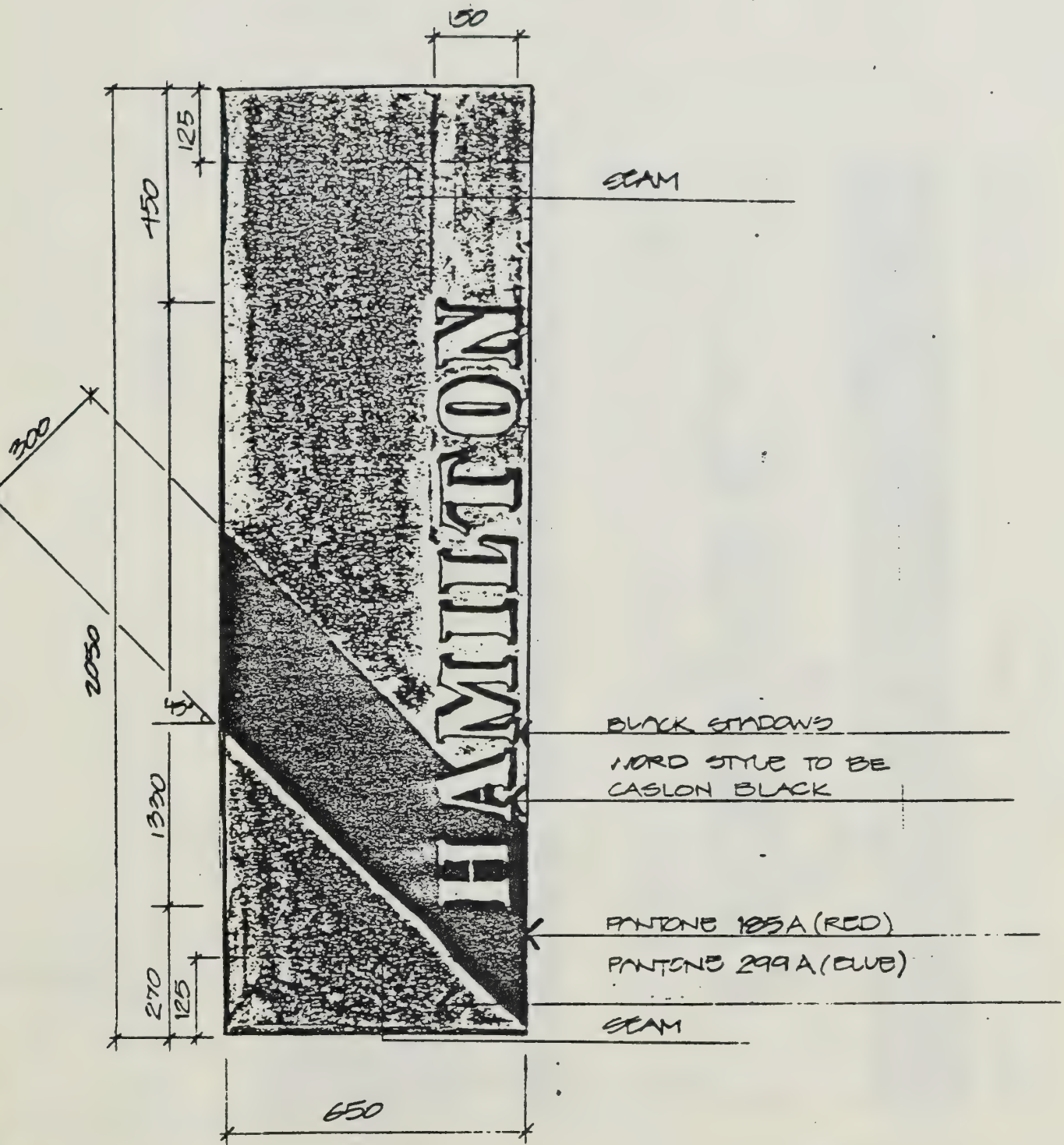
(416) 366 9238

Downtown Hamilton Action Plan Streetscape Phase II

DOWNTOWN PROMENADE BANNER

0512 27 FEB 1986 N.T.S.
Project No. Date Scale

SD-7
Drawing No.



Landscape Architects
Resource Planners

33 Britain Street
Toronto, Ontario
M5A 1R7

(416) 366 9238

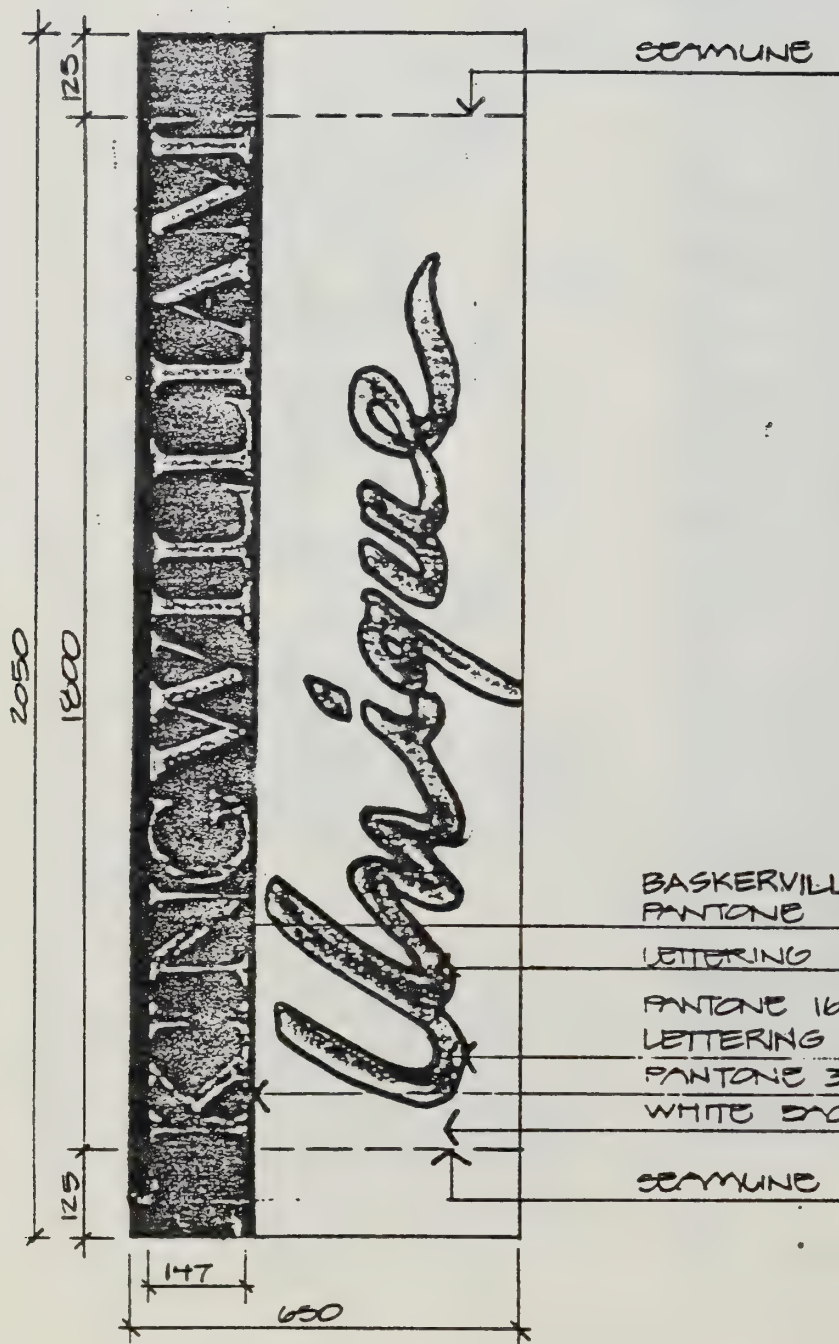
Downtown Hamilton Action Plan Streetscape Phase II

PROPOSED GENERIC BANNER DESIGN

0512 27 FEB. 1986 N.T.S.
Project No. Date Scale

SD-6

Drawing No.



BASKERVILLE STYLE LETTERING
PANTONE 162U PEACH

LETTERING AS SHOWN

PANTONE 162U (PEACH) MISTRAL STYLE
LETTERING WITH PANTONE 343U GREEN EDGING

PANTONE 343U GREEN STRIPE
WHITE BACKGROUND

SEAMUNE

**Moorhead
Fleming
Corban
McCarthy**

Landscape Architects
Resource Planners

33 Britain Street
Toronto, Ontario
M5A 1R7

(416) 366 9238

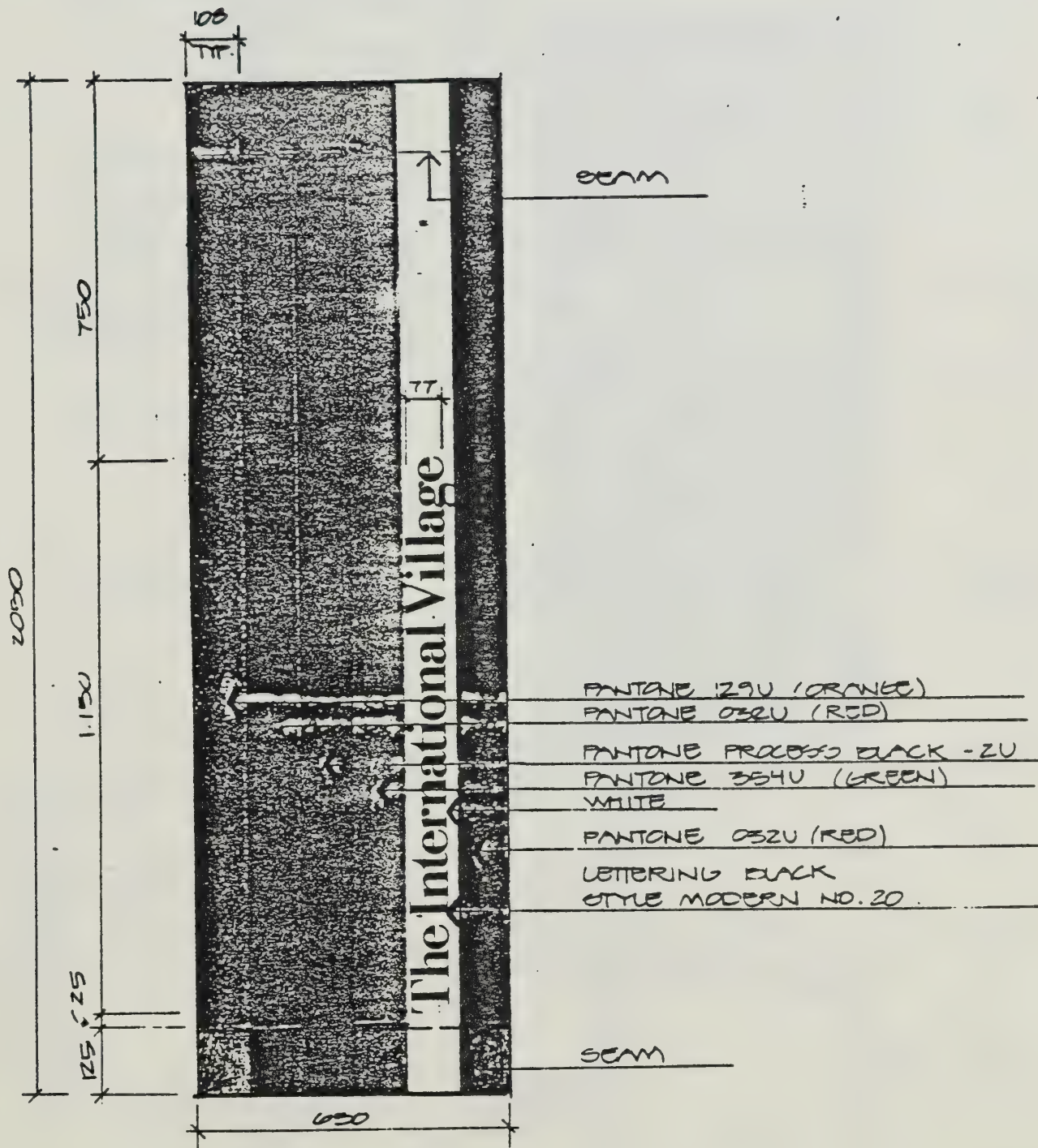
Downtown Hamilton Action Plan Streetscape Phase II

KING WILLIAM BANNER

0512 27 FEB 1986 N.T.S.
Project No. Date Scale

SD-8

Drawing No.



Landscape Architects
Resource Planners

33 Britain Street
Toronto, Ontario
M5A 1R7

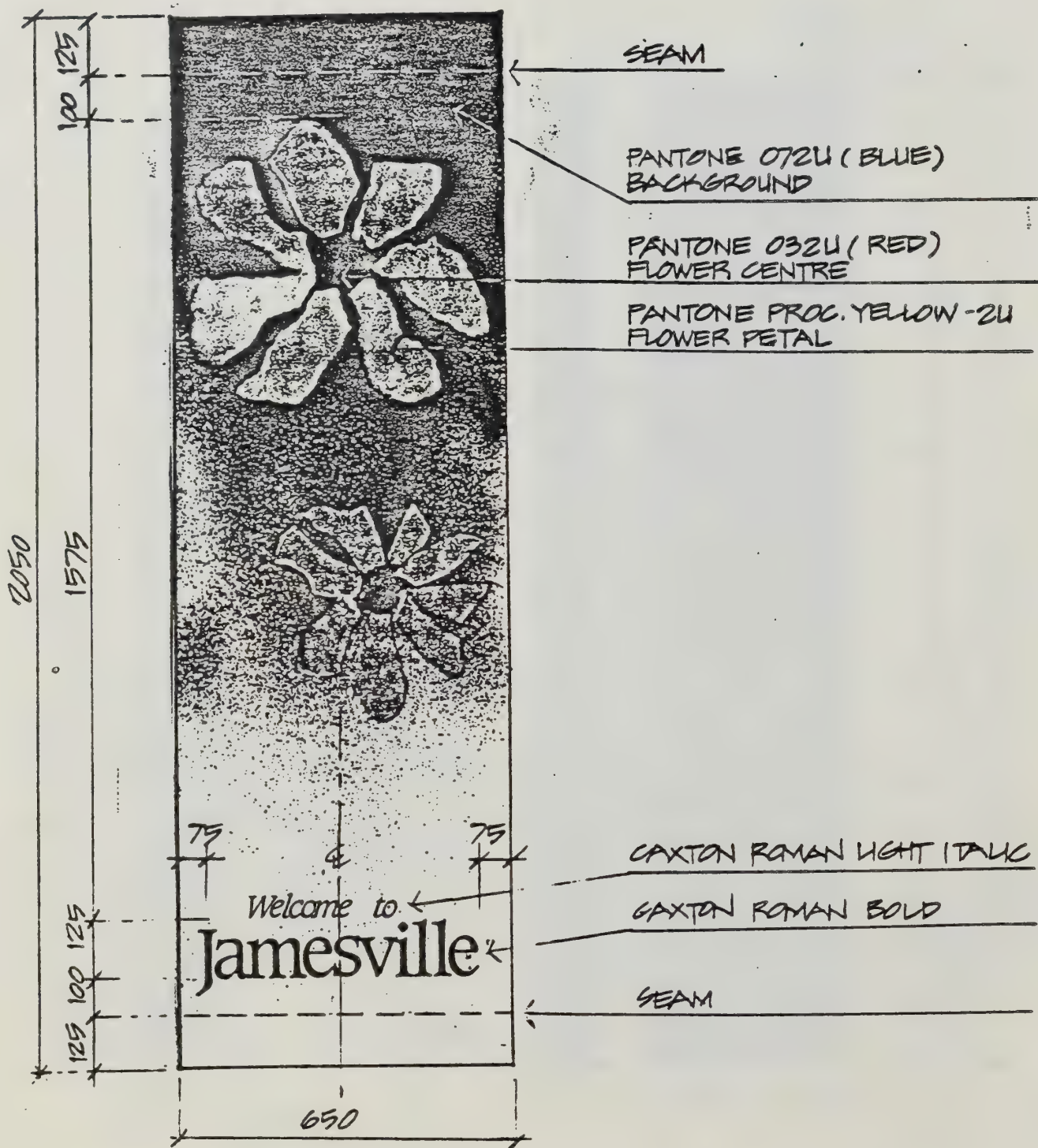
(416) 366 9238

Downtown Hamilton Action Plan Streetscape Phase II

THE INTERNATIONAL VILLAGE
BANNER

3512 27 FEB. 1986 N.T.S.
Project No. Date Scale

SD-9
Drawing No.



**Moorhead
Fleming
Corban
McCarthy**

Landscape Architects
Resource Planners

33 Britain Street
Toronto, Ontario
M5A 1R7

(416) 366 9238

Downtown Hamilton Action Plan Streetscape Phase II

JAMES STREET BANNER

8512
Project No.

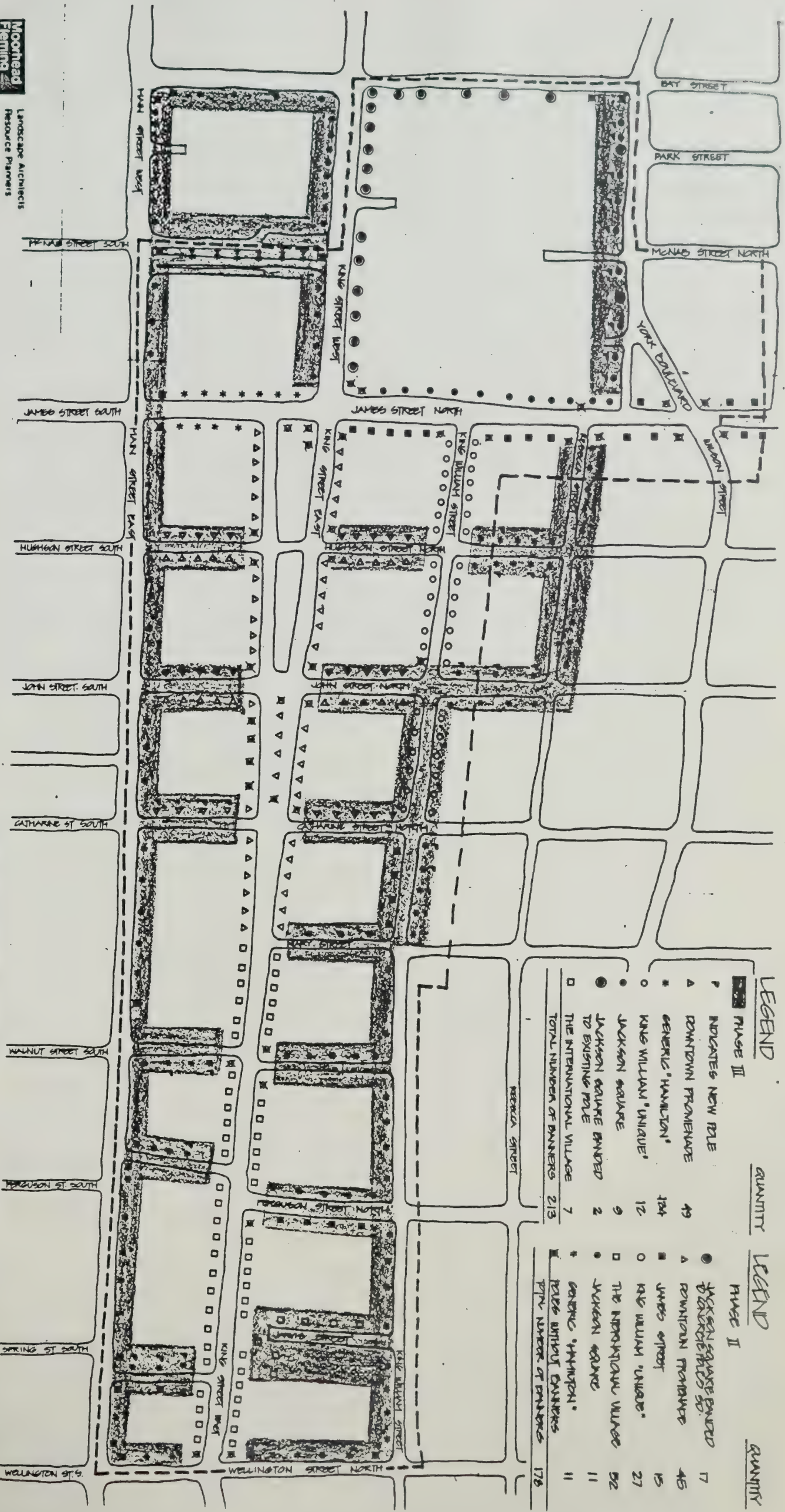
27 FEB. 1986
Date

N.T.S.
Scale

SD-10
Drawing No.



33 Brian Street
Toronto, Ontario
M5A 1R7
(416) 366 9236



LEGEND

QUANTITY

LEGEND

QUANTITY

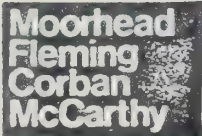
PHASE III		PHASE II	
INDICATES NEW FILE	49	JACKSON SQUARE BUNDLED TO EXISTING FILE	17
DOWNTOWN PROMENADE	104	DOWNTOWN PROMENADE	45
GENERIC "HAMILTON"	12	JAMES STREET	15
KING WILLIAM "UNIQUE"	9	KING WILLIAM "UNIQUE"	27
JACKSON SQUARE	2	THE INTERNATIONAL VILLAGE	52
JACKSON SQUARE BUNDLED TO EXISTING FILE	7	JACKSON SQUARE	11
THE INTERNATIONAL VILLAGE	213	GENERIC "HAMILTON"	11
TOTAL NUMBER OF BUILDINGS		FILE WITHOUT CHANGES	
		FILE NUMBER OF BUILDINGS	176

Downtown Hamilton Action Plan
Streetscape Phase II

BANK OF AMERICA

BS12
Project No. FEB. 27, 1996
Date NTS
Scale

SD-1
Drawing No.



DOWNTOWN HAMILTON ACTION PLAN
BANNER PROGRAM
COST ESTIMATE
February 27, 1986

Banner Program - Phase II Area	Qty.	Unit	Unit Cost	Total
1. Phase I black poles drilled and tapped on site for lower arms and upper arm eye bolts.	45	each	\$ 50.00	\$ 2,250.00
2. Supply of lower banner arms for all black poles (Phase I and II).	161	each	155.00	24,955.00
3. Supply of banners (6 designs) including 10% extra.	196	each	90.00	17,640.00
4. Supply of upper and lower aluminum arms including banding for existing concrete poles for Jackson Square, and including 5 extra sets.	22	each	25.00	550.00
5. Installation of arms and banners.	178	each	35.00	6,230.00
Subtotal				<u>51,625.00</u>
Banner Program - Phase IIb Area				
1. Supply of upper and lower aluminum arms including banding for existing and new concrete and wood poles.	164	each	25.00	4,100.00
2. Supply and installation of new concrete poles including sidewalk demolition and repair.	36	each	1,000.00	36,000.00
3. Supply of banners (6 designs) including 10% extra.	234	each	90.00	21,060.00
4. Installation of arms and banners.	213	each	35.00	7,455.00
Subtotal				<u>68,615.00</u>
SUMMARY				
Phase II Area				\$ 51,625.00
Phase IIb Area				\$ 68,615.00
Subtotal				<u>\$120,240.00</u>
10% Contingency				\$ 12,024.00
GRAND TOTAL				<u>\$132,264.00</u> =====

THE CORPORATION OF THE CITY OF T

3(b)

FROM MR. E. C. MATTHEWS, TREASURER DATE _____
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

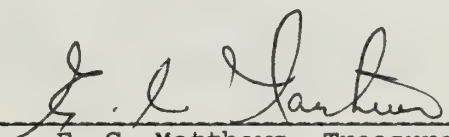
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

FINANCING OF \$7,430 TO TRANSPORT AND INSTALL THE BIRKS CLOCK AFTER REFURBISHMENT

RECOMMENDATION

That the cost of \$7,430 to transport and install the Birks Clock, after it is refurbished and prepared at the expense of Henry Birks & Sons, be financed from the Reserve for Capital Projects, Account No. 0280-27.



E. C. Matthews, Treasurer

BACKGROUND

This cost was approved by the Planning and Development Committee at their meeting of March 12, 1986.

The total funds allocated to the Birks Clock to date, including this recommendation, are \$58,230 comprised as follows:

<u>Council</u> <u>Approval</u> (1)	<u>Construction</u> (2)	<u>Engineering</u> <u>and Consulting</u> (3)	<u>Transport</u> <u>and Install</u> (4)	<u>Total</u> (5)
May 28/85	20,000	5,000		25,000
Oct. 8/85	8,800			8,800
Dec. 10/85	15,000			15,000
Jan. 28/86		2,000		2,000
Pending			7,430	7,430
	43,800	7,000	7,430	58,230
	=====	=====	=====	=====

c.c. Mr. D. Freeman, City Architect

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 MARCH 14
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. .

TO: CITY COUNCIL ☐

(OR)

FINANCE
Committee

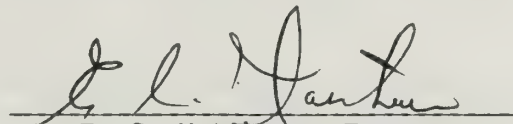
4

SUBJECT

FINANCING OF THE GROSS COST OF \$17,000 TO PREPARE A PRIORITY PROGRAM FOR PARKS DEVELOPMENT.

RECOMMENDATION

That the gross cost of \$17,000 to prepare a Priority Program for Parks Development be financed from the "Reserve for Acquisition of Land Under the Planning Act" - 0280-11, on the understanding that the City would receive the benefit of any grants or subsidies, through the Challenge '86 Program to offset the costs of this project.


E. C. Matthews, Treasurer

BACKGROUND

The Parks and Recreation Committee at their meeting of March 18, 1986 approved of this project in order that the various Parks Development Projects can be prioritized to make the most efficient use of the 5% Parks Development Fund. It is being recommended at this time that the total cost of \$17,000 be financed from the reserve for 5% parks dedication, however should the City decide to participate in the Challenge '86 Program the cost of this project could be substantially reduced.

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER
Name & Title

DATE 5(a)

FOR ACTION ☒

FOR INFORMATION ☐

File No.

TO: CITY COUNCIL ☐

(OR)

FINANCE
Committee

SUBJECT

PROPOSED DISTRIBUTION OF THE 1985 CURRENT BUDGET SURPLUS AND A PROPOSED POLICY FOR DISPOSITION OF FUTURE SURPLUSES

RECOMMENDATION

- (1) That the distribution of the 1985 current budget surplus in the amount of \$4,958,619 be allocated in accordance with the attached Schedule "A", Pages 1 and 2.
- (2) That the \$2,000,000 specified on Schedule "A", Reserve for Capital Projects, be specifically allocated to reduce the debenturing of the Victor K. Copps Trade Centre/Arena.
- (3) That as an ongoing policy for annual surplus disposition beginning in 1986, any amount received in excess of the short-term annual investment income approved estimate be transferred to the Reserve for Capital Projects (Account No. 0280-27) to finance Capital Projects to be approved by City Council, subject to the overall year-end surplus position being at least equal to the amount of the excess short-term interest revenue.


E. C. Matthews, Treasurer

BACKGROUND

I am proposing that the \$2,000,000 portion of this surplus applied for capital projects be specifically applied to reduce debenturing for the Victor K. Copps Trade Centre/Arena.

For \$1,000,000 borrowed for ten years at 12-1/2%, the annual debt charges (principal plus interest) is \$180,000 for ten years, or \$1,800,000. By allocating the \$2,000,000 in Item No. 2 of Schedule "A" as a proposed disposition of surplus, the Corporation will have annual debt charges reduced by \$360,000 per annum for the ten year period commencing in 1987 provided the amount is used to reduce the self-imposed limit of 15% of levy.

As an ongoing policy for annual surplus disposition, I propose that an amount received in excess of the annual short-term investment income estimate be used to finance Capital Projects.

Att'd

C.C. Mayor R. M. Morrow
Mr. L. Sage, Chief Administrative Officer

STATEMENT OF PROPOSED DISTRIBUTION OF 1985 SURPLUS

Surplus

4,958,619
=====

Proposed Distribution

1. Surplus - Carried forward to 1986 estimates

1,500,000
2. Reserve for Capital Projects (Account # 0280-27)
Note: As an ongoing policy for annual surplus disposition,
I propose that any amount received in excess of short-term
interest revenue annual estimate should be used to
finance capital projects.

2,000,000
- For each million dollars borrowed for ten years at 12-1/2%
the annual cost (principal plus interest) is \$180,000 for
ten years or \$1,800,000. By allocating the 2 million dollars
requested, the Corporation will have annual debt charges reduced
by \$360,000 per annum for the ten year period commencing in 1987.
3. Reserve for Replacement of Motorized Office Equipment (Account # - 0280-31)
Note: Provision required to maintain a minimum balance of \$300,000

185,000
4. Reserve for Uninsured Losses (Account # 0280-36)
Note: Fire Insurance Deductible of \$10,000 increased to \$25,000 deductible.

150,000
5. Reserve for Major Repairs to Mobile Equipment
Note: Major repair is forthcoming in relation to Fire
Department aerial ladders which is expected to
reduce the minimum balance requirement.

200,000

6. Reserve for Emergency Snow Removal

500,000

Note: This is the amount expected to cover the 1986 current estimate overdraft for snow.

7. Printing of Aldermen's Business Cards

3,000

8. Reserve for Working Fund, Inventories, Reduction of Taxes and Prepaid Expenses (Account # 0282)

420,619

Note: Allow for an increase in the percentage of working funds to unpaid taxes and other receivables at 44% level. It is considered that this working fund should be maintained at a 75% level.

Total

4,958,619
=====

Note 1: Reserve for Accumulated Sick Leave Benefits (Account # 0280-30):

The present liability for sick bank as at December 31, 1985 is \$9,871,917. The present balance available in the Reserve is \$2,257,107. No additional provision has been made at this time.

Note 2: Reserve for Replacement of Mobile Equipment (Account # 0280-01):

An amount of \$1,550,000 is required to maintain the fund balance at 100% of the cost. This does not consider the replacement cost of the vehicle which is significantly higher than the purchasing cost. The present balance is maintained at a 60% level. No additional provision has been made at this time.

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 MARCH 14
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 5(b)

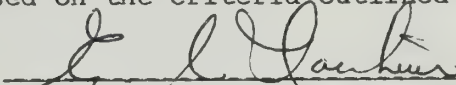
TO: CITY COUNCIL ☐ (OR) FINANCE
Committee

SUBJECT

Challenge '86 - Summer Employment/Development (S.E.E.D.) Program

RECOMMENDATION

- a) That the Treasurer be authorized to make applications to the Challenge '86 - S.E.E.D. Program for departmental proposals (schedule attached) in the estimated total cost of \$711,757.00 with estimated contributions by S.E.E.D. of \$250,320.00 and the City of \$461,437.00;
- b) Upon approval by the S.E.E.D. Program, proposals be commenced only to the limit of the maximum S.E.E.D. Program contribution per employer of \$100,00.00 and/or City's share in the amount of \$118,000.00 being the balance of funds available provided from the 1982 and 1983 Current Budgets and 1984 Capital Levy for Canada, Ontario Employment Development (C.O.E.D.) and Canada Works Programs (0411-T4900);
- c) That the Chief Administrative Officer and Treasurer be requested to prepare a final list of projects for approval based on the criteria outlined in (b) above, by the Finance Committee.


E. C. Matthews, Treasurer

BACKGROUND

After discussions in previous Finance Committee meetings and in consultation with the Chief Administrative Officer and the Deputy Director of Personnel the following course of action has been agreed upon:

1. Calculate departmental proposals at agreed salary/labour rates, namely - clerical or labour \$7.50 per hour, community college/university student \$8.50 per hour.
2. Submit applications to Employment and Immigration Canada on Friday, March 14, 1986 (deadline) with copies to the respective unions.
3. Dependent upon approvals from S.E.E.D. Program, determine which projects may commence in view of limit of Program contribution of \$100,000.00, and available City financing \$118,000.00.

To my knowledge, the Region received federal funding approval on this basis in 1985 in spite of the apparent lack of approval by both the Unions and Federal Government.

For the further information of the Committee, the applications have been forwarded to Canada Employment and Immigration and C.U.P.E. Locals 5 and 167 for approval and/or information.

City of Hamilton
Treasury

SUMMARY OF APPLICATIONS FOR CHALLENGE '86
SUMMER EMPLOYMENT/EXPERIENCE DEVELOPMENT (S.E.E.D.)

Project Number	Department and Project Name	Job Type (1)	Number of Workers (4)	Total Number of Hours (5)	Number of Weeks (6)	Wages (7)	Others Costs (8)	Total Costs (5+6) (9)	Estimated S.E.E.D. Funding (10)	Estimated City Cost (11)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
<u>Architect</u>										
	Office Assistance	CSR	1	490	14	3,675	370	4,045	1,960	2,085
	Waterfront Research	CSR	1	490	14	4,165	420	4,585	1,960	2,625
			2	980	28	7,840	790	8,630	3,920	4,710
<u>City Clerk</u>										
	Legislative Services	CSR	2	1,260	36	9,450	945	10,395	5,040	5,355
	Computer Index	CSR	2	1,260	36	9,450	945	10,395	5,040	5,355
			4	2,520	72	18,900	1,890	20,790	10,080	10,710
<u>Community Development</u>										
	Community Liaison	CSR	2	1,190	34	10,116	2,140	12,256	4,760	7,496
<u>Culture & Recreation</u>										
	Sport Summit	CSR	1	680	17	5,100	510	5,610	2,720	2,890
	Arts Task Force	CSR	1	560	14	4,200	420	4,620	2,240	2,380
	Bikeway Signage	CSR	1	560	14	4,200	420	4,620	2,240	2,380
	Summer Programs	PWE	3	2,040	51	15,300	1,530	16,830	8,160	8,670
	Waterfront Development	CSR	3	1,680	42	14,280	1,430	15,710	6,720	8,990
	Special Needs	CSR	3	1,680	42	14,280	1,430	15,710	6,720	8,990
	Safety Village	CSR	3	2,040	51	15,300	1,530	16,830	8,160	8,670
	French Counsellors	CSR	3	2,040	51	17,340	1,730	19,070	8,160	10,910
	Museum Marketing (Children's)	PWE	2	1,260	36	9,450	945	10,395	5,040	5,355
	Exhibits & Artifacts (Whitehern)	PWE	3	1,750	50	13,125	1,310	14,435	7,000	7,435
	Baseball Facilities & Park Legislation	CSR	1	630	18	4,725	470	5,195	2,520	2,675
			24	14,920	386	117,300	11,725	129,025	59,680	69,345

SUMMARY OF APPLICATIONS FOR CHALLENGE '86
SUMMER EMPLOYMENT/EXPERIENCE DEVELOPMENT (S.E.E.D.)

<u>Project Number</u> (1)	<u>Department and Project Name</u> (2)	<u>Job Type (1)</u> (3)	<u>Number of Workers</u> (4)	<u>Total Number of Hours</u> (5)	<u>Number of Weeks</u> (6)	<u>Wages</u> (7)	<u>Others Costs</u> (8)	<u>Total Costs (5+6)</u> (9)	<u>Estimated S.E.E.D. Funding</u> (10)	<u>Estimated City Cost</u> (11)
<u>Fire</u>										
	<u>Maintenance</u>	PWE	1	720	18	5,400	1,440	6,840	2,880	3,960
	<u>Mechanical</u>	PWE	1	720	18	5,400	740	6,140	2,880	3,260
	<u>Secretarial</u>	CSR	1	560	16	4,200	420	4,620	2,240	2,380
	<u>Public Relation</u>	CSR	1	720	18	5,400	1,140	6,540	2,880	3,660
			4	2,720	70	20,400	3,740	24,140	10,880	13,260
<u>Personnel</u>										
	<u>Research</u>	CSR	1	595	17	5,058	510	5,568	2,380	3,188
	<u>Data Entry</u>	PWE	1	595	17	4,463	450	4,913	2,380	2,533
			2	1,190	34	9,521	960	10,481	4,760	5,721
<u>Property Maintenance</u>										
	<u>Equipment/System Inventory</u>	CSR	1	720	18	6,120	2,210	8,330	2,880	5,450
<u>Public Works</u>										
<u>Cemetary</u>										
	<u>Realignment/Survey Old Cemetary Sections</u>	PWE	17	12,240	306	91,800	55,090	146,890	48,960	97,930
	<u>Central Garage</u>									
	<u>Maintenance</u>	PWE	6	4,320	108	32,400	6,800	39,200	17,280	21,920
	<u>Parks</u>									
	<u>Tree Inventory</u>	CSR	4	2,880	72	24,480	6,490	30,970	11,520	19,450
	<u>Parks Inventory</u>	CSR	1	630	18	4,725	470	5,195	2,520	2,675
	<u>Streets</u>									
	<u>Beach Areas/Watercourse</u>	PWE	7	5,040	126	39,240	58,530	97,770	20,160	77,610
	<u>Cleaning Alleyways</u>	PWE	5	3,600	90	27,720	33,450	61,170	14,400	46,770
	<u>Subways/Splash Rails</u>	PWE	2	1,440	36	10,800	26,480	37,280	5,760	31,520
			42	30,150	756	231,165	187,310	418,475	120,600	297,875

SUMMARY OF APPLICATIONS FOR CHALLENGE '86
SUMMER EMPLOYMENT/EXPERIENCE DEVELOPMENT (S.E.E.D.)

<u>Project Number</u> <u>(1)</u>	<u>Department and Project Name</u> <u>(2)</u>	<u>Job Type (1)</u> <u>(3)</u>	<u>Number of Workers</u> <u>(4)</u>	<u>Total Number of Hours</u> <u>(5)</u>	<u>Number of Weeks</u> <u>(6)</u>	<u>Wages</u> <u>(7)</u>	<u>Others Costs</u> <u>(8)</u>	<u>Total Costs (5+6)</u> <u>(9)</u>	<u>Estimated S.E.E.D. Funding</u> <u>(10)</u>	<u>Estimated City Cost</u> <u>(11)</u>
<u>Purchasing</u>										
	<u>Inventory Coding & Relocation</u>	PWE	3	1,890	54	14,175	1,420	15,595	7,560	8,035
	<u>Computer & Programming</u>	CSR	2	1260	36	10,710	1,070	11,780	5,040	6,740
			5	3,150	90	24,885	2,490	27,375	12,600	14,775
<u>Real Estate</u>										
	<u>Land Inventory</u>	CSR	1	630	18	5,355	2,640	7,995	2,520	5,475
<u>Treasury</u>										
	<u>Accounting</u>	CSR	1	630	18	5,355	640	5,995	2,520	3,475
<u>Traffic</u>										
	<u>Studies</u>	CSR	1	630	18	5,355	535	5,890	2,520	3,370
	<u>Sign Posts</u>	PWE	3	1,890	54	14,175	6,420	20,595	7,560	13,035
			4	2,520	72	19,530	6,955	26,485	10,080	16,405
<u>Chief Administrative Office</u>										
	<u>Administration Assistance</u>	CSR	1	630	18	5,355	535	5,890	2,520	3,370

SUMMARY OF APPLICATIONS FOR CHALLENGE '86
SUMMER EMPLOYMENT/EXPERIENCE DEVELOPMENT (S.E.E.D.)

<u>Project Number</u> (1)	<u>Department and Project Name</u> (2)	<u>Job Type</u> (3)	<u>Number of Workers</u> (4)	<u>Total Number of Hours</u> (5)	<u>Number of Weeks</u> (6)	<u>Wages</u> (7)	<u>Others Costs</u> (8)	<u>Total Costs (5+6)</u> (9)	<u>Estimated S.E.E.D. Funding</u> (10)	<u>Estimated City Cost</u> (11)
	<u>Mayor's Office</u>									
	<u>Project Assistant</u>	CSR	1	630	18	5,355	535	5,890	2,520	3,370
	<u>Total Program</u>		94	62,580	1,632	487,197	224,560	711,757	250,320	461,437
			===	=====	=====	=====	=====	=====	=====	=====
	<u>Maximum Program Allowable</u>			25,000				284,333	100,000	184,333
				=====				=====	=====	=====
	<u>Maximum City's Share Allowable</u>			16,004				182,015	64,015	118,000
				=====				=====	=====	=====

March 13, 1986
RDU:jc

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 5(c)
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. 5(c)

TO: CITY COUNCIL ☐

(OR)

FINANCE
Committee

SUBJECT

FINANCING OF WATERPROOFING BASEMENT FOUNDATION OF TIGER-CAT OFFICE AT IVOR WYNNE STADIUM AT A COST OF \$3,000

RECOMMENDATION

That the item in Package 10, included in the Property Department Estimates and subsequently deleted by the Finance Committee, with respect to waterproofing the basement foundation of the office at Ivor Wynne Stadium at a cost of \$3,000, be added to Package 3 which contained major repair items all at Ivor Wynne Stadium and which the Committee agreed be deleted from the current estimates and funded from the "Reserve for Major Repairs and Improvements to City-Owned Properties".


E. C. Matthews, Treasurer

BACKGROUND

With the exception of waterproofing the basement foundation as described above, all items with respect to major maintenance at Ivor Wynne were approved for funding through our "Reserve for Major Repairs and Improvements to City-Owned Properties". The above recommendation will include that waterproofing item missed (because it was in a different package) and the total Ivor Wynne major repairs will now be \$44,110 charged to the aforementioned reserve.

c.c. Alderman P. Cowell

Mr. D. Vyce, Director, Real Estate Department

Mr. R. Gillespie, Property Maintenance Superintendent

MEMORANDUM • CITY OF HAMILTON

6.

TO : Mr. R. C. Prowse,
Secretary,
Finance Committee

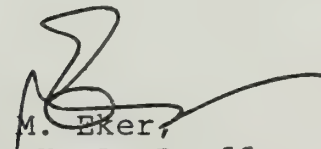
YOUR FILE:

FROM : P. M. Eker

OUR FILE : 50-29.2

SUBJECT : Lakeland Beach Swimming Pool Complex DATE : 1986 March 5
(1986) 6 R.F.C. 12, February 25

In accordance with Council's instructions set out in the above item, attached is the original copy of a By-law amending By-law No. 75-198.


P. M. Eker,
for K. A. Rouff,
City Solicitor.

PME:js
Attach

The Corporation of the City of Hamilton

BY-LAW NO. 86-

To Amend:

By-law No. 75-198

As Amended By By-law No. 85-99

Respecting:

LAKELAND BEACH SWIMMING POOL

WHEREAS The City of Hamilton Act, 1975, S.O. 1975 (No. 2), Chapter 98 provides for the cancellation of business and realty taxes "in respect of Lakeland Beach Swimming Pool";

AND WHEREAS By-law No. 75-198, passed on the 9th day of September, 1975, provided in section 2 thereof as follows:

2. Arrears of realty and business taxes due and payable for each of the years 1976 to and including 1989 in respect of Lakeland Beach Swimming Pool are hereby cancelled;

AND WHEREAS the Council of The Corporation of the City of Hamilton at its meeting held on March 26, 1985, carried the following resolution:

"that the previous By-law exempting taxes on Lakeland Pool be amended by clearly defining that the exemption apply only to the pool and not additional development on the site, and that the amended by-law apply for the duration as stipulated in the original By-law."

AND WHEREAS the Finance Committee at its meeting held on the 9th day of May, 1985 determined that the following would be taxable:

- o restaurant building and land thereunder
- o patio roof and land thereunder
- o minimum parking area as required by Zoning By-law No. 6593 for a restaurant facility;

AND WHEREAS the Council passed By-law No. 85-99 on the 28th day of May, 1985 giving effect to its resolution adopted on the 26th day of March, 1985;

AND WHEREAS the Council at its meeting held on the 25th day of February, 1986 adopted section 12 of the 6th Report of the Finance Committee, as follows:

12. That By-law No. 85-99 be amended to provide for the cancellation of all realty and business taxes applicable to the Lakeland Beach Swimming Pool Complex.

AND WHEREAS this by-law is intended to implement the aforesaid direction.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. Subsection 2(2) of By-law No. 85-99 is repealed and the following substituted therefor:

(2) Arrears of realty and business taxes due and payable for each of the years 1985 to and including 1989 are hereby cancelled in respect of Lakeland Beach Swimming Pool Complex.

PASSED this day of A.D. 1986.

City Clerk

Mayor

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



2nd floor
CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

URBAN/MUNICIPAL

CA40N HBL A05
CSIF3

MAR 25 1986

1986 March 19

NOTICE OF MEETING

TO: Members of the Finance Committee
and City Council

Special meeting of Finance Committee:

Tuesday, April 1, 1986
12:00 o'clock noon
Room 233, City Hall

A handwritten signature in cursive script, appearing to read "R. C. Prowse", with a long horizontal flourish extending to the right.

R. C. Prowse
Secretary
Finance Committee

RCP:cg

PURPOSE: To review the provisional 1986-1990
5-year Capital Budget.

NOTE: Lunch will be served.

2nd floor

URBAN/MUNICIPAL

C440N HBLADS

CSIF3
1986



CITY HALL
HAMILTON, ONTARIO
L8N 3T4

RATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1986 April 18

NOTICE OF MEETING

FINANCE COMMITTEE

Tuesday, April 22, 1986

1:00 o'clock p.m.

Room 233, City Hall

[Handwritten signature]

R. C. Prowse, Secretary
Finance Committee

RCP:rw

Please note change of commencement from 2:00 p.m. to 1:00 p.m.

A G E N D A:

- A. HAMILTON BOARD OF EDUCATION - 1986 Budget Estimates
- B. Minutes of the meetings of the Finance Committee held Tuesday, April 1, 1986 at 12:00 noon and 2:00 p.m.
1. DIRECTOR OF REAL ESTATE
 - (a) City sale of 37 Strathcona Avenue North
 - (b) McIlwraith School - 50 Murray Street West
2. DIRECTOR OF PURCHASING
 - (a) Supply and delivery of #1 Nursery Sod, various departments
 - (b) Provision of office supplies and stationery for City Departments for the years 1986, 1987 and 1988
 - (c) Purchase of safety equipment, rainwear, traffic cones and traffic vests - stores

3. CITY SOLICITOR

(a) Claims:

- i. Tovey vs City of Hamilton
- ii. Moroz vs City of Hamilton
- iii. Gerald Hitzroth and City vs Allan S. Cox

4. CITY CLERK

- Unemployed Bus Pass Program

5. PLANNING AND DEVELOPMENT COMMITTEE/TREASURERS REPORT

- (a) 1986 Current Budget Estimates - LACAC additional staffing costs
- (b) Consultant's Fee - Official Plan amendment #28

6. GRANTS SUBCOMMITTEE

(a) 1986 Grant Appeals:

- i. Hamilton Artists' Inc - 2:00 p.m.
- ii. Hamilton Concert Band - 2:15 p.m.
- iii. Players' Guild of Hamilton - 2:30 p.m.
- iv. Ensemble Sir Ernest MacMillan - 2:45 p.m.
- v. The Navy League of Canada - 3:00 p.m.

(b) 1986 Grant Requests

7. CITY TREASURER

- (a) Approval of the City of Hamilton Total Revenues and Expenditures, along with relative Mill Rates (Residential and Non-Residential) representing the increase of 8.1%
- (b) Approval of the 1986 Mill Rates and the Tax Levy By-laws
- (c) Uncollectible Business Taxes Recommended for Write-Off
- (d) Specialized workshops on Computer Applications in Municipal Management

The Board of Education for the City of Hamilton



OFFICE OF THE
SECRETARY-TREASURER
AND BUSINESS ADMINISTRATOR

100 MAIN STREET WEST
HAMILTON, ONT.

TELEPHONE (416) 527-5092

April 7, 1986.

MAILING ADDRESS
P.O. BOX 558
HAMILTON, ONT.
L8N 3L1

A

Mr. R. Prowse,
Secretary,
Finance Committee,
City Hall,
Hamilton, Ontario.

Dear Mr. Prowse:

Our levy requirement for 1986 as approved by our Board on
March 25 is:

Elementary Panel	\$55,772,112
Secondary Panel	<u>42,205,063</u>
	<u>\$97,977,175</u>

We understand that amounts of \$60,745 for Elementary Panel and
\$48,014 for Secondary Panel will be added to our requisition, for
mill rate purposes, to cover the short-fall in tax collections in
1985 due to assessment revisions.

Yours truly,

R. S. Cartmell

R. S. Cartmell,
Secretary-Treasurer and
Business Administrator.

/mk

attach.

cc: Mr. E. C. Matthews,
Treasurer

BOARD OF EDUCATION FOR THE CITY OF HAMILTON

BUDGET SUMMARY

	1985		1986		Increase	
	\$'000	%	\$'000	%	\$'000	%
Expenditures						
Salaries & Wages, Employee Benefits	130,278	80.0	137,580	80.9	7,302	5.6
Travel, Personnel Training & Bursaries	564	0.3	673	0.4	109	19.3
Books, Energy, Repairs & Supplies	18,771	11.5	18,739	11.0	(32)	(0.2)
Replacement & New Equipment	2,747	1.7	2,382	1.4	(365)	(13.3)
Debt Charges	3,913	2.4	2,529	1.5	(1,384)	(35.4)
Capital from Current & Perm. Improvement	1,522	0.9	1,459	0.9	(63)	(4.1)
Rentals, Fees & Contractual Services	3,682	2.3	4,598	2.7	916	24.9
Transfers to Other Boards & Other	1,478	0.9	2,037	1.2	559	37.8
Total Expenditure Budget	162,955	100.0	169,997	100.0	7,042	4.3
Revenues						
Levy for Mill Rate	96,748	59.4	97,977	57.6	1,229	1.3
Suppl. Taxes, Telephone & Telegraph & P.I.L.	5,314	3.2	5,924	3.5	610	11.5
Provincial Grants	52,941	32.5	51,727	30.4	(1,214)	2.3
Other Revenue and Surplus	7,952	4.9	8,926	5.3	974	12.2
Refund of Taxes	-	-	5,443	3.2	5,443	100.0
Total Revenue Budget	162,955	100.0	169,997	100.0	7,042	4.3
Levy						
Board of Education Levy (as above)	96,748		97,977		1,229	1.3
Additional Levy by City re prior year short-fall of tax collection	106		109		3	2.8
Total Levy	96,854		98,086		1,232	1.3
Residential Mill Rates						
Elementary	65.4968		68.4729		2.9761	4.5
Secondary	45.1813		43.2464		(1.9349)	(4.3)
Education Mill Rate	110.6781		111.7193		1.0412	0.9
City Mill Rate	73.4019					
Region Mill Rate	59.6126					
Total Mill Rate	243.6926					
Taxes on Average \$5,000 Assessment						
Education	553.39		558.60		5.2	0.9
City	367.01					
Region	298.06					
Total Taxes on \$5,000 Assessment	1,218.46					

[illegible]

LINE NO.	CONSOLIDATION OF ALL PANELS	1	2	3	4	5	6	7	8
		SALARIES AND WAGES	EMPLOYEE TRAVEL BENEFITS	TRAVEL EXPENSE	PERK (TRAINING)	MEASARY STIPENDIAD	BOOKS AND FILES	ENERGY COSTS	REPAIRS BUILDINGS AND GROUNDS
010	BUSINESS ADMINISTRATION	004	016	014	012	040	016	047	016
		1,989,997	273,149	8,411	12,945		7,500		
011	GENERAL ADMINISTRATION	436,351	12,384	27,936	47,768		1,300		
020	COMPUTER SERVICES	565,517	80,845	1,944	4,850		3,200		
030	INSTRUCTION GENERAL								
032	INSTRUCTION ADMINISTRATION	6,209,202	415,408	105,062	286,658		351,290		
034	SCHOOL SERVICES	4,784,489	575,883	2,000	3,500		937,573		
036	REGULAR DAY SCHOOL	88,217,986	5,695,126	49,580		92,000	1,146,251		
037	SPECIAL EDUCATION SERVICES AND PROGRAMS	8,633,821	562,468				51,030		
038	SPECIAL EDUCATION T.A.	2,088,020	150,450	501			4,000		
039	EDUCATIONAL RESEARCH AND EVALUATION	193,252	20,606	571	540		150		
040	DRIVER EDUCATION/HERITAGE LANGUAGE	140,820							
041	SUMMER SCHOOL	328,027							
042	CONTINUING EDUCATION CITIZENSHIP AND ENGLISH								
044	CONTINUING EDUCATION EVENING SCHOOL/OTHER	998,717	8,622	1,026	880		500		
070	PLANT OPERATION	10,990,806	1,777,078	11,103	2,730				
075	PLANT MAINTENANCE	446,381	325,576	9,936	960		100	25,000	184,000
076	TRANSPORTATION ADMINISTRATION	37,143	4,494		790				
077	TRANSPORTATION HOME TO SCHOOL	74,876	1,919						
078	TRANSPORTATION HOME TO OSOB								
079	TRANSPORTATION BOARD/LOADING								
080	TRANSPORTATION SCHOOL TO SCHOOL								
081	TRANSPORTATION OTHER								
082	TUITION FEES								
083	CAPITAL EXPENDITURES (NON-ALLOCABLE)								
087	DEBT CHARGES								
088	OTHER OPERATING EXPENDITURE	126,127	19,198	1,026	110		139,200	240,755	110,000
099	NON-OPERATING EXPENDITURE	1,324,812	70,648					96,175	
	MUNICIPAL CHARGE BACKS								
	PROVISION FOR RESERVE FOR WORKING FUNDS								
	PROVISION FOR RESERVE FOR REFUND OF TAXES								
	PROVISION FOR RESERVE FUND - MINISTRY EQUITY								
	PROVISION FOR RESERVE FUND - BOARD EQUITY								
	PROVISION FOR RESERVE FUNDS - OTHER								
	TOTAL '86	127,586,344	9,993,854	219,096	361,731	92,000	2,642,094	830,000	2,897,720

	1965	1966	1967	1968	1969	1970	1971	1972	1973	1974	1975	1976	1977	1978	1979	1980	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2
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1986 03 27

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3,755,498	114,086	1,804,125	908,210	628,280	367,813	469,186	2,361,336	755,097	89,509,066
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TOTAL	1985	53,941,954	3,862,317	71,851	115,699	65,600	1,184,117	2,585,203	1,328,386
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	1970	1971	1972	1973	1974	1975
Cumulative LECHS.E -	1,103,993	669,864	8,616	41,863	26,400	51,974
						187,343-
						21,143-

Year	1900	1910	1920	1930	1940	1950
Population	1,000,000	1,200,000	1,400,000	1,600,000	1,800,000	2,000,000
Area (sq. miles)	100,000	120,000	140,000	160,000	180,000	200,000
Population density (per sq. mile)	10	12	14	16	18	20

SUMMARY OF LEVIES AND MILL RATES

1986 vs. 1985

<u>LEVY</u>	<u>ELEMENTARY</u>		<u>SECONDARY</u>		<u>TOTAL</u>
1986					
Budget Levy	55,772,112		42,205,063		97,977,175
City Adjustment*	60,745	55,832,857	48,014	42,253,077	108,759 98,085,934
1985					
Budget Levy	53,103,026		43,645,223		96,748,249
City Adjustment*	57,021	53,160,047	49,359	43,694,582	106,380 96,854,629
Increase(Decrease)		2,672,810		(1,441,505)	1,231,305
%		5.0		(3.3)	1.3
Residential Assessment Base - 1986		<u>\$815,400,217</u>		<u>\$977,031,003</u>	

<u>MILL RATES</u>	<u>NON-RESIDENTIAL</u>			<u>RESIDENTIAL</u>		
	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>
1986 Budget	80.5564	50.8781	131.4345	68.4729	43.2464	111.7193
1985 Budget	77.0551	53.1545	130.2096	65.4968	45.1813	110.6781
Increase(Decrease)	3.5013	(2.2764)	1.2249	2.9761	(1.9349)	1.0412
%	4.5	(4.3)	0.9	4.5	(4.3)	0.9

Taxes for Average Residential Taxpayer with \$5,000 Assessment

1986	558.60	(5,000 x .1117193)
1985	553.39	(5,000 x .1106781)
Increase	5.21	0.9%

* City adjustment is the amount added by the municipality to the Board levy to recover the short fall of tax collections from the prior year resulting from revisions to assessments.

<u>Panel</u>	<u>Mill Rate</u>	<u>Assessment</u>	<u>Levy</u>
Elementary - Res	.0684729	377,590,982	25,854,750
- Non-Res	.0805564	372,137,850	29,978,085
- Total		<u>749,728,832</u>	<u>55,832,835</u>
Secondary - Res	.0432464	512,687,299	22,171,880
- Non-Res	.0508781	394,692,148	20,081,187
- Total		<u>907,379,447</u>	<u>42,253,067</u>

B

Tuesday, April 1, 1986
12:00 o'clock noon
Room 233, City Hall

The Finance Committee met to review the provisional 1986-1990 Five Year Capital Budget.

There were present: Alderman P. Valeriano, Chairman
Alderman T. Cooke, Vice-Chairman
Mayor R. M. Morrow
Alderman Agro
Alderman Copps
Alderman Collins
Alderman Cowell
Alderman Gallagher
Alderman Ross

Also present: Alderman M. Kiss
Alderman D. Christopherson
Alderman R. Wheeler
Alderman H. Merling
Alderman T. Murray
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. B. Hotrum, Secretary, Capital Budgets Comm.
Mr. R. C. Prowse, Secretary Finance Comm.

After reviewing the 1986 - 1990 Provisional Capital Budget, it was moved by Alderman Cowell, seconded by Alderman Gallagher that \$6 400 000 originally budgeted for the City Hall extension be deleted from the 1986 -1990 Capital Budget. carried.

1986-1990 Provisional
Capital Budget

It was further moved by Alderman Cowell, seconded by Alderman Gallagher that the Region of Hamilton Wentworth be requested to include \$6 400 000 for the extension of City Hall, in the Regions Capital Budget. Carried.

It was moved by Alderman Cowell and seconded by Mayor Morrow that the allotment for the Harbour Front Project be reduced from \$7 000 000 to \$3 000 000 in the 1986- 1990 Capital Budget. Carried.

Harbour Front Project

The Committee approved the following projects for inclusion in the 1986-1990 Capital Budget:

Projects for inclusion
in the 1986-1990
Capital Budget

1. The James Street North Streetscape Project in the amount of \$1 800 000.
2. The Corktown/Stinson and Crownpoint West O.N.I.P. Projects for a total amount of \$1 000 000.
3. The West Mountain Arena in a total amount of \$ 4 500 000
4. The Track Facility at the West Mountain Arena in the amount of \$550 000

It was moved by Alderman Cooke, seconded by Mayor Morrow that the 1986 - 1990 Capital Budget be approved as amended. Carried.

With respect to the approval of the 8.1 % increase of the mill rate for the City of Hamilton services for 1986, it was agreed by the Committee members that this matter had already been passed by City Council and was, therefore, redundant.

81
Mill rate increase

It was moved by Alderman Ross, seconded by Mayor Morrow that the amount of \$101 630 required to achieve a mill rate increase of 1.8 % be funded from the Contingency Account Allocation of \$300 000 in 1986 to be reinstated from various salary accounts through the process of delays in hiring of replacement staff during the year.

Adjournment

There being no further business the meeting was adjourned.

Taken as read and approved.

R. C. PROWSE,
SECRETARY

ALDERMAN P. VALERIANO, CHAIRMAN
FINANCE COMMITTEE

Typed by D. Geroux

Tuesday, April 1, 1986
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met:

There were present: Alderman P. Valeriano, Chairman
Alderman T. Cooke, Vice-Chairman
Mayor R. Morrow
Alderman V. Agro
Alderman G. Copps
Alderman S. Collins
Alderman P. Cowell
Alderman J. Gallagher
Alderman D. Ross
Mayor R. Morrow

Also present: Mr. E. C. Matthews, Treasurer
Mr. D. W. Vyce, Director of Real Estate
Mr. D. Vickers, Solicitors Dept
Mr. R. Hammel, Treasury Dept
Mr. K. Beattie, Secretary, Grants Sub-Comm
Mr. T. Bradley, Director of Purchasing
Mr. R. C. Prowse, Secretary, Finance Comm.

Mr. William Rosart of the Hamilton History Associates Society appeared before the Committee requesting \$2 000 to cover the cost of the office rentals for the Hamilton History Associates Society.

W. Rosart - Hamilton
History Assoc. Society

After considerable discussion it was moved by Alderman Ross, seconded by Alderman Gallagher to refer this request to the Grants Sub-Committee with the understanding that Mr. William Rosart provide the completed grant application to the Grants Sub-Committee. Carried.

A private and confidential item respecting the reimbursement of long distance phone charges in connection with the Mexican earthquake, was tabled to the April 27, 1986 Finance Committee meeting.

Mexican earthquake

The Committee approved the minutes of the Finance Committee meetings held February 20, 1986, March 4, 1986, March 11, 1986 and March 18, 1986 as circulated.

Adoption of minutes

The Committee approved the following recommendation of the Treasurer respecting the financing of the hosting of a reception by the City for the Hamilton Firefighters Drum Corp:

Hosting reception -
Hamilton firefighters
Drum Corp

That the total estimated cost of \$1 500 required to host a reception for the Hamilton Firefighters' Drum Corp in recognition of their 25th Anniversary be charged to the Unclassified Expenditure account 0378-27XX.

NOTE: City Council, at its meeting March 25, 1986, approved Item 1 of the Seventh Report of the Legislation Committee related to the City hosting a reception in May 1986 for the Hamilton Firefighters' Drum Corp.

The Committee reviewed the 1986 grants request submitted by the Grants Sub-Committee, in a report dated 1986 March 27. The Committee tabled a grant request from First Place Hamilton listed as account 0374-0111 on page 1 of Exhibit "B".

Grant - First Place
Hamilton

It was moved by Mayor Morrow, seconded by Alderman Collins that an amount of \$5 000 for the Leander Boat Club be approved in Account No. 0374-0404. Carried.

Leander Boat Club

Grants Sub-Committee

The Committee approved the following recommendation of the Grants Sub-Committee:

1. That the respective grant amounts and categories for existing General Grants as set out on Exhibit "B" pages 1-6 be approved (Note: These applicants all received a grant in 1985)
2. That the Secretary of the Grants Sub-Committee be authorized to notify all applicants concerned with item 1 of the Finance Committee's decision. This will allow the applicants to appeal the recommendation at the next meeting of the Finance Committee.
3. That a Convention/Reception Grant in the amount of \$250 to the Hamilton Jewish Community Centre to defray the costs of the Max Rotman Humanitarian Youth Award April 13, 1986 be approved.
4. That the amounts set out on Exhibit "A" as Other Grants be approved (Note: The details are set out on Exhibit "B" pages 8-9).
5. That all "New" Grant requests as set out on Exhibit "B" pages 6-8 and all Convention/Reception requests not yet considered be tabled pending final resolution of all grants in items, 1, 2 and 4 above.

Grant policy and classifications

It was moved by Alderman Ross, seconded by Alderman Collins that the grant policy and classifications, as currently exist, be reviewed at a later date. Carried.

Tabling of items

Remaining items 3 to 5 were tabled until the next meeting of the Finance Committee due to time constraints.

Taken as read and approved.

R. C. PROWSE, SECRETARY
FINANCE COMMITTEE

P. VALERIANO, CHAIRMAN
FINANCE COMMITTEE

Typed by D. Geroux



1(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1986 March 18
Name & Title 1 - / 2 - 1

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1.5.25(4506)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

City Sale of 37 Strathcona Avenue North

RECOMMENDATION

That the City Solicitor be authorized and directed to extend the closing date of the transaction conveying 37 Strathcona Avenue North to the Hellenic Community of Hamilton and District from April 9th, 1986, (pursuant to the Option to Purchase approved by City Council April 9th, 1985) to June 30th, 1986.

D.W. Vyce

BACKGROUND

The solicitors for Hamilton Theatre Inc. have advised that alternate premises at 140 MacNab Street North were purchased on January 31st of this year to accommodate the relocation from 37 Strathcona Avenue North. We were also advised that as extensive physical renovation and repair will be required before occupancy to adapt the premises for use, the architect and general foreman have projected a June completion date.

Inasmuch as the Hellenic Community has directed their solicitor to write in support of the said extension, the preceeding resolution is hereby submitted for City Council's consideration and approval in order to facilitate H.T.I.'s relocation.

APR 8 1986



THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1986 April 3
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 50.20.22(4509)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

McIlwraith School - 50 Murray Street West

RECOMMENDATION

That approval be given to inform the Board of Education that the City of Hamilton does not require McIlwraith School located at 50 Murray Street West.

D. Wyce

BACKGROUND

On March 14, 1986, the Board of Education advised that McIlwraith School was available for sale.

Municipal departments were circularized on their requirements for the subject school.

As it is not required for any municipal purpose at this time, we are recommending that the Board be so advised.

APR 14 1986

FOR ACTION

2 (a)

FROM T. Bradley, Director of Purchasing

DATE April 14, 1986

TO Finance Committee

Refer To File No. _____

Attention Of _____

Your File No. 1-8.1

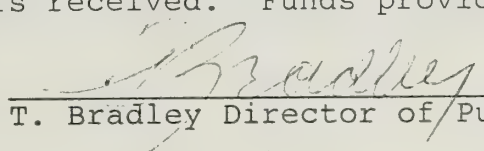
SUBJECT - SUPPLY AND DELIVERY OF #1 NURSERY SOD, VARIOUS DEPARTMENTS

RECOMMENDATION

That a purchase order be issued to Evergreen Sod Farms Ltd., Waterdown, for the supply and delivery of sod as and when required, in accordance with specifications issued by the Director of Purchasing and Vendor's tender, as follows:

Delivered - .63¢ per roll Picked up - .50¢ per roll
Provincial Sales tax extra @ 7%.

NOTE: Lowest of seven tenders received. Funds provided in various accounts.



T. Bradley Director of Purchasing

BACKGROUND

The estimated totals, based on 1985 useage of 40,000 rolls, including Provincial Sales tax, delivered, are -

Evergreen Sod Farms	\$26,964
Hamilton Sod Company Limited	27,820
Schouten Sod Supply	33,384
Waterdown Sod Supply	34,240
Fairlawn Sod Nursery Limited	35,952
John Vanderwoude Sod Farms	36,808
Go-Green Sod Supply Ltd.	36,808



2(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. Bradley, Director of Purchasing DATE April 2, 1986
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1-80

TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT - PROVISION OF OFFICE SUPPLIES AND STATIONERY FOR CITY DEPARTMENTS FOR THE YEARS 1986, 1987 AND 1988

RECOMMENDATION

That an order be issued to Cloke and Son Ltd., Hamilton, for the supply and delivery of Office Supplies and stationery as and when required to City Departments for the years 1986, 1987 and 1988 at a cost not to exceed approved Departmental budgets.

NOTE: Lowest of three (3) tenders submitted. Funding is from various accounts.

T. Bradley, Director of Purchasing

BACKGROUND

This is part of a co-operative tender that included the City of Hamilton, City of Stoney Creek and the Regional Municipality of Hamilton-Wentworth.

Three tenders were received and an analysis was performed on 10% of the estimated 500 items listed in each tender.

The tenders were from:

	<u>Based on 10% of items tendered</u>
Cloke & Son Ltd. Hamilton, Ontario	\$228.02 + 30% off regular catalogue
Hamilton Haldimand Stationers, Hamilton	263.25 + 30% off regular catalogue
Grand & Toy Ltd. Hamilton, Ontario	278.20 + 30% off regular catalogue

Continued...

SUBJECT: PROVISION OF OFFICE SUPPLIES AND STATIONERY FOR CITY
DEPARTMENTS FOR THE YEARS 1986, 1987 AND 1988

Page Two

The bid by Cloke & Son Ltd. is therefore recommended and includes Provincial sales tax.

In 1985 the total spent on office supplies and stationery by City Departments was \$60,000.00



2(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. Bradley, Director of Purchasing DATE March 26, 1986
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. 7-801

TO: CITY COUNCIL ☒

(OR)

FINANCE

Committee

☒

SUBJECT - PURCHASE OF SAFETY EQUIPMENT, RAINWEAR, TRAFFIC CONES
AND TRAFFIC VESTS-STORES

RECOMMENDATION

1. That a Purchase Order for 1986 be placed with Armour Protection, Hamilton, for the supply and delivery of Traffic Vests and Tear-away Traffic Vests at the following prices:

- Traffic Vests - \$10.59 each including taxes
- Tear-away Traffic Vests - \$12.39 each including taxes

NOTE: The lowest of seven tenders received. Funds provided in various accounts.

2. That a Purchase Order for 1986 be placed with Lawlor & Co., Hamilton, for the supply and delivery of Rainwear, Hearing Protection, Respirators and Traffic Cones, at the following prices:

- Bilsom ear protectors #2314, with cap adapter \$17.55 each
- Bilsom #2308 17.55
- Bilsom #3403 6.68
- Decidamp ear plugs .19
- 28" traffic cones 9.82
- 12" traffic cones 3.21
- Respirator face pieces 18.72
- #7500-1 & 2 cartridges 20.60 box
- #7500-7 " 19.42
- #7500-8 " 19.15
- #7500-6B " 41.25 C
- #7500-10B " 63.61
- #7500-13 " 1.36 each
- #7500-27 " 1.22
- #7500-31 " 5.06 Box
- #7500-23B " 70.56 C
- Wind Guard WL-8 1.34 each
- Cam-Hi WL-1 2.57
- Rain Pants all sizes 11.65
- Rain Jackets, all sizes 14.81
- Rain Coats, all sizes 20.33
- Rain Hats 3.04

SUBJECT: PURCHASE OF SAFETY EQUIPMENT, RAINWEAR, TRAFFIC CONES
AND TRAFFIC VESTS-STORES

Page Two

Recommendation Continued

NOTE: The lowest of three tenders received. Funds provided in various accounts.

T. Bradley

T. Bradley, Director of Purchasing

BACKGROUND

Re: Traffic Vests and Tear-Away Traffic Vests- Tender Analysis

<u>Supplier</u>	<u>Tear-Away</u>	<u>Regular</u>
Armour Protection	\$14,868	\$12,700
Safety Supply	20,712	14,064
Stinson Equipment	22,740	17,940
Arkron Safety Inc.	No bid	12,840
Belco Safety	No bid	14,100
Drollis Safety	No bid	18,984
Levitt Safety	No bid	23,700

All taxes included

Re: Rainwear, Hearing Protection, Respirators and Traffic Cones-

<u>Supplier</u>	<u>Total Tender</u>
Lawlor Safety	\$40,446.10
Drollis Safety	46,135.12
Arkron Safety Inc.	47,231.12

All taxes included



3(a) i

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE 1986 March 20
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 3-3-1
100-2.940

TO: CITY COUNCIL ☒ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT
Tovey vs City of Hamilton
Date of Fall: August 21, 1985

RECOMMENDATION

That the claims of Margaret and James Tovey as against the City, be settled in the amount of \$2,300.00 inclusive of interest and costs and that the following resolution be forwarded to City Council:

"By Statement of Claim issued November 7, 1985, Margaret and James Tovey commenced action against the City. They claimed damages of \$50,000.00 as a result of Margaret Tovey falling on a City sidewalk and fracturing her elbow in the vicinity of 98 Wellington Street North on August 21, 1985. A settlement has now been negotiated with her solicitor in the amount of \$2,300.00 inclusive of interest and costs which settlement is recommended.

Approved for K.A. Rouff
J. S. Pavetta

BACKGROUND:

As stated above, Mrs. Tovey suffered a broken elbow in this accident and although her doctor has advised that she now has no significant discomfort, she does have a gross restriction or loss of range of movement that will be permanent

which will significantly impair her activities of daily living such as easy performance of personal grooming. She is 83 years old. The difference of elevation between the two sections of sidewalk that allegedly caused Mrs. Tovey's fall was only 3/4". Had the difference been over 1", the damages to be paid in this claim would be substantially higher due to the severe injury suffered by Mrs. Tovey.

c.c. Mr. E. C. Matthews
City Treasurer

c.c. Mrs. Rose Salayko
Claims Manager C-85-439



3(a).ii

THE CORPORATION OF THE CITY OF HAMILTON

FROM K.A. Rouff DATE 1986 March 21
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.848
3-3-1

TO: CITY COUNCIL ☒ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Moroz vs City of Hamilton
Date of Fall: November 1, 1983

RECOMMENDATION

That the claims of Mary and John Moroz be settled in the amount of \$8,978.20 inclusive of interest and costs and that the claim of OHIP be settled in the amount of \$1,663.00 inclusive of interest and costs for a total settlement of \$10,641.20 and that the following recommendation be forwarded to City Council:

"By Writ of Summons issued November 14, 1983, Mary and John Moroz commenced action against the City for damages Mrs. Moroz suffered when she fell on the City Hall staircase between the first and second floor lobby on November 1, 1983 fracturing her ankle. Mr. and Mrs. Moroz claimed damages totalling \$75,000.00. A pre-trial of this matter was held before Judge Borkovich on January 29, 1986 and as a result of same, it is recommended that the claims of Mary and John Moroz be settled in the amount of \$8,978.20 inclusive of interest and costs and that the claim of OHIP be settled in the amount of \$1,663.00 inclusive of interest and costs for a total settlement of \$10,641.20."

Michael Ritchie for K.A. Rouff
J. D. Pavelko

BACKGROUND:

In her fall, Mrs. Moroz suffered a moderately severe fracture dislocation of her right ankle. The City Architect has advised that the handrails on the stairs are placed 32" above the risers of each step and 36" above the landings. They do not conform to the present Ontario Building Code, which requires a height of 36" at the stairs and 42" at landings even though they did conform to the code in place at the time of construction in 1960. Further, the risers are 6" to 6¼" and treads are 11" approximately. The proportions of rise to tread are slightly deficient by the present Ontario Building Code and by the Hamilton Building By-law in force in 1960, which require, for a rise of 6 1/8" a tread of 11½". Also the area behind each step is open at the back (open risers) and apparently Mrs. Moroz caught the back of her heel under the overhang of a step causing her to fall forward. The overhang is required by the Building Code and can be accomplished by open risers or closed risers retaining an overhang which is to be a minimum of 1". In the settlement there is a contributory negligence factor of 50% assigned to Mrs. Moroz for not paying proper attention. It would also be our recommendation that these stairs be altered to comply to the present Building Code.

- c.c. Mr. E. C. Matthews
City Treasurer
- c.c. Mr. D. W. Vyce
Director of Real Estate
- c.c. Mrs. Rose Salayko
Claims Manager C-83-344
- c.c. Mr. D. C. Freeman
City Architect



3(a)iii

THE CORPORATION OF THE CITY OF HAMILTON

FROM K.A. Rouff, City Solicitor DATE 1986 March 21
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 160-1.1446

TO: CITY COUNCIL ☒ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT Gerald Hitzroth and City vs
Allan S. Cox
Date of Accident: March 8, 1984

RECOMMENDATION

That the claims of Gerald Hitzroth and the City against Allan S. Cox be settled in the amount of \$4,382.62 inclusive of interest and costs, said amount to be paid to the City and that in accordance with Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539 and the attached Application by Mr. Hitzroth, the surplus of \$3,720.00 that will remain after the deduction of the City's expenses and costs be paid to Mr. Hitzroth and that the following resolution be forwarded to City Council:

"On March 8, 1984, Gerald Hitzroth was operating a City vehicle when it was struck from behind by a vehicle owned and operated by Allan S. Cox. Mr. Hitzroth suffered injury to his neck. Negotiations have taken place with Mr. Cox's insurer and it is recommended that the claims of the City and Mr. Hitzroth be settled in the amount of \$4,382.62 inclusive of interest and costs, which amount is to be paid to the City. After deduction of the City's expenses and costs there will be a surplus of \$3,720.00 and it is recommended that in accordance with the authority granted under section 8(4) of The Workers' Compensation Act, R.S.O. 1980, chapter 539, payment of the surplus be made to Mr. Hitzroth. The Workers' Compensation Act provides that in the event that Mr. Hitzroth suffers a recurrence relating to this accident, the above-mentioned sum of \$3,720.00 remains as a credit to the City and will be deducted from the amount of any further compensation

or other benefits to which Mr. Hitzroth may become entitled to from The Workers' Compensation Board with respect to this accident."

David Miller for KALSH
J. H. Pavelka

BACKGROUND:

Our doctor has advised that Mr. Hitzroth had a pre-existing cervical disease and sustained a cervical strain of some moderate severity in this accident. However, he does not anticipate a permanent disability arising solely from this accident situation.

After deduction of the City's expenses and costs, there will be a surplus of \$3,720.00 which must be paid to Mr. Hitzroth pursuant to Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, however, this amount remains as a credit in favour of the City with regard to any further compensation or benefits claimed by Mr. Hitzroth from The Workers' Compensation Board with respect to this accident.

- c.c. Mr. E. C. Matthews
City Treasurer
- c.c. Mrs. Doreen Jones
Acting Personnel Director
- c.c. Mr. J. Pavelka, Director
Department of Public Works
- c.c. Mrs. Rose Salayko
Claims Manager C-84-102

APPLICATION

Re: Gerald Hitzroth and City vs Allan S. Cox
Date of Accident: March 8, 1984

I hereby make application to the Finance Committee and the City Council of The Corporation of the City of Hamilton pursuant to Subsection 4 of Section 8 of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, for the monies recovered by said Corporation in excess of the monies expended by said Corporation with respect to my accident on March 8, 1984


GERALD HITZROTH

c.c. Secretary, Finance Committee

Mr. J. Pavelka
Director of Public Works

Mr. David R. Vickers
City Solicitor's Office



4

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. A. Simpson, City Clerk DATE 1986 April 16
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. 1-3.1

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

Unemployed Bus Pass Programme.

BACKGROUND

Further to my report of March 04, 1986, a copy of which is attached, we have reviewed the problems associated with the Unemployed Bus Pass Programme which was first implemented on February 01, 1984.

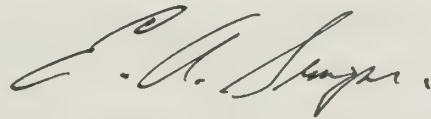
We met with a representative from the local office of Employment and Immigration Canada to determine if there was any way of verifying with them that an applicant for an unemployed bus pass was unemployed, actively seeking employment and registered with their office, enrolled in a retraining programme or working part-time but actively seeking full-time employment. The Employment and Immigration Canada representative advised that their office has no accurate way of determining if an applicant meets our requirements. He advised that not all unemployed people actively seeking employment are registered with his office and also advised that full-time employed persons are registered with his office for the purpose of obtaining better employment. It was further pointed out that unemployed persons whose unemployment benefits have expired would no longer be on file with Employment and Immigration Canada.

He offered to have his office perform up to 25 spot checks per month at our request on a properly prepared form signed by the applicant authorizing his office to provide the City of Hamilton with information respecting their current employment/ unemployment insurance status. He advised that the spot checks would not verify eligibility for a bus pass, just that the applicant is registered with Employment and Immigration Canada. He suggested the City of Hamilton consider requiring a Job Search Statement from each applicant similar to that required by the Regional Social Services Department which provides evidence of prospective employers who have been applied to.

Requiring this type of statement from applicants would verify they are actively seeking employment. It would require co-operation from prospective employers in signing the forms. The number of job searches per month required by Regional Social Services varies with each individual but they do require from some individuals as many as 40 each month.

The majority of these passes are issued in a 2 - 3 day period each month and the extra time required to check these statements would only delay and add to the confusion in the issuing of these passes at the Information Desk.

In summary, there does not appear to be any method of accurately identifying those persons in the various categories other than the current affidavit who are eligible for the Unemployed Bus Pass Programme and because no accurate method exists, there appears to be some abuse of the current system.



EAS:mjw

Attachment



THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. A. Simpson DATE 1986 March 4
City Clerk
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance Committee ☐
Committee

SUBJECT

Unemployed Bus Pass Programme

BACKGROUND

As members of the Committee are aware, the reduced fare program to assist the unemployed in their efforts to seek employment was initiated with the adoption by City Council on January 31, 1984, of Section 15 of the First Report of the Finance Committee. The plan was implemented as of February 1, 1984.

Individuals applying for the reduced fares initially were required to produce a card, stamped by the Canada Employment and Immigration Commission Office, which verified that the applicant was unemployed and was registered with the Office as actively seeking employment.

We ran into difficulties, very early in the program, when it was determined that the C.E.I.C. Office had discontinued its policy of stamping these cards. As there was no other way of verifying that the applicant was unemployed and actively seeking employment City Council, at a meeting held on February 14, 1984, authorized the use of an affidavit which has to be signed by the person applying for the reduced fare. (Copy attached)

Since then, (effective February 3, 1986) Employment and Immigration Canada has discontinued the practice of issuing Registration Cards which means that applicants will have no documentation to verify that they are registered with U.I.C..

City Council, at its meeting held on April 9, 1985, in adopting Section 10 of the Seventh Report of the Finance Committee, approved of extending the program to cover those who are registered with C.E.I.C. and enrolled in a Retraining Program through the National Institutional Training Programs sponsored by the Canada Employment Centre. In addition, the program was extended to cover those registered with C.E.I.C. and who were working part-time but still actively seeking full-time employment.

continued

At the time of extension of the program in April 1985 an attempt was made to establish a method of verifying that the applicants were, indeed, enrolled in a retraining program. The Canada Employment Centre had indicated that people registered in Training Courses received payment, but the Centre recommended against us requesting that the applicants produce a pay stub as there are frequent delays in processing trainees who register in these Courses.

All attempts to come up with a system to obtain documentary proof that individuals' applying, are qualified, have been fruitless.

The increase in the number of individuals taking advantage of the program can be attributed to:

1. the extension of the program to the people taking Retraining Courses.
2. the extension of the programme to those with part-time jobs but still actively seeking full-time employment.
3. the fact the program has become known to more of the unemployed.

For your further information, I would advise that of the total applicants, approximately 75% fall into the "Unemployed and looking for work" category. Approximately 25% fall into the category of "part-time" or attending "Retraining Courses".

In terms of improved efficiency, I would advise that line ups do occur at the month end. In the 3 to 4 day month end period, approximately 800 - 1000 passes are issued. These line ups could be reduced/eliminated if an additional staff member were available during these peak periods.

With regards to costs of the program, I would like to refer you to the attached report from the City Treasurer.

att.

APPLICATION FOR REDUCED RATE TRANSPORTATION CARD - GROUP "B"

I, _____
(NAME)

(ADDRESS)

DO SOLEMNLY DECLARE THAT:

- (a) I am a resident of the City of Hamilton;
- (b) I am currently registered at the C.E.I.C. office, or currently a member of a union which has an agreement with the C.E.I.C. office not requiring registration;
- (c) I am unemployed and actively seeking employment;
- (d) I am registered with C.E.I.C. and enrolled in a Retraining Program through the National Institutional Training Programs sponsored by the Canada Employment Centre, and
- (e) I am registered with C.E.I.C., working part-time and actively seeking full-time employment.

DECLARED before me at the)
City of Hamilton, in the)
Regional Municipality of)
Hamilton-Wentworth this)
_____ day of _____,)
198___.)
A Commissioner, etc.)

SIGNATURE

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE NOVEMBER 27, 1985
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

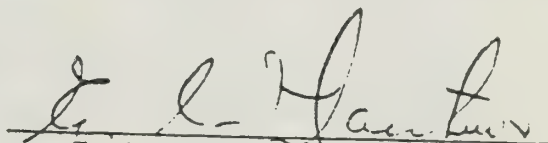
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

TRANSIT ASSISTED FARES - GROUP "B" (UNEMPLOYED PERSONS)

RECOMMENDATION

That the user fee for purchase of bus passes and tickets for Group "B" - Unemployed Persons be increased from \$20.00 to \$22.00 per month (bus pass) and .50¢ to .55¢ (tickets) effective for the sale of passes for January 1986 and tickets January 1, 1986.


E. C. Matthews, Treasurer

BACKGROUND

The Group "B" - Unemployed Persons assisted fare program was initiated in February 1984 and entitled the user to purchase a monthly bus pass or tickets at reduced fares and the City subsidizes each fare by direct payments to the Hamilton Street Railway Company Limited.

On November 5, 1985, the Transit System, through Regional Council, approved a fare increase from \$32.00 to \$34.00 for an adult monthly pass, .90¢ to .95¢ cash fare and .85¢ to .90¢ for tickets (copy attached).

The practice in the past has been to pass this fare increase to the user in its entirety.

The following Schedule "A" indicates the estimated actual cost of the program to both the user and city in 1985 with estimates for 1986.

In addition, Schedule "B" contains the relative statistics as to the percentage usage by the unemployed of the Program together with unemployment rates of the City, Ontario and Canada during the period November 1, 1984 to September 30, 1985.

Mr. H. O. Schweinbenz, Commissioner of Transportation has verbally advised that to his knowledge, Niagara Falls is the only other municipality in Ontario that is operating an unemployed transit program.

Attach.

C.C. Mr. E. A. Simpson, City Clerk

City of Hamilton
Treasury

SCHEDULE A

TRANSIT ASSISTED FARES
GROUP "B" - UNEMPLOYED PERSONS

	User Fee		City		No. Of Passes (6)	User Fee		Total Cost Estimated	
	Amt. (1)	Amt. (2)	Amt. (3)	Amt. (4)		Amt. (7)	Amt. (8)	Amt. (9)	Amt. (10)
<u>Present 1985</u>									
Passes	\$12.00	\$20.00	62.5	\$12.00	16,953	349,200	60.8	225,000	39.2
Tickets	.85	.50	58.8	.35	70,197			574,200	100.0
<u>Proposed 1986</u>									
Passes	\$14.00	\$22.00	64.7	\$12.00	18,000	440,000	64.3	244,000	35.7
Tickets	.90	.55	61.1	.35	80,000			684,000	100.0
<u>Increase 1986</u>									
Passes	\$2.00	\$2.00			1,047+	90,800+	26.0+	19,000+	8.4+
Tickets	.05	.05			9,803+			109,800+	19.2+

City of Hamilton
Treasury

SCHEDULE B

TRANSIT ASSISTED FARES
GROUP "H" - UNEMPLOYED PERSONS

	City Actual Cost (1)	No. Of Passes Sold (2)	No. Of Unemployed Persons (3)	% Usage (4)	Rate of Unemployment *		
					City (5)	Ontario (6)	Canada (7)
January 1985	17,514	1,251	30,000	4.2	10.4	8.8	11.2
February 1985	21,000	1,500	31,000	4.8	11.1	8.7	11.0
March 1985	19,716	1,643	34,000	4.8	12.3	8.7	11.2
April 1985	19,056	1,588	31,000	5.1	11.4	8.3	10.9
May 1985	18,024	1,502	30,000	5.0	10.6	7.7	10.5
June 1985	16,476	1,373	29,000	4.7	10.0	7.7	10.5
July 1985	15,408	1,284	26,000	4.9	9.0	8.0	10.4
August 1985	14,808	1,234	25,000	4.9	8.5	8.0	10.3
September 1985	15,660	1,305	17,000	7.7	5.8	8.1	10.1
October 1985	16,776	1,398	18,000	7.8	6.3	7.9	10.3
November 1985	17,496	1,458	16,000	8.9	5.5	7.4	10.2
December 1985	17,040	1,420	16,000	9.1	5.6	7.4	10.0
	200,974	16,956					

* Source - Statistics Canada - Catalogue 71001 (The Labour Force)

ATTACHMENT #1

I _____ hereby authorize the
Canada Employment Centre to verify for the Hamilton
City Clerks Office my current Employment/Unemployment
Insurance Status as follows:

EMPLOYMENT REGISTRATION - Active ☐

Dormant ☐

Other _____

UNEMPLOYMENT INSURANCE - Active ☐
CLAIM

Dormant ☐

Other _____

I understand this information is to be used,
only, in determining my eligibility for a
Bus Pass cost reduction.

CLIENT SIGNATURE

CLIENT SOCIAL INSURANCE NUMBER

CEC OFFICIAL SIGNATURE

CEC AUTHORIZED DATE STAMP

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER
Name & Title

DATE 1986 APRIL 17

FOR ACTION ☒

FOR INFORMATION ☐

File No. 1-23-1

TO: CITY COUNCIL ☐

(OR)

FINANCE

Committee

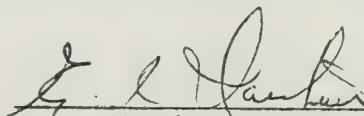
☒

SUBJECT

FINANCING LACAC ADDITIONAL STAFFING COSTS

RECOMMENDATION

That the total amount of \$24,050.00 to be provided in the Local Planning function of the 1986 Current Estimates, for the provision of two additional positions regarding LACAC, be financed by a transfer of appropriation from the Contingency account 0378-1198 to the Local Planning estimates account 0331-0160.


E. C. Matthews, Treasurer

BACKGROUND

City Council on April 8, 1986 approved item 23 of the 8th Report of the Planning and Development Committee which provided for an additional clerk typist to start September 1, 1986 at a cost of \$5,200.00 and a research assistant presently on contract to assume a full-time position April 1, 1986 at a cost of \$18,850.00, both under the LACAC function of the Local Planning division.

I am recommending a transfer of appropriation from the Contingency account to the LACAC function due to the continuing nature of this item.

THE CORPORATION OF THE CITY OF HAMILTON

5(b)

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 APRIL 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1-2

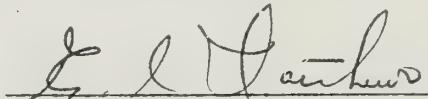
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

OFFICIAL PLAN AMENDMENT NO.28 - CONSULTANT'S FEES

RECOMMENDATION

That an amount of \$2,000.00 to provide for the Coopers and Lybrand Consulting Group to give evidence, if required, at a rate of \$750.00 per diem, at an O.M.B. hearing on Official Plan Amendment No.28, be financed by an overdraft approval within the Local Planning Estimates account 0331-0119, and setting aside these funds within the "allocated" portion of the Contingency account 0378-11XX.


E. C. Matthews, Treasurer

BACKGROUND

City Council on April 8, 1986 approved Item 9 of the 8th Report of the Planning and Development Committee dealing with retaining a Consultant to give evidence, if required, at an O.M.B. hearing on Official Plan Amendment No.28.

I am recommending an overdraft in the Planning account as opposed to an actual transfer from our Contingency due to the "one-time" only nature of this item. The amount will be set aside within the Contingency account, however, so that it will not be available for further allocation.

THE CORPORATION OF THE CITY OF HAMILTON

6(a) i-v

FROM D. K. BEATTIE, SECRETARY GRANTS SUB-COMMITTEE DATE 1986 APRIL 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

GRANT APPEALS.

RECOMMENDATION

1. That in accordance with the grant guidelines, consideration be given to the presentations with respect to the following general grant appeals:

- a) Hamilton Artists' Inc.
- b) Hamilton Concert Band
- c) Players' Guild of Hamilton
- d) Ensemble Sir Ernest MacMillan
- e) Navy League of Canada

BACKGROUND

D. K. Beattie
D. K. Beattie, Secretary
Grants Sub-Committee

At its meeting April 1, 1986 the Finance Committee recommended levels of funding (see Appendix A) for the existing general grant requests (these applicants received a grant in 1985 and earlier). The Secretary of the Grants Sub-committee was instructed to notify the respective applicants as to the Finance Committee's decision. After notification there remained only the above five noted applicants who requested an appeal.

The above applicants are from category two - fixed grants and according to the funding formula suggested for the 1986 existing grants, the applicants would receive the same level of funding as that of 1985. The following summarizes the requested funding and recommended funding for each of the applicants.

<u>Applicant</u>	<u>Requested 1986 Grant</u>	<u>Recommended 1986 Grant</u>
Hamilton Artists' Inc.	\$4,000	\$2,000
Hamilton Concert Band	9,000	5,000
Players' Guild of Hamilton	7,500	4,000
Ensemble Sir Ernest MacMillan	4,000	2,000
Navy League of Canada	1,500	1,500*

*As of March 26, 1986 the Navy League of Canada was served with an order to comply by the Hamilton Fire Department to upgrade their building with respect to the new Provincial Fire Code. It is for this reason that this group is appealing the decision of the Finance Committee.

Attached is the General Grant Summary Form and application for each applicant noted above.

1986 APRIL 17

FINANCE COMMITTEE - PAGE 2

BACKGROUND - Continued

After hearing the presentations, any increase in the recommended grant funds for any of the applicants would have to be funded from the unallocated grant funds. The balance of the unallocated funds is \$14,490.00 subject to the approval of the recommendations of the Grants Sub-committee in their report Item 6(b) on the agenda.

Attachs.

DATE 04/03/86

*GRANTS**

THE CORPORATION OF THE CITY OF HAMILTON

TREASURY

EXPENDITURE ESTIMATES

PGM NO. P88YB 34
APPENDIX 1
PAGE 1-368

1986 BUDGET WORKSHEET - FORM NO. 1

1986 BUDGET WORKSHEET - FORM NO. 1													
ACCOUNT													
A O D C O E DEPT T J T (1)	DESCRIPTION (2)	PROJECTED 1985 ACTUAL (3)	ESTIMATE 1985 ESTIMATE (4)	ESTIMATE INCREASE + DECREASE - (5)	INFLATIONARY COST (6)	EXPANSION SERVICE LEVEL (7)	1986 ORIGINAL ESTIMATE (4+5+6+7) (8)	COMMITTEE ADJUSTMENT INCREASE + DECREASE - (9)	1986 RESULTANT APPROPRIA TION (8+9) (10)	INCREASE + DECREASE - OVER 1985 ESTIMATE AMOUNT PERCENT (10-8) (11/4) (11) (12)			
0374	*GRANTS**												
01	CATEGORY 1- TRADITIONAL -MAXIMUM INCREASES AT INFLATION RATE"												
01	CANADIAN AIRPLANE HERITAGE-AIRPORT	7,340	7,340	7,340-									
02	FIRE DEPARTMENT BAND	3,630	3,630	3,630-									
03	431 KRAKOW WING-AIRPORT	450	450	450-									
05	CANUSA GAMES	18,000	18,000	17,000+			35,000						
07	CATHOLIC YOUTH ORGANIZATION	10,650	10,650	540+			11,190						
10	WEL CANADA	2,560	2,562	1,440+			4,000						
11	FIRST PLACE-HAMILTON	6,000	6,000	4,000+			10,000						
17	HAMILTON CARDINALS BASEBALL CLUB	1,700	1,700	1,300+			3,000						
22	HAMILTON AND DISTRICT CHRYSANTHEMUM SOCIETY	330	330	70+			400						
28	HAMILTON HORTICULTURAL SOCIETY	300	300				300						
30	HAMILTON HURRICANES FOOTBALL CLUB	2,310	2,650	50-			2,600						
34	HAMILTON OLYMPIC CLUB	1,500	1,500	150+			1,650						
35	MCMASTER SPORTS TRACK CLUB CLUB	1,000	1,000	500+			1,500						
48	IMPERIAL ORDER DAUGHTERS OF THE EMPIRE-GRANT TOWARD TAXES	6,390-	6,390	6,390-									
52	KIWANIS CLUB WESTDALE	1,990	1,990	110+			2,100						
54	KIWANIS EAST END BOYS' CLUB OPERATING & MAINTENANCE	133,430	133,430	12,500+			145,930						

Recommended

Funding

Finance Committee

2,070

145,930

Recommended

Funding

Finance Committee

3,070
145,930

DATE 04/03/86

*GRANTS**

THE CORPORATION OF THE CITY OF HAMILLION

TREASURY

1986 BUDGET WORKSHEET - FORM NO. 1

EXPENDITURE ESTIMATES

PAGE 2

APPENDIX "A"
PGH NO. P0PYBL34

ACCOUNT

A M D
C B E
DEPT T J T
(1)DESCRIPTION
(2)PROJECTED
1985
ACTUAL
(3)ESTIMATE
1985
ESTIMATE
(4)DECREASE
(5)INFLATION
COST
(6)EXPANSION
SERVICE
LEVEL
(7)ORIGINAL
ESTIMATE
(8)COMMITTEE
ADJUSTMENT
(9)1986
ADJUSTMENT
(10)OVER
ESTIMATE
(11)INCREASE
DECREASE
(12)PERCENT
(13)

0374

*GRANTS**

01

"CATEGORY 1 - TRADITIONAL
- MAXIMUM INCREASES AT
INFLATION RATE"PROJECTED
1985
ACTUAL
(3)ESTIMATE
1985
ESTIMATE
(4)DECREASE
(5)INFLATION
COST
(6)EXPANSION
SERVICE
LEVEL
(7)ORIGINAL
ESTIMATE
(8)COMMITTEE
ADJUSTMENT
(9)1986
ADJUSTMENT
(10)OVER
ESTIMATE
(11)INCREASE
DECREASE
(12)PERCENT
(13)AMOUNT
(14)PERCENT
(15)Recommended
Funding
Finance Committee

56	KIMANIS EAST ENL BOYS CLUB TAXES	32,253	31,670	1,390+	620	33,880	33,880
60	MCMMASTER SYMPHONY ORCHESTRA	6,300	6,300	300+		6,600	4,560
64	MOUNT HAMILLION HORTICULTURAL SOCIETY	300	300	50+		350	320
68	NATIONAL YOUTH ORCHESTRA	200	200			200	200
72	21ST HIGHLANDER TRACK MEET	12,000	12,000	12,000-			
90	THEATRE AQUARIUS INC.	31,500	31,500	3,500+		35,000	33,760
91	JAZZ AT ST.C'S	1,200	1,200			1,200	1,200
92	JOHN LAING SINGERS	500	500	700+		1,200	520
93	HAMILTON AQUATIC WATER POLO CLUB	4,000	4,000	5,500+		9,500	4,160
94	INTERNATIONAL YOUTH YEAR COUNCIL	927	1,130	1,130-			
95	HAMILTON PONTIACS LADIES' SOFTBALL TEAM	850	850	1,400+		2,250	890
96	CARE CENTRE	150	150	150-			
97	GALLERY OF DISTINCTION AWARDS	6,500	5,500	500-		6,000	4,000
ACTIVITY TOTALS		281,490	294,420	18,810+	620	313,850	297,100

THE CORPORATION OF THE CITY OF HAMILTON

APPENDIX "A"
FEBRUARY 1984

DATE 04/03/86

*GRANTS**

TREASURY

1986 BUDGET WORKSHEET - FORM NO. 1

EXPENDITURE ESTIMATES

PAGE 3 370-

ACCOUNT	DESCRIPTION	PROJECTED 1985 ACTUAL (1)	ESTIMATE 1985 (2)	ADJUSTMENT TO 1985 ESTIMATE INCREASE+ DECREASE- (3)	INFLATIONARY COST (4)	EXPANSION SERVICE LEVEL (5)	ORIGINAL ESTIMATE (6)	COMMITTEE ADJUSTMENT INCREASE+ DECREASE- (7)	1986 RESULTANT APPROPRIATION (8)	INCREASE + DECREASE - OVER 1985 ESTIMATE (9)	AMOUNT (10)	PERCENT (11)
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0374 *GRANTS**

02 CATEGORY 2- FIXED FUNDING LEVEL

Recommended
Funding
Finance Committee

03	CHRISTMAS LIGHTING -BUSINESS ASSOCIATION	5,300	3,000	1,000+			6,000				6,000	
06	CITY HALL FOOTBALL LEAGUE	200	200		10+		210				200	
09	CIVIC CONCERT CHOIR OF HAMILTON	2,000	2,000				2,000				2,000	
12	HAMILTON ARTISTS' INC.	2,000	2,000	2,000+			4,000				2,000*	
15	HAMILTON CIVIC EMPLOYEES GOLF TOURNAMENT	250	250				250				250	
1d	HAMILTON CONCERT BAND	5,000	5,000	4,000+			9,000				5,000*	
21	HAMILTON THEATRE INC.- OPERATING	6,500	9,500	500+			7,000				6,500	
24	HAMILTON VISUALLY IMPAIRED GOLFERS ASSOCIATION	311	750	250+			1,000				750	
30	HAMILTON-MENTWORTH AQUATIC CLUB	11,000	11,000	660+			11,660				11,000	
33	JUNIOR ACHIEVEMENT OF HAMILTON	7,500	7,500				7,500				7,500	
39	NAVY LEAGUE OF CANADA	1,500	1,500				1,500				1,500*	
42	PLAYER'S GUILD OF HAMILTON	4,000	4,000	3,500+			7,500				4,000*	
43	CONQUEROR II DRUM AND BUGLE CORPS	7,000	7,000	12,480+			19,480				7,000	
44	RIDGE RAIDERS DRUM AND BUGLE CORPS	7,000	7,000	5,000+			12,000				7,000	
45	ROYAL CANADIAN AIR CADETS 150 SQUADRON	1,500	1,500				1,500				1,500	

* applicant appealing decision.

THE CORPORATION OF THE CITY OF HAMILTON

APPROVED BY THE
CITY COUNCIL

DATE 04/03/86

*GRANTS**

TREASURY
1986 BUDGET WORKSHEET - FORM NO. 1
EXPENDITURE ESTIMATES

PAGE 4-974

ACCOUNT	PROJECTED 1985 ACTUAL	1985 ESTIMATE	ADJUSTMENT TO 1985 ESTIMATE INCREASE+ DECREASE-	INFLATIONARY COST	EXPANSION SERVICE LEVEL	1986 ORIGINAL ESTIMATE (4+5+6+7)	COMMITTEE ADJUSTMENT INCREASE+ DECREASE-	1986 APPROPRIATE ESTIMATE (8+9)	INCREASE + OVER 1985 ESTIMATE (10-4)	PERCENT (11/4)
DEPT J J T (1)	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

0374 *GRANTS**

02 "CATEGORY 2 - FIXED FUNDING
LEVEL"

Recommended
Funding
Finance Committee

49	ST. ANN'S INNER CITY DAY	1,500	1,500			1,500		1,500		
54	ZECCHINO D'ONO-CANADA	800	800	700+		1,500		800		
60	ENSEMBLE SIR ERNEST MACMILLAN	2,000	2,000	2,000+		4,000		2,000 *		
61	HAMILTON SAFETY COUNCIL	19,000	13,000			19,000		19,000		
62	CIVIC EMPLOYEES' HOCKEY LEAGUE	275	280	10+		290		280		
70	AROUND-THE-DAY ROAD RACE	1,500	1,500			1,500		1,500		
71	FESTIVAL OF FRIENDS	38,000	38,000	700+		38,700		38,700		
72	HAMILTON FOLK ARTS HERITAGE COUNCIL	27,000	27,000	7,000+		34,000		29,000		
73	SANTA CLAUS PARADE	10,000	10,000			10,000		10,000		
74	AD AND SALES CLUB	300	300	1,700+		2,000		500		
75	MESS VILLAGE GRAND PRIX	5,000	5,000	5,000-		500		500		
76	HAMILTON AND DISTRICT LABOUR COUNCIL-PARADE	500	500							

ACTIVITY TOTALS 166,736 167,000 36,210+ 203,590 165,980

03 "CATEGORY 3 - FUNDING
REDUCTION AT 20 PERCENT
PER YEAR"

01	HAMILTON HISTORY ASSOCIATION	2,000	2,000	2,000-						
02	HAMILTON MULTICULTURAL THEATRE	600	600	600-						

* Applicant appealing decision
① Approved by City Council Mar 11/86

DATE 04/03/86

*GRANTS**

THE CORPORATION OF THE CITY OF HAMILTON

TREASURY

1986 BUDGET WORKSHEET - FORM NO. 1

EXPENDITURE ESTIMATES

PCN NO. 44 APPYBL3
APPENDIX
PAGES 5 of 5

ACCOUNT	DESCRIPTION	PROJECTED 1985 ACTUAL (13)	ESTIMATE 1985 (14)	ADJUSTMENT TO 1985 ESTIMATE INCREASE+ DECREASE- (15)	INELA- TIONARY COST (16)	EXPANSION SERVICE LEVEL (17)	1986 ORIGINAL ESTIMATE (18)	COMMITTEE RESULTANT 1986 ADJUSTMENT INCREASE+ DECREASE- (19)	1986 APPROPRIATION (110)	OVER 1985 ESTIMATE (111)	INCREASE + DECREASE - ESTIMATE (112)
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0374 *GRANTS**

03 CATEGORY 3 - FUNDING REDUCTION AT 20 PERCENT PER YEAR

Recommended
Funding
Finance Committee

05	HAMILTON-STONEY CREEK SKATING CLUB	1,000	1,000	4,000+			5,000				500
08	OPERA HAMILTON	80,000	80,000				80,000				75,000*
15	EXPERIMENTAL AIRCRAFT ASSOCIATION-AIRPORT GRANT	1,250	1,250	1,250-							
16	779 AIR CADETS-AIRPORT GRANT	3,630	3,630	3,630-							
20	FESTIVALIA	1,600	1,600	1,600-							
21	HAMILTON INTERNATIONAL AIRSHOW	1,000	1,000	1,000-							
	ACTIVITY TOTALS	91,080	91,080	6,080-			85,000				75,500
04	"CATEGORY 4 - ONETIME ONLY GRANTS"										
01	ARGYLE AND SUTHERLAND HIGHLANDERS PIPES AND DRUMS	10,000	10,000				10,000				10,000
03	HAMILTON FIRE FIGHTER'S DRUM COMP-GREY CUP	8,000	8,000	8,000-							
04	LEANDER BOAT CLUB	10,000	10,000	5,000-			5,000				2,000
05	HAMILTON ART SCHOOL	500	500	500-							200
06	HAMILTON HEAD INJURY FAMILY SUPPORT GROUP						200				200
07	CARDINAL NEWMAN HIGH SCHOOL-SUCCER TEAM						750				750

Grant previously approved by City Council

THE CORPORATION OF THE CITY OF HAMILTON

DATE 04/03/86

*GRANTS**

TREASURY

1986 BUDGET WORKSHEET - FORM NO. 1

EXPENDITURE ESTIMATES

APPROVED BY *[Signature]* EGM NO. "DPYBL34" PAGE 6 OF 7

ACCOUNT	DESCRIPTION	PROJECTED 1985 ACTUAL	ESTIMATE 1985	ADJUSTMENT TO ESTIMATE INCREASE+ DECREASE-	INFLATIONARY COST	EXPANSION SERVICE LEVEL	1986 ORIGINAL ESTIMATE	COMMITTEE ADJUSTMENT INCREASE+ DECREASE-	1986 RESULANT APPROPRIATION	OVER ESTIMATE	INCREASE + DECREASE	PERCENT
DEPT 100 (1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)

0376 *GRANTS**

04 "CATEGORY 4 - ONE TIME ONLY GRANTS"

08 HAMILTON TIGERS RINGETTE
09 HAMILTON POETRY CLUB

2,500 2,500 1,500
750 750 500

ACTIVITY TOTALS 28,500 28,500 13,500- 4,120 19,120 14,950

*Recommended Funding
Finance Committee*

① Grant previously approved by City Council

City of Hamilton
Treasury

66a1;
L

GENERAL GRANT INTRODUCTORY FORM

Applicant: HAMILTON ARTIST'S INC.

Grant Type: OPERATING AND ONE-TIME

Grant Request \$ 4,000
(\$2,000 - OPERATING, \$2,000 - ONE-TIME)

Operating Budget \$ 75,875

Organizational Structure/Objectives:

NON-PROFIT THAT PROVIDES EXHIBITION SPACE FOR AREA ARTISTS AND ENCOURAGES THE
DEVELOPMENT OF ART.

Volunteers: YES (82)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

\$ 500 - OPERATING COSTS
\$1,500 - PROGRAMME COSTS
\$2,000 - HELP DEFRAY COSTS OF TWO HAMILTON ORIENTED EXHIBITIONS

Previous City Funding:

1981 - \$1,500
1982 - 85, \$2,000 PER YEAR

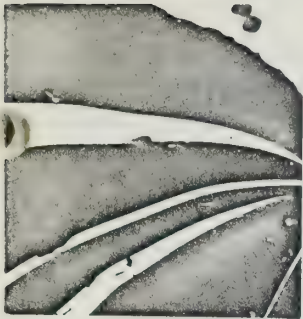
Future City Funding:

1987 - 89, \$2,000 PER YEAR

Self-Supporting: NO

Comments:

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received \$2,000	1986 Amount \$2,000	1986 Amount \$2,000
1985 Category 2	1986 Category 2	1986 Category 2
		Appeal yes
	<u>City Council</u>	
Date Approved	Amount \$	Category

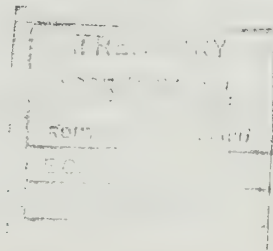


Hamilton Artists' Inc.

143 James St, N, Hamilton, Ont,
L8R 2K8 Phone: 529-3355

Nov. 13, 1985

Mr. D. K. Beattie
Secretary of the
Grants Sub-Committee
City of Hamilton



Dear Mr. Beattie,

Re: 1986 Grant Application

Please find enclosed the Hamilton Artists' Inc.'s application for municipal funding. To supplement our application, we have included our 1985-86 Ontario Arts Council Operations Funding grant, recent editions of our bi-monthly newsletter, press clippings from our new music series, Artsound and a copy of our financial statement for the year ended Sept. 30, 1984. We would appreciate receiving back the OAC Operations Funding grant at some point in the future, along with the other support material, at your convenience.

Thank-you very much for your attention with our application.

Wishing you a pleasant November,

Sincerely,

Joan Urquhart
Joan Urquhart,
Administrator.

ju.

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before ^{November} ~~October~~ 15.

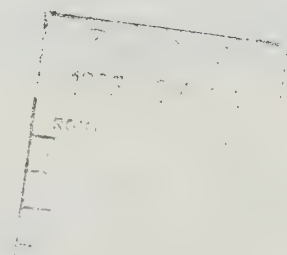
In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON ARTISTS INC.
 143 James Street North
 Hamilton, Ontario L8R 2K8

529-3355

11-5-85
Expt



B. AMOUNT OF GRANT REQUEST: \$ 4000.00

C. PURPOSE OF GRANT: (Indicate)

 ☒ CONTINUING GENERAL ACTIVITIES (OPERATING) \$2000.00
 CAPITAL
 ☒ ONE TIME - SPECIFIC PURPOSE \$2000.00

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 71,875.00	95
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>4,000.00</u>	<u>5</u>
 TOTAL OPERATING BUDGET	 \$ 75,875.00	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 4000.00
 - OTHER DATE OR INSTALMENTS \$ _____ (date) _____
 \$ _____
 \$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Hamilton Artists' Inc. was inaugurated as "Hamilton Artists' Co-op" in June of 1975. We became incorporated as a non-profit organization in September of 1979. In March of 1982, we were granted charitable status retroactive to October 1, 1981.

Hamilton Artists' Inc. is run by a Board of Directors which, at present, consists of fourteen members elected by the general membership (which currently numbers 165) at our Annual General Meeting held Oct. 15 of this year. The Inc. has one paid employee who is responsible for the day-to-day operation of the gallery and organization. We are a member of CARO (Canadian Artists Representation Ontario) and ANNPAC/RACA (Association of National Non-Profit Artist-Run Centres). Copies of our Charter, Bylaws and Charitable registration are included with this application.

Charitable Tax No. 061677-22-14

2. What are the general objectives and/or services of your organization?

In addition to providing much needed exhibition space for area artists and making art that would not gain easy access to commercial and public galleries accessible to our Hamilton audience, Hamilton Artists' Inc. exists to:

Encourage the development of art and to foster a positive and ongoing relationship between the artist and the community. This is achieved by providing a centre, which will be a social backdrop, for the purposes of exhibitions, exchange and cultivation of ideas and the continual appraisal of skills and concepts.

Sponsor projects which will invite community participation and advance the cultural awareness and enrichment of the community as a whole.

Please refer to the attached programme report.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No. Except for the Photographer's Union which emphasizes photography and is involved heavily with the native people. We show a wider variety of visual art and also run a music and film series.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes X If yes, please indicate number and type of involvement.

In addition to our 14-member Board of Directors, all of whom are very active in all operations of the Inc., we strive to encourage the general membership to become active volunteers in all of our programmes. To that end, this summer we were able to survey our members and create a Skills Bank of 68 members who are interested in volunteering for specific programmes: with a total membership of 169, the potential to involve almost half of our members exists in such areas as gallery functioning (gallery sitting on Saturdays, monthly mailings and phone campaigns), committees (Search and Selection Committee, Renovations Committee, Zero Committee-our bi-monthly newsletter, Fundraising Committee, Education Extension Committee, Special Programmes Committee- includes Artsound 111 music series and Zone Film series. Members also help in designing posters and representing the Inc. in the community - the Task Force at City Hall and Hamilton Alliance for Arts Pros.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Local in nature.

6. Does your organization provide a service to:

- (a) All citizens X
- (b) A specific group
- (c) A specific area

Describe briefly: Please refer to the attached resumé entitled, "A Brief History of Hamilton Artists' Inc.

Many of our exhibitions have been concerned with community themes, and have therefore involved people who don't normally produce art. In addition, we have sponsored numerous lectures and films, music concerts, children's activities and classes, school and college tours, poetry readings and performance pieces. We believe that our programme is varied and diverse enough to capture the interest of all members of our community.

7. In what geographical area does your organization operate?

The City of Hamilton.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.
\$2000.00 (operating) to be applied as follows: \$500.00 to operating costs and \$1500.00 to programme costs.
\$2000.00 (One-time specific purpose) an assistance to help defray costs of mounting two specific Hamilton-oriented exhibitions the approximate costs of which will be \$26,300.00 See programme reports for a more detailed description of these exhibitions.
9. For what reason does your organization merit the use of public funds for the purpose indicated above? We serve the community in a variety of ways that advance the consciousness of the citizens and bring pride to their residence in Hamilton. Numerous exhibitions that we organized in the past have dealt specifically with life in Hamilton. We provide an alternate, non-profit cultural service to the community as well as an information service. Through extension shows outside the community we help to expand Hamilton's cultural image. Our policy of giving exhibitions to beginning artists has provided many local artists with their first public exposure. We have strong evidence that we have contributed to keeping several local artists from fleeing to other centres to seek 'fame and fortune'.
10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

ATTACHED

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.
- We have increased our general membership fee from \$7.00 to \$10.00 and raised the ArtSound concert admission fees from \$2.00 to \$3.00. In addition we have renewed our efforts in fundraising activities: right now we are holding a print sale which should raise \$1000.00 Another fundraising event is being planned for the spring - A Wearable Art fashion Show and sale/auction. During the winter we are planning a snow clearance sculpture show which should also contribute to our fundraising efforts.
- It must be pointed out that it is difficult to raise money selling art without taking undue advantage of its producers.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Yes. Membership fees are as follows: Artist (\$15) General (\$10) Supporting (\$20)
Institution (\$40)

Admission fees are charged to experimental film screenings and to ArtSound concerts.

A fee is also charged for art classes to cover the costs of materials and the instructor's wages.

In addition we sublet a small portion of our premises to the Hamilton Poetry Centre.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Amount</u>
<u>1985</u>	\$ <u>2000.00</u>
<u>1984</u>	\$ <u>2000.00</u>
<u>1983</u>	\$ <u>2000.00</u>
<u>1982</u>	\$ <u>2000.00</u>
<u>1981</u>	\$ <u>1200.00</u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1987</u>	\$ <u>2000.00</u>
<u>1988</u>	\$ <u>2000.00</u>
<u>1989</u>	\$ <u>2000.00</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

While the percentage of our total budget represented by the City of Hamilton grant is about 5%, it is an essential 5%. As a non-profit, volunteer-based organization it is difficult to compete for funds. We operate as moderately as possible. This year our budget is unusually high because of the two special Hamilton exhibition projects for which we are asking an extra amount in our grant request. Municipal support is important to us as it indicates local support for our organization to our major funding bodies, Ontario Arts Council and the Canada Council. If no funding were received from the city it would jeopardize our major grants and limit our presentation of the two Hamilton exhibitions.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

No. See the Federal Government's 'Applebert' Commission study and the Provincial 'MacAully Study' for the numerous reasons for lack of self-sufficiency in the arts and for documentation of the enormous financial contribution which the arts make to the economy at large.

In addition it must be pointed out that for cultural events to be accessible to the majority of people at reasonable cost and for cultural workers to receive reasonable remuneration for their labours and services the cost of such events requires some assistance other than a user fee.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

By reducing services rendered.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Yes, and we have done so in one way or another in the past eleven years.

18. List the Executive Officers of your organization.

	<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
			<u>Business</u>	<u>Home</u>
President	Bryce Kanbara	69 Augusta Street, Hamilton	528-2749	
Vice-president	Lucy Gerritsen	749 Upper Wellington, Hamilton	385-2557	524-0604
Treasurer	Jewel Foster	46 Beulah Avenue, Hamilton	524-0452	
Secretary	Marla Panko	22 Ontario Street, Hamilton	525-5849	

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

Enclosed are audited statements for the year ended 30 Sept. 1984, unaudited statements for the year ended 30 Sept. 1985 and a projected budget for the 1985-86 year.

13 November, 1985.

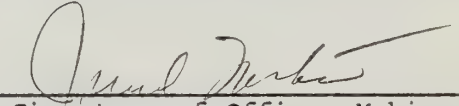
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Jewel Foster

Treasurer

Name and Title of Officer Making
Application


Signature of Officer Making
Application

524-0452

Telephone Number

Notes to Appendix A: An Explanation of Dramatic increases in income and expenses

- *1 We are applying to Canada Council for the first time this year for core funding to off-set costs of artists fees and programming costs other than visual arts. This application is still pending.
- *2 The Ontario Arts Council has seen fit to grant us a substantial increase again this year to assist with artists' fees and to help pay our administrator a living wage.
- *3 This substantial increase in our request is a one-time only increase related to the enormous cost of mounting our two major specifically Hamilton-oriented exhibitions: HAMILTON ARTISTS RETROSPECTIVE - 1920-1960 and HAMILTON ART NOW.
- *4 A large surplus which is the remainder of our two year old Canada Council grant (project) and other revenue raised specifically for the HAMILTON ARTISTS RETROSPECTIVE exhibition and catalogue to be held in July, 1986.
- *5 A seeming outrageous increase in revenues mainly accounted for by our accumulated surplus and our request to Canada Council for core funding.
- *6 See *2 above - Our administrator is our sole employee (who has, by the way a degree in Fine Arts) who works many long hours to keep this artists' centre running. This increase will bring her wages to approximately the minimum wage as set by the province.
- *7 The major part of this increase is Insurance for works in the Hamilton Retrospective and Hamilton Now exhibitions and should return to normal next year.
- *8 An increase mainly due to increased postage and printing costs because of our increased membership and larger format newsletter (which, I might add, continues to bring in new members.)
- *9 Again related to the two special exhibitions
- *10 A major jump due to our aspirations to pay full artists' fees in accordance with the CAR (CANadian Artists Representation) fee schedule. This will be possible only with the granting of our Canada Council Request.
- *11 Our building has a leaking roof. Estimates run between \$1800. and \$2000. We are currently negotiating with our landlord's representative as to what our share will be. We estimate approximately \$900.00 This accounts for the difference between this figure and the projected accumulated surplus of \$17,025. above.

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Please see attached budget and financial statements for specific details on revenue and expenditures.

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year 30 Sept. 19 85 (2)	Estimate Current Grant Year Oct.-Sept. 19 85-6 (3)	Amount (4)	% (5)
REVENUES				
Income (Specify)				
Major Activities:	9,479.00	15,100.00	5,621.00	59%
memberships				
admissions				
donations				
fundraising etc.				
GRANT RECEIPTS				
Government of Canada	3,895.00	20,000.00	16,105.00	400% *1
Government of Ontario	16,000.00	19,750.00	3,750.00	23% *2
Other Municipalities (Specify)				
City of Hamilton	2,000.00	4,000.00	2,000.00	100% *3
United Way Grants				
OTHER (Specify)				
Accumulated surplus re Hamilton Artists 1920-60		17,025.00		*4
TOTAL REVENUES	<u>31,374.00</u>	<u>75,875.00</u>	<u>44,501.00</u>	<u>142% *5</u>
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 2)	11,854.00	15,000.00	3,146.00	26.5%*6
Other (Specify)				
Fixed Costs	4,149.00	5,050.00	901.00	22% *7
Administration & Office	4,005.00	4,725.00	720.00	18% *8
Equipment	915.00	750.00	(165.00)	18%
Library & Archives	476.00	560.00	84.00	18%
Special Projects	1,392.00	26,900.00	25,508.00	1832%*9
Programme	6,712.00	22,890.00	16,178.00	241% *10
TOTAL EXPENDITURES	<u>29,503.00</u>	<u>75,875.00</u>	<u>46,372.00</u>	<u>157% *</u>
Capital Account Oct.1/84 (Hamilton Retro fund)	16,122.00			
SURPLUS OR (DEFICIT)	<u>1,870.00 *11</u>	<u>0</u>	<u>=====</u>	<u>=====</u>

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u>	
	<u>Actual</u> <u>Preceding Year</u> <u>30 Sept. 19 85</u> (2)	<u>Estimate</u> <u>Current Grant Year</u> <u>Oct - Sept 19⁸⁵-86</u> (3)	<u>Amount</u> (4)	<u>%</u> (5)
Joan Urquhart-administrator	9,262.00	15,000.00	5,738.00	62%
Gianmarco Segato- Summer assistant (SEED Grant)	2,592.00			

See *6 Exhibit 1

TOTAL SALARIES AND BENEFITS per Exhibit 1	<u>11,854.00</u> =====	<u>15,000.00</u> =====	<u>3,146.00</u> =====	<u>26.5%</u> =====
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List of Funding Requests

MAJOR SOURCES:

Canada Council - programme & operating assistance	18,500.	(P)
- music	1,500.	
Ontario Arts Council - programme & operating assist.	18,000.	
- music	1,750.	

OTHER:

ArtSound Sponsors - Canada Packers	100.
CAPAC	175.
Picone's (Wesdale)	50.
Ann Foster Music	50.
Fine Lines	50.
Westside Bakery	50.
Canadian Music Centre	50.
Westdale Gallery	50.
Alec Murray	150.

Hamilton Retrospective 1920-1930/Hamilton Now

Dofasco	}	6,000.	(P)
Stelco			
Amstel Breweries			
Hamilton Spectator			
Rapid BluePrint			
Firestone			
Proctor & Gamble			
Hamilton Foundation (1984-85)		500.	

In addition, we would like to point out that our landlord, Herman H. Levy has acted as our benefactor for the past eleven years by renting our premises to us at \$150.00 per month which is far below market value for our building. This contribution has amounted to several thousand dollars in the eleven years that we have been in this location.

(P) Pending

HAMILTON ARTISTS INC. BUDGET 1985-86

PROJECTED REVENUE:

Major Activities

Memberships	1,500.	
Gate Receipts	600.	
Rental Revenue	600.	
Donations	6,500.	
Fundraising	2,300.	
Other - newsletter ads	800.	
commissions on sales of		
artists' work	1,000.	
bank interest	800.	
catalogue sales (Hamilton Retro)	<u>1,000.</u>	
sub-total		15,100.

Grants

Canada Council-programme & operating		
assistance	18,500. *	
music programme	1,500.	
Ontario Arts Council -		
programme & operating		
assistance	18,000.	
music	1,750.	
City of Hamilton	<u>4,000. *</u>	
sub-total		<u>43,750.</u>

Total	<u>58,850.</u>	
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Accumulated Surplus	<u>17,025.</u>	
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	<u>75,875.</u>	
--	----------------	--

*pending

HAMILTON ARTISTS INC. BUDGET 1985-86

PROJECTED EXPENSES:

sub-totals

Personnel Costs

Administrator's salary and benefits	<u>15,000.</u>	15,000.
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Fixed Costs

Rent	1,800.	
Utilities	900.	
Maintenance & Renovation	800.	
Insurance	1,300.	
Bank Charges	100.	
Accounting /Audit	<u>150.</u>	5,050.

Administration & Office

Stationery and Office supplies	750.	
Telephone	600.	
Postage	1,600.	
Travel Expenses	200.	
Newsletter	1,400.	
Dues	<u>175.</u>	4,725.

Equipment

Purchase/Rental	500.	
Maintenance/Repair	<u>250.</u>	750.

Library/Archives

Subscriptions	100.	
Documentation	<u>460.</u>	560.

Special Projects

Fund-raising expenses	600.	
Hamilton Retrospective 1920-1960	19,700.	
Hamilton Now Exhibition	<u>6,600.</u>	26,900.

Programme

Artists' Fees	17,600.	
Honoraria for Programme coordinators	1,100.	
Shipping	350.	
Installation	670.	
Materials & Supplies	200.	
Audio-visual Rentals	1,150.	
Publicity & Promotion	1,025.	
Other - Openings	220.	
CAPAC & PRO Fees	250.	
Programmes	<u>325.</u>	22,890.

Total

75,875.



At the Annual School Exhibition.

HAMILTON ART RETROSPECTIVE

PROJECT DESCRIPTION: Hamilton Art Retrospective is the working title for a major exhibition and accompanying publication which will document the lives, work and times of Hamilton artists from 1920 to 1970. The aim of the project is to bring to wider and rightful public recognition, the names and art of Hamiltonians who contributed to the survival and growth of our community's art scene. Both the exhibition and the book will be of great educational value, providing a historical context in which we may appreciate the present flourishing of the arts in Hamilton. They will also be a useful study model for other Canadian cities that intend to examine their cultural histories.

The Exhibition will take place July 10 - August 10, 1986 at two locations: the Art Gallery of Hamilton (large paintings), and the Hamilton Artists' Inc. Gallery. Approximately 120 works by 100 artists will be displayed. Paintings, drawings and prints will be borrowed from private collections as well as from public galleries across Ontario.

The Publication (possible title, "Climbing the Snow White Peaks: a survey of art and artists in Hamilton, 1920-1970") will be 130 pages in length, featuring a comprehensive text, illustrations (reproductions of works of art and rare archival photographs), and a biographical index containing over 150 entries.

PROJECT BACKGROUND: In fall, 1983, the Hamilton Artists' Inc. received a modest research grant to determine the feasibility of undertaking a large-scale investigation of Hamilton art history for the purpose of mounting an exhibition and producing a catalogue. We hired Mr. Greg Peters, a Hamilton writer on art (published works include, The Graphic Art of Paul Fournier, and Images of Vulnerability: the art of George Wallace). His report, which contained a fifty page outline of the major and minor figures in the Hamilton art scene since the thirties, impressed our Board of Directors and subsequently, The Canada Council, which awarded a large grant (\$17,880.) to support the project. Greg Peters was again contracted to expand his research and write the initial drafts of the text. He completed his work in December 1984, and moved to Mexico. Additional research, including interviews, is currently being done by Mr. Stuart MacCuaig, who is also

reworking material and will be responsible for submitting the final draft. Although most of the work has been done in Hamilton (Hamilton Public Library, Art Gallery of Hamilton library, McMaster University Library, The Hamilton Spectator archives), the researcher/writers have travelled to Ottawa, Oshawa and Toronto. They have received enthusiastic assistance in the form of information and materials from gallery officials, artists, and the general public. The exhibition curator, Mr. Gordon Tiernan White, has experienced similar responses from people he has contacted in his search for works for the show. There is a general feeling that it's about time someone honoured Hamilton's artistic legacy.

The Art Gallery of Hamilton has given us its full cooperation. Director Glen Cumming has provided advice, access to the AGH library and collection of Canadian paintings, and the participation of his staff. Curator Andrew Oko has already read drafts of the text and offered suggestions. The AGH's graphic designer will help us in the production of the book. Both Mr. Cumming and Mr. Oko may be contacted as references for the project.

- SUMMARY:
- a) Research, interviewing, writing continues. The final draft of the text will be complete at the end of January.
 - b) Design of publication, and initial stages of production is underway. The book will be produced in time for the opening of the exhibition July 10.
 - c) Selection of works, borrowing arrangements, are almost complete. The dates of the exhibition are confirmed. July 10-August 10 1986.

The Hamilton Art Retrospective Exhibition and Publication Project is the most ambitious, certainly the most costly one that the Hamilton Artists' Inc. has undertaken. We view the sizable budget (which includes a project grant from the Canada Council that is larger than the funding we receive for an entire year's operation) with some perplexity. But, to accomplish our goal of producing a high quality exhibition and book, we know we must face the project's inherent economic reality. We have been told, in fact, that our budget is modest.

We are acutely aware of our role as historical chroniclers and approach the task with a deep sense of responsibility which befits the trust shown to us by the

artists and resource persons. The researchers fully understand the importance of getting their work done without delay. Many of the resource persons are advanced in years. One such source, Mr. Allan K. Scott, the distinguished portrait painter who taught at the old Music Conservatory on James St., died last November, just before our researcher was to have met him.

The grant from the Canada Council is an encouraging sign of confidence in our ability to complete the project successfully. Past projects, such as the George Wallace Exhibition and Catalogue (copy of catalogue enclosed) are the bases for this support.

The high-profile nature of the Hamilton Art Retrospective will ensure that the names of donors will receive prominent display - they will appear on all printed material pertaining to the exhibition, and in the book.

HAMILTON NOW

PROJECT DESCRIPTION: HAMILTON NOW will be a 3-4 week exhibition and programme of events to celebrate the contemporary art and artists of Hamilton. Scheduled to coincide with the HAMILTON ART RETROSPECTIVE, (July 10-Aug. 10 1986) the project will take place in a downtown storefront or warehouse to maximize potential participation by the general public. The exhibition will be a grand survey of art works currently being produced by Hamilton artists. Prominent artists, emerging artists, long-time contributors to the art scene will be represented. The number of works will be 200-300.

During the period of the exhibition, there will be a scheduled programme of events featuring Hamilton (and former Hamilton) artists - for example, a poetry reading by Canada Council poet, David McFadden (former Hamilton Spectator reporter) along with poets living in this area; experimental films by renowned film maker Bruce Elder (also a former Hamiltonian); musical performances by new music composer, Robert Daignault; and a panel discussion on the art scene in Hamilton with guests, Mr. Glen Cumming, director of the Art Gallery of Hamilton, and Mrs. Grace Inglis, the Spectator art reviewer.

The project will bring together the art community for the first time, in a very special festival for the whole community. It will take place at the height of tourist season and will offer a cultural treat to out-of-towners.

HAMILTON NOW and the HAMILTON ART RETROSPECTIVE will mark the beginning of a new era in the cultural scene in Hamilton.

City of Hamilton
Treasury

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GENERAL GRANT INTRODUCTORY FORM

Applicant: HAMILTON CONCERT BAND

Grant Type: OPERATING

Grant Request \$ 9,000

Operating Budget \$ 9,550

Organizational Structure/Objectives:

LOCAL BAND THAT GIVE LOCAL MUSICIANS AN OUTLET TO DISPLAY THEIR TALENTS AND PROVIDES
LOW-COST QUALITY ENTERTAINMENT TO THE CITIZENS OF HAMILTON.

Volunteers: YES (30)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

SEVERAL GENERAL EXPENSES.

Previous City Funding:

1982 - \$9,000 1984 - \$8,500
1983 - \$9,000 1985 - \$5,000

Future City Funding:

1987 - \$9,000 1989 - \$9,000
1988 - \$9,000

Self-Supporting: NO

Comments:

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received \$5,000	1986 Amount \$5,000	1986 Amount \$5,000
1985 Category 2	1986 Category 2	1986 Category 2
		Appeal yes
	<u>City Council</u>	
Date Approved	Amount \$	Category

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

*For the City of Hamilton
 100 King Street West
 Hamilton, Ont. L8N 3T4
 526-2739*

B. AMOUNT OF GRANT REQUEST: \$ 2000.00

C. PURPOSE OF GRANT: (Indicate)

1 CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 5000.00	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 2000.00	
TOTAL OPERATING BUDGET	\$ 7000.00	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 2000.00
 - OTHER DATE OR INSTALMENTS \$ (date)
 \$
 \$

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
CATEGORY <u> </u>	CATEGORY <u> </u>	CATEGORY <u> </u>

- 10

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes ✓ If yes, please indicate number and type of involvement.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

6. Does your organization provide a service to:

(a) All citizens ✓

(b) A specific group _____

(c) A specific area _____

Describe briefly:

7. In what geographical area does your organization operate?

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

No. The organization does not provide a service for which a charge is made.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Amount</u>
<u>1987</u>	\$ <u> </u>
<u>1988</u>	\$ <u>9,000.00</u>
<u>1989</u>	\$ <u>9,000.00</u>
<u>1990</u>	\$ <u>9,500.00</u>
<u>1991</u>	\$ <u>5,000.00</u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1992</u>	\$ <u>9,000.00</u>
<u>1993</u>	\$ <u>9,000.00</u>
<u>1994</u>	\$ <u>9,000.00</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

The organization will have to decrease

If no, how will your service be continued if financial assistance is terminated in the future by the City?

[illegible]

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

November 17, 1981

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Thomas Brown, Secretary
Name and Title of Officer Making
Application

[Signature]
Signature of Officer Making
Application

642-4400
Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
 (all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year	Estimate Current Grant Year	Amount	%
	19____ (2)	19____ (3)	(4)	(5)

REVENUES

Income (Specify)

Revenue from ...

GRANT RECEIPTS

Government of Canada
 Government of Ontario
 Other Municipalities
 (Specify)

*and detailed
 budget proposal*

United Way Grants

OTHER (Specify)

TOTAL REVENUES

_____	_____	_____	_____
_____	_____	_____	_____

EXPENDITURES

Salaries and Benefits
 (detail on Exhibit 2)
 Other (Specify)

TOTAL EXPENDITURES

_____	_____	_____	_____
_____	_____	_____	_____

SURPLUS OR (DEFICIT)

=====	=====	=====	=====
-------	-------	-------	-------

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
 (as listed on Exhibit 1)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u>	
	<u>Actual</u> <u>Preceding Year</u> 19	<u>Estimate</u> <u>Current Grant Year</u> 19	<u>Amount</u> (4)	<u>%</u> (5)
	(2)	(3)		

TOTAL SALARIES AND
 BENEFITS per Exhibit 1

_____	_____	_____	_____
=====	=====	=====	=====



THE HAMILTON CONCERT BAND

BUDGET PROPOSAL FOR 1986

Printing and Stationery	400.00
Professional Fees	200.00
Rentals (rehearsal and concert facilities)	3000.00
Advertising	400.00
Music	1000.00
Uniforms	500.00
Equipment	500.00
Equipment repairs	250.00
Conductor	2100.00
Assistant Conductor	500.00
Librarian	500.00
Storage	100.00
Miscellaneous	100.00
	<hr/>
TOTAL	9550.00

HAMILTON CONCERT BAND

Treasurer's Report - May 31st, 1985

INCOME June 1, 1984 - May 31, 1985

Balance in Bank of Commerce	31-5-84	56.34
Cash on hand	31-5-84	<u>1.67</u>
Transfer from Savings Account		58.01
A. F. of M. Dues		5,500.00
Refund Professional Fee		13.20
Engagements		49.00
Transfer from Uniform Fund		<u>1,450.00</u>
		1,970.63
Less - Sundry Creditors	31-5-84	9,040.84
		<u>124.86</u>

8,564.14

EXPENDITURES June 1, 1984 - May 31, 1985

Printing and Stationery	77.63	
Professional Fees and Guest Artists	4,268.00	
Board of Education (Rentals)	350.00	
Music	793.56	
Advertising	162.56	
Postage	10.56	
Equipment	224.46	
Gestetner - Repairs	107.00	
Uniforms	<u>1,970.63</u>	
Arts Council Fee	30.00	
Creative Arts Fee	25.00	
Miscellaneous	32.40	
Music Case	20.00	
Phone	7.37	
Kiwanis Club (Advertising)	65.00	
Balance in Bank of Commerce	31-5-85	505.25
Cash on Hand	31-5-85	<u>4.72</u>

509.97

\$8,564.14

SAVINGS ACCOUNT

Balance in Bank of Commerce 31-5-84
City of Hamilton Grant 1984 - 1985
Bank Interest

2,507.11
8,500.00
610.19
11,617.30
=====

Transferred to Checking Account
Balance in Bank of Commerce 31-5-85

5,500.00
6,117.30
11,617.30
=====

UNIFORM AND INSTRUMENT FUND

Balance in Bank of Commerce 31-5-84
Bank Interest

4,206.75
199.82
4,406.57
=====

Transferred to Checking Account
Balance in Bank of Commerce 31-5-85

1,970.63
2,435.94
4,406.57
=====

Added by Mike Lewis

4/10/85

City of Hamilton
Treasury

6 (a)
111

GENERAL GRANT INTRODUCTORY FORM

Applicant: THE PLAYERS GUILD OF HAMILTON INC.

Grant Type: OPERATING

Grant Request \$ 7,500

Operating Budget \$ 85,800

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION THAT STRIVES TO FURTHER AND ENCHANCE THE CULTURAL WELL BEING OF HAMILTON VIA INEXPENSIVE THEATRE ENTERTAINMENT.

Volunteers: YES (140-160)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

UPGRADE SOUND AND LIGHTING EQUIPMENT.

Previous City Funding:

1982 - \$6,500 1984 - \$4,000
1983 - \$5,000 1985 - \$4,000

Future City Funding:

1987 - \$7,500
1988 - \$7,500
1989 - \$7,500

Self-Supporting: YES

Comments:

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received \$4,000	1986 Amount \$4,000	1986 Amount \$4,000
1985 Category 2	1986 Category 2	1986 Category 2
		Appeal yes
	<u>City Council</u>	
Date Approved	Amount \$	Category

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

THE PLAYERS' BUILD OF HAMILTON
 1000-1001
 1000-1001
 1000-1001

B. AMOUNT OF GRANT REQUEST: \$ 1500.00

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 7500	4.3
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 1500	2.1
TOTAL OPERATING BUDGET	\$ 35300	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 1500
 - OTHER DATE OR INSTALMENTS \$ _____ (date)
 \$ _____
 \$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ _____

\$ _____

\$ _____

CATEGORY _____

CATEGORY _____

CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

CONSTITUTION, WE ARE AN INCORPORATED
NON-PROFIT ORGANIZATION

- OUR ORGANIZATION HAS EXISTED IN HAMILTON FOR 2 YEARS OFFERING A LOT OF OPPORTUNITIES FOR AREA RESIDENTS AND PROVIDING AN OUTLET FOR THE TALENTS OF HAMILTON AND AREA RESIDENTS.

2. What are the general objectives and/or services of your organization?

TO FURTHER AND ENHANCE THE CULTURAL LIFE OF HAMILTON, WE NOT ONLY PROVIDE ENTERTAINMENT TO THOSE WHO CAN PAY FOR THE ADMISSION TO SENIOR CITIZENS, THE BLIND, HANDICAPPED CHILDREN, BUT WE PROVIDE AN OUTLET FOR NATURAL TALENT IN THE AREA AND PROMOTE IT THROUGH WORKSHOP PROGRAMS AND WEEKLY PERFORMANCES.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

THERE ARE OTHER THEATRE GROUPS IN THE HAMILTON AREA. THE MAIN ONE WOULD BE THEATRE SQUARES. THIS GROUP IS PROFESSIONAL AND DOES NOT PROVIDE LOCAL TALENT OPPORTUNITIES. OUR GROUP DOES NOT EMPLOY TALENT EXCEPT IN THE CASE OF A TRAINING SESSION AND OUR TICKETS ARE FOR ALL LOCAL RESIDENTS. AS WELL AS OUR TICKET PRICES ARE VERY REASONABLE. PLACING OUR GROUPS WELL WITHIN THE REACH OF ALL OUR RESIDENTS TO ENJOY AND ENHANCE AT A LOW COST.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes ✓ If yes, please indicate number and type of involvement.

ALL OUR MEMBERS ARE VOLUNTEERS. OUR MEMBERSHIP
VARIES ON A YEARLY BASIS BUT GENERALLY
RANGES FROM 140-160 MEMBERS.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

6. Does your organization provide a service to:

- (a) All citizens ✓
(b) A specific group _____
(c) A specific area _____

Describe briefly:

OUR MEMBERSHIP HAS NO LIMITATIONS EXCEPT
CHILDREN UNDER 16. WE HAVE MEMBERS FROM
EVERY WALK OF LIFE FROM 41 TO 75 YEARS
OF AGE. OUR SHOWS ARE DESIGNED TO ENTERTAIN
AUDIENCES IN GENERAL AND WE PRESENT A
7 SPARE PARTS SHOW A YEAR AT A TIME.

7. In what geographical area does your organization operate?

THE AREA - OUR SHOWS ARE PRESENTED
IN HAMILTON AT SIR JOHN A. MACDONELL
AND THE CLUB IS OWNED AT HAMILTON.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

WE ARE CURRENTLY ATTEMPTING TO OBTAIN
FUNDING FOR OUR LIGHTING EQUIPMENT AND
RESERVATION FROM THE CITY OF HAMILTON. WE
WANT TO BE ABLE TO HAVE LIGHTING FOR OUR
EVENTS.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

THE REASON WE ASK FOR ALL THIS FUNDING IS
BECAUSE WE ARE IN THE CITY OF HAMILTON AND
WE WANT TO BE ABLE TO HAVE LIGHTING FOR OUR
EVENTS. INTO THE LOCAL ECONOMY.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

NONE

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

WE REVIEW TICKET PRICES AND MEMBERSHIP
FEES AND RESERVATION FEES. WE ARE TRYING
TO MAKE IT POSSIBLE THROUGH SPECIAL EVENTS
SOCIAL FUNCTIONS MEMBERSHIP AND RESERVATION
FEES ARE WE HAVE NO OTHERS. WE ARE TRYING
TO MAKE IT POSSIBLE.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

YES - 1985 - \$1000.00
 1986 - \$1000.00
 1987 - \$1000.00
 1988 - \$1000.00
 1989 - \$1000.00

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Amount</u>
1985	\$ 4000
1986	\$ 4000
1987	\$ 5000
1988	\$ 6000
	\$

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
1987	\$ 7500
1988	\$ 7500
1989	\$ 7500

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

- We have a waiting list of 100 people for the next year.
 - We have a waiting list of 100 people for the next year.
 - We have a waiting list of 100 people for the next year.
 - We have a waiting list of 100 people for the next year.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

WE ARE SELF-SUPPORTING NOW. WE
THINK THE CITY ALLOWS OUR GROUP TO CON-
SOLIDATE AND OFFERING WORKERS TO
TO THE COMMUNITY

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

DEPENDS ON THE CIRCUMSTANCES. YES.
WE DO IT NOW ON A REGULAR BASIS.

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number	
		Business	Home
JOHN PENROSE	101 PASEO COT HAWK.	5080	
THOMAS S. BALLANTYNE	2014 SPENCE AVE. S.W.		
JOHN ATTLEY	603 RAMSGATE AVE.		
JOHN HARRIS	12 REDWOOD COT ST. HARRIS		
JOHN HARRIS	12 JAMES PLACE HARRIS		
JOHN HARRIS	4032 SPENCE AVE. S.W.		

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

1155 27. 1985

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

DANIEL L. KENDRICK
PRESIDENT

Name and Title of Officer Making
Application

D. Kendrick

Signature of Officer Making
Application

575 0385

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year 19	Estimate Current Grant Year 19	Amount (4)	% (5)
REVENUES				
Income (Specify)	\$ 33,791.00	\$ 71,500.00	\$ 37,709.00	112.16%
GRANT RECEIPTS				
Government of Canada	NONE	NONE		
Government of Ontario	NONE	NONE		
Other Municipalities (Specify)				
United Way Grants	NONE	NONE		
OTHER (Specify)	NONE	NONE		
TOTAL REVENUES	\$ 33,791.00	\$ 71,500.00	\$ 37,709.00	112.16%
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 2)	\$ 33,052.00	\$ 87,400.00	\$ 54,348.00	164.71%
Other (Specify)				
OPERATING				
MAINTENANCE				
TOTAL EXPENDITURES	\$ 33,052.00	\$ 87,400.00	\$ 54,348.00	164.71%
SURPLUS OR (DEFICIT)	\$ 5739.00	\$ 4,100.00	\$ 1,639.00	28.56%

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
 (as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year 19____ (2)	Estimate Current Grant Year 19____ (3)	Amount (4)	% (5)

NS/A

TOTAL SALARIES AND
 BENEFITS per Exhibit 1

=====	=====	=====	=====
-------	-------	-------	-------

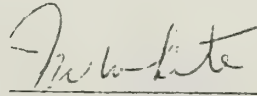
JOHN WHITE C.G.A., C.A.
CHARTERED ACCOUNTANT
191 James Street South, Hamilton, Ontario L8P 3A8
Telephone 527-2085-6

THE DIRECTORS & MEMBERS
THE PLAYERS GUILD OF HAMILTON INC.
80 QUEEN STREET, SOUTH
HAMILTON, ONTARIO
L8P 3R8

ACCOUNTANTS COMMENTS

We have prepared the accompanying Balance Sheet as at May 31, 1985 and the Statement of Operations for the year then ended from the records of the Players Guild of Hamilton Inc. and from other information supplied to us by the organization. In order to prepare these financial statements we made a review, consisting primarily of enquiry, comparison and discussion, of such information. However, in accordance with the terms of our engagement, we have not performed an audit and consequently do not express an opinion on these financial statements.

Hamilton, Ontario
September 13, 1985
JWW/cp



JOHN W. WHITE
Chartered Accountant

THE PLAYERS GUILD OF HAMILTON INC.

BALANCE SHEET

AS AT MAY 31, 1985

(See Accountants Comments - Unaudited)

ASSETS

Current

Cash in Bank - Current Account			\$ 21,846	
Cash in Bank - Savings Account			1,070	
Term Deposits (Note #3)			94,451	
Accounts Receivable			16,681	
Prepaid 85 - 86 Expenses			<u>3,862</u>	\$137,910

Fixed

	<u>Original Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>	
Lands	\$20,900	\$ -	\$ 20,900	
Buildings - 80 Queen	43,622	43,622	-	
Buildings - Rentals	54,800	34,864	<u>19,936</u>	\$ 40,836

Total Assets

\$178,746

LIABILITIES

Current

Accounts Payable	\$ 2,646	
Series Sales 85 - 86	24,448	
Employees Income Taxes	<u>121</u>	\$ 27,215

GUILD'S EQUITY

Balance Forward June 1, 1984	\$127,472	
Add: Reserve for New Theatre Development (Note #4)	18,300	
1985 Net Income	<u>5,759</u>	\$151,531

\$178,746

THE PLAYERS GUILD OF HAMILTON INC.

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED MAY 31, 1985

(See Accountants Comments - Unaudited)

	Gross Revenue Including Box Office & Series Sales	Direct Expenses Including Publicity & Production	Gross Profit or (Loss) Plays
<u>Income From Plays (Note #2)</u>			
#1 Waiting for the Parade	\$ 9,886	\$ 9,046	\$ 840
#2 Whose Life is it	10,409	8,711	1,698
#3 Charley's Aunt	13,327	8,614	4,713
#4 Child's Play	11,060	8,728	2,332
#5 Move Over Mrs. Markham	10,124	8,353	1,771
	<u>\$54,806</u>	<u>\$43,452</u>	<u>\$11,354</u>
<u>Other Income</u>			
Membership Fees		\$ 1,969	
Patrons & Donations		3,382	
Programme Advertising		3,942	
Grant - City of Hamilton		4,000	
Interest Earned		11,134	
Ministry of Citizenship		1,841	
Studio Workshop		1,724	
Social & Awards		741	
Rentals		90	
Profit on Rental Properties (Per Schedule)		<u>5,162</u>	<u>\$33,985</u>
			<u>\$45,339</u>
<u>Gross Profit From All Sources</u>			<u>\$45,339</u>
<u>Administrative Expenses</u>			
Office Expenses		\$ 3,599	
Telephone & Answering		2,602	
Scripts		890	
Associations		325	
Bank Charges		168	
Bond Insurance		120	
Accounting Services		944	
Salaries & Wages		1,540	
Employees Benefits		70	
House Expenses (Per Schedule)		<u>29,322</u>	<u>\$39,580</u>
			<u>\$ 5,759</u>
<u>Net Income</u>			<u>\$ 5,759</u>

THE PLAYERS BUILD OF HAMILTON INC.
STATEMENT OF RENTAL INCOME (LOSS)
FOR THE YEAR ENDED MAY 31, 1985
(See Accountants Comments - Unaudited)

Rental Income

20 Canada Street (now \$759.00 per month)		
83 Ray Street (now \$ 35.00 per month)		
243 Jackson Street (now \$257.00 per month)		
249 Jackson Street (now \$318.00 per month)	\$ _____	\$ 14,918

Expenses

Realty Taxes	\$ 1,926	
Fuel (20 Canada)	3,352	
Repairs & Maintenance	255	
Hydro (20 Canada)	847	
Water Rates	304	
Insurance	332	
Depreciation on Buildings (Note #1)	<u>2,740</u>	<u>\$ 9,756</u>

Net Income \$ 5,162

House Expenses - 80 Queen Street, South

Realty Taxes	\$ 3,424
Insurance	2,139
Repairs & Maintenance	8,972
Supplies & Tuck Shop	1,801
Janitor	1,368
Light & Heat	7,901
Water Rates	100
Cable TV	98
Vacuum Cleaner	294
Snowblower	965
Landscaping	369
Costs of New Building	<u>1,891</u>
	<u><u>\$ 29,322</u></u>

THE PLAYERS GUILD OF HAMILTON INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MAY 31, 1985
(See Accountants Comments - Unaudited)

Note #1

Accounting Policies

The financial Statements have been prepared on the accrued basis and not the cash basis. All buildings and lands are reported at the original costs and not the Fair Market Value. Depreciation on the buildings has been calculated on the Straight Line Method at a rate of 5%.

Note #2

Programmes

The cost of printing has been pro-rated to each individual play under direct expenses.

Note #3

Term Deposits

This consists of one term deposit with the Royal Bank of Canada with interest at 9% per annum, due June 3, 1985. Account number 50100-6.

Note #4

We were informed that permits for the New Theatre Development cannot be obtained, consequently this reserve has been transferred to the Guilds' Capital Account.

City of Hamilton
Treasury

6(a)
TV

GENERAL GRANT INTRODUCTORY FORM

Applicant: ENSEMBLE SIR ERNEST MacMILLAN

Grant Type: OPERATING

Grant Request \$ 4,000

Operating Budget \$29,000

Organizational Structure/Objectives:

NON-PROFIT CHARITABLE ORGANIZATION THAT STRIVES TO ADVANCE THE KNOWLEDGE OF
CULTURE THROUGH THE SUPPORT AND PRESENTATION OF A STRING CHAMBER MUSIC ENSEMBLE.

Volunteers: YES

Local Organization: LOCAL

Purpose of Requested Grant Funds:
GENERAL OPERATING FUNDS.

Previous City Funding:

1984 - \$2,000

1985 - \$2,000

Future City Funding:

1987 - \$4,000

1988 - \$4,000

1989 - \$4,000

Self-Supporting: NO

Comments:

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received \$2,000	1986 Amount \$2,000	1986 Amount \$2,000
1985 Category 2	1986 Category 2	1986 Category 2
		Appeal yes
	<u>City Council</u>	
Date Approved	Amount \$	Category

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Ensemble Sir Ernest MacMillan
 451 Aberdeen Avenue, Hamilton. L8P 2S4
 529-7334

B. AMOUNT OF GRANT REQUEST: \$ 4,000.

C. PURPOSE OF GRANT: (Indicate)

 X CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 25,000.	86%
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>4,000.</u>	<u>14%</u>
 TOTAL OPERATING BUDGET	 \$ 29,000.	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$4,000.
 - OTHER DATE OR INSTALMENTS \$ _____ (date)
 \$ _____
 \$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____

APPLICATION GENERAL GRANTS

1. Provide a brief history of your organization (constitution, charter, by-laws) and indicate if it is incorporated as a non-profit or charitable organization.
 - a. ESEM established in the 1980-81 season.
 - b. In 1985/86 season, main subscription series expanded from three programs to four programs.
 - c. Along with music personnel changes to improve the playing strength/ability of the group, ESEM has expanded from its original size of 10 regular musicians to its current ideal size of 12 (excluding extra musicians demanded by particular programs).
 - d. Audience and press response indicates that are continuing efforts to improve our programming and quality of performance are successful. The 1985/86 edition of ESEM is considerably better than earlier seasons.
 - e. Our long term artistic goals are methodically being achieved as the group improves in strength. We are also undertaking structural changes at the board/volunteer level to improve our fundraising and audience development in 1986 (in line with our expanded season).
 - f. Although the financial demands of a fourth program in our subscription series will likely cause us to lose money this season, we do not project a deficit. This will be our fourth successive season with a fiscal year-end surplus, a major achievement for any artistic group.

Ensemble Sir Ernest MacMillan is a registered non-profit organization (not incorporated)

Charitable licence number: 0587063-22-14

2. What are the general objectives and/or services of your organization?

General goal of ESEM (extract from charter):

"To advance the knowledge and appreciation of culture through the support and presentation of a string chamber music ensemble and its performances in public auditoriums open to all members of the community."

- a. Presentation of public concerts.
- b. Presentation of free nursing home concerts (in co-sponsorship with the Music Performance Trust Fund)
- c. Open rehearsals/workshops in schools & for Suzuki String School.
- d. Promotion of potential musicians/artists through our Young Artist Program (each season, we feature an up and coming young performer from the Hamilton region in a concerto with our chamber orchestra (eg. Cynthia Szabo, Katherine Barr, Jeanette Hirisawa).
- e. Promotion of new music by area composers. Two years ago, ESEM commissioned and premiered the "Hamilton Concerto for Strings & Piano" by Sasha Weinstangel. We are planning to commission (through the Ontario Arts Council) and perform a new work by Hamilton composer Hugh Hartwell in the 1986/87 season.
- f. Long term goal is to achieve national recognition as a first-class string chamber orchestra based in Hamilton. In May, we plan to do our first tour outside of the city. In future seasons, we expect radio and television exposure.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

There are other orchestras in Hamilton such as the Hamilton Philharmonic and Te Deum. However, as observers for the Ontario Arts Council have pointed out, our type of string chamber orchestra and programming is unique in Hamilton. The HPO, of course, presents "symphonic" music. Te Deum is a combined instrumental/choral organization with a particular affinity to 17-18th century repertoire.

ESEM is, for the most part, a purely string chamber orchestra which often operates without a conductor. It's repertoire is wide-ranging, covering baroque, classical, romantic and even premiering New Music (eg.our commissioned works). There are several orchestras of this type based in Toronto. In Hamilton, in this category of chamber orchestra, we are really the "only game in town." In addition, our "Young Artist Program" is unique to area orchestras.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes x If yes, please indicate number and type of involvement.

Numbers vary. Our board of directors, however, is an active one which serves as a group of volunteers with various responsibilities

- eg. - mailings (stuffing & posting envelopes, etc.)
- designing posters & distributing them
- preparing food, etc. for special fundraising events
- manning ticket tables, ushering, etc. at concerts

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

It is local in nature.

6. Does your organization provide a service to:

- (a) All citizens x
(b) A specific group x
(c) A specific area

Describe briefly:

- public concerts available to all citizens
- free concerts in nursing homes
- open rehearsals/workshops for Hamilton Suzuki String School & Hillfield-Strathalan School (organizations receptive to our initiatives)

7. In what geographical area does your organization operate?

Hamilton. However, we plan to do summer touring in future and run-out concerts (not part of our regular budget. In essence, the group would be sold).

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

general operating funds

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

All major cities/cultural centres have string chamber orchestra such as ESEM (eg. Chamber Players of Toronto). Hamilton, as a growing cultural centre, deserves one as well. Funding from both O.A.C. and the city not only helps our budget, but "legitimizes" us as an organization and makes it easier to attract funding from the private sector. Lack of public funding would cost us more than the public funding amount itself.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

1. Ontario Arts Council
2. The Hamilton Foundation
3. Westinghouse
4. Amstel Breweries
5. Dofasco

A variety of local businesses have been targeted for approach. Details are available on request.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Our board of directors is currently dividing into specialized committees to improve performance in critical areas of fundraising, publicity & promotion, and audience development. We hope to increase our list of corporate sponsors to reduce our dependence on "benefit evenings." We hope to increase income from ticket sales with a long term goal of double performances of each series program. The structural changes in our organization and operating style should take full effect in the 1986-87 season.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

There is an admission charge for a subscription series at the Hamilton Public Library auditorium. If we give extra performances in or out of the city, ESEM charges a performance fee reflecting the cost of hiring our freelance musicians and associated expenses.

13. Have you received funding from the City in prior years? If so, when and how much?

	<u>Year</u>	<u>Amount</u>
season	83/84	\$ 2,000.
	84/85	\$ 2,000.
		\$
		\$
		\$

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
86/87	\$ 4,000.
87/88	\$ 4,000.
88/89	\$ 4,000.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

We would encounter a deficit situation forcing a cutback in quality or performances for the 86/87 season. As explained before we firmly believe that fundraising in the private sector is related to government funding. Lack of support from the city would cause some businesses to question whether we deserve their support. It would also prove very discouraging to our volunteer organization which has worked so hard to bring a chamber orchestra of quality to this city.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

In order to be available to the public at reasonable costs, all cultural organizations need help from government and private donors. The justification is clearly that cultural organizations enhance the quality of life in a community. The absence of such organizations is to the detriment of citizens and to image of the city. We do, however feel that we increase money from ticket sales & extra performances.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Our current board is not prepared to accept deficits. Either our activities will be reduced for the following season or we will cease operations if alternate funding is not forseen.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Since our musicians are all paid for rehearsal time and performances, we cannot provide services free of charge. However, we can provide services at cost.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>

list attached

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

November 15, 1985

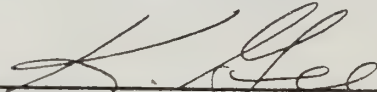
Date

Ken Gee

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

General Manager

Name and Title of Officer Making
Application



Signature of Officer Making
Application

529-7334

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year	Estimate Current Grant Year	Amount	
	19____ (2)	19____ (3)	(4)	% (5)

REVENUES
Income (Specify)

INFORMATION ATTACHED

GRANT RECEIPTS
Government of Canada
Government of Ontario
Other Municipalities
(Specify)

United Way Grants

OTHER (Specify)

TOTAL REVENUES	_____	_____	_____	_____
	_____	_____	_____	_____

EXPENDITURES
Salaries and Benefits
(detail on Exhibit 2)
Other (Specify)

TOTAL EXPENDITURES	_____	_____	_____	_____
	_____	_____	_____	_____
SURPLUS OR (DEFICIT)	=====	=====	=====	=====

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
 (as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year	Current Grant Year		
	19	19	Amount	%
	(2)	(3)	(4)	(5)

INFORMATION ATTACHED

TOTAL SALARIES AND
 BENEFITS per Exhibit 1

=====	=====	=====	=====
=====	=====	=====	=====

Budget Estimate for 1985/86 (Nov. 15, 1985)

EXPENSES FOR ENTIRE SEASON (4 programs)

ARTISTIC EXPENSES

Music director - resident conductor	\$2,560.00
Soloists	\$3,350.00
Per service contract musicians	\$14,700.00
Extra musicians	\$1,430.00
Nursing home concerts co-sponsorship	\$1,550.00
TOTAL ARTISTIC EXPENSES:	\$23,590.00

CONCERT PRODUCTION EXPENSES

Music - rental/purchase	\$150.00
Hall rental	\$200.00
Piano tunings (programs 3 & 4)	\$96.00
Printing of program covers & inserts	\$0.00
Printing of season tickets	\$108.00
Miscellaneous	\$50.00
TOTAL CONCERT PRODUCTION EXPENSES:	\$604.00

ADMINISTRATION EXPENSES

Administrator	\$1,600.00
Office expenses (postal, stationery)	\$600.00
Concert newspaper advertising	\$500.00
Posters	\$100.00
Brochure layout/printing/reply cards/etc.	\$700.00
Fundraising expenses (printing, etc.)	\$200.00
Benefit evening expenses	\$1,300.00
Asso./Can. Orch. membership dues	\$100.00
Ham. & Region Arts Council membership	\$30.00
Miscellaneous	\$50.00
TOTAL ADMINISTRATION EXPENSES:	\$5,180.00

TOTAL EXPENSES FOR 1985-86:	\$29,374.00
-----------------------------	-------------

Budget Estimate for 1985/86 Season (continued)

ESTIMATED INCOME FOR 1985/86 SEASON

Program sponsorships (3 x \$1000)	\$3,000.00
Major soloist sponsors (3 x \$500)	\$1,500.00
Nursing home concert sponsor	\$1,000.00
Other donations	\$2,000.00
Printed program advertising	\$1,200.00
Benefit evenings (November 30, /85 benefit)	\$5,000.00
Ontario Arts Council (est.)	\$3,000.00
City of Hamilton (1985-86 allocation)	\$4,000.00
Subscription sales	\$3,500.00
Single ticket sales	\$3,000.00

SUMMARY:

TOTAL SEASON EXPENSES (total/prev. page):	\$29,374.00
TOTAL SEASON INCOME (see above):	\$27,200.00
PREVIOUS BALANCE IN BANK:	\$3,571.00
--- PROJECTED SURPLUS (DEFICIT):	\$1,397.00

ensemble sir ernest macmillan

Financial Statement for 1984-85BUDGET CONTROL DETAIL (EXPENSES)ARTISTIC EXPENSES

Music director - resident conductor	1,860.60
Soloists	1,901.83
Per service contract musicians	10,568.45
Extra musicians (harpsichord x 2 concerts)	596.96
Nursing home concerts co-sponsorship	900.00
Ham. Musicians guild work dues	163.71

TOTAL ARTISTIC EXPENSES: \$15,991.55

CONCERT PRODUCTION EXPENSES

Music - rental/purchase	238.00
Equipment - rental, purchase	171.20 (four stand lights)
Hall rental	230.00
Piano tunings	45.00
Printing of program covers & inserts	253.34
Printing of season tickets	80.04

TOTAL CONCERT PRODUCTION EXPENSES: \$1,017.58

ADMINISTRATION EXPENSES

Administrator	1,000.00
Office expenses (incl. postal, stationery)	318.95
Bank charges (incl. VISA)	55.90
Concert advertising (Spectator/City Lights)	469.00
Posters (Valley Press)	75.00
Brochure layout/printing/reply cards	543.77
Fundraising expenses (promo kit printing)	228.34
Benefit evening expenses	1,262.50 (Russian Romantic & Tadros benefits)
Asso./Can. Orch. membership	100.00
Ham. & Region Arts Council membership	30.00

TOTAL ADMINISTRATION EXPENSES: \$4,083.46

TOTAL EXPENSES FOR 1984-85: \$21,092.59

(continued on page 2)

Financial Statement for 1984-85 (continued)BUDGET CONTROL DETAIL (REVENUE)EARNED REVENUE

Season & Single ticket sales	4,316.00
Program ads	160.00
Advance subscription sales for 1985-86	264.00
Bank interest	127.80
TOTAL EARNED REVENUE----	<u>\$4,867.80</u>

PRIVATE SECTOR REVENUE

Corporate campaign	3,300.00
Individual campaign (see benefits)	
Business sponsors	
Special projects (benefits)	5,820.00
TOTAL PRIVATE SECTOR REVENUE----	<u>\$9,120.00</u>

GOVERNMENT REVENUE

Ontario Arts Council - operating	2,000.00
City of Hamilton	2,000.00
TOTAL GOVERNMENT REVENUE----	<u>\$4,000.00</u>

SUMMARY

Total Revenue for 1984-85:	\$17,987.80
Total Expenses for 1984-85:	\$21,092.59
Previous Balance:	\$6,675.62
<u>CURRENT SURPLUS (DEFICIT):</u>	<u>\$3,570.83</u>

Members of the Board:

<u>Name</u>	<u>Title</u>	<u>Address</u>	<u>Phone</u>
Nancy Alexanian	President	2 Auchmar Road, Hamilton	388-1307
Barbara Newham	Finance/Secretary	593 Cornick Drive, Burlington	634-8093

Other Board MembersPermanent staff

Corinne Arthurs	Ken Gee, manager
Fred Brade	451 Aberdeen Ave., Hamilton. L8P 2S4 (529-7334)

Wendy Cairns

June Caskey-Kalup

Artistic Director

Ilona Hegedus

Lida Konicek

Marta Hidy

Sandra Levy

155 Governor's Road, Dundas. L9H 6L6 (627-3238)

Shik Patel

Eva Rado

Alfred Tadros

Catherine Tanser

Seasonal Staff (not including part time) Including principal musicians

Amalia Canzoneri	concertmaster
Mikhail Brat	1st violin
Laura Brownell	"
Julian Canzoneri	2nd violin
Sonia Vizante	"
Natalie Mysko	"
Mark Childs	viola
Rudolf Kalup	"
Zdenek Konicek	cello
Isaak Zis	"
Ludi Pollak	bass

City of Hamilton
Treasury

6(a)
V

GENERAL GRANT INTRODUCTORY FORM

Applicant: NAVY LEAGUE OF CANADA

Grant Type: OPERATING

Grant Request \$ 1,500

Operating Budget \$36,740

Organizational Structure/Objectives:

CHARITABLE ORGANIZATION THAT PROVIDES LEADERSHIP TRAINING TO THE YOUTH OF HAMILTON
IN THE TRADITION OF CANADA'S NAVAL FORCES INCLUDING NAVAL SKILLS, SAILING,
MUSICAL TRAINING.

Volunteers: YES

Local Organization: REPORTS TO ONTARIO
DIVISION WHICH REPORTS
TO NAVY LEAGUE OF CANADA

Purpose of Requested Grant Funds:
PURCHASE OF MATERIAL AND SUPPLIES.

Previous City Funding:

1981 - \$1,500 1984 - \$1,500
1982 - \$1,500 1985 - \$1,500
1983 - \$1,500

Future City Funding:

1987 - \$1,500
1988 - \$1,500
1989 - \$1,500

Self-Supporting: NO

Comments:

*Additional request received April 14/86 re: order to
comply - Hamilton Fire Dept. - see attached*

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received \$1,500	1986 Amount <i>\$1,500</i>	1986 Amount <i>\$1,500</i>
1985 Category 2	1986 Category <i>2</i>	1986 Category <i>2</i>
		Appeal <i>yes</i>
	<u>City Council</u>	
Date Approved	Amount \$	Category



THE NAVY LEAGUE OF CANADA LA LIGUE NAVALE DU CANADA



HAMILTON BRANCH

95 East 14th Street,
Hamilton, Ontario
L9A 4B4

14 April 1986

Mr. Kevin Beattie,
Finance Department,
City of Hamilton,
71 Main Street, West.
Hamilton, Ontario.
L8N 3T4

APPEAL OF CITY OF HAMILTON GRANT

Dear Mr. Beattie,

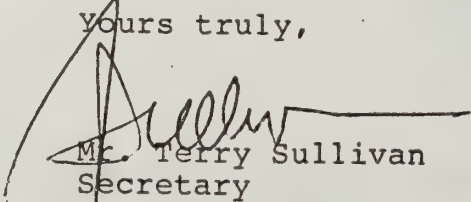
As discussed with you last week, our organization was referred to you by Alderman Pat Valeriano regarding an exceptional financial circumstance we are now faced with.

I have attached a report to be considered as an appeal of our 1986 grant.

Members of our Executive Committee would be pleased to attend your committee meeting to discuss any of the aspects of our request.

We trust that the format of our appeal is satisfactory.

Yours truly,


Mr. Terry Sullivan
Secretary
Hamilton Branch



HAMILTON BRANCH

14 April 1986

APPEAL OF CITY OF HAMILTON GRANT

The Navy League of Canada, (Hamilton Branch) is an organization that in Hamilton operates two youth organizations; The Royal Canadian Sea Cadets and Navy League Cadets.

These groups involving over 200 youths from 11 to 19 years of age operate out of their barrack facilities at 595 Catherine Street North on land leased from the Hamilton Harbour Commission.

On March 26, 1986 the Hamilton Fire Department inspected and then served the organization with a compliance order (**appendix A**) to upgrade the fire prevention capability of the building.

Unfortunately in order to meet the compliance order extensive work is required on the facilities that were constructed in 1946.

The majority of our funding is received from the United Way, with secondary funds obtained from municipal and federal grants, which is supplemented by active fund raising by members.

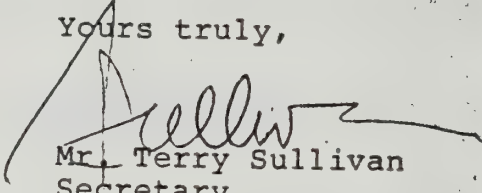
The organization is eager to comply with the order of the Fire Department, but to do so would financially cripple the organization for several years to come. During the past years through prudent budgeting a great deal of work in the area of hydro and heating upgrading has been accomplished. We must now devote attention to the purpose of our existence - that of providing the wherewithall of running cadet organizations. Further deviations from this purpose would severely hamper our organizations growth and continued value to the community.

We are now in the middle of a tender process to meet the fire order, which will not be completed in time for this committee meeting. Although it would have been beneficial to have the precise figures, it is our opinion, as reflected in the enclosed material that the costs will be in the range of \$20,000.00. (**appendix B**) More exact figures will be provided after May 5th when the tender process is expected to be finalized.

We can not find it within our ability to pay for this, and request that the City of Hamilton provide funding to cover some of these expenses. The Ontario Division of the Navy League of Canada holds a trust fund for the Hamilton Branch. This fund which would ideally be spend on capital costs directly for cadets, such as sailboats and training, is available to offset the total cost. The amount is approximately \$7,000.00.

Enclosed are budget papers for 1985 and 1986.

Yours truly,



Mr. Terry Sullivan
Secretary
Hamilton Branch

cc: Mayor Morrow
Alderman Agro
Alderman Christopherson
Alderman Collins
Alderman Cooke
Alderman Copps
Alderman Cowell
Alderman Gallagher
Alderman Hinkley
Alderman Kiss
Alderman McCulloch
Alderman Merling
Alderman Murray
Alderman Ross
Alderman Smith
Alderman Valeriano
Alderman Wheeler

INSPECTION REPORT

APPENDIX A

File No. 13856

Fire Code

Page 1 of 4

WRITE FIRMLY — you are making 4 copies

DATE OF INSPECTION March 20, 1986	NAME OF OCCUPANT The Navy League of Canada - Hamilton Branch
NAME OF FIRE DEPARTMENT Hamilton Fire Department	ADDRESS OF PROPERTY 595 Catharine Street North
ADDRESS OF FIRE DEPARTMENT 55 King William Street	Hamilton, Ontario
Hamilton, Ontario L8R 1A2	OCCUPANCY OR BUILDING USE Assembly (Drill Hall)
NAME AND TELEPHONE NO. OF INSPECTOR John Verbeek 529-1139	NAME OF OWNER Navy League of Canada c/o Ron Mathew
NAME OF PERSON CONTACTED Ron Mathew	ADDRESS OF OWNER 598 Queensdale Avenue East
POSITION AND TELEPHONE NO. OF CONTACT President 387-3310	Hamilton, Ontario L8V 1L5

During an inspection of the premises, the following contraventions of the Fire Code (made under the Fire Marshals Act) were noted:

ITEM	FIRE CODE REFERENCE NO.	DETAILS OF INSPECTION
1	9.2.3.15. (1)	The south side exit stairwell is to be separated from the remainder of the building by a 3/4 hour fire separation. This will require the following: a) a 1 3/4" solid core wood door complete with a self closing device and latching device shall be installed at the second floor level of the stairwell b) a 1 3/4" solid core wood door complete with a self closing device and latching device shall be installed at the base of the stairwell leading to the office area c) the entry door to the storage room located under the south stair is to be changed to a 1 3/4" solid core wood door complete with a self closing and latching device d) the windows separating the "ward room" from the exit stairwell are to be changed to 1/4" wired glass set in steel frames.
2	9.2.3.5., 9.2.3.15. (1)	In order to complete the separation of the south side stairwell, the door leading from the drill floor to the stairwell is to be changed to a 1 3/4"

Please note that the above contraventions of the Fire Code constitute offences under the Fire Marshals Act and you are advised to take corrective action or risk prosecution.

DLP/ggf

Dated at Hamilton, Ontario this 26th day of March, 1986.

FORMING PART OF:

☒ Inspection Report
☐ Notice of Violation

AT PROPERTY ADDRESS

 595 Catharine Street North
 Hamilton, Ontario

ITEM	FIRE CODE REFERENCE NO.	DETAILS OF INSPECTION/VIOLATIONS
		solid core wood door complete with self closing device. This door shall swing in the direction of exit travel.
3	9.2.3.15. (1)	The north side exit stairwell shall be separated from the remainder of the building by a 3/4 hour fire separation. This will require the following: a) three (3) 1 3/4" solid core wood doors complete with self closing devices and latching devices shall be installed at the second floor level of the stairwell.
4	9.2.3.5., 9.2.3.15. (1)	In order to complete the separation of the north side exit stairwell, a 1 3/4" solid core wood door complete with self closing device shall be installed in the doorway leading from the drill floor to the north stairwell. This door shall open in the direction of exit travel.
5	2.7.2.1. (1)	The exit doors referred to in requirements #2 and #4 and the exit doors leading from the stairwells to the outdoors are all to be equipped with approved panic type hardware that will release and allow the doors to swing wide open when a force of not more than 20 lbs. is applied to the hardware in the direction of exit travel.
6	9.2.2.2. (1)	The windows separating the second floor "ward room" from the drill hall are to be changed to 1/4" wired glass set in steel frames.
7	9.2.2.2. (1)	The opening in the wall separating the second floor radio transmitting room from the drill hall is to have a 3/4 hour rated closure installed in it.
8	9.2.3.15. (1)	The ammunition storage room located under the north side exit stairwell is to be separated from the stairwell by a 3/4 hour fire separation.
9	9.2.2.2. (1)	The furnace room entry door is to be changed to 1 3/4" solid core wood doors complete with self closing device.
10	9.2.2.2. (1)	A 1 3/4" solid core wood door complete with self closing device shall be

FORMING PART OF:

- ☒ Inspection Report
☐ Notice of Violation

AT PROPERTY ADDRESS

595 Catharine Street North
 Hamilton, Ontario

ITEM	FIRE CODE REFERENCE NO.	DETAILS OF INSPECTION/VIOLATIONS
		installed in the doorway separating the drill floor from the northwest
		corridor. (Note: The exit sign located above this door is to be removed
		as this does not form a means of egress from the drill floor)
11	9.2.2.4. (1)	All ten-test panels located on the walls of the drill floor are to be
		removed and replaced with 5/8" thick fire rated gypsum board.
12	9.2.2.4. (1)	The entire suspended ceiling located in the drill floor area is to be
		replaced with 3/4 hour rated tiles.
13	9.2.3.12.	Approved emergency lighting shall be installed throughout the building in
		accordance with 3.2.8.2. (1) and (2) of the Building Code.
14	9.2.3.13. (1)	Approved exit signs shall be installed throughout the building in accordance
		with Subsection 3.4.6. of the Building Code.
15	2.2.2.1.	All un-intended openings in the following areas are to be sealed using a
		fire resistive material having a fire resistance rating equal to the
		existing walls and ceiling:
		a) the wall located above the doorway separating the drill floor from the
		northwest corridor
		b) openings in the kitchen walls and ceiling
		c) any openings in the wall separating the furnace room from the remainder
		of the building.
16	9.2.2.4. (1)	All wood located on the lower half of the walls in the drill floor area is
		to be treated with an Underwriter's Laboratories of Canada approved flame
		retardent surface coating. The flame spread rating shall not exceed 75.
17	6.2.6.1.	An Underwriter's Laboratories of Canada approved 2A 10BC rated portable fire
		extinguisher shall be installed, one in each of the following areas:
		a) one in the "ward room"

ESTIMATED
NOT SUPPORTED BY
QUOTES

APPENDIX B

ITEM	QUOTE NUMBER	QUANTITY REQ'D	COST PER UNIT	TOTAL COST
PANIC HARDWARE	I(1)	4	150	600
INSTALLATION		4	25	100
SELF CLOSERS	I(2)	11	75	825
INSTALLATION		11	15	165
SOLID CORE DOOR	I(3)	8	125	1000
INSTALLATION		8	25	200
PASSAGE SETS	I(4)	6	15	90
EXIT SIGNS	II(1)(2)	2	100	200
EMERG. LIGHTING	(COMBINATION)	4	180	720
INSTALLATION	HOURS	6	35	210
EXTINGUISHERS	III(1) 10BC	3	30	90
	III(1) 20BC	1	40	40
	III(2) STOVE	1	750	750
DRILL DECK WALL	IV(1)			0
REMOVE EXIST.				0
INSULATION				0
GYPSUM				0
INSTALLATION				4500
CEILING TILES	IV(2)	360	6	2160
INSTALLATION				1500
WARDROOM WINDOW	IV(3)			1500
ALARM SYSTEM	V(1)			3000
ELECTRICAL	VI(1)			400
PAINT AND ETC				200
SUB-TOTAL				18250
COST BUFFER 10%				1825
TOTAL COST				20075

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Navy League of Canada,
 Hamilton, Branch
 Foot of Catherine Street
 Hamilton, Ontario (416) 522 4414

B. AMOUNT OF GRANT REQUEST: \$ 1,500.00

C. PURPOSE OF GRANT: (Indicate)

 X CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

rec'd in mail

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 35,240.00	96
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>1,500.00</u>	<u>4</u>
TOTAL OPERATING BUDGET	\$ <u>36,740.00</u>	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ _____
 - OTHER DATE OR INSTALMENTS \$ 1 payment September 1986 (date)
 \$ _____
 \$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

\$ _____

CATEGORY _____

2. FINANCE COMMITTEE

\$ _____

CATEGORY _____

3. CITY COUNCIL

\$ _____

CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Navy League of Canada Hamiltonm Brance is one of the oldest branches in Canada, serving Hamilton citizens for over 68 years. The Hamilton Branch reports to the Ontario Division which in return reports to the National Office located in Ottawa. The Navy League of Canada is incorporated as a charitable organization.

2. What are the general objectives and/or services of your organization?

To provide leadership training to the youth of Hamilton in the tradition of Canada's Naval Forces. Leadership, naval skills, sailing, musical training citizenship and discipline is provided to 10 to 13 year olds (Navy League) and 13 to 19 year olds (Sea Cadets).

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No other organization provdes similar training within the Hamilton community.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes X If yes, please indicate number and type of involvement.

The organization is made up of all volunteers. Navy League officers and staff are volunteers as are Sea Cadet instructional and support staff. All committees, Hamilton Branch and Ladies Auxillary are made up of entirely volunteers.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Hamilton Branch reports to Ontario Division which reports to NAVY league of Canada , Nation Office in Ottawa.

6. Does your organization provide a service to:

(a) All citizens ✓

(b) A specific group _____

(c) A specific area _____

Describe briefly:

Organization services are available to male and female children between the ages of 10 and 19 years.

7. In what geographical area does your organization operate?

Hamilton City primarily and to young people in the area served by young people in the area served by the Hamilton Burlington-Wentworth United Way.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

The grant from the City of Hamilton has traditionally purchased, boats, musical instruments and building improvements according to the organization priorities for that year. The grant for 1985 was combined with a donation to purchase new drums for the sea cadet band.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The training and support provided for by cadets by league volunteers meets a community needs. The provision of an energy and emotional outlet for the cities youth is essential to the health of our citizens

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

Federal government and provincial assistance has been provided. our majority funding is provided through the United Way. , Service clubs, veterans association, private individuals are approached for assistance. Labor is provided by cadets, "It's your day festival and tall ship display in return for a portion of revenues. The sea cadet gun provides the attention for Tigar Cat fans at home games.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

User fees of \$10.00 per cadet or \$20.00 per family was instituted in 1984/ There is no plan to increase this fee at this time.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Amount</u>
<u>1985</u>	\$ <u>1500</u>
<u>1984</u>	\$ <u>1500</u>
<u>1983</u>	\$ <u>1500</u>
<u>1982</u>	\$ <u>1500</u>
<u>1981</u>	\$ <u>1500</u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1987</u>	\$ _____
<u>1988</u>	\$ _____
<u>1989</u>	\$ _____

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

An increased difficulty in providing the organizations services to the youth of Hamilton,

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

no

If no, how will your service be continued if financial assistance is terminated in the future by the City?

yes Service is now provide at no charge to City parades,
Remembrance Day Parade, It your Day Festival
Tigar Cat Football games United Way Activities.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

YES

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
R. Wayne Lymburner	19 Isaac Court	Pres.	561-2186
R. Mathews	518 QUEENSDALE	V. Pres.	
P. Stanbury	169 HANOVER PL.	Tres.	572-4135
T. Cunningham	512-2130 KING EAST	Chairman	
R. Richardson		Chairman Building	
G/ Hey	323 E 33RD.	Sec.	

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

13 Nov. 1985

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

ROLAND WAYNE LYMBURNER PRES.
Name and Title of Officer Making
Application

R. W. Lyburner

Signature of Officer Making
Application

561-2186

Telephone Number

Budget Form

1986 BUDGET FOR NAVY LEAGUE OF CANADA HAMILTON BRANCH

(Agency)

REVENUE

Code	Item	Actual	Current	Proposed	Admin	Service Name	Service Name	Service Name
		Agency 1984	Agency 1985	Agency 1986	#99	#	#	#
100	Contributions	3856	3350	2200				
300	Special Events	-	2000	6000				
800	Other United Ways	-						
1010	Purchase of Service	-						
1020	Municipal	1500	1500	1500				
1030	Regional	-	-	-				
1040	Provincial	-	-	-				
1050	Federal	973	800	900				
1100	Membership Dues	200	350	100				
1200	Program Revenue	-	-	-				
1300	Service Fees	1469	1300	1300				
1500	Sales to Public	-	-	-				
1600	Investment Income	-	-	-				
1700	Miscellaneous Revenue	-	-	-				
	Transfers from Capital							
	Other							
	SUB-TOTAL	7998	9300	12000				
1098	Proration Admin. Rev.	\\ \\ \\	\\ \\ \\	\\ \\ \\				
	United Way Allocation	22230	23560	24740	\\ \\ \\			
1099	TOTAL REVENUE	30228	32860	36740	\\ \\ \\			

EXPENDITURES

2110-20	Professional Staff							
150-70	Clerical Staff							
	Other Wages							
	Employee Benefits							
	UB-TOTAL							

Sub-Total Carried Forward	Actual 84	Current 85	Proposed 86	Admin.	Seiv. #	Seiv. #	Seiv. #
2400 Professional Fees	-	850	-				
2510 Office Supplies	826	500	800				
2520 Bldg. & Grnds. Suppl.	-	-	-				
2550 Food (ie.)	-	-	-				
2540 Other (ie.) RACREATION AND CRAFT	956	600	750				
2600 Telephone	1246	1000	1000				
2700 Postage & Shipping	-	-	-				
2810 Rent	-	-	-				
2830 Utilities	9792	10500	10000				
2840 Care of Bld.&Grnds.	5126	7060	10600				
2850 Equip.&Furn. Maint.		1500	1500				
2860-70 Insurance & Taxes	300	350	350				
3100 Public Relations	570	700	840				
3200 Mileage & Park (c/km)	309	500	600				
3240 Vehicle Oper. Costs	-	-	-				
Other (ie.) CREDIT ACTIVITIES	1200	1000	1000				
3310 Educational Confer.	450	400	450				
3330-40 Annual Meeting	-	-	-				
3500 Specific Assistance	-	-	-				
4100 Organizational Dues	-	-	-				
4300 Equity/Free Assets	3560	3800	3800				
4350 Recreational & Educ	2233	2750	2750				
5000 Dues to Parent Org.	3051	1700	1700				
5100 Medical Research Sup. UNIFORMS	314	500	600				
Other (ie. misc)							
SUB-TOTAL	29933	33710	36740				
5999 PRORATION OF ADMIN.	\\ \\ \\	\\ \\ \\	\\ \\ \\				
6998 TOTAL EXPENDITURES	29933	33710	36740				
5999 SURPLUS/(DEFICIT)	295	(850)					
CURRENT YEAR							
SURPLUS/(DEFICIT) END OF PREVIOUS YEAR	(2375)	(1149)					
ATED SURPLUS/DEFICIT	(2079)	(1999)					

THE CORPORATION OF THE CITY OF HAMILTON

6(B)

FROM MR. D. K. BEATTIE SECRETARY, GRANTS SUBCOMMITTEE DATE 1986 APRIL 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

1986 GRANT REQUESTS

RECOMMENDATION

The Grants Subcommittee has met to consider the outstanding 1986 Grants requests and respectfully recommends the following:

1. a) That the amount approved by the Subcommittee in Exhibit "A", Column 7, totalling \$21,080 with respect to Convention/Reception grants, be approved.
- b) That an amount of \$2,000 be set aside for any additional Convention/Reception grants that may be requested during the year.
- c) That the above be funded by the balance of the Convention/Reception funds in the amount of \$13,300, plus a transfer from the Unallocated Grant Funds in the amount of \$9,780.
2. a) That the recommendations of the Subcommittee in Exhibit "B" with respect to new General grants be approved.
- b) That the approved grants be placed in Category 4 - One-time Only on the understanding that all grants and grant categories be reviewed in greater detail during 1986.
3. That a Traditional General Grant - Category 1 in the amount of \$3,900 to the Hamilton Fire Department Band to offset rental charges at the Airport be approved.
4. That the following One-time Only Grants - Category 4 be approved:
 - a) Catholic Social Services S.E.L.F. Summer Day Program in the amount of \$500 to defray the costs for a trip through the Muskoka area for mentally retarded adults.
 - b) National Conference on Hunger in the amount of \$250 as a contribution, that was requested of major cities in Ontario, towards this conference held in Toronto, October 30 to November 1, 1986.
5. That the approved grant amounts in Items 2, 3 and 4 above be funded by a transfer from the unallocated grant funds.

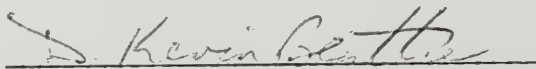
.....cont'd

1986 APRIL 17

FINANCE COMMITTEE - PAGE 2

RECOMMENDATION - Continued

6. That the General Grant request in the amount of \$10,000 from the Hamilton History Associates be denied.
7. That the request to be a patron sponsor of the Hamilton Community Concert Association be denied.


D. K. Beattie, Secretary
Grants Subcommittee

BACKGROUND

- 1) Exhibit "A" details the Convention/Reception grants received to April 11, 1986. The Secretary of the Grants Subcommittee has the applications on file and upon request will provide copies to individual members if required. (Note that two requests were referred to the Region and approved by Regional Council April 15, 1986).

In previous years, additional Convention/Reception requests have been received later in the year, therefore in order to consider these funding requests, it is recommended that a provision be set up.

The original provision for Convention/Reception grants for 1986 was \$34,500, City Council has approved \$21,100 in Convention/Reception grants to date leaving a balance of \$13,300. An additional \$9,780 from the Unallocated Grant Funds is required to fund the approve grants in Exhibit "A" and the \$2,000 provision noted above.

- 2) The recommendations with respect to the new General grant requests are noted on the right-hand side of Exhibit "B". The recommendations to refer applicants to the Region is due to the respective organizations having a regional operation base. The requests from the Afro-Canadian Carribean Association and Lincoln Alexander Community Centre are tabled for further information.

Enclosed is the General Grant introductory forms to provide background information on each applicant. For additional information, contact the Secretary of the Grants Subcommittee.

All of the grant applicants have a right to appeal the decision of the Finance Committee.

BACKGROUND - Continued

- 3) The grant to the Hamilton Fire Department Band was referred to the City from the Region. This grant is to defray the rental charges at the Hamilton Civic Airport. When the Region assumed the responsibility for the Airport, the Airport grants that the City provided to offset the rental charges were referred to the Region. There were five grants referred to the Region, three were approved, one denied, and the Fire Department Band was referred to the City. The Fire Department Band has been invoiced for the 1986 rental charges at the Airport in the amount of \$3,893.76.
- 4) The Catholic Social Services S.E.L.F. (Senior Enrichment, Leisure and Fellowship) Summer Day Program is providing a five-day trip to the Muskoka area from August 25 to 29, 1986 for 15 mentally retarded adults. The estimated cost of this trip is \$6,000.

A request was received from the National Conference on Hunger whereby major cities were asked to contribute \$250 towards the National Conference on Hunger being held in Toronto on October 30 to November 1, 1986. The conference will deal with the issue of hunger that is manifested in all parts of Canada, especially in major cities. Therefore, the request was made to contribute \$250 by the major cities in Ontario.

- 5) The unallocated grant fund balance is \$14,490, subject to the approval of the grants as recommended by the Subcommittee in Items 1 to 4 above. This amount is available to fund any increases due to the appeals heard by the Finance Committee today and future appeals on those grants being recommended above.
- 6) At the Finance Committee meeting of April 1, 1986, Mr. W. Rosart appeared before the Committee with respect to the Hamilton History Associates. The Finance Committee recommended that the request for funds to this organization be referred to the Grants Subcommittee. The Subcommittee received a completed grant request in the amount of \$10,000 and recommends that this request be denied. The decision of the Finance Committee could be appealed by Mr. Rosart if desired.
- 7) A request was received from the Mayor's Office asking for the City to become a patron sponsor of the Hamilton Community Concert Association. This association has been in operation as a non-profit organization for 50 years in the City and brings to Hamilton international stars to perform four concerts a year.

Levels of sponsorship are:

- Sponsor - over \$500
- Benefactor - over \$200
- Sustainer - over \$100

The Subcommittee recommends that this sponsorship be denied.

City of Hamilton
Treasury

EXHIBIT "A"

1986 CONVENTION/RECEPTION GRANTS

<u>Applicant</u> (1)	<u>Description/ Comments</u> (2)	<u>No. of Participants</u> (3)	<u>No. from Out of Town</u> (4)	<u>Date</u> (5)	<u>Amount Requested</u> (6)	<u>Amount Approved Sub- Committee</u> (7)	<u>Finance</u> (8)
1. American Economic Development Council	Host "Welcome to Hamilton" Opening Reception at Convention Centre as Part of Annual conference	370	350	May 25	\$1,000	\$1,000*	
2. Barbados Canadian Friends of Canada	Conference of Barbados Association	250	190	May 16-19	\$ 1,500	750	
3. Canadian Public Health Association	Conference: "Canadian Perspectives on Health Promotion and Aging", Host Luncheon May 1/86	250	250	May 1-2	5,000	2,500*	
4. Central Canada Broadcasters Association	Host "A Hamilton Hello" June 22nd as Part of Annual Meeting Convention	200	180	June 22-24	1,500	1,500	
5. Hamilton and District Home Builders Association	Annual Conference and Breakfast	350	300	Sept. 24-26	3,000	1,500	
6. Hamilton and District Credit Union Chapter	Conference and picnic for Hamilton and Erie Pa. Credit Union Chapters	120	65	June 14	480	480	
7. Hamilton Lacrosse Association	Ontario's Largest Lacrosse Tournament - 64 Teams from Across the Province - 1985 Received \$500 Grant	4,000	3,600	July 4-6	500	500	
8. Hamilton Lithuanian Sports Club "Kovas"	Hosting the North American Lithuanian Sports Games	400-600	350-550	May 2-4	1,500	1,000	
9. Hamilton Marathon	Convention Hall for Registration of Participants for the Marathon Race	5,000	3,500	June 8	4,500	4,000	
10. Hamilton-Wentworth Mardi Gras Festival	Children's Mardi Gras Party at the Convention Centre	1,500	500	February 9	2,000	1,000	

* Subject to consideration by the Region. (Note Regional Council approved a \$1,000 grant for each applicant at its meeting of April 15, 1986).

<u>Applicant</u> (1)	<u>Description/ Comments</u> (2)	<u>No. of Participants</u> (3)	<u>No. from Out of Town</u> (4)	<u>Date</u> (5)	<u>Amount Requested</u> (6)	<u>Amount Approved Sub- Committee</u> (7)	<u>Finance</u> (8)
11. International Lilac Society	Banquet at the Holiday Inn	130	100	May 29-31	1,800	500	
12. 1986 Ontario Provincial Charismatic Conference	Religious Gathering at McMaster	10,000	5,000	August 15-17	2,000	1,000	
13. Ontario Inter-City Soccer League	All-Star Team Playing Against Canadian National Youth Team - Proceeds to go to National Youth Organization	50	30	May 20	250	250	
14. Ontario Society of Education Through Art	1986 Conference of the Ontario Society of Education Through Art (Demonstrations and Workshops Pertaining to Art Education)	350-400	200	Oct. 23-25	1,050	800	
15. Orienteering Ontario	Class "A" Meet and Reception, Banquet Dance	375-500	340+	May 12-19	1,500	1,000	
16. Royal Canadian Air Force 447 Wing	Annual Group Convention 1986 Consisting of 34 Branches (Wings) from Across the Province	350-400	300	May 16-18	1,400	800	
17. Student Mission Advance	"Student Advance '86" - 5 Day Christian Missions Conference	1,500-1,800	1,300	December 27-31	1,000	1,000	
18. Sweet Adeline Inc. Region 16	Annual Competition and Convention	2,000	1,900	April 17-20	1,000	1,000	
19. The Ontario Youth Concert Band and The Canadian Folk Dancers Inc.	Civic Reception for Kent Schools Symphonic Wind Band from England \$180 Grant in 1985	80	78	August 28	500	300	
20. Ukrainian Canadian Committee - Hamilton Branch	Bi-annual Provincial General Meeting	100	50-60	June 7	1,000	600	
21. United Transportation Union Local 343 Hamilton	Hosting the Annual Regional Meeting of Union Locals - to Defray Costs of Touring the City, i.e. Dundurn Castle, Whitehern and the Football Hall of Fame	300	175	August 20-22	2,000	1,200	

<u>Applicant</u> (1)	<u>Description/ Comments</u> (2)	<u>No. of Participants</u> (3)	<u>No. from Out of Town</u> (4)	<u>Date</u> (5)	<u>Amount Requested</u> (6)	<u>Amount Approved Sub- Committee</u> (7)	<u>Finance</u> (8)
22. Westlinghouse/Hotpoint Minor Hockey Association	Annual Banquet - Applicant does not Participate in the Annual City's Banquet for Coaches and Managers (Note: Also Applied for 1986 General Grant)	650	0	April 27	2,600	1,000	
23. Hamilton Pontiacs Ladies Softball Team	To defray park costs of the Ontario Senior II Class Championship Tournament	225-260	200-235	July 18-20	1,240	500	
24. Consumers Association of Canada (Hamilton Branch)	Annual meeting and workshops	100	60	May 2-4	300	200	
25. Black Women's Small Business Association	Host breakfast as part of "Sickle Cell Week" (Sickle Cell Anemia Research)	30	25	May 21	300	200	
Total as of April 11, 1986					32,920	21,080	

1986 April 14
DKB/pjk

THE CORPORATION OF THE CITY OF HAMILTON

DATE 04/03/86

GRANTS

TREASURY

EXPENDITURE ESTIMATES

PCN NO. 4300
EXHIBIT B
PAGE 1

1986 BUDGET WORKSHEET - FORM NO. 1

ACCOUNT	DESCRIPTION	PROJECTED 1985 ACTUAL	ESTIMATE 1985 ESTIMATE	ADJUSTMENT TO 1985 ESTIMATE INCREASE + DECREASE -	INFLATIONARY COST	EXPANSION SERVICE LEVEL	1986 ORIGINAL ESTIMATE	COMMITTEE ADJUSTMENT INCREASE + DECREASE -	1986 RESOLUTION APPROPRIATE	INCREASE + DECREASE - OVER 1985 ESTIMATE	AMOUNT PERCENT
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

0376 *GRANTS*

04 "CATEGORY 4 - ONETIME ONLY
GRANTS"

04 HAMILTON TIGERS RINGETTE	2,500	2,500									
09 HAMILTON POETRY CLUB	750	750									

ACTIVITY TOTALS	28,500	28,500	13,500		4,200		19,200				
-----------------	--------	--------	--------	--	-------	--	--------	--	--	--	--

Sub Committee
Recommendations

06 UNALLOCATED GRANT ESTIMATES											
01 UNALLOCATED GRANT FUNDS- OFFSET FUTURE CONVENTION/ RECEPTION GRANTS & OTHERS											
02 CYCLE HAMILTON INC CLUB	10,000	10,000						5,000	B-1		
03 MENMORTH FIGURE SKATING CLUB	1,800	1,800							Refer to Region B-2		
04 ABUJACUS COLOUR GUARD	1,500	1,500						Denied	B-3		
05 HAMILTON ALL STAR JAZZ BAND	2,500	2,500						Denied	B-4		
06 HAMILTON DISTRICT SOCCER ASSOCIATION	1,000	1,000									
07 HAMILTON DISTRICT SOCCER ASSOCIATION	1,600	1,600							Refer to Region B-5		
08 HAMILTON DISTRICT SOCCER ASSOCIATION	6,100	6,100						Denied	B-6		
09 PHOTO UNION GALLERY	9,500	8,500						Denied	B-7		
10 AFRO-CANADIAN CARIBBEAN ASSOCIATION OF HAMILTON AND DISTRICT INC.	6,000	6,000						Table	B-8		
11 AFRO-CANADIAN CARIBBEAN ASSOCIATION OF HAMILTON AND DISTRICT INC.	50,000	50,000						Table	B-9		

DATE 04/03/86

*GRANTS**

THE CORPORATION OF THE CITY OF HAMILTON

TREASURY

1985 BUDGET WORKSHEET - FORM NO. 1

EXPENDITURE ESTIMATES

PCN NO. B11
PAGE 2377

ACCOUNT

DEPT T J T
(1)DESCRIPTION
(2)PROJECTED
1985
ACTUAL
(3)ESTIMATE
(4)ESTIMATE
(5)ESTIMATE
(6)ESTIMATE
(7)ESTIMATE
(8)ESTIMATE
(9)ESTIMATE
(10)ESTIMATE
(11)ESTIMATE
(12)ESTIMATE
(13)ESTIMATE
(14)ESTIMATE
(15)ESTIMATE
(16)

0374 *GRANTS**

UNALLOCATED GRANT
ESTIMATESSubcommittee
Recommendations

12	PALESTINIAN ARAB ASSOCIATION OF HAMILTON	1,000	1,000	500	B-10
13	ALLAN P. BARNES AND WILLIAM M. CAVERN	500	500	500	Denied B-11
14	HAMILTON YACHT CLUB	65,600	65,600	10,000	Denied B-12
15	CANADIAN INTERNATIONAL ANIMATION FESTIVAL	50,000	50,000	500	Denied B-13
16	826 AIR CADET SQUADRON	1,500	1,500	500	Denied B-14
17	HAMILTON DISTRICT BASEBALL ASSOCIATION	5,500	5,500	500	Refer to legion B-15
18	SCHIEHALLION DANCERS	5,000	5,000	500	Denied B-16
19	ARMENIAN COMMUNITY CENTRE	3,000	3,000	500	Denied B-17
20	HAMILTON HORNETS RUGBY FOOTBALL CLUB INC.	2,750	2,750	500	Denied B-18
21	LINCOLN ALEXANDER COMMUNITY CENTRE	41,750	41,750	500	Denied B-19
22	NEW GROUP THEATRE	3,000	3,000	500	Denied B-20
23	HAMILTON FOR WILDLIFE WEEKEND	1,000	1,000	500	Denied B-21
24	HAMILTON CHILDRENS CHOIR	700	700	500	Denied B-22
25	HAMILTON-MENIMURTH PARK GRASS FESTIVAL	2,000	2,000	500	Denied B-23
26	PARKWOOD SPORTS COUNCIL	2,000	2,000	500	Denied B-24
27	HAMILTON DICTIONARY OF HAMILTON BIOGRAPHY	23,000	23,000	10,000	Denied B-25

City of Hamilton
Treasury

B-1

GENERAL GRANT INTRODUCTORY FORM

Applicant: CYCLE HAMILTON INC. CLUB

Grant Type: OPERATING

Grant Request \$ 10,000

Operating Budget \$50,000

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION THAT DEVELOPS CYCLING IN HAMILTON AND INCREASES PUBLIC AWARENESS OF CYCLING.

Volunteers: YES (APPROX. 200)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

- 1) COST OF POLICE.
- 2) RACE COURSE SET-UP AND TEAR-DOWN.
- 3) PUBLIC SAFETY.
- 4) HAMILTON SPECTATOR ADVERTISEMENT INFORMING PUBLIC OF ROAD CLOSURES.

Previous City Funding:

Future City Funding:

1987 - \$10,000
1988 - \$10,000
1989 - \$10,000

Self-Supporting: NO

Comments:

APPLICATION REPLACES HESS-VILLAGE GRAND PRIX (TOP DOWN SPORTS) WHICH RECEIVED \$5,000 IN 1985 - SEE ACCOUNT NO. 0374-0275.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount 5,000	1986 Amount
1985 Category	1986 Category 4	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

GENERAL GRANT INTRODUCTORY FORM

Applicant: WENTWORTH FIGURE SKATING CLUB

Grant Type: OPERATING

Grant Request \$ 1,800

Operating Budget \$ 39,800

Organizational Structure/Objectives:

NON-PROFIT CLUB THAT ENCOURAGES THE PRACTISE, ENJOYMENT AND ADVANCEMENT OF ITS MEMBERS IN ALL ASPECTS OF FIGURE SKATING.

Volunteers: YES (20)

Local Organization: LOCAL, AND MEMBER OF
CANADIAN FIGURE SKATING
ASSOCIATION.

Purpose of Requested Grant Funds:

TO KEEP MEMBERSHIP COSTS AFFORDABLE FOR MOST FAMILIES.

Previous City Funding:

1983 - \$1,200
1984 - \$800

Future City Funding:

1987 - \$1,800
1988 - \$1,800
1989 - \$1,800

Self-Supporting: NO

Comments:

1984, 1983 GRANTS WERE WITHIN SUNSET CATEGORY. APPLICANT FAILED TO APPLY IN 1985 DUE TO RE-ORGANIZATION OF BOARD.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Referr to</i>	1986 Amount
1985 Category	1986 Category <i>Region</i>	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-3

GENERAL GRANT INTRODUCTORY FORM

Applicant: ABBACUS COLOUR GUARD

Grant Type: OPERATING

Grant Request \$ 1,500

Operating Budget \$ 6,822

Organizational Structure/Objectives:

NON-PROFIT SELF-SPONSORED YOUTH ORGANIZATION THAT DEVELOPS GOOD CHARACTER, SELF-DISCIPLINE, SELF-RESPECT, AWARENESS OF OTHERS AND TEAMWORK, AND TO LEARN CO-ORDINATION AND VISUAL MUSICALITY VIA FLAGS AND RIFLES. ESTABLISHED IN 1985.

Volunteers: YES(9)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

OFFSET THE COST OF UNIFORMS, EQUIPMENT AND TRAVELLING EXPENSES.

Previous City Funding:

Future City Funding:

1986 - \$1,200
1987 - \$800
1988 - \$500

Self-Supporting: BY 1989

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-4

GENERAL GRANT INTRODUCTORY FORM

Applicant: HAMILTON ALL STAR JAZZ BAND

Grant Type: OPERATING

Grant Request \$ 2,500

Operating Budget \$ 10,000

Organizational Structure/Objectives:

NOT YET INCORPORATED AS A NON-PROFIT ORGANIZATION (YET), THE BAND PROVIDES AN OPPORTUNITY FOR YOUNG MUSICIANS TO WORK IN THE FIELD AND TO COMPETE IN REGIONAL AND NATIONAL COMPETITIONS.

Volunteers: YES (20)

Local Organization: LCOAL

Purpose of Requested Grant Funds:

- 1) UNIFORMS
- 2) TRANSPORTATION COSTS
- 3) MUSIC AND SUPPLIES

Previous City Funding:

Future City Funding:

REQUESTS WILL VARY DEPENDING ON THE LOCATION OF THE NATIONAL FESTIVAL.

Self-Supporting: NO

Comments:

APPLICANT DENIED IN 1985 PRIOR TO ESTABLISHING POLICY FOR GRANTS TO GROUPS REQUESTING ASSISTANCE TO REPRESENT THE CITY OUTSIDE OF THE CITY. POLICY IS NOW ESTABLISHED TO ALLOW THIS TYPE OF GRANT.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-5

GENERAL GRANT INTRODUCTORY FORM

Applicant: THE HAMILTON AND DISTRICT SOCCER
ASSOCIATION

Grant Type: OPERATING

Grant Request \$ 1,600

Operating Budget \$ 6,330

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION THAT PROMOTES, FOSTERS, DEVELOPS AND GOVERNS THE GAME OF
SOCCER WITHIN THE CITY.

Volunteers: YES(12)

Local Organization: LOCAL, MEMBER OF
ONTARIO SOCCER ASSOCIATION

Purpose of Requested Grant Funds:

OPERATION OF THE HAMILTON UNITED SOCCER
TEAM IN THE PETROCAN ONTARIO SOCCER LEAGUE.

Previous City Funding:

Future City Funding:

1986 - \$1,600
1987 - \$1,000
1988 - \$500

Self-Supporting: PERHAPS WITHIN ONE
OR TWO SEASONS.

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Referr to</i>	1986 Amount
1985 Category	1986 Category <i>Region</i>	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-6

GENERAL GRANT INTRODUCTORY FORM

Applicant: McQUESTEN COMMUNITY ASSOCIATION

Grant Type: OPERATING

Grant Request \$ 6,100

Operating Budget \$ 8,300

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION THAT HELPS TO DEVELOP THE FACILITIES NEEDED IN THE
EAST END TO TRY AND LOWER THE UNEMPLOYMENT RATE.

Volunteers: YES (16)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

DEVELOPMENT OF A COMMUNITY HOUSE PROGRAM.

Previous City Funding:

Future City Funding:

1987 - \$5,000

1988 - \$4,000

1989 - \$3,000

Self-Supporting: WITHIN 2-3 YEARS.

Comments:

APPLICANT DENIED IN 1985 FOR GRANT.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-7

GENERAL GRANT INTRODUCTORY FORM

Applicant: PHOTO UNION GALLERY

Grant Type: OPERATING

Grant Request \$ 8,500

Operating Budget \$ 34,000

Organizational Structure/Objectives:

NON-PROFIT CHARITABLE ORGANIZATION THAT STRIVES TO BENEFIT THE NATIVE INDIAN AND METIS COMMUNITY, YOUNG ADOLESCENTS (11-15), SECONDARY SCHOOL AGE YOUTH AND DISADVANTAGED WOMEN.

Volunteers: YES

Local Organization: LOCAL, AND MEMBER OF
SEVERAL PROVINCIAL AND
NATIONAL ASSOCIATIONS

Purpose of Requested Grant Funds:

NEEDED TO PROVIDE AN OPERATIONAL BASE.

Previous City Funding:

NONE

Future City Funding:

Self-Supporting: NO

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

GENERAL GRANT INTRODUCTORY FORM

Applicant: AFRO-CANADIAN CARIBBEAN ASSOCIATION

Grant Type: OPERATING
SPECIFIC PURPOSE

Grant Request \$ 6,000 - \$8,000

Operating Budget \$

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION PROVIDING A VEHICLE FOR FOSTERING A SPIRIT OF UNITY,
COMMUNITY INVOLVEMENT AND ESTABLISHMENT OF A COMMUNITY CENTRE.

Volunteers: YES (APPROX. 77)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

ENTER A FLOAT REPRESENTING HAMILTON IN THE ANNUAL CARIBANA PARADE IN TORONTO.

Previous City Funding:

Future City Funding:

1987 - \$6,000
1988 - \$6,500
1989 - \$7,000

Self-Supporting: YES, WITHIN 2-3 YEARS

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Table</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-9

GENERAL GRANT INTRODUCTORY FORM

Applicant: AFRO-CANADIAN CARIBBEAN
ASSOCIATION AND DISTRICT INC.

Grant Type: CAPITAL

Grant Request \$ 50,000

Operating Budget \$ N/A

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION PROVIDING A VEHICLE FOR FOSTERING A SPIRIT OF UNITY,
COMMUNITY INVOLVEMENT AND THE ESTABLISHMENT OF A COMMUNITY CENTRE FOR FREE
EXPRESSION OF AFRO-CANADIAN CARIBBEAN IDEAS THROUGH ARTS, LITERATURE, SOCIAL AND
OTHER CULTURAL ACTIVITIES.

Volunteers: YES (APPROX. 77)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

BUILDING OF A COMMUNITY CENTRE.

Previous City Funding:

Future City Funding:

Self-Supporting: AS SOON AS COMMUNITY
CENTRE IS BUILT.

Comments:

FIRST TIME GRANT APPLICATION. ALSO HAVE APPLICATION FOR GRANT OF \$6,000 - \$8,000.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Table</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-10.

GENERAL GRANT INTRODUCTORY FORM

Applicant: PALESTINIAN ARAB ASSOCIATION OF
OF HAMILTON, ONTARIO

Grant Type: OPERATING

Grant Request \$1,000

Operating Budget \$4,000

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION THAT ASSISTS MEMBERS TO ADVANCE IN THE AREAS OF KNOWLEDGE,
EDUCATION AND SOCIAL CONCERN.

Volunteers: YES (5-7)

Local Organization: BRANCH OF CANADIAN
ARAB FEDERATION

Purpose of Requested Grant Funds:

FOLK DANCE (DABKA)

Previous City Funding:

Future City Funding:

1986 - \$1,000
1987 - \$850
1988 - \$750

Self-Supporting: WITHIN 4-5 YEARS

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount \$500	1986 Amount
1985 Category	1986 Category 4	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

GENERAL GRANT INTRODUCTORY FORM

Applicant: ALLAN P. BARNES & WILLIAM M. DAVERN

Grant Type:

Grant Request \$ 500

Operating Budget \$ 30,000

Organizational Structure/Objectives:

LOCAL FILM MAKERS WITH THE PRESENT GOAL OF COMPLETING WORK ON A FILM DOCUMENTARY BEFORE MAY, 1986. THIS DOCUMENTARY PROMOTES THE CANADIAN WARPLANE HERITAGE FOUNDATION AND THE ROYAL CANADIAN AIR FORCE WORLDWIDE.

Volunteers: YES(4)

Local Organization: LOCAL, HOWEVER
WORK IS DISTRIBUTED
WORLDWIDE.

Purpose of Requested Grant Funds:

- 1) LABORATORY FILM PROCESSING.
- 2) NARRATOR & VOICE OVER FEES.

Previous City Funding:

Future City Funding:

Self-Supporting: YES, AFTER THIS FILM

Comments:

APPLICATION DENIED IN 1985. PRESENT POLICY DENIES GRANTS TO INDIVIDUALS.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-12

GENERAL GRANT INTRODUCTORY FORM

Applicant: HAMILTON YACHT CLUB

Grant Type: ONE-TIME

Grant Request \$ 65,600

Operating Budget \$

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION PROVIDING YACHTING FACILITIES FOR MEMBERS AND GUESTS
AND JUNIOR AND ADULT SAILING SCHOOLS FOR PEOPLE IN THE COMMUNITY.

Volunteers: YES

Local Organization: LOCAL

Purpose of Requested Grant Funds:

TO ASSIST IN MAKING FIRST \$150,000 LOAN REPAYMENT TO THE BANK OF MONTREAL
DUE JUNE 15, 1986.

Previous City Funding:

Future City Funding:

1987 - \$40,000 - \$60,000

Self-Supporting:

YES AFTER COMPLETING
REPAYMENT OF INTEREST
FREE LOAN OF \$300,000
TO THE BANK BY JUNE 15,
1987.

Comments:

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-13

GENERAL GRANT INTRODUCTORY FORM

Applicant: CANADIAN INTERNATIONAL ANIMATION FESTIVAL Grant Type: OPERATING

Grant Request \$ 50,000

Operating Budget \$ 500,000

Organizational Structure/Objectives:

BIENNIAL FESTIVAL THAT SHOWCASES ANIMATION ADVANCEMENTS AND CREATIONS OF CANADIANS AND OTHER NATIONS.

Volunteers:

Local Organization: NO

Purpose of Requested Grant Funds:

TO MAKE HAMILTON PERMANENT HOME OF THE ANIMATION FESTIVAL.

Previous City Funding:

Future City Funding:

1987 - \$50,000 1990 - \$50,000
1988 - \$50,000 1991 - \$50,000
1989 - \$50,000 1992 - \$50,000

Self-Supporting:

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount \$10,000	1986 Amount
1985 Category	1986 Category 4	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-14

GENERAL GRANT INTRODUCTORY FORM

Applicant: 826 SQUADRON AIR CADETS

Grant Type: OPERATING

Grant Request \$ 1,500

Operating Budget \$ 10,000

Organizational Structure/Objectives:

REGISTERED CHARITABLE ORGANIZATION THAT DEVELOPS IN YOUTH THE ATTRIBUTES OF GOOD LEADERSHIP AND CITIZENSHIP, PROMOTES PHYSICAL FITNESS AND STIMULATES THE INTEREST OF YOUTH IN THE AIR ELEMENT OF THE CANADIAN FORCES.

Volunteers: YES (APPROX10)

Local Organization: LOCAL, REPORTS TO
PROVINCIAL COMMITTEE AND
A NATIONAL LEAGUE.

Purpose of Requested Grant Funds:

OFFSET RISING BUS TRANSPORTATION COSTS, PHOTOGRAPHY TRAINING , DARKROOM AND
COMPUTER SOFTWARE.

Previous City Funding:

Future City Funding:

1987 - \$1,500
1988 - \$1,500
1989 - \$1,500

Self-Supporting: NO

Comments:

FIRST TIME GRANT APPLICANT.

NOTE: 150 AIR CADET SQUADRON HAS RECEIVED GRANTS FROM THE CITY - SEE ACCOUNT
NO.0374-0245.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

GENERAL GRANT INTRODUCTORY FORM

Applicant: HAMILTON & DISTRICT BASEBALL ASSOCIATION Grant Type: OPERATING
CAPITAL
ONE TIME

Grant Request \$ 5,496

Operating Budget \$58,026

Organizational Structure/Objectives:

RECREATION SPORTING ASSOCIATION THAT FOSTERS AND IMPROVES BASEBALL IN THE AREA
AND PROTECTS AND PROMOTES THE MUTUAL INTERESTS OF ITS MEMBERS.

Volunteers: YES (APPROX. 50)

Local Organization: LOCAL, MEMBER OF ONTARIO
BASEBALL ASSOCIATION

Purpose of Requested Grant Funds:

- 1) TO INITIATE A JUVENILE PROGRAM WITHIN THE CITY.
- 2) TO INITIATE A T BALL, TYKE, PWEE AND BANTAM PROGRAM IN THE EASTWOOD AND
SCOTT PARK AREAS AND EAST MOUNTAIN AREA.

Previous City Funding:

Future City Funding:
UNCERTAIN AT THIS TIME.

Self-Supporting: YES BY 1987 or 1988.

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-16

GENERAL GRANT INTRODUCTORY FORM

Applicant: SCHIEHALLION DANCERS

Grant Type: ONE TIME

Grant Request \$ 5,000

Operating Budget \$ 21,000

Organizational Structure/Objectives:

NON-PROFIT GROUP THAT FURTHERS THE ART OF HIGHLAND DANCING AND GIVES RECOGNITION TO TALENTED DANCERS. ALSO ORGANIZES TRIPS TO COMPETITIONS AND EVENTS OF REGIONAL OR NATIONAL SIGNIFICANCE.

Volunteers: YES

Local Organization: LOCAL

Purpose of Requested Grant Funds:

EXPENSES INVOLVED WITH PARTICIPATION IN THE EDINBURGH TATTOO 1986 i.e. ACCOMODATION, COSTUMES.

Previous City Funding:

Future City Funding:

Self-Supporting: YES

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount \$2,000	1986 Amount
1985 Category	1986 Category 4	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

GENERAL GRANT INTRODUCTORY FORM

Applicant: ARMENIAN COMMUNITY CENTRE

Grant Type: OPERATING

Grant Request \$ 3,000

Operating Budget \$12,000

Organizational Structure/Objectives:

NON-PROFIT FACILITY USED BY THE COMMUNITY TO PROVIDE AND MAINTAIN VARIOUS ORGANIZATION PROGRAMS i.e. SEMINARS, CONCERTS, ETC.

Volunteers: YES

Local Organization: LOCAL, AFFILIATED WITH
SIMILAR COMMUNITIES IN
ST. CATHERINES, CAMBRIDGE
TORONTO AND MONTREAL

Purpose of Requested Grant Funds:
OFFSET GENERAL OPERATING COSTS.

Previous City Funding:

1985 - \$500

Future City Funding:

1987 - \$3,500
1988 - \$4,000
1989 - \$4,500

Self-Supporting: YES, HOWEVER NEED
TEMPORARY ASSISTANCE

Comments:

IN 1985 RECEIVED \$500 FOR A CONVENTION /RECEPTION GRANT.
APPLICANT HAD APPLIED FOR ASSISTANCE PERTAINING TO TAXES ON THE COMMUNITY CENTRE
1984/85 - NO FUNDS WERE PROVIDED.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received \$500	1986 Amount \$500	1986 Amount
1985 Category CONVENTION/ RECEPTION	1986 Category 4	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-18

GENERAL GRANT INTRODUCTORY FORM

Applicant: HAMILTON HORNETS RUGBY FOOTBALL CLUB INC Grant Type: OPERATING

Grant Request \$ 2,750

Operating Budget \$ 9,550

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION PROVIDING AN ORGANIZATION FOR THE PLAYING, PROMOTION AND FURTHERANCE OF INTEREST IN RUGBY UNION AND RUNS THREE SENIOR AND TWO JUNIOR TEAMS.

Volunteers: YES (100%)

Local Organization: MEMBER OF:

- 1) NIAGARA RUGBY UNION
- 2) ONTARIO RUGBY UNION

Purpose of Requested Grant Funds:

PROMOTION AND RECRUITMENT i.e. ATTRACT MORE SENIOR PLAYERS, PUBLICATIONS, ETC.

Previous City Funding:

1984 - \$225 - FOR A LUNCHEON (CONVENTIONAL RECEPTION GRANT). FOUR OTHERS OVER THE PAST 15 YEARS.

Future City Funding:

Self-Supporting: YES

Comments:

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount \$500	1986 Amount
1985 Category	1986 Category 4	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-19

GENERAL GRANT INTRODUCTORY FORM

Applicant: LINCOLN ALEXANDER COMMUNITY CENTRE

Grant Type: OPERATING

Grant Request \$ 41,742

Operating Budget \$ 166,965

Organizational Structure/Objectives:

REGISTERED NON-PROFIT COMMUNITY PROJECT PROMOTING A BETTER CULTURAL, ETHNO-CULTURAL
AND INTER-ETHNIC UNDERSTANDING OF AND AMONGST VARIOUS PEOPLES.

Volunteers: YES (APPROX. 30)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

- 1) CARI-CAN FESTIVAL.
- 2) INCEST SURVIVORS COUNSELLING UNIT.
- 3) WOMEN ABUSERS COUNSELLING UNIT.
- 4) WOMEN IN DISTRESS UNIT.

Previous City Funding:

Future City Funding:

1987 - \$33,394
1988 - \$26,716
1989 - \$21,373

Self-Supporting: NO

Comments:

NOTE: APPLICANT DENIED IN 1985 FOR GRANT.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Table</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-20

GENERAL GRANT INTRODUCTORY FORM

Applicant: NEW GROUP THEATRE

Grant Type: OPERATING

Grant Request \$ 3,000

Operating Budget \$ 66,300

Organizational Structure/Objectives:

PROFESSIONAL THEATRE COMPANY ESTABLISHED IN 1984 (APPLIED FOR NON-PROFIT STATUS IN 1985) THAT WISHES TO ESTABLISH A PERMANENT PROFESSIONAL THEATRE AND PROMOTE AND PRODUCE CANADIAN PLAYS.

Volunteers: YES (20-50)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

OFFSET ANNUAL ADMINISTRATION COSTS OF \$5,000.

Previous City Funding:

Future City Funding:

1986 - \$3,000
1987 - \$3,300
1988 - \$3,600

Self-Supporting:

Comments:

NOTE: THIS APPLICANT WAS DENIED A ONE TIME GRANT IN 1985 DUE TO TIMING OF APPLICATION - NO FUNDS WERE AVAILABLE.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-21.

GENERAL GRANT INTRODUCTORY FORM

Applicant: MITHRANDIR PRODUCTIONS -
"THE HAMILTON FOR WILDLIFE WEEKEND"

Grant Type: ONE-TIME

Grant Request \$ 1,000

Operating Budget \$ 5,000

Organizational Structure/Objectives:

SMALL GROUP OF PEOPLE WHO WISH TO BRING ABOUT A GREATER SENSE OF AWARENESS IN
THE HAMILTON COMMUNITY REGARDING INDIGENOUS WILDLIFE AS WELL AS RAISING FUNDS
FOR WORLD WILDLIFE FUNDS.

Volunteers: YES

Local Organization: YES

Purpose of Requested Grant Funds:

COVER ACTUAL COST OF EVENTS SO PROCEEDS CAN BE FORWARDED TO WORLD WILDLIFE FUNDS
CANADA.

Previous City Funding:

Future City Funding:

1987 - \$1,000
1988 - \$1,000
1989 - \$1,000

Self-Supporting: NO

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-22

GENERAL GRANT INTRODUCTORY FORM

Applicant: HAMILTON CHILDREN'S CHOIR

Grant Type: OPERATING

Grant Request \$ 700

Operating Budget \$ 2,800

Organizational Structure/Objectives:

CHARITABLE ORGANIZATION THAT AIMS TO PROMOTE MUSICAL EDUCATION FOR CHILDREN AND TO PROVIDE YOUNG PEOPLE WITH THE OPPORTUNITY FOR PROFESSIONAL TRAINING IN THE ART OF CHORAL SINGING.

Volunteers: YES (15-20)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

OPERATING EXPENSES i.e. DIRECTORS REMUNERATION, MUSIC, PIANO TUNING, STATIONARY AND RELATED CLERICAL NEEDS, ADVERTISING.

Previous City Funding:

Future City Funding:

1986 - 88, \$700 PER YEAR

Self-Supporting: NO

Comments:

FIRST TIME GRANT APPLICATION

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-23

GENERAL GRANT INTRODUCTORY FORM

Applicant: HAMILTON WENTWORTH MARDI GRAS FESTIVAL INC. Grant Type: ONE TIME

Grant Request \$ 2,000

Operating Budget \$ 8,000

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION COMPRISED OF MANY LOCAL CULTURAL GROUPS WHOSE GOAL IS A UNIFIED CITY WIDE CELEBRATION OF MARDI GRAS.

Volunteers: YES

Local Organization: LOCAL

Purpose of Requested Grant Funds:

TO PURSUE GOALS BY A NUMBER OF EVENTS SUCH AS A STREET PARADE, TOM FOOLERY, PASSPORT TICKET SYSTEM ALLOWING SHUTTLE BUS RIDES, ETC.

Previous City Funding:

Future City Funding:

Self-Supporting: AS SOON AS POSSIBLE

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount \$500	1986 Amount
1985 Category	1986 Category 4	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-24

GENERAL GRANT INTRODUCTORY FORM

Applicant: PARKWOOD SPORTS COUNCIL

Grant Type: OPERATING

Grant Request \$ 2,000

Operating Budget \$ 12,000

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION GIVING BOYS AND GIRLS THE OPPORTUNITY TO DEVELOP MOTOR SKILLS, FUNCTION IN GROUPS, LEARN HOW TO PLAY BASEBALL AND TO OCCUPY THEIR TIME WITH LITTLE EXPENSE TO THEIR PARENTS.

Volunteers: YES (66)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

MAINTAIN QUALITY OF SERVICE AT THE SAME COST TO THE COMMUNITY.

Previous City Funding:

Future City Funding:

1987 - \$2,000
1988 - \$2,000
1989 - \$2,000

Self-Supporting:

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount \$ 500	1986 Amount
1985 Category	1986 Category 4	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

GENERAL GRANT INTRODUCTORY FORM

Applicant: DICTIONARY OF HAMILTON BIOGRAPHY

Grant Type: ONE TIME

Grant Request \$ 23,000

Operating Budget \$ 88,700

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION WHOSE PURPOSE IS TO PROVIDE AN HISTORICAL BIOGRAPHICAL
DICTIONARY ON A LOCAL BUSINESS.

Volunteers: YES (10)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

PREPARATION OF MANUSCRIPT FOR VOLUME II CONTAINING ABOUT 600 PROFILES OF HAMILTON
CITIZENS FROM 1875 - 1939.

Previous City Funding:

1984 - \$10,000

Future City Funding:

Self-Supporting: NO

Comments:

1984 GRANT WAS FOR PUBLICATION OF BIOGRAPHY OF SIR ALLEN MacNAB.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount \$10,000	1986 Amount
1985 Category	1986 Category 4	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-26

GENERAL GRANT INTRODUCTORY FORM

Applicant: WESTINGHOUSE/HOTPOINT MINOR HOCKEY ASSOC Grant Type: ONE-TIME

Grant Request \$ 1,200

Operating Budget \$

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION THAT PROVIDES HOCKEY AT LOWEST POSSIBLE COST.

Volunteers: YES (139)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

SUBSIDIZE THE COST OF 12 YOUTHS TRAVELLING TO EUROPE.

Previous City Funding:

Future City Funding:

Self-Supporting:

Comments:

FIRST TIME GRANT APPLICATION.

NOTE: ALSO APPLIED FOR \$2,600 CONVENTION/RECEPTION GRANT.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount \$ 600	1986 Amount
1985 Category	1986 Category 4	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-27

GENERAL GRANT INTRODUCTORY FORM

Applicant: CLEAR CUT

Grant Type: ONE-TIME

Grant Request \$ 5,000

Operating Budget \$ 40,000

Organizational Structure/Objectives:

NOT INCORPORATED, RECORDING ARTISTS WHO WANT TO "SPARK SOME EXCITEMENT IN PROMOTING THE CITY THROUGH MUSIC". NOT TO BE A "MONEY MAKING VENTURE."

Volunteers: YES (20-25)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

OFFSET COSTS OF PRODUCING THE FIRST ROCK AND ROLL VIDEO IN HAMILTON.

Previous City Funding:

Future City Funding:

Self-Supporting: YES, IN THE NEAR FUTURE.

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-28

GENERAL GRANT INTRODUCTORY FORM

Applicant: CARDINAL NEWMAN HIGH SCHOOL BAND

Grant Type: ONE TIME

Grant Request \$ 7,950

Operating Budget \$ 40,000

Organizational Structure/Objectives:

LOCAL HIGH SCHOOL BAND THAT STRIVES TO ALLOW STUDENTS TO ENJOY MUSIC, ENTERTAIN AUDIENCES, EXPERIENCE TRAVELLING AND MEET NEW PEOPLE.

Volunteers: YES

Local Organization: LOCAL

Purpose of Requested Grant Funds:

ACCOMODATION FOR STUDENTS AT EXPO '86 - 5 NIGHTS. INVITATION RECEIVED FROM MINISTER OF TOURISM.

Previous City Funding:

Future City Funding:

Self-Supporting:

Comments:

THIS SCHOOL RECEIVED A ONE-TIME GRANT IN THE AMOUNT OF \$500 FOR THEIR SOCCER TEAM.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount \$5,000	1986 Amount
1985 Category	1986 Category 4	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-29

GENERAL GRANT INTRODUCTORY FORM

Applicant: MIKE WOODS

Grant Type: OPERATING - ONE-TIME

Grant Request \$ 3,000

Operating Budget \$ APPROX. \$4,100

Organizational Structure/Objectives:

SINGER/SONGWRITER WHO TOURS IN CANADA AND THE U.S. PROMOTING HAMILTON, CANADA
AND FESTIVAL OF FRIENDS.

Volunteers: NIL

Local Organization: LOCAL, PERFORMS ACROSS
CANADA AND U.S.

Purpose of Requested Grant Funds:

TO HELP COVER COST OF TRIP TO NATIONAL ASSOCIATION OF CAMPUS ACTIVITIES THAT WAS
IN WASHINGTON. HE WAS THE FIRST CANADIAN TO ATTEND THIS EVENT.

Previous City Funding:

Future City Funding:

Self-Supporting:

Comments:

FIRST TIME GRANT APPLICATION. PRESENT POLICY DENIES GRANTS TO INDIVIDUALS.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-30

GENERAL GRANT INTRODUCTORY FORM

Applicant: SCOTT McLARTY

Grant Type: ONE-TIME

Grant Request \$ 6,000

Operating Budget \$ 6,000

Organizational Structure/Objectives:
INDIVIDUAL ATHLETE.

Volunteers: NIL

Local Organization: LOCAL, COMPETES IN WORLD
CLASS IRONMAN TRIATHLON'S

Purpose of Requested Grant Funds:
TO FUND TRIP TO KONO, HAWAII FOR 1986 IRONMAN TRIATHLON.

Previous City Funding:

Future City Funding:

Self-Supporting: NO

Comments:

APPLICANT WAS DENIED IN 1985. PRESENT POLICY DENIES GRANTS TO INDIVIDUALS.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-31

GENERAL GRANT INTRODUCTORY FORM

Applicant: LAURIER PLAYGROUND FUND RAISING
COMMITTEE

Grant Type: ONE-TIME

Grant Request \$ 160

Operating Budget \$

Organizational Structure/Objectives:

Volunteers: YES

Local Organization: LOCAL

Purpose of Requested Grant Funds:

TO PAY FOR 2 HOURS OF ICE TIME AT ROSEDALE ARENA ON JANUARY 25, 1986 AS PART
OF THEIR FUNDRAISING CAMPAIGN FOR LAURIER PLAYGROUND.

Previous City Funding:

Future City Funding:

Self-Supporting:

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount \$160	1986 Amount
1985 Category	1986 Category 4	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

City of Hamilton
Treasury

B-32

GENERAL GRANT INTRODUCTORY FORM

Applicant: CONCESSION STREET B.I.A.

Grant Type: OPERATING

Grant Request \$1,000

Operating Budget \$5,000

Organizational Structure/Objectives: NON PROFIT ORGANIZATION IN ITS SECOND YEAR OF OPERATION AS A "BONIFIDE" B.I.A.

Volunteers: YES

Local Organization: YES

Purpose of Requested Grant Funds: TO DEFRAY COSTS ASSOCIATED WITH "CONCESSION STREET SUMMER FESTIVAL" - SPECIFICALLY CITY LABOUR CHARGES FOR SNOW FENCE AND USE OF STAGE RELIVANT TO THE FESTIVITIES (KIDS' DAY AND BAVARIAN GARDEN).

Previous City Funding:

1985 - \$1,000 RECEIVED AS PART OF CHRISTMAS LIGHTING PROGRAM

Future City Funding: SIMILAR REQUEST FOR FUNDS

Self-Supporting:

Comments: PROCEEDS IN EXCESS OF COSTS TO BE DONATED TO THE HENDERSON HOSPITAL

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied.</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 APRIL 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) _____ FINANCE ☒
Committee

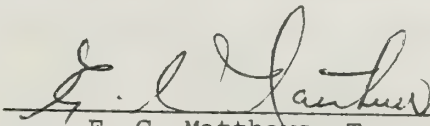
SUBJECT

APPROVAL OF THE 1986 CURRENT ESTIMATES FOR CITY OF HAMILTON PURPOSES

RECOMMENDATION

1. (a) That the 1986 Current Estimates for City of Hamilton purposes in the amount of \$127,929,980 be approved and,
- (b) that the resultant 1986 Residential mill rate of 79.3485 and Non-residential mill rate of 93.3512, representing an increase of 8.1% over 1985 rates for City purposes, be adopted.

BACKGROUND


E. C. Matthews, Treasurer

Enclosed is a copy of the detailed "Estimates of the City of Hamilton" for the year ended December 31, 1986.

This information is being provided to the Finance Committee and to all other members of Council prior to the Finance Committee meeting April 22, 1986 and subsequent request for approval at the City Council meeting April 29, 1986.

Encl.

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 APRIL 16
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1-015

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

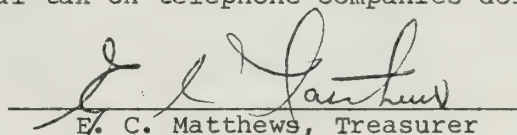
APPROVAL OF THE 1986 MILL RATES AND THE TAX LEVY BY-LAWS

RECOMMENDATION

The Finance Committee recommend to City Council the approval of:

1. The 1986 mill rates for the City, Region and Boards of Education in accordance with the attached Exhibit "A", Column (10).
2. The attached By-laws to fix the rates of taxation for Municipal, Regional and School purposes for the year 1986.
3. The attached By-law to levy an annual tax on telephone companies doing business in Ontario.

BACKGROUND


E. C. Matthews, Treasurer

The revenue and expenditure estimates for the City of Hamilton in the amounts indicated on the attached Exhibit "E" have been submitted to the Finance Committee for approval. This schedule outlines the various details comprising the levy and mill rates and the overall result is a 8.1% increase in the City of Hamilton mill rate for the year 1986. The final 1986 grant calculations from the Province of Ontario have been included in the 1986 revenue estimates.

We have also received the 1986 requisitions from the Region and the Board of Education and the resulting 1986 mill rates for all three bodies are shown on the attached Exhibit "A", Column (10), along with comparisons with previous years. You will note that there is an overall increase of 10.8938 residential mills and 12.8162 non-residential mills which represents a 4.5% increase over the year 1985. For your information, the total mill rate increase in 1985 was 6.4% over the year 1984.

Exhibit "A" also provides a comparison of components and total mill rates for the years 1978 to 1986 inclusive. Exhibit "B" shows a comparison of the residential mill rates and the resulting realty taxes including water rates and sewer surcharges for the years 1982 to 1986 inclusive. The 1986 increase represents an additional \$59.18 or 4.3% to a residential taxpayer with an assessment of \$5,000.00. Exhibits "C" and "D" show the 1986 levy and mill rates for the Region and the Board of Education respectively compared with the previous year.

You will note that the mill rate for the Region has increased by 6.6%. For the information of the Finance Committee, a percentage distribution of the Regional levy in 1985 was 73.483% compared with a reduced percentage of 73.067% for 1986. This percentage is continuing its downward trend.

1986 April 16

FINANCE COMMITTEE - Page 2

BACKGROUND - Continued

The Board of Education consolidated rate has increased by .9%. The 1986 education rate broken down by panels for 1986 is elementary 4.5% increase and secondary at a 4.3% decrease.

I am recommending that the 1986 mill rates outlined in Exhibit "A" (Column (10)) be approved and that the attached By-laws to fix the rates of taxation and to levy the annual tax on telephone companies be forwarded to City Council for its approval at the meeting of April 29, 1986.

Attach.

City of Hamilton
Treasury

EXHIBIT "A"

COMPARISON OF COMPONENTS AND TOTAL MILL RATES
FOR THE YEARS 1978 TO 1986 INCLUSIVE

Description (1)	1978 (2)	1979 (3)	1980 (4)	1981 (5)	M I L L R a t e s					1985 (9)	1986 (10)	Increase + Decrease - 1985 to 1986 M I L L s	
					1982 (6)	1983 (7)	1984 (8)					(11)	(12)
Residential													
City Region	44.1755	48.4964	50.4406	57.8731	62.7923	62.7923	69.7323	73.4019	79.3485	5.9466+	8.1+		
Sub Total	39.8564	43.6860	46.6984	50.2599	54.7552	56.6640	56.8038	59.6126	63.5186	3.9060+	6.6+		
Education - Elementary	84.0319	92.1824	97.1390	108.1330	117.5475	119.4563	126.5361	133.0145	142.8671	9.8526+	7.4+		
- Secondary	34.4219	39.8564	40.9514	44.2020	50.0013	57.0683	58.2131	65.4968	68.4729	2.9761+	4.5+		
Sub Total	30.2738	33.4261	33.7734	35.0029	37.9186	41.0524	44.2715	45.1813	43.2464	1.9349-	4.3-		
Total Mill Rates	64.6957	73.2825	74.7248	79.2049	87.9199	98.1207	102.4846	110.6781	111.7193	1.0412+	.9+		
Non-Residential	148.7276	165.4649	171.8638	187.3379	205.4674	217.5770	229.0207	243.6926	254.5864	10.8938+	4.5+		
City Region	51.9712	57.0546	59.3419	68.0860	73.8733	73.8733	82.0379	86.3552	93.3512	6.9960+	8.1+		
Sub Total	46.8898	51.3953	54.9393	59.1293	64.4179	66.6636	66.8280	70.1325	74.7278	4.5953+	6.6+		
Education - Elementary	98.8610	108.4499	114.2812	127.2153	138.2912	140.5369	148.8659	156.4877	168.0790	11.5913+	7.4+		
- Secondary	38.2466	44.2849	48.1781	52.0023	58.8251	67.1392	68.4860	77.0551	80.5564	3.5013+	4.5+		
Sub Total	33.6376	37.1401	39.7334	41.1799	44.6101	48.2969	52.0841	53.1545	50.8781	2.2764-	4.3-		
Total Mill Rates	71.8842	81.4250	87.9115	93.1822	103.4352	115.4361	120.5701	130.2096	131.4345	1.2249+	.9+		
1986 April 15	170.7452	189.8749	202.1927	220.3975	241.7264	255.9730	269.4360	286.6973	299.5135	12.8162+	4.5+		

Note: The 1986 mill rates were calculated based on the 1985 unrevised assessment roll for 1986 taxation.

City of Hamilton
Treasury

EXHIBIT "B"

COMPARISON OF COMPONENTS AND TOTAL RESIDENTIAL MILL RATES
AND RESIDENTIAL REALTY TAXES, WATER RATES AND SEWER SURCHARGE
ON AN ASSESSMENT OF \$5,000
(for the years 1982 to 1986 Inclusive)

Description (1)	M I L L R a t e s					Increase + Decrease - 1985 to 1986	
	1982 (2)	1983 (3)	1984 (4)	1985 (5)	1986 (6)	Mills/\$ (7)	% (8)
<u>Residential</u>							
City	62.7923	62.7923	69.7323	73.4019	79.3485	5.9466+	8.1+
Region	54.7552	56.6640	56.8038	59.6126	63.5186	3.9060+	6.6+
Sub Total	117.5475	119.4563	126.5361	133.0145	142.8671	9.8526+	7.4+
Education	87.9199	98.1207	102.4846	110.6781	111.7193	1.0412+	.9+
Total Residential Mill Rates	205.4674	217.5770	229.0207	243.6926	254.5864	10.8938+	4.5+
=====							
<u>Realty Taxes, Water Rates and Sewer Surcharge</u> Based on an Assessment of \$5,000							
City Realty Taxes	\$ 313.96	\$ 313.96	\$ 348.66	\$ 367.01	\$ 396.74	\$ 29.73+	8.1+
Region - Realty Taxes	\$ 273.78	\$ 283.32	\$ 284.02	\$ 298.06	\$ 317.59	\$ 19.53+	6.6+
- Water	63.98	67.82	70.19	73.00	75.19	2.19+	3.0+
- Sewer Surcharge	73.58	77.99	80.72	83.95	86.47	2.52+	3.0+
Total Region	\$ 411.34	\$ 429.13	\$ 434.93	\$ 455.01	\$ 479.25	\$ 24.24+	5.3+
Total City and Region	\$ 725.30	\$ 743.09	\$ 783.59	\$ 822.02	\$ 875.99	\$ 53.97+	6.6+
Education Realty Taxes	439.60	490.60	512.42	553.39	558.60	5.21+	.9+
Total Amount Payable	\$1,164.90	\$1,233.69	\$1,296.01	\$1,375.41	\$1,434.59	\$ 59.18+	4.3+
=====							

1986 April 15

City of Hamilton
Treasury

COMPARISON OF THE 1985 TO 1986 LEVY, SHARED REVENUES
AND MILL RATES FOR THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

EXHIBIT "C"
(REGION)

Description (1)	1985 \$/Mills (2)	1986 \$/Mills (3)	Increase+/Decrease- 1985 to 1986 \$/Mills (4)	(5)
Net General Levy based on Equalized Assessment as approved by Regional Council				
Add: Area rated charges - Storm Sewer	\$50,891,019	\$53,484,077	\$ 2,593,058+	4.8+
- Transit	3,425,000	3,664,750	239,750+	7.0+
- Hospital	8,351,960	8,580,384	228,424+	2.7+
	-	1,516,140	1,516,140+	
Total Levy	\$62,667,979	\$67,245,351	\$ 4,577,372+	7.3+
Add: Underlevy from the previous year	\$ 63,331	\$ 63,350	\$ 19+	.1+
Less: Shared Revenues:				
Payments in lieu of taxes	\$ 3,312,520	\$ 3,444,230	\$ 131,710+	4.0+
Telephone and Telegraph	1,274,930	1,325,410	50,480+	4.0+
McMaster University	258,010	252,280	5,730-	2.2-
Mohawk College	150,270	141,130	9,140-	6.1-
Hospitals	76,900	77,470	570+	.7+
Correctional Institutions	7,630	8,520	890+	11.7+
	\$ 5,080,260	\$ 5,249,040	\$ 168,780+	3.3+
Balance on which Mill Rates are calculated	\$57,651,050	\$62,059,661	\$ 4,408,611+	7.6+
Mill Rates				
Residential	59.6126	63.5186	3.9060+	6.6+
Non-Residential	70.1325	74.7278	4.5953+	6.6+

1986 April 15

REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

1986 REGIONAL LAZY SUMMARY

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
	General LAZY	Solid Waste LAZY	Met General LAZY	Library LAZY	Storm Sewer LAZY	Transit LAZY	Hospital LAZY	Total LAZY	Levied Under By-Law R66-014	Levied Under This By-Law	
ANCASTER	2,077,425	154,358	3,031,783	219,441			85,594	3,336,818	1,456,619	1,880,199	
DUNDAS	2,622,118	155,950	2,778,068				77,999	2,856,067	1,314,296	1,541,771	
FLAMBOROUGH	4,359,735	222,709	4,582,444	332,515			129,688	5,044,647	2,330,973	2,713,674	
GLAMSBROOK	1,542,300	70,410	1,612,710	117,623			45,878	1,776,211	844,599	931,612	
HAMILTON	50,968,440	2,515,637	53,484,077		3,664,750	8,580,384	1,516,140	67,245,351	31,333,990	35,911,361	
STONEY CREEK	7,305,740	318,522	7,704,262	563,237			219,701	8,487,200	3,792,165	4,695,035	
	69,755,758	3,437,586	73,193,344	1,232,816	3,664,750	8,580,384	2,075,000	88,746,294	41,072,642	47,673,652	

City of Hamilton
Treasury

EXHIBIT "D"
(EDUCATION)

COMPARISON OF THE 1985 TO 1986 LEVIES AND MILL RATES
FOR THE BOARD OF EDUCATION

Description (1)	1985 \$/Mills (2)	1986 \$/Mills (3)	Increase+/Decrease- 1985 to 1986 \$/Mills (5)	% (6)
<u>Elementary Panel</u>				
Levy requirement approved by the Board of Education	\$53,103,026	\$55,772,112	\$2,669,086+	5.0+
Add: Underlevy from the previous year	57,021	60,745	3,724+	6.5+
Total Levy	\$53,160,047	\$55,832,857	\$2,672,810+	5.0+
<u>Mill Rates (elementary) - Residential</u>				
- Non-Residential	65.4968	68.4729	2.9761+	4.5+
	77.0551	80.5564	3.5013+	4.5+
<u>Secondary Panel</u>				
Levy requirement as approved by the Board of Education	\$43,645,223	\$42,205,063	\$1,440,160-	3.3-
Add: Underlevy from the previous year	49,359	48,014	1,345-	2.7-
Total Levy	\$43,694,582	\$42,253,077	\$1,441,505-	3.3-
<u>Mill Rates (secondary) - Residential</u>				
- Non Residential	45.1813	43.2464	1.9349-	4.3-
	53.1545	50.8781	2.2764-	4.3-
<u>Total Mill Rates</u>				
Residential	110.6781	111.7193	1.0412+	.9+
Non-Residential	130.2096	131.4345	1.2249+	.9+

Note: As in past years, the Separate School Board has again agreed to match the elementary school mill rates (both residential and non-residential) with the rates approved by the Public School Board.
1986 April 15

SUMMARY OF LEVIES AND MILL RATES

1986 vs. 1985

LEVY	ELEMENTARY		SECONDARY		TOTAL
1986					
Budget Levy	55,772,112		42,205,063		97,977,175
City Adjustment*	60,745	55,832,857	48,014	42,253,077	108,759 98,085,934
1985					
Budget Levy	53,103,026		43,645,223		96,748,249
City Adjustment*	57,021	53,160,047	49,359	43,694,582	106,380 96,854,629
Increase(Decrease)		2,672,810		(1,441,505)	1,231,305
%		5.0		(3.3)	1.3
Residential Assessment Base - 1986		\$815,400,217		\$977,031,003	

MILL RATES	NON-RESIDENTIAL			RESIDENTIAL		
	Elementary	Secondary	Total	Elementary	Secondary	Total
1986 Budget	80.5564	50.8781	131.4345	68.4729	43.2464	111.7193
1985 Budget	77.0551	53.1545	130.2096	65.4968	45.1813	110.6781
Increase(Decrease)	3.5013	(2.2764)	1.2249	2.9761	(1.9349)	1.0412
%	4.5	(4.3)	0.9	4.5	(4.3)	0.9

Taxes for Average Residential Taxpayer with \$5,000 Assessment

1986	558.60	(5,000 x .1117193)
1985	553.39	(5,000 x .1106781)
Increase	5.21	0.9%

* City adjustment is the amount added by the municipality to the Board levy to recover the short fall of tax collections from the prior year resulting from revisions to assessments.

Panel	Mill Rate	Assessment	Levy
Elementary - Res	.0684729	377,590,982	25,854,750
- Non-Res	.0805564	372,137,850	29,978,085
- Total		749,728,832	55,832,835
Secondary - Res	.0432464	512,687,299	22,171,880
- Non-Res	.0508781	394,692,148	20,081,187
- Total		907,379,447	42,253,067

City of Hamilton
Treasury

EXHIBIT "E"

SUMMARY OF THE 1986 TAXATION REQUIREMENT
TOTAL LEVY AND MILL RATES FOR 1986 COMPARED WITH 1985

A. Summary of City Requirements Only				1 9 8 6			
Description (1)	1985 Estimate (2)	Original Estimate (3)	Committee Adjustment Increase- Decrease- (4)	Resultant Estimate (5)	Increase+ Decrease- over 1985 Estimate Amount (6)	Estimate Percentage (7)	
Expenditures	118,926,580	131,231,290	3,301,310-	127,929,980	9,003,400+	7.6+	
Revenues	118,926,580	119,343,640	2,776,340+	122,119,980	3,193,400+	2.7+	
Additional Tax Requirement for 1986		11,887,650	6,077,650-	5,810,000	5,810,000+		
Summary of 1986 Total Levy							
1. 1985 Levy	70,986,650	70,986,650		70,986,650			
2. Levy increase resulting from a 1.04% increase in assessment		729,330		729,330	729,330+		
3. Additional Tax Requirement as outlined above		11,887,650	6,077,650-	5,810,000	5,810,000+		
Total Levy	70,986,650	83,603,630	6,077,650-	77,525,980	6,539,330+	9.2+	
B. Total Mill Rate Comparisons							
Residential	1985 Mill Rates	1986 Proposed Mill Rates					
City	73.4019	85.5690	6.2205-	79.3485	5.9466+	8.1+	
Region	59.6126	63.5186		63.5186	3.9060+	6.6+	
Education	110.6781	111.7193		111.7193	1.0412+	.9+	
Total Residential Mill Rate	243.6926	260.8069	6.2205-	254.5864	10.8938+	4.5+	
Non-Residential							
City	86.3552	100.6695	7.3183-	93.3512	6.9960+	8.1+	
Region	70.1325	74.7278		74.7278	4.5953+	6.6+	
Education	130.2096	131.4345		131.4345	1.2249+	.9+	
Total Non-Residential Mill Rate	286.6973	306.8318	7.3183-	299.5135	12.8162+	4.5+	

The Corporation of the City of Hamilton

BY-LAW NO. 86-

TO FIX THE TOTAL RATES OF TAXATION FOR
MUNICIPAL, REGIONAL AND SCHOOL PURPOSES FOR THE YEAR 1986

WHEREAS the Council of The Corporation of the City of Hamilton has approved By-laws 86- , 86- and 86- being By-laws to impose rates of taxation for the year 1986 for:

- (a) Municipal purposes
- (b) Regional purposes
- (c) Education purposes;

AND WHEREAS it is intended to consolidate herein the levies referred to in said by-laws.

NOW THEREFORE The Council of The Corporation of the City of Hamilton enacts as follows:

1. The total rate to be levied against "residential" assessments determined as required by The Municipal Act:
 - (a) by Public School supporters is 254.5864 on the dollar, and
 - (b) by Separate School supporters is 254.5864 on the dollar.
2. The total rate to be levied against "non-residential" assessments determined as required by The Municipal Act:
 - (a) by Public School supporters is 299.5135 on the dollar, and
 - (b) by Separate School supporters is 299.5135 on the dollar.
3. This By-law comes into force on the date on which it is enacted by The Council of The Corporation of the City of Hamilton.

PASSED this day of

A.D., 1986.

CITY CLERK

MAYOR

The Corporation of the City of Hamilton

BY-LAW NO. 86-

TO FIX THE RATES OF TAXATION
FOR MUNICIPAL PURPOSES FOR THE YEAR 1986

WHEREAS it is necessary that the Estimates, as prepared by the Finance Committee for the year 1986 which set forth the revenues of The Corporation of the City of Hamilton, and the expenditures of The Corporation of the City of Hamilton, be approved, and

WHEREAS it is necessary to impose rates of taxation for the year 1986,

THEREFORE, the Council of The Corporation of the City of Hamilton enacts as follows:

1. The estimates,

(a) of the revenues

(b) of the expenditures,

of The Corporation of the City of Hamilton for the year 1986 as prepared by the Finance Committee, are hereby approved.

2. That there shall be levied and raised on the whole of the rateable property of The Corporation of the City of Hamilton in the amount of \$907,379,447.00, of which \$512,687,299.00 is Residential assessment and \$394,692,148.00 is Non-residential assessment, the following rates of taxation:

(1) For general municipal purposes 93.3512 mills
producing \$ 84,704,980.00

(2) The amount to be levied and raised against "residential" assessments in the amount of \$512,687,299.00 determined as required by The Municipal Act shall be reduced by \$7,179,000.00 or 14.0027 mills in accordance with Section 7(3) of The Ontario Unconditional Grants Act 1975 7,179,000.00
\$ 77,525,980.00

3. The rate to be levied against "residential" assessments determined as required by The Municipal Act for Municipal purposes is 79.3485 mills on the dollar.

4. The rate to be levied against "non-residential" assessments determined as required by The Municipal Act for Municipal purposes is 93.3512 mills on the dollar.

5. This by-law comes into force on the date on which it is enacted by the Council of The Corporation of the City of Hamilton.

PASSED this

day of

A.D., 1986.

The Corporation of the City of Hamilton

BY-LAW NO. 86-

TO FIX THE RATES OF TAXATION FOR REGIONAL PURPOSES FOR THE YEAR 1986

WHEREAS the Regional Municipality of Hamilton-Wentworth has approved the requisition to The Corporation of the City of Hamilton for \$67,245,351.00 representing the City of Hamilton's share of the cost of operating the Regional Municipality of Hamilton-Wentworth for the year 1986.

WHEREAS after the deduction of \$5,249,040.00 of 1986 estimated shared revenues, the funds for which have been provided in the City of Hamilton 1986 Estimates, and the addition of the 1985 underlevy in the amount of \$63,350.00, it is intended to levy against the ratepayers of the City of Hamilton the resulting net amount of \$62,059,661.00 for the year 1986.

NOW THEREFORE The Council of The Corporation of the City of Hamilton enacts as follows:

1. The estimated Corporation of the City of Hamilton's share of the Regional Municipality of Hamilton-Wentworth's 1986 levy, in the amount of \$67,245,351.00 is hereby adopted as part of the 1986 Estimates of The Corporation of the City of Hamilton.

2. That there shall be levied and raised on the whole of the rateable property of The Corporation of the City of Hamilton in the amount of \$907,379,447.00 of which \$512,687,299.00 is Residential assessment and \$394,692,148.00 is Non-residential assessment, the following rates of taxation:

(1) for Regional purposes 74.7278 mills producing .. \$67,806,471.00

(2) the amount to be levied and raised against "residential" assessments in the amount of \$512,687,299.00 determined as required by The Municipal Act shall be reduced by 11.2092 mills in accordance with Section 7(3) of The Ontario Unconditional Grants Act 1975 \$ 5,746,810.00
\$ 62,059,661.00

(3) the rate to be levied against "residential" assessments determined as required by The Municipal Act for Regional purposes is 63.5186 mills on the dollar

(4) the rate to be levied against "non-residential" assessments determined as required by The Municipal Act for Regional purposes is 74.7278 mills on the dollar

(5) this by-law comes into force on the date on which it is enacted by the Council of The Corporation of the City of Hamilton.

PASSED this day of A.D., 1986.

CITY CLERK

MAYOR

The Corporation of the City of Hamilton

BY-LAW NO. 86-

TO FIX THE RATES OF TAXATION FOR SCHOOL PURPOSES FOR THE YEAR 1986

WHEREAS it is necessary that the estimates of revenues and expenditures of the Board of Education for the City of Hamilton and the Hamilton-Wentworth Roman Catholic Separate School Board, as submitted to the Finance Committee of the City of Hamilton, for school purposes, be approved, and

WHEREAS it is necessary to impose rates of taxation for the year 1986 for school purposes.

THEREFORE, the Council of The Corporation of the City of Hamilton enacts as follows,

1. The estimates
 - (a) of the revenues
 - (b) of the expenditures,

of the Board of Education for the City of Hamilton and the Hamilton-Wentworth Roman Catholic Separate School Board, for the year 1986, as submitted to the Finance Committee, and the underlevy in 1985 in the amount of \$108,759.00 are hereby approved.
2. That there shall be levied and raised on the whole of the rateable property of The Corporation of the City of Hamilton in the amount of \$907,379,447.00, of which \$512,687,299.00 is Residential assessment and \$394,692,148.00 is Non-residential assessment, the following rates of taxation,
 - (a) for Public School Purposes on all rateable property in the amount of \$749,728,832.00 of which \$377,590,982.00 is Residential assessment and \$372,137,850.00 is Non-residential assessment, liable for Public School rates 80.5564 mills producing \$ 60,395,480.00
 - (b) for Separate School purposes 80.5564 mills on all rateable property in the amount of \$157,650,615.00, of which \$135,096,317.00 is Residential assessment and \$22,554,298.00 is Non-residential assessment, liable for Separate School rates and which rate was imposed thereon by the Hamilton-Wentworth Roman Catholic Separate School Board and which rate the said Board has requested the Council to levy producing 12,699,770.00
 - (c) for Secondary School purposes on all rateable property in the amount of \$907,379,447.00, of which \$512,687,299.00 is Residential assessment and \$394,692,148.00 is Non-residential assessment, liable for Secondary School rates 50.8781 mills producing 46,165,750.00

\$119,261,000.00
3. The amount to be levied and raised against assessments in the amount of \$377,590,982.00 determined as required by The Municipal Act shall be reduced by \$4,562,620.00 or 12.0835 mills which is the amount of the estimated revenue from payments to be received by the Board of Education of The Corporation of the City of Hamilton in 1986 under The Education Act, 1974 4,562,620.00

4. The amount to be levied and raised against assessments in the amount of \$135,096,317.00 determined as required by The Municipal Act shall be reduced by \$1,632,440.00 or 12.0835 mills which is the amount of the estimated revenue from payments to be received by the Hamilton-Wentworth Roman Catholic Separate School Board in 1986 under the Education Act, 1974 \$ 1,632,440.00
5. The amount to be levied and raised against assessments in the amount of \$512,687,299.00 determined as required by The Municipal Act shall be reduced by \$3,912,670.00 or 7.6317 mills which is the amount of the estimated revenue from payments to be received by The Board of Education of The Corporation of the City of Hamilton in 1986 under The Education Act, 1974 3,912,670.00
\$109,153,270.00
6. The Education rate to be levied against "residential" assessment determined as required by The Municipal Act:
 - (a) by Public School supporters is 111.7193 mills on the dollar, and
 - (b) by Separate School supporters is 111.7193 mills on the dollar.
7. The Education rate to be levied against "non-residential" assessments determined as required by The Municipal Act:
 - (a) by Public School supporters is 131.4345 mills on the dollar, and
 - (b) by Separate School supporters is 131.4345 mills on the dollar.
8. The By-law comes into force on the date on which it is enacted by the Council of The Corporation of the City of Hamilton.

PASSED this day of A.D., 1986.

CITY CLERK

MAYOR

The Corporation of the City of Hamilton

BY-LAW NO. 86

To Levy:

AN ANNUAL TAX ON TELEPHONE COMPANIES DOING BUSINESS IN ONTARIO

Respecting:

THE BELL TELEPHONE COMPANY OF CANADA

WHEREAS Section 161 of The Municipal Act, R.S.O. 1980, Chap. 302, empowers the Council of The Corporation of the City of Hamilton to levy on every telephone company doing business in Ontario an annual tax equal to 5 per cent of the total gross receipts of such company for the preceding year;

AND WHEREAS The Bell Telephone Company of Canada is a telephone company doing business in the Municipality of the City of Hamilton;

AND WHEREAS the gross receipts of The Bell Telephone Company of Canada, doing business within the Municipality of the City of Hamilton is in the amount of \$105,807,106.00 the year ended the 31st day of December, 1985;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. It is hereby authorized and directed that a tax for the fiscal year ended December 31, 1985, be levied on the Bell Telephone Company of Canada Limited in the amount of \$5,290,355.30.
2. That the tax levied hereunder shall be collected in the same manner as municipal taxes are collectible and is a special lien under Section 369 of The Municipal Act on all the lands of The Bell Telephone Company of Canada.

PASSED this

day of

A.D., 1986

CITY CLERK

MAYOR

THE CORPORATION OF THE CITY OF HAMILTON

7 (C)

FROM Mr. E. C. Matthews, Treasurer DATE 1986 March 19
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1-9.1

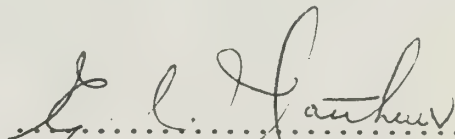
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Outstanding business taxes which are, in my opinion, uncollectible for the reasons noted on the attached schedule.

RECOMMENDATION

That outstanding business taxes, in the amount of \$74,699.64, be written-off in accordance with Section 495 of the Municipal Act, R.S.O. 1980 and charged to Account Number 0222, Tax Write-offs.


E. C. Matthews, Treasurer

BACKGROUND

Attached is a schedule outlining business tax accounts which are, in my opinion, uncollectible.

This schedule has been summarized by means of code, column (9), which classifies each account into the following categories:

<u>Code</u> (1)	<u>Classification</u> (2)	<u>Amount Recommended to be Written-off</u> (3)
1.	Accounts improperly assessed or out of business where tax appeal deadline to the Tax Review Committee has expired under Section 496 of the Municipal Act.	\$ 485.90
2.	Collection Agency advises account uncollectible.	48,990.92
3.	Advised by Trustee - Bankruptcy/In Receivership - No funds available for distribution.	24,444.10
4.	Deceased.	384.61
5.	City claim dismissed at Small Claims Court.	394.11
		<u>\$74,699.64</u> =====

I would recommend that the above be deemed uncollectible and written-off in accordance with Section 495 of the Municipal Act, R.S.O. 1980.

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
1	01 00550 4220 0020 841 2 17	Papageorgiou, Gus The Flame Pit 1050 King St. West	34.47	306.36	.00	.00	340.83	2
2	01 00560 0430 0448 851 2 06	Wayne Shaeffer Specialties Ltd. Sharwood Enterprises 709 Main St. West	29.12	145.32	.00	.00	174.44	2
2	01 00560 0430 0448 851 2 17	Wayne Shaeffer Specialties Ltd. Sharwood Enterprises 709 Main St. West	12.60	50.43	.00	.00	63.03	2
3	01 00920 5640 0040 832 3 17	Yu Hyon Chul Happy Corner Store 287 Locke St. S.	110.63	384.48	.00	.00	495.11	2
4	01 00955 1020 1040 841 2 17	Seltz, Ernest Hamilton Steamatic Sears Cleaning 237 Locke St. S. Rm. 203	6.48	57.26	.00	.00	63.74	2
5	01 00955 1020 1040 842 1 17	Krone Technology Inc. 237 Locke St. S., Rm. 203	7.02	43.21	.00	.00	50.23	2
6	01 00955 1020 1090 831 3 17	Tough-Time Traders Inc. 237 Locke St. S.	28.25	90.76	.00	.00	119.01	2
7	01 00955 1020 1110 841 2 17	Dailey, I. A. 237 Locke St. South	7.95	42.62	.00	.00	50.57	2
8	01 00955 2560 0020 841 3 17	Alcina Construction Co. 459 Main St. W.	86.40	287.81	.00	.00	374.21	2

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
9	01 01050 6230 0020 841 2	Central Body & Paint Limited 103 Queen St. North	24.35	83.53	.00	.00	107.88	2
TOTAL WARD 1			<u>347.27</u> =====	<u>1,491.78</u> =====	<u>.00</u> =====	<u>.00</u> =====	<u>1,839.05</u> =====	

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
10	02 01210 3060 0020 842 2 17	Holbrook, Shaun McNutt, David Spectrum Plants 13 Hess St. S.	5.13	45.35	.00	.00	50.48	2
11	02 01220 0050 0150 851 1 17	Loubills Hobbies & Sports Loubills 2 King St. W.	19.52	194.90	.00	.00	214.42	2
12	02 01220 0050 0275 821 5	Fosters Fashions Limited 2 King St. W. Lloyd D. Jackson Square	243.49	397.26	.00	.00	640.75	3
13	02 01220 0050 0515 861 1 17	Parr's Sausage House Ltd. 2 King St. W.	58.50	467.98	.00	.00	526.48	2
14	02 01220 0050 0630 851 1 17	The Jeannery Simi Limited 2 King St. W.	218.85	1,919.40	.00	.00	2,138.25	2
12	02 01220 0050 0660 811 5	Foster, J. F. 2 King St. W.	837.61	1,168.85	.00	.00	2,006.46	3
12	02 01220 0050 1002 861 1	Fosters Fashions Ltd. 110 King St. W. Lloyd D. Jackson Square	49.76	497.46	.00	.00	547.22	3
12	02 01220 0050 1002 861 2	Fosters Fashions Ltd. 110 King St. W. Lloyd D. Jackson Square	812.02	2,953.14	.00	.00	3,765.16	3
12	02 01220 0050 1005 831 3 17	Foster Fashions Ltd. 110 King St. W. Lloyd D. Jackson Square	1,037.04	2,861.02	.00	.00	3,898.06	3

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
15	02 01220 0050 1140 841 3	Tuckwest Ltd. Orange Cup 2 King St. W.	22.88	82.90	.00	.00	105.78	2
16	02 01265 5760 0020 831 5	Sherman, Gerald 155 James St. N.	164.51	229.60	.00	.00	394.11	5
17	02 01265 6030 0060 841 2 17	Cole, Winston Ezra Records 128 James St. North	10.35	55.47	.00	.00	65.82	2
18	02 01315 0130 0080 851 1 17	Sherwest Construction Ltd. c/o Sherway Construction 140 Caroline St. S.	10.12	115.64	.00	.00	125.76	2
19	02 01445 6270 0320 851 1 17	Chomik, Walter The Sign Factory 63 John St. S.	4.25	49.76	.00	.00	54.01	2
20	02 01450 1000 0161 841 2 17	Fab-Tele Communications 100 Main St. E.	9.50	40.04	.00	.00	49.54	2
21	02 01450 1000 0600 851 1 17	Peter Preston Insurance Agency Ltd. 100 Main St. E., Rm. 207	69.26	728.20	.00	.00	797.46	2
21	02 01450 1000 0600 851 2 01	Peter Preston Insurance Agency Ltd. 100 Main St. E., Rm. 207	3.78	16.71	.00	.00	20.49	2
22	02 01450 1000 4130 851 2 17	Consolidated Funding Inc. 100 Main St. E.	30.69	273.03	.00	.00	303.72	2

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
23	02 01525 1300 0020 851 1 17	572236 Ontario Inc. Cravings 127 King St. E., 1st	26.40	422.40	.00	.00	448.80	2
24	02 01525 2140 0020 841 3 17	536090 Ontario Limited Optical Factory 5 King St. E.	448.04	1,558.30	.00	.00	2,006.34	2
25	02 01530 0370 0040 841 2 17	Gardonyi, Stephan Billiard Academy 126 James St. N.	32.04	142.08	.00	.00	174.12	2
26	02 01550 5270 0020 851 2	Appelman, Peter Fergulio, Margaret North End Cycle 246 James St. N.	75.90	275.62	.00	.00	351.52	2
27	02 01810 1620 0060 841 2 17	Norwood Interiors Ltd. 250 King St. East	33.60	134.49	.00	.00	168.09	3
27	02 01810 1620 0060 841 3	Norwood Interiors Ltd. 250 King St. East	.54	1.62	.00	.00	2.16	3
27	02 01810 1650 0040 841 2 17	Norwood Interiors Ltd. Car Park 250 King St. East	55.00	219.66	.00	.00	274.66	3
27	02 01810 3100 0020 841 2 17	Norwood Interiors 250 King St. East	85.00	340.10	.00	.00	425.10	3
27	02 01810 3130 0020 841 2 17	Norwood Interiors Ltd. 250 King St. East	38.20	152.95	.00	.00	191.15	3

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
28	02 01810 3430 0020 851 1	572183 Ontario Ltd. Village Jewellers 316 King St. E.	14.76	131.28	.00	.00	146.04	2
29	02 01810 3430 0080 851 1 17	Godfrey, Glenn E. Omega Video 318 King St. E.	8.88	95.75	.00	.00	104.63	2
30	02 01820 6350 0020 851 2	Haw, Mary Rick's New & Used Furn. 202 Cannon St. E.	62.99	215.55	.00	.00	278.54	2
TOTAL WARD 2			4,488.61 =====	15,786.51 =====	.00 =====	.00 =====	20,275.12 =====	

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
31	03 02110 0370 0170 841 2 17	Douglas Travel Service A Division of Solar Air Structures Ltd. 28 Tisdale St. S.	13.60	54.04	.00	.00	67.64	2
31	03 02110 0370 0170 841 3	Douglas Travel Service A Division of Solar Air Structures, Ltd. 28 Tisdale St. S.	2.48	6.24	.00	.00	8.72	2
32	03 02117 1000 0130 841 2	Book Valerie Book Brian Valerie's Flower Shop 350 King St. E., 1st	171.14	584.68	.00	.00	755.82	2
33	03 02140 5300 0020 851 2 17	MCA Auto Body Ltd. 124 Steven Street	18.00	160.36	.00	.00	178.36	2
34	03 02145 5800 0020 841 2 17	Pilote Claude Louis Libra Second Hand 359 Cannon St. East	28.80	153.67	.00	.00	182.47	2
35	03 02150 0310 0220 851 2 05	Atlee, Roy 314 Barton St. E.	13.60	67.64	.00	.00	81.24	2
36	03 02150 0970 0020 861 2 09	Horne Mary Lou Bernadett Mary Lou's Second Hand 374 Barton St. E.	5.12	25.75	.00	.00	30.87	2
37	03 02150 1270 0060 841 2 17	Archambault, Wayne Archambault Woodworking 406 Barton St. East	28.80	153.58	.00	.00	182.38	2

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
38	03 02150 5210 0140 841 2 17	Labelle Bonita Mary Mary Curlosity Shop 441 Barton St. East	13.80	73.40	.00	.00	87.20	2
39	03 02150 6260 0020 831 3 17	Delangis, Shirley Discount Ceramic 333 Barton St. E.	29.90	103.87	.00	.00	133.77	2
40	03 02150 6290 0020 851 2 17	Savarie, Norman Marie's Flea Market 327 Barton St. East	17.10	152.07	.00	.00	169.17	2
41	03 02150 6460 0020 841 2 17	Chun John Johnny's Subs & Burgers 309 Barton St. East	8.25	43.64	.00	.00	51.89	2
42	03 02240 3490 0020 851 1 17	Central Roofing Hamilton 5 Hillyard Street	20.32	203.12	.00	.00	223.44	2
42	03 02240 3490 0020 851 2	Central Roofing Hamilton 5 Hillyard Street	87.34	317.22	.00	.00	404.56	2
43	03 02310 0760 0120 832 3 17	Michaels, Steven A & T Marketing 585 Main St. East, 1st	34.02	100.72	.00	.00	134.74	2
44	03 02310 0760 0120 841 2 17	Clarkson, Jamie A & T Marketing 585 Main St. East, 1st	26.60	106.36	.00	.00	132.96	2
45	03 02325 5760 0040 851 1 17	Entertainment Unlimited 801 King St. East	3.72	49.99	.00	.00	53.71	2

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
46	030 2325 5940 0020 842 2 17	Bagnell, Francis Spare Time Hobbies 775 King St. East, 1st	14.85	78.83	.00	.00	93.68	2
47	030 2360 7560 0020 851 1 17	Sandor Plumbing Sales Ava Plumbing Supplies 167 Sherman Ave. N.	18.42	187.35	.00	.00	205.77	2
48	030 2540 4620 0060 851 3 17	Roycepen Roy D. Hamilton Data Systems 776 Main St. E.	11.27	38.99	.00	.00	50.26	2
49	03 02730 5460 0020 851 2 10	Musitano Dominic T/A D & M Auto Parts 26 Whitfield Ave.	8.06	49.66	.00	.00	57.72	2
49	03 02730 6000 0020 851 2	Musitano Dominic T/A D & M Auto Parts 26 Whitfield Ave.	6.80	32.04	.00	.00	38.84	2
49	03 02730 6000 0020 851 2 07	Musitano Dominic T/A D & M Auto Parts 39 Whitfield	109.08	484.99	.00	.00	594.07	2
TOTAL WARD 3			691.07	3,228.21	.00	.00	3,919.28	

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
50	04 02835 0886 0020 851 2 17	Goold, Johanna Prestige Food Services 1108 Cannon St. East	1.37	109.54	.00	.00	110.91	2
51	04 02850 0040 0020 851 1 17	Hollywood & Vine Restaurant 185 Ottawa St. North	57.47	581.31	.00	.00	638.78	2
51	04 02850 0040 0020 851 2	Hollywood & Vine Restaurant 185 Ottawa St. North	96.75	516.39	.00	.00	613.14	2
52	04 02875 2770 0020 861 1 17	Bachensky, John City Auto Body & Collision 267 Beach Road	100.69	706.71	.00	.00	807.40	2
52	04 02875 2770 0020 861 2 17	Bachensky, John City Auto Body & Collision 267 Beach Road	71.28	633.31	.00	.00	704.59	2
53	04 02930 5860 0050 831 3	RDR Roofing & Insulating 1316 King St. East	39.67	89.59	.00	.00	129.26	2
54	04 03040 1840 0020 851 1 17	Knapman, David Charles T/A D C Knapman Auto Bro. 1605 King St. East	10.50	120.23	.00	.00	130.73	2
54	04 03040 1840 0020 851 2 09	Knapman, David Charles T/A D C Knapman Auto Bro. 1605 King St. East	19.52	97.78	.00	.00	117.30	2
55	04 03110 0190 0020 841 2 17	Frankovich, Ivan Frankovich, Nevada 146 Ottawa St. North	28.12	118.44	.00	.00	146.56	2

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
66	05 04530 0010 1015 851 1 17	Bridges, Brian Denture Therapy Clinic 75 Centennial Pkwy. N. Eastgate Square	3.84	38.00	.00	.00	41.84	2
66	05 04530 0010 1015 851 2 10	Bridges, Brian Denture Therapy Clinic 75 Centennial Pkwy. N. Eastgate Square	11.04	55.53	.00	.00	66.57	2
67	05 04620 0020 0120 851 1 17	Dreamworld Waterbeds Inc. 200 Centennial Pkwy. N.	23.68	236.95	.00	.00	260.63	2
67	05 04620 0020 0121 851 1 17	Dreamworld Waterbeds Inc. 200 Centennial Pkwy. N.	5.92	59.28	.00	.00	65.20	2
68	05 04810 0130 0080 851 2 01	Dunn Realty Inc. 2753 Barton St. E., 2nd Fl.	5.68	56.97	.00	.00	62.65	2
69	05 04810 0233 0020 851 1 17	Bonanza Plumbing Products Ltd. 9 Brockley Dr.	256.00	2,920.09	.00	.00	3,176.09	3
70	05 04810 0850 0020 851 1	Pop Shoppes (Hamilton) Limited 2451 Barton St. E.	107.00	855.86	.00	.00	962.86	2
70	05 04810 0850 0040 851 1 17	Pop Shoppes (Hamilton) Limited 2451 Barton St. E.	100.95	1,614.85	.00	.00	1,715.80	2
71	05 04810 2120 0025 841 2 17	Cruse Towing Ltd. 152 Bancroft St.	19.95	83.99	.00	.00	103.94	2
71	05 04810 2120 0025 841 3 01	Cruse Towing Ltd. 152 Bancroft St.	11.88	35.31	.00	.00	47.19	2

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
72	05 04810 5330 0280 821 4 17	Perdic, Mirko Centennial Carpet 247 Centennial Pkwy. N.	.69	2.03	.00	.00	2.72	2
72	05 04810 5330 0281 821 4 17	Perdic, Mirko Centennial Carpet 247 Centennial Pkwy. N.	15.98	37.30	.00	.00	53.28	2
72	05 04810 5330 0300 821 4 17	Perdic, Mirko Centennial Carpet 247 Centennial Pkwy. N.	49.98	117.84	.00	.00	167.82	2
72	05 04810 5330 0301 821 4 17	Perdic, Mirko Centennial Carpet 247 Centennial Pkwy. N.	11.56	27.55	.00	.00	39.11	2
73	05 04810 8360 0020 842 2 09	533812 Ontario Limited City Courier & Cartage 190 Brockley Dr.	27.54	244.96	.00	.00	272.50	3
73	05 04810 8360 0030 842 2 09	533812 Ontario Limited City Courier & Cartage 190 Brockley Dr.	1.44	12.80	.00	.00	14.24	3
74	05 04810 8492 0020 841 2 17	Dallex Food Inc. 170 Brockley Dr.	185.94	826.16	.00	.00	1,012.10	2
74	05 04810 8492 0040 841 2 17	Dallex Food Inc. 170 Brockley Dr.	39.78	177.07	.00	.00	216.85	2
75	05 04810 9190 0203 831 3 17	Maistlin Transport Ltd. 400 Grays Rd. N., Rm. 203	4.00	12.83	.00	.00	16.83	3

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
76	05 04810 9820 0125 851 2 04	Reaveley's Moving & Cart Co. Ltd. 30 Burford Rd.	4.05	21.34	.00	.00	25.39	2
76	05 04810 9820 0295 851 2 09	Reaveley's Moving & Cart Co. Ltd. 30 Burford Rd.	3.15	16.80	.00	.00	19.95	2
76	05 04810 9820 0320 851 2 06	Reaveley's Moving & Cart Co. Ltd. 30 Burford Rd.	6.75	36.23	.00	.00	42.98	2
77	05 05365 0500 0010 841 2 17	Burke, Lois Burke's Variety 55 Tindale Crt.	10.37	49.14	.00	.00	59.51	2
77	05 05365 0500 0010 841 3 17	Burke, Lois Burke's Variety 55 Tindale Crt.	10.35	35.70	.00	.00	46.05	2
TOTAL WARD 5			<u>2,557.26</u> =====	<u>16,102.91</u> =====	<u>.00</u> =====	<u>.00</u> =====	<u>18,660.17</u> =====	

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
78	06 05715 0010 0080 841 2 17	Kablitsis, Stan Kings Charcoal Hamburgs & Ice Cream 969 Upper Ottawa	4.84	96.69	.00	.00	101.53	3
78	06 05715 0010 0081 841 2 17	Kablitsis, Stan Kings Charcoal Hamburgs & Ice Cream 969 Upper Ottawa	7.41	31.29	.00	.00	38.70	3
78	06 05715 0010 0081 841 3 02	Kablitsis, Stan King's Charcoal Hamburgs and Ice Cream	70.97	171.75	.00	.00	242.72	3
79	06 05715 0010 0120 861 1 07	Top Value Hardware Centre Inc. 969 Upper Ottawa St.	54.30	723.83	.00	.00	778.13	2
79	06 05715 0010 0121 861 1 07	Top Value Hardware Centre Inc. 969 Upper Ottawa St.	13.32	177.56	.00	.00	190.88	2
80	06 05715 5000 0060 831 3 17	Francoeur, Roger Oodles O'Noodles 1221 Limeridge Rd. E.	66.56	166.38	.00	.00	232.94	3
80	06 05715 5000 0060 831 4	Francoeur, Roger Oodles O'Noodles 1221 Limeridge Rd. E.	365.76	812.92	.00	.00	1,178.68	3
80	06 05715 5000 0061 831 3 17	Francoeur, Roger Oodles O'Noodles 1221 Limeridge Rd. E.	26.56	66.55	.00	.00	93.11	3

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
81	06 06130 8750 0480 851 1 17	Gilroys Recognition & Id Specialties Ltd. 1007 Fennell Ave. East	3.42	45.72	.00	.00	49.14	2
81	06 06130 8750 0481 851 1 17	Gilroys Recognition & Id Specialties Ltd. 1007 Fennell Ave. East	1.26	17.08	.00	.00	18.34	2
82	06 07110 6600 0080 841 2	Baird Drew Entech Equipment 1131 Stone Church Rd. East	111.91	382.60	.00	.00	494.51	2
83	06 07210 5340 0040 841 3 01	Jedtech Inspections Ltd. 200 Hempstead Drive	164.48	410.83	.00	.00	575.31	2
TOTAL WARD 6			890.79	3,103.20	.00	.00	3,993.99	
			=====	=====	=====	=====	=====	

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
84	07 06520 6010 1500 851 1 17	DC Enterprises Ltd. Peter Steven's Mens Wear 999 Upper Wentworth	6.36	85.00	.00	.00	91.36	2
84	07 06520 6010 1501 851 1 17	DC Enterprises Ltd. Peter Steven's Mens Wear 999 Upper Wentworth	2.28	30.17	.00	.00	32.45	2
85	07 06520 6010 2860 851 2 17	578925 Ontario Inc. Pasta'N Crepes 999 Upper Wentworth	39.71	288.97	.00	.00	328.68	2
85	07 06520 6010 2861 851 2 17	578925 Ontario Inc. Pasta'N Crepes 999 Upper Wentworth	14.08	102.50	.00	.00	116.58	2
86	07 06610 8720 0680 851 1 17	Anik Enterprises Ltd. Wing King 550 Fennell Ave. East	3.65	58.79	.00	.00	62.44	2
86	07 06610 8720 0681 851 1 17	Anik Enterprises Ltd. Wing King 550 Fennell Ave. East	.75	12.21	.00	.00	12.96	2
87	07 06720 0840 0080 841 2 17	Hoffman, Ingrid Uppercut Hair Styling 670 Concession Street	35.34	148.64	.00	.00	183.98	3
87	07 06720 0840 0081 841 2 17	Hoffman, Ingrid Uppercut Hair Styling 670 Concession Street	5.13	21.56	.00	.00	26.69	3

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
88	07 06720 2190 0030 841 2 17	Johnston, Michael Nicks Lock & Key Service 532 Concession St.	29.76	148.82	.00	.00	178.58	3
88	07 06720 2190 0030 841 3 17	Johnston, Michael Nicks Lock & Key Service 532 Concession St.	2.86	8.82	.00	.00	11.68	3
89	07 08120 9510 0020 841 3 05	Calarco, Romona A & B Supermarket 556 Upper Wentworth St.	192.30	512.87	.00	.00	705.17	2
90	07 08160 5210 0020 851 2 01	Bixby, Charles The Red Claw Rear 1st 389 Concession	31.35	206.04	.00	.00	237.39	2
91	07 08610 2500 0120 851 1 17	Bobby's Chicago Restaurant 1545 Upper James St.	649.92	4,559.92	.00	.00	5,209.84	2
92	07 08710 1940 0020	559641 Ontario Limited Cactus Jacks 1187 Upper James St.	234.18	3,122.29	.00	.00	3,356.47	3
92	07 08710 9400 0020 851 2 04	559541 Ontario Limited Cactus Jacks 1187 Upper James St.	254.02	1,563.25	.00	.00	1,817.27	3
93	07 08820 0130 0160 851 1 04	Datacomm Distributing Ltd. 1059 Upper James St.	34.88	348.85	.00	.00	383.73	2
94	07 08830 0650 0060 842 2	Mountain Sports Limited 14 Hester St.	6.66	59.28	.00	.00	65.94	2
TOTAL WARD 7			1,543.23	11,277.98	.00	.00	12,821.21	

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years & Penalty Interest (4)	Prior Years & Arrears (5)	Current Years & Penalty Interest (6)	Current Years & Arrears (7)	Taxes Outstanding (8)	Code (9)
95	08 08910 0700 0160 841 2 02	572078 Ontario Inc. Woodlands 661 Upper James St. U8	99.81	887.37	.00	.00	987.18	3
95	08 08910 0700 0161 841 2 02	572078 Ontario Inc. Woodlands 661 Upper James St. U8	28.08	249.98	.00	.00	278.06	3
96	08 08910 0700 0700 841 2 17	Osborne, Ronald Mr. Lawrence Shoes 673 Upper James	45.54	202.74	.00	.00	248.28	3
96	08 08910 0700 0701 841 2 17	Osborne, Ronald Mr. Lawrence Shoes 673 Upper James	12.78	56.98	.00	.00	69.76	3
97	08 08910 0700 1540 841 2 17	426226 Ontario Ltd. Tobacconist Puff'n Stuff 665 Upper James	23.94	98.63	.00	.00	122.57	2
97	08 08910 0700 1541 841 2 17	426226 Ontario Ltd. Tobacconist Puff'n Stuff 665 Upper James	6.62	27.18	.00	.00	33.80	2
98	08 08910 0700 1600 851 1 17	Jubilee Enterprises Ltd. Fisherman's Delight 665 Upper James St.	5.70	75.85	.00	.00	81.55	2
98	08 08910 0700 1601 851 1 17	Jubilee Enterprises Ltd. Fisherman's Delight 665 Upper James St. U82	1.62	21.32	.00	.00	22.94	2

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
99	08 08930 0100 0040 851 1 17	Ogilvie, Myrtle Isobel Smith, Wendy 57 Mohawk Rd. E.	33.35	351.26	.00	.00	384.61	4
100	08 09020 0460 0080 851 1 17	399934 Ontario Ltd. Schooners Restaurant 5 Empress Ave. 2nd NW	1.38	18.02	.00	.00	19.40	2
100	08 09020 0460 0080 851 2 03	399934 Ontario Limited Schooners Restaurant 5 Empress Ave. 2nd NW	15.12	57.45	.00	.00	72.57	2
100	08 09020 0490 0020 851 1 17	399934 Ontario Limited Schooners Restaurant 543 Upper James St.	67.44	898.86	.00	.00	966.30	2
100	08 09020 0490 0020 851 2	399934 Ontario Limited Schooners Restaurant 543 Upper James St.	9.31	39.01	.00	.00	48.32	2
101	08 10320 0650 0020 851 1 17	575547 Ontario Inc. Katie's Place 1300 Garth St.	317.53	2,227.64	.00	.00	2,545.17	2
101	08 10320 0650 0020 851 2 05	575547 Ontario Inc. Katie's Place 1300 Garth Street	284.40	1,264.12	.00	.00	1,548.52	2
101	08 10320 0650 0021 851 1 17	575547 Ontario Inc. Katie's Place 1300 Garth Street	55.41	388.47	.00	.00	443.88	2

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years & Penalty Interest (4)	Prior Years Arrears (5)	Current Years & Penalty Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
101	08 10320 0650 0021 851 2 05	575547 Ontario Inc. Katie's Place 1300 Garth St.	49.68	220.45	.00	.00	270.13	2
	TOTAL WARD 8		1,057.71 =====	7,085.33 =====	.00 =====	.00 =====	8,143.04 =====	
	GRAND TOTAL		12,351.11 =====	62,348.53 =====	.00 =====	.00 =====	74,699.64 =====	

City of Hamilton
Treasury

Business Tax
Summary of Trial Balance - Write-off

Ward (1)	Penalty & Interest (2)	Prior Years Arrears (3)	Penalty & Interest (4)	Current Year Arrears (5)	Taxes Outstanding (6)	Number of Accounts (7)
01	347.27	1,491.78	.00	.00	1,839.05	9
02	4,488.61	15,786.51	.00	.00	20,275.12	21
03	691.07	3,228.21	.00	.00	3,919.28	19
04	775.17	4,272.61	.00	.00	5,047.78	12
05	2,557.26	16,102.91	.00	.00	18,660.17	16
06	890.79	3,103.20	.00	.00	3,993.99	6
07	1,543.23	11,277.98	.00	.00	12,821.21	11
08	1,057.71	7,085.33	.00	.00	8,143.04	7
TOTAL	12,351.11	62,348.53	.00	.00	74,699.64	101
	=====	=====	=====	=====	=====	=====

CODING

1. Accounts improperly assessed or out of business where tax appeal deadline to the Tax Review Committee has expired under Section 496 of the Municipal Act.
2. Collection Agency advised account uncollectible.
3. Advised by Trustee - Bankruptcy/In Receivership - No funds available for distribution.
4. Deceased.
5. City claim dismissed at Small Claims Court.

1986 March 14

DJG/ce

7 (2)

F O R I N F O R M A T I O N

FROM R. C. Prowse, Secretary, Finance Committee **DATE** 1986 April 17
TO Finance Committee **Refer To File No.** 1-0.1
Attention Of _____
Your File No. _____

SUBJECT

Specialized workshops on computer applications in municipal management - May 12-14, Montreal, Quebec.

BACKGROUND

The Quebec Deputy Minister of Municipal Affairs has extended an invitation to attend the Montreal International Software Market (see attached) on May 12-14, 1986.

Should the Finance Committee wish to authorize a member to attend, registration arrangements should be made as soon as possible.

 RCP/lm

TO: Mr. E. Matthews
Alderman P. Valeriano
Secretary of Finance Committee

RMM

TRANSLATION

QUEBEC, March 3, 1986

TREASURY	
1986 APR - 11	
ROUTE	REC'D
E.C.M.	✓
L.W.S.	✓
I.R.H.	✓
T.W.D.	✓
M.R.A.	✓
D.J.	✓

Dear Sir or Madam,

I am pleased to invite you to the specialized workshops on computer applications in municipal management which will be held during the Montreal International Software Market, next May 12, 13 and 14, at the Montreal Convention Centre.

This initiative of the ministère des Affaires municipales aims at promoting the development of information systems in municipal government, particularly in the fields of fire protection, crime prevention, civil engineering, and integrated information systems based on geographic reference.

In order to be able to organize an international forum of exchanges and discussions on these various themes, we have selected a group of special guests from organizations and businesses that have distinguished themselves in the promotion of computer applications in the municipal context.

I enclose a registration form, together with the program for these special workshops, and would ask you to convey this information to the interested parties in your organization.

I hope that you will be among the participants at this international event in Québec.

Sincerely,

*Montreal 514-558-1212
Municipal Affairs*

JACQUES O'BREADY

Deputy Minister

Encl.

City of Hamilton
Systems and Programming

I spoke to Mr. Gavel in Quebec re the Montreal International Software Market, May 12, 13 and 14, 1986 at the Montreal Convention Centre. I indicated to Mr. Gavel we were specifically interested in the workshops on computer applications in municipal management.

Mr. Gravel will send you, by priority post, a copy of the latest programme which is 90% complete, along with a few copies of the Application form.

Mr. Gravel indicated this workshop would be of interest to an Alderman because it concerned System Planning in the Ministry environment and Mr. Gavel outlined briefly the workshops available.

The plan is to have 6 Workshops with 5 or 6 Guest Speakers who will speak for 20 to 25 minutes.

Session 1 -- Mr. Dennis Stein, Ministry of Municipal Affairs, will be the guest speaker.

Topic: Mr. Stein will discuss what is actually going on in the Ministry of Ontario's data processing field.

Session 3 or 4 -- Ontario Municipal Police -- OMPC.

Session 5 -- Open Engineering.

Session 6 -- Computer Aided Design (CADS) -- The guest speaker is from a private firm in Ottawa.

GEO Processing -- Application on XY software co-ordinate to produce a map.

Mr. Gavel was away from his office, however, he explained to me in English, to the best of his ability, what the sessions contained as well as some of the topics of the guest speakers.

April 16, 1986

:aj

2nd floor



CITY HALL
HAMILTON, ONTARIO
L8N 3T4

URBAN/MUNICIPAL

CA40NHBL A05
C51F3
1986

K. E. AVERY
DEPUTY CITY CLERK

MAY 07 1986

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1986 April 30

NOTICE OF MEETING

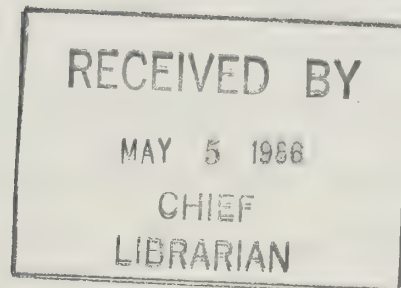
FINANCE COMMITTEE

1986 Tuesday, May 06
2:00 o'clock p.m.
Room 233, City Hall

R. C. Prowse

R. C. Prowse, Secretary
Finance Committee

RCP:rw



A G E N D A:

- A. IN CAMERA - Alderman H. Merling
- B. 1985 Financial Report - Spicer, MacGillivray
- 1. Theatre Aquarius - grant request
- 2. LEGISLATION COMMITTEE
 - (a) Sound systems for rooms 219 and 233
 - (b) City of Hamilton hosting Reception for various Consulates from Toronto

3. CITY ARCHITECT

- (a) 1986 Capital Budget - City Hall - Office Accommodation
- (b) 1986 Capital Budget - Major Maintenance to Civic Buildings
- (c) 1986 Capital Budget - Energy Conservation Projects
- (d) 1986 Capital Budget - City Hall - Ceramic Belting and Windows

4. DIRECTOR OF PURCHASING

- (a) Supply and delivery of two (2) power files, Central Microfilming, Treasury Department
- (b) Supply and delivery of two (2) reader printers
- (c) Supply and delivery of microfilm camera

5. CITY TREASURER

- (a) Financing City's share of bid budget for the 1990 World Basketball Championships
- (b) 1986 Summer Employment/Experience Development Program (S.E.E.D.)
- (c) Placement of the 1986 Taxation Notice in the Hamilton Spectator
- (d) Business Tax:
 - i. Business Tax Collection Procedures
 - ii. Outstanding business taxes which are Uncollectible

6. Discussion on Policy relative to claims against the Corporation of the City of Hamilton (no copy).

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



Mrs. J. McAnanama

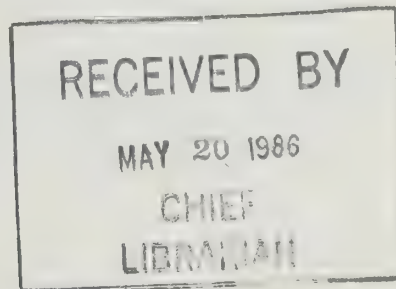
Public Library

J. McAnanama

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1986 May 14



NOTICE OF MEETING

FINANCE COMMITTEE

1986 Tuesday May 20
2:00 o'clock p.m.
Room 233, City Hall

R. C. Prowse

R. C. Prowse
Secretary

HAMILTON
LIBRARY
1700
DOCUMENTS

A G E N D A

A. GRANT APPEALS

- i. 2:00 p.m. - Hamilton Yacht Club
- ii. 2:15 p.m. - McQuesten Community Association
- iii. 2:30 p.m. - New Group Theatre
- iv. 2:45 p.m. - Hamilton Pontiacs Ladies Softball Team
- v. 3:00 p.m. - Abbacus Colour Guard
- vi. 3:15 p.m. - Hamilton Children's Choir
- vii. 3:30 p.m. - 826 Air Cadet Squadron
- viii. 3:45 p.m. - Cycle Hamilton

B. HAMILTON THEATRE INC

- Relocation Costs

1. PLANNING AND DEVELOPMENT COMMITTEE/TREASURERS REPORT

- Financing of costs of staffing requests by the Building Department

2. DIRECTOR OF PURCHASING

- Supply[£] and install wall insulation, Canadian Football Hall of Fame

3. DIRECTOR OF REAL ESTATE

- McIlwraith School - 50 Murray Street West

4. CITY SOLICITOR

- (a) Claim
 - i. Thompson vs City
 - ii. MacLeod vs City et al

5. CITY TREASURER

- (a) Scott Computer Leasing Inc. Lease consolidation and payments for lease numbers 730,731,732,733 and 737
- (b) Conversion of Computer operating system of MVS/XA
- (c) Request for proposals: Offsite security storage of backup computer tapes, disks, diskettes and microfilmed documents.



E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1986 May 14

RECEIVED BY

MAY 20 1986

CHIEF
LIBRARIAN

NOTICE OF MEETING

FINANCE COMMITTEE

1986 Tuesday May 20
2:00 o'clock p.m.
Room 233, City Hall

R. C. Prowse
Secretary

A G E N D A

A. GRANT APPEALS

- i. 2:00 p.m. - Hamilton Yacht Club
- ii. 2:15 p.m. - McQuesten Community Association
- iii. 2:30 p.m. - New Group Theatre
- iv. 2:45 p.m. - Hamilton Pontiacs Ladies Softball Team
- v. 3:00 p.m. - Abbacus Colour Guard
- vi. 3:15 p.m. - Hamilton Children's Choir
- vii. 3:30 p.m. - 826 Air Cadet Squadron
- viii. 3:45 p.m. - Cycle Hamilton

B. HAMILTON THEATRE INC

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THE CORPORATION OF THE CITY OF HAMILTON

A.

MR. D. K. BEATTIE, SECRETARY

FROM GRANTS SUB-COMMITTEE DATE 1986 MAY 14
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee


SUBJECT

GRANT APPEALS

RECOMMENDATION

That in accordance with the grant guidelines, consideration be given to the presentations with respect to the following grant appeals.

- (a) Hamilton Yacht Club
- (b) McQueston Community Association
- (c) New Group Theatre
- (d) Hamilton Pontiacs Ladies Softball Team
- (e) Abbacus Colour Guard
- (f) Hamilton Children's Choir
- (g) 826 Air Cadet Squadron
- (h) Cycle Hamilton


D. K. Beattie, Secretary
Grants Sub-Committee

BACKGROUND

At its meeting April 22, 1986, the Finance Committee made recommendations with respect to new General Grants and Convention/Reception Grants. These recommendations were approved by City Council April 29, 1986, with an understanding that the applications would be allowed an opportunity to appeal the recommendation in accordance with the grant guidelines. After notifying the applicants, the above noted groups requested appeals. (Note: Three applicants have not yet responded to the opportunity to appeal. There could possibly be additional appeals at the next regular meeting of the Finance Committee).

With the exception of the Hamilton Pontiacs Ladies Softball Team which is appealing their Convention/Reception grant request, the other groups are all General Grants. The following summarizes the requested funding and the grant recommendation for each of the applicants.

1986 May 14

FINANCE COMMITTEE

BACKGROUND - Continued

<u>Applicant</u>	<u>Grant Type</u>	<u>Requested 1986 Grant</u>	<u>Recommended 1986 Grant</u>
Hamilton Yacht Club	General	65,600	Denied
McQueston Community Association	General	6,100	Denied
New Group Theatre	General	3,000	Denied
Hamilton Pontiacs Ladies Softball Team	Convention/ Reception	1,240	500
Abbacus Colour Guard	General	1,500	Denied
Hamilton Children's Choir	General	700	Denied
826 Air Cadet Squadron	General	1,500	Denied
Cycle Hamilton	General	10,000	5,000

Attached is the application and, if applicable, the General Grant Summary Form for each applicant noted above.

After hearing the presentations, any increase in the recommended grant funds for any of the applicants would have to be funded from the unallocated grant funds. The present balance of the unallocated funds is \$8,490.00.

Attachs.

City of Hamilton
Treasury

A.i

GENERAL GRANT INTRODUCTORY FORM

Applicant: HAMILTON YACHT CLUB

Grant Type: ONE-TIME

Grant Request \$ 65,600

Operating Budget \$

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION PROVIDING YACHTING FACILITIES FOR MEMBERS AND GUESTS
AND JUNIOR AND ADULT SAILING SCHOOLS FOR PEOPLE IN THE COMMUNITY.

Volunteers: YES

Local Organization: LOCAL

Purpose of Requested Grant Funds:

TO ASSIST IN MAKING FIRST \$150,000 LOAN REPAYMENT TO THE BANK OF MONTREAL
DUE JUNE 15, 1986.

Previous City Funding:

Future City Funding:

1987 - \$40,000 - \$60,000

Self-Supporting:

YES AFTER COMPLETING
REPAYMENT OF INTEREST
FREE LOAN OF \$300,000
TO THE BANK BY JUNE 15,
1987.

Comments:

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount <i>Denied</i>
1985 Category	1986 Category	1986 Category
		Appeal <i>yes</i>
	<u>City Council</u>	
Date Approved	Amount \$	Category

The Hamilton Yacht Club (Established 1888) Inc.

*Every Member
Bring a New Member*

GRANT APPLICATION

TO

THE CORPORATION OF THE CITY OF HAMILTON

SUBMITTED BY

THE HAMILTON YACHT CLUB

(ESTABLISHED 1888) INC.

AND

PREPARED BY

JOS. POELMANN

IMMEDIATE PAST-PRESIDENT

NOVEMBER 15, 1985

CONTENTS:

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The Hamilton Yacht Club (Established 1838) Inc.

*Every Member
Bring a New Member*

November 15, 1985

The Corporation of the City of Hamilton
71 Main St. W.
Hamilton, Ontario
L8P 1H4

Attn: Mr. D.K. Beattie, Secretary
Grants, Sub-Committee

Re: GRANT APPLICATION - 1986

Gentlemen:

On behalf of the Hamilton Yacht Club (Established 1888) Inc., I hereby submit a detailed presentation, for the City's approval, of a Grant Application for 1986.

Please note that I have made reference to this covering letter in various areas of the Application. I have listed below the explanations which I believe are beneficial to us in obtaining the requested grant.

APPLICATION - GENERAL GRANTS

Appendix "A" - Page 1 - Item B

The amount of Grant Request of \$65,600 is the total of the estimated short-fall in the Debt Retirement Fund on June 1, 1986 of \$53,400 (Exhibit 8 - page 5) and taxes paid in 1984 and 1985, amounting to \$12,209, as detailed on the last page of this letter.

I would have appealed the 1984 Business and Realty Taxes shortly after incorporation (May 1, 1984) had I been a member of the Board of Directors at that time. As such, I am sure that the Club would have obtained the referenced \$12,209 tax reductions in 1984 and 1985 without having to make this a part of a Grant Request for 1986. On behalf of the Club, I ask you to include the overpayments of 1984 and 1985 in the total Grant applied for.

As explained in the attached documentations, the Club will undoubtedly be put into receivership again, by the Bank of Montreal, if it defaults on its first \$150,000 payment on June 15, 1986. The Club has worked very hard during the last eight to nine months to increase the monies in the Debt Retirement Fund by attracting new "initiation-fee paying" members. However, the stigma of the recent (late 1983 - early 1984) receivership is extremely difficult to overcome in such a short period of time. It has taken a great deal of effort on the part of every Charter member to get the Club where it is today.

... cont. 2

The Corporation of the City of Hamilton
Grants, Sub-Committee
... cont. 2

Undoubtedly, you will agree with me that the Club's present members are the best salespeople to promote the Club to prospective members. Therefore, we have the active "EVERY MEMBER BRING A NEW MEMBER" campaign.

Even though it is far too late to do anything about it, it should be noted at this time that the former Club (R.H.Y.C.) was also a non-profit corporation. The present Clubhouse was occupied on April 1, 1981. I estimate that the former Club, between that date and the time the Receivers were appointed on November 1, 1983, paid approximately \$32,000 in Business and Realty Taxes, which should not have been paid had proper appeals been instituted early in 1981.

Appendix "A" - Page 1 - Item C

It could very well be that the Club would need to make a second one-time grant application to the City in 1987 to off-set a possible short-fall in its second and final \$150,000 payment to the Bank of Montreal on June 15, 1987. Please be assured that the Club will do everything in its power, financially, to ensure that this second one-time grant request would be as small as possible.

After repayment of the loan to the Bank of Montreal, no further grant requests should be necessary or required.

Appendix "A" - Page 4 - Item 9

The Club's history dates back to the first Annual Meeting of the original Hamilton Yacht Club, held on April 2nd, 1888. It is for this reason that our present name includes the words "Established 1888".

Her Majesty Queen Victoria granted the Club the name "ROYAL" in early 1891 and thereafter the Club became "The Royal Hamilton Yacht Club" (see Exhibits 1 and 2). In 1988 the Club wants to celebrate its one hundredth (100th) birthday and we have re-applied for the name "Royal". The letter from Rideau Hall, dated July 4, 1985 (attached to Exhibit 1) indicates that the Club must repay its interest-free \$300,000 loan to the Bank of Montreal prior to the Secretary of State re-examining our request.

Naturally, we would like to be the "Royal" Hamilton Yacht Club again during our centennial year in 1988. I believe that the City of Hamilton also wants the Club to have this stature again, shortly after the Bank loan has been paid off.

... cont. 3

The Corporation of the City of Hamilton
Grants, Sub-Committee
... cont. 3

The Club (former and present) has been and is a responsible corporate citizen of the Hamilton community and its members have brought great honour to our Country, our Province and our City (example: Canada Cup - "Evergreen" and "Coug").

Exhibit "A" - Page 7 - point 19

Presently, the Club cannot afford a Benefit Package for its employees, other than the minimum requirements by law. It is the intent to develop a benefit program over the next 12 months and to institute same in late 1986 or early 1987.

One of the conditions in the Club's Purchase Agreement with the Receivers and the Bank of Montreal states that the Club has to maintain a working capital of \$50,000 at all times, until the Bank loan has been paid off. In addition, the Club cannot obtain a line of credit from any other financial institution because all book debts, accounts receivable, inventories and the like, are assigned to the Bank of Montreal until the Club has paid off its \$300,000 loan.

In accordance with the Constitution (By-Law 4) any interest earned on Club investments and all initiation fees received from new members must be deposited into the Club's Debt Retirement Fund. This particular Fund is administered by Canada Trust under a Trust agreement with the Club.

Standard accounting procedures show interest earned and initiation fees collected in the statement of income. It should be kept in mind however, that these two particular income amounts are not available to the Club for Club operations and should, in fact, be deducted from the total income shown in Exhibit 9.

The Coopers and Lybrand statement for period ending October 31, 1985 reflects Business Tax refund for 1985 and the change to Residential mill rate only for the 1985 Realty Taxes.

Appendix "A" - Exhibit 1

The Club shows a deficit for fiscal 1985 and projects another deficit for fiscal 1986. It should be noted that these deficits include allowances for depreciation.

The Club has had unfortunate experiences with two former caterers who had been contracted to provide the required kitchen and dining room services. The present caterer came highly recommended and very good credit ratings were given to this caterer back in February of this year.

... cont. 4

The Corporation of the City of Hamilton
Grants, Sub-Committee
... cont. 4

During Septemebr and October of this year, I was made aware of possible financial problems with the present caterer through receipt of letters from lawyers acting for suppliers, complaints about N.S.F. cheques by the caterer to suppliers and to their employees, along with notifications received from the Provincial Sales Tax Department. None of these are related to the Club itself and should not concern us. However, this caterer works for the Club and therefore I have been very concerned about this urgent matter.

The Board of Directors of the Club has decided to continue with this caterer until our busy Christmas season ends, sometime toward the end of December of this year.

Early January 1986, the Club will commence self-catering to eliminate, once and for all, the past and present problems in this area.

Attached Details - Business and Realty Taxes

Attached to this letter is a detailed explanation of how I arrived at the \$12,209 in Business and Realty Taxes which I believe the Club should not have paid if appeals on said taxes had been instituted in May 1984. It is my understanding that the then Board of Directors was not aware that such appeals could be made.

Summary

Our Club wants to continue being an integral part of the Hamilton community and looks forward to increasing its membership from among the citizens in our great city.

Our almost 100-year history is very much a part of the history of the City of Hamilton and I would like to think that we can continue to be part of the Hamilton scene for another one hundred (100) years. Today, and maybe again in 1987, we need financial assistance from our City to ensure that we can celebrate our centennial in 1988. We anticipate that the City and its citizens will be an integral part of these very special celebrations.

On May 1, 1984 our Club started with 158 Charter members and 23 Corporate Charter members (total 181). Since that time, especially after new membership categories were adopted by the members in late February 1985, our Club has grown actively to a present membership of 319 members; an increase of 138 or 76.2%.

... cont. 5

The Corporation of the City of Hamilton
Grants, Sub-Committee
... cont. 5

When the assets of the former Club were purchased by the Charter members of our present Club, the Club was advised by the Receivers that a minimum of 500 members would be required to break even. We are well on our way to this figure and it is anticipated that our total membership will surpass 450 by the end of 1986.

The Club's future strength lies in today's youth and we have set fees at levels which will attract the younger generation.

Closing Remarks

I have enjoyed working on this presentation and on behalf of the Club, I would like to thank the City for allowing us to present our plea for financial assistance.

In closing, I look forward to hearing some very good news in the very near future. Should you require any additional information and/or clarification, please do not hesitate to contact me directly.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Jos. Poelmann', followed by a long horizontal line extending to the right.

Jos. Poelmann
Past-President

JP/pjk

cc: His Worship Mayor R. Morrow

THE HAMILTON YACHT CLUB (ESTABLISHED 1888) INC.

Prepared By	Date
Approved By	

	1	2	3
	<u>BUSINESS AND REALTY TAXES.</u>		
1	BUSINESS TAXES FOR 1985 AT		
2	\$6,901.75 WERE REFUNDED TO CLUB		
3	BY CITY OF HAMILTON, BECAUSE		
4	CLUB HAS BEEN A NON-PROFIT		
5	CORPORATION SINCE INCORPORATION ON MAY 1, 1984		
6	AS THE HAMILTON YACHT CLUB (ESTABLISHED 1888) INC.		
7			
8	THIS ALSO CHANGED ASSESSMENT ON REALTY TAXES		
9	FOR 1985 FROM COMMERCIAL/RESIDENTIAL TO		
10	RESIDENTIAL ONLY, RESULTING IN A CREDIT TO		
11	HAMILTON HARBOUR COMMISSIONERS AND THEN		
12	TO CLUB OF \$3431.04.		
13			
14	THE CLUB SHOULD HAVE NOTIFIED THE PROVINCE AND THE CITY		
15	IN MAY OF 1984 THAT THE CLUB WAS A NON-PROFIT CORPORATION		
16			
17	THIS WOULD HAVE ELIMINATED BUSINESS TAXES (1984) AT	436998	
18	AND WOULD HAVE REDUCED THE REALTY TAXES FOR 1984		
19	PAID BY CLUB BY $\frac{241}{366} \times 79,783 \times 40.4153$ MILLS, OR	2123.51	
20			
21			
22	AS A RESULT OF A REQUEST THE PROVINCIAL ASSESSMENT		
23	OFFICE VISITED THE CLUB IN JUNE 1985. THIS REVIEW VISIT		
24	RESULTED IN A REDUCTION OF ASSESSMENT VALUE		
25	FROM \$173,075 TO \$158,587 (TWO LARGE ROOMS ON		
26	SECOND FLOOR WERE NEVER FINISHED SINCE NEW		
27	CLUBHOUSE WAS COMPLETED ON MAY 1, 1981) DIFFERENCE \$14,488.		
28	THIS REDUCTION IN ASSESSMENT VALUE WILL BE		
29	APPLIED TO 1986 - AS PER MR. PHILP OF THE		
30	PROVINCIAL ASSESSMENT OFFICE ON NOV. 8, 1985 (527-7204)		
31			
32	HAD THIS REVIEW BEEN REQUESTED IN MAY 1984		
33	THE CLUB'S REALTY TAXES FOR 1984 WOULD HAVE		
34	BEEN REDUCED BY A FURTHER $\frac{241}{366} \times 14,488 \times 229.0201$ MILLS OR	218484	
35			
36	WHILE THE 1985 REALTY TAXES WOULD HAVE BEEN		
37	LOWERED AN ADDITIONAL \$14,488 x 243.6926 MILLS OR	353062	
38			
39			
40	<u>TOTAL</u>	<u>1220895</u>	
41	HAD THESE REDUCTIONS IN BUSINESS TAXES AND REALTY		
42	TAXES BEEN EFFECTIVE DURING 1984 & 1985 THE SURPLUSES		
43	GENERATED BY THE CLUB PRIOR TO DEPRECIATION WOULD HAVE		
44	INCREASED BY THE SAME \$12,208.95 AND THUS THE DEBT		
45	RETIREMENT FUND WOULD HAVE BEEN INCREASED BY		
46	\$12,208.95 PLUS INTEREST ON THIS \$12,208.95		

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

The Hamilton Yacht Club (Established 1888) Inc.
Foot of MacNab Street North
Hamilton, Ontario
L8L 1H1 telephone: 528-8464

B. AMOUNT OF GRANT REQUEST: \$ 65,600.00 (see covering letter dated Nov. 15, 1985)

C. PURPOSE OF GRANT: (Indicate)

_____ CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
☒ ONE TIME - SPECIFIC PURPOSE (see covering letter dated Nov. 15, 1985)

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$	
 TOTAL OPERATING BUDGET	 \$	 100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 65,600.00
- OTHER DATE OR INSTALMENTS \$ _____ (date)
\$ _____
\$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

\$ _____

CATEGORY _____

2. FINANCE COMMITTEE

\$ _____

CATEGORY _____

3. CITY COUNCIL

\$ _____

CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

HISTORY OF CLUB - EXHIBIT 1

ORIGINAL "ROYAL" CHARTER (owned by present Club) - EXHIBIT 2

THE HAMILTON YACHT CLUB (ESTABLISHED 1888) INC.

LETTERS PATENT - EXHIBIT 3

CONSTITUTION (BY-LAW 4) - EXHIBIT 4

BY-LAW 5 - EXHIBIT 5

BY-LAW 7 - EXHIBIT 6

2. What are the general objectives and/or services of your organization?

FOR PURPOSE SEE CONSTITUTION - SECTION 2.04 (page 4) - EXHIBIT 4

FOR OBJECT SEE LETTERS PATENT - EXHIBIT 3

FOR GOALS SEE CONSTITUTION - SECTION 2.05 (page 4) - EXHIBIT 4

SERVICES

- Yachting facilities for members and guests
- Junior and Adult Sailing Schools for people living in the community
- Bar and Dining facilities for members and guests
- Banquet facilities and meeting rooms for local corporations, associations, service groups and community.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

One other Yacht Club in the City of Hamilton is available to yachtsmen, namely the Macassa Bay Yacht Club. Our Club differs from this Club in that our Club provides Junior and Adult Sailing Schools, has larger, more extensive dining and bar facilities and has banquet facilities and meeting rooms available for local corporations, associations, service groups and community. Our Club has a large parking lot available (250 cars) and is easily accessible.

Macassa Bay Yacht Club is allowed to store boats on its property during the winter, thus increasing its revenue, while our Club is presently not allowed to do so. Negotiations are continuing with our landlord (H.H.C.) in an effort to obtain permission to store boats on our property during the winter.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes X If yes, please indicate number and type of involvement.

Our Club is a self-help Club. Every member in the Charter and Resident categories is required to donate a minimum of 16 hours of volunteer time per year. Those who do not or cannot are charged \$10.00 per hour up to a maximum of \$160.00. Total membership in these categories is 180.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Local only.

6. Does your organization provide a service to:

(a) All citizens X (through Junior & Adult Sailing Schools)

(b) A specific group X

(c) A specific area X

Describe briefly:

Our Club is a private Club with Club licenses. Guests must be signed in by members to comply with Liquor Licenses Act of Ontario. Specific group relates to members of the Club. Specific area relates to the Hamilton-Wentworth Region, although commercial functions are being held at the Club from as far away as St. Catherines, Brantford, Burlington, Oakville and the like.

7. In what geographical area does your organization operate?

Primarily within the Hamilton-Wentworth area, the Hamilton Bay and the west end of Lake Ontario.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

The sole purpose for the requested grant funds is to ensure that the Club will be able to make the first \$150,000 payment to the Bank of Montreal on June 15, 1986 and to start immediately with additional funds to ensure the second \$150,000 payment on June 15, 1987.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

See covering letter dated November 15, 1985.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

None at present.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

On March 1, 1985, after adoption of amended By-Laws by the members, the Club commenced an active "EVERY MEMBER BRING A NEW MEMBER" campaign, which resulted in 113 new members being welcomed into the Club by October 30th of this year. This campaign is being continued in 1986 and thereafter.

Also, see EXHIBIT 7.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

For details see EXHIBIT 8 - page 3

Note: - Rental income is subject to 50% income tax as per Federal Income Tax Act (non-profit corporations). For this reason, the Club does not charge rental fees as such.

13. Have you received funding from the City in prior years? If so, when and how much? Never requested or received grants in prior years.

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
1987	\$ 40,000 to 60,000* *(depending on needs to meet second payment to Bank of Montreal on June 15, 1987.)
_____	\$ _____
_____	\$ _____

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

It took the Bank of Montreal more than a year before deciding to put the Royal Hamilton Yacht Club into receivership in November 1983. The reason given at that time was the stature and prestige of the R.H.Y.C. and the possible repercussions within the community. Undoubtedly, the Bank of Montreal will not hesitate at all to put the present Club into Bankruptcy if the Club defaults on its \$150,000 payment on June 15, 1986, with loss of all Debenture monies owed to members and other funds and assets presently owned by the Hamilton Yacht Club (Established 1888) Inc.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

There is no doubt that the Club will be self-supporting upon complete payment of the \$300,000 interest-free loan from the Bank of Montreal, after June 15, 1987.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

It is hoped that the City will assist the Club in 1987 to make its second \$150,000 payment to the Bank, if such assistance is required at that time. Thereafter, no further financial assistance from the City will be requested or required.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Within reason and within applicable Ontario Acts, services could be made available, such as use of rooms.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
J. Poelmann, Past-President	1404-5250 Lakeshore Rd. Burlington, Ontario	525-8331	632-0049
G. Blandford President	R.R. # 3 Puslinch, Ontario	252-5941	659-7540
R. Perry Vice-President	802-1297 Marlborough Crt. Oakville, Ontario	547-8022	545-5075
N. Casey Treasurer	89 Delaware Ave. Hamilton, Ontario	547-6415	522-0630
B. Allick Secretary	541 Stonechurch Rd. W. Hamilton, Ontario	526-4652	389-9405

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

SEE EXHIBITS 8 and 9. Exhibit 8 shows estimated results for fiscal year ending Nov. 30, 1985, with budget for fiscal year 1986. Exhibit 9 is the financial statement prepared by Coopers & Lybrand for the first eleven (11) months of fiscal 1985. Audited financial statements for fiscal 1985 will be available sometime during January 1986. These audited statements will be provided to the City upon receipt by the Club. Also see covering letter dated Nov. 15, 1985.

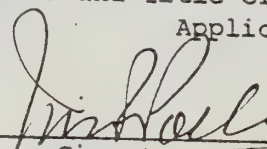
November 15, 1985

Date

Jos. Poelmann

Past-President

Name and Title of Officer Making
Application



Signature of Officer Making
Application

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

525-8331 (personal Business)
Telephone Number

528-8464 (Club)

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year to Nov. 30 19 85 (2)	Estimate Current Grant Year to Nov. 30 19 86 (3)	Amount (4)	% (5)
REVENUES				
Income (Specify)	\$295,700	\$350,700	+ \$55,000	+ 18.6
<u>SEE EXHIBITS 8</u>				
<u>AND 9</u>				
GRANT RECEIPTS				
Government of Canada	----	----		
Government of Ontario	----	----		
Other Municipalities (Specify)	----	----		
United Way Grants	----	----		
OTHER (Specify)	----	----		
TOTAL REVENUES	<u>\$295,700</u>	<u>\$350,700</u>	<u>+ \$55,000</u>	<u>+ 18.6</u>
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 2)	80,500	127,000	+ 46,500	+ 57.8
Other (Specify)				
<u>SEE EXHIBITS</u>				
<u>8 AND 9</u>	234,800	266,600	+ 31,800	+ 13.5
TOTAL EXPENDITURES	<u>\$315,300</u>	<u>\$393,600</u>	<u>+ \$78,300</u>	<u>+ 24.8</u>
SURPLUS OR (DEFICIT)	<u>(\$ 19,600)</u>	<u>(\$ 42,900)</u>	<u>+(\$23,300)</u>	<u>+118.9</u>

SEE COVERING LETTER
DATED NOV. 15, 1985

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year To NOV.30 1985 (2)	Current Grant Year To NOV.30 1986 (3)	Amount (4)	% (5)
BILL WALES - GENERAL MANAGER	APRIL 1 TO NOV. 30, 1985 \$ 22.200	FULL YEAR (ALL) \$ 40.000	\$ 17.800	+80.2
JOHN TODOROVIC - ASSISTANT MANAGER	DEC 1, 1984 TO NOV. 30 1985 \$ 24.000	\$ 28.000	+ \$ 4.000	+ 16.7
BARBARA BISHOP - BOOKKEEPER	MAR. 1 1985 TO NOV. 30, 1985 \$ 15.600	\$ 20.800	+ \$ 5.200	+ 33.3
PAT KEOGH - SECRETARY	MAY 1, 1985 TO NOV. 30, 1985 \$ 12.200	\$ 21.800	+ \$ 9.600	+ 78.7
OTHERS - PART TIME & WHO HAVE LEFT	\$ 6.500	\$ 16.400 *	+ \$ 9.900	+ 152.3
TOTAL SALARIES AND BENEFITS per Exhibit 1	\$ 80.500 =====	\$ 127.000 =====	+ \$ 46.500 =====	+ 57.8 =====

* CLUB WILL START SELF-CATERING ON JAN 2, 1986. THIS WILL REQUIRE ONE ADDITIONAL PART-TIME PERSON AT AN ESTIMATED SALARY OF \$13.400 (APPROX. 3/4 TIME)

NOTE :- NOT TYPED BECAUSE OF CONFIDENTIAL NATURE OF INFORMATION PROVIDED.

The Hamilton Yacht Club (Established 1888) Inc.

*Every Member
Bring a New Member*

A SHORT HISTORY OF THE CLUB

EXHIBIT - 1
page 1

Sailing on Hamilton Bay dates back, at least, to the early part of the 19th century, but the first organized activity came about 1865 when a sailing club known as the Burlington Yacht Club was formed. During these early years many Hamilton yachts sailed under the colours of this Club. Unfortunately, the Burlington Yacht Club had a series of misfortunes that led to bankruptcy after only seven short years of existence and that seemed to set the sport of sailing back for at least a decade.

However, about 1886, a group of prominent businessmen including one lawyer, who were also sailors, began organizing what would eventually become the Royal Hamilton Yacht Club (R.H.Y.C.). It was, during the first four years, known as the Hamilton Yacht Club and it held its first annual meeting on April 2nd, 1888.

Shortly after this, representations to the proper authorities began which finally led to the "Royal" designation in 1891. Our Club has in its files a letter from the then Governor General of Canada, the Right Honorable Lord Stanley of Preston, dated February 14th, 1891, advising us that Queen Victoria had consented to the use of the word "Royal" in the name of our Club.

The original letters of patent, dated May 30th, 1891, written in flowing longhand are still in our possession (see Exhibit 2). They include the purpose of the R.H.Y.C. as follows:

"To establish and maintain a Club as a corporation having for its objectives the encouragement of yacht building and yacht sailing and racing in Ontario waters by the name "The Royal Hamilton Yacht Club", the said Club has been permitted by us the style 'Royal'."

At the same time the Royal Charter was approved, the R.H.Y.C. was granted the authority for registered Club boats, over a certain tonnage, to carry the Blue Ensign, a defaced Blue Ensign of Her Majesty's Fleet, with a crown and maple leaf in the fly. Shortly thereafter, the official Club crest and the Club burgee with the Royal symbols prominently displayed, were designed and approved. Ensignia with the Royal designation have, down the years and right up to the present day, been inscribed on our trophies and other memorabilia have been worn on the official dress, and flags of office, of Commodores and other Flag Officers and have been accepted as part of official Club dress for members since before the turn of the century.

The Hamilton Yacht Club (Established 1888) Inc.

*Every Member
Bring a New Member*

EXHIBIT - 1
page 2

This Royal tradition going back for more than 90 years is treasured not only by members of the R.H.Y.C., past and present, but by the area residents who have felt proud to have had this Royal institution as part of the Hamilton community and have recognized the prestige and honour it has brought to us all.

CLUBHOUSES

The first Club was erected in 1888. This was a modest two-storey structure costing approximately \$1000.00, with locker rooms on the lower floor and a members lounge on the second storey. Originally, it was built on piles near the east side of James Street alongside what was then the Toronto and Hamilton Steamship Company. Subsequently, it was moved, on the ice, to a location at the foot of Bay Street.

During 1889 and 1890 the Club membership and the fleet increased considerably and in October 1890 the Club decided to build a proper Clubhouse. Built at a cost of about \$13,000.00, the new Clubhouse was situated on a prominent place on the Beachstrip. It was a large, two-storey building commanding an excellent view of the entire Bay. From elegant lounges and broad verandahs one could watch racing and other yachting activities down the whole length of Hamilton Bay. In 1915, this R.H.Y.C. Clubhouse was destroyed by fire.

Even before this disaster, yachting at the R.H.Y.C. was beginning to suffer, mainly because so many members were becoming involved in the first World War. The fire, understandably, was a severe blow to the sailing and social programs of the Club and it went into a profound slump. These doldrums ended in 1920 when property was reacquired at the foot of Bay Street and the original building (the one built in 1888) was renovated and remodelled to serve as the Clubhouse. This structure continued to be used until 1938 when the property on which the Club now stands was leased from the Hamilton Harbour Commissioners. A year-round Clubhouse was erected along with some expansions and renovations, additional docks, as well as the construction of a swimming pool. The 1938 Clubhouse was demolished when the present Clubhouse was completed in May 1981. This new Clubhouse was financed through a floating interest demand loan obtained from the Bank of Montreal (\$1,100,000.00).

As a result of rapid inflation, extremely high interest rates and a gradual drop in membership, the Royal Hamilton Yacht Club was unable to meet its payment obligations to the Bank of Montreal and in November 1983, Coopers & Lybrand Limited were appointed Receivers by the Bank of Montreal.

... cont. 3
DO IT NOW!
(416) 528-8464

The Hamilton Yacht Club (Established 1888) Inc.

*Every Member
Bring a New Member*

EXHIBIT - 1
page 3

PRESENT CLUB

Between December 1983 and March 1984, negotiations were held between a representative group of members of the Royal Hamilton Yacht Club and the Bank of Montreal to ascertain if the assets of the Royal Hamilton Yacht Club could be purchased by a new corporation. A new Club was formed under the name of The Hamilton Yacht Club (Established 1888) Inc. and 196 \$3,000.00 Debentures were sold to members and corporate members (companies) of the former Club. This provided the necessary funding to purchase the assets from the Receivers.

On May 1, 1984, a Purchase Agreement was signed between Coopers & Lybrand Ltd. and the Hamilton Yacht Club (Established 1888) Inc. At that time, the present Club purchased the assets of the former Club for \$850,000.00 with \$550,000.00 down and an interest-free \$300,000.00 loan from the Bank of Montreal.

The Purchase Agreement specifies that this interest-free loan is to be paid in two instalments: - \$150,000.00 on June 15, 1986 and the remaining \$150,000.00 on June 15, 1987.

The Club will celebrate its 100th year in 1988 and we hope to obtain the name "Royal" again prior to this centennial celebration. However, the Club must repay the \$300,000.00 loan from the Bank prior to being able to reapply to Her Majesty the Queen (see attached letter from Rideau Hall, Ottawa, dated July 4, 1985).

ACHIEVEMENTS

Our Club has had its ups and downs, but over the many, many years has been a responsible corporate citizen, proud of being a part of the Hamilton community.

In 1978, Don Green, with his yacht "EVERGREEN", challenged the United States of America for the Canada Cup and after a hard-fought victory, returned the Cup to Canada, Hamilton and our Club.

In 1981, Tony Ronza, with his yacht "COUG", defended successfully against the U.S.A. on Lake Ontario just east of the Hamilton Bay and retained the Canada Cup for Canada, Hamilton and the Club.

... cont. 4

DO IT NOW!
(416) 528-8464

The Hamilton Yacht Club (Established 1888) Inc.

*Every Member
Bring a New Member*

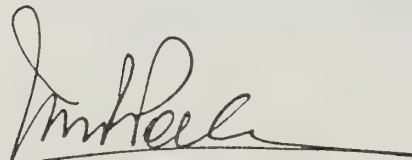
EXHIBIT - 1
page 4

The defending Club on record was the Royal Hamilton Yacht Club, but, because of our unfortunate demise in late 1983, the Cup had to be handed over to the Royal Canadian Yacht Club in Toronto, which Club then became the Club on record to defend.

In 1984, Tony Ronza, with his yacht "COUG II", was again successful in defending the Cup against very strong competition from the U.S.A., and it should be noted that Tony Ronza, along with all the members of his racing crew, were then and are still all members of the present Hamilton Yacht Club (Established 1888) Inc.

Many members of the former and present Clubs have brought great honour to the City of Hamilton, the Province of Ontario and our Country by winning Canadian and/or World Championships in various sailing yacht classes. Our Club is recognized throughout New York and Ontario as one which has always provided stiff competition on both north and south shores of Lake Ontario.

The former and present Clubs have always had very active Junior and Adult Sailing Schools, which in many instances have been the stepping stones for the graduate members to local, Provincial, Canadian and World Championships. We wish to carry on with this long-standing tradition.



Jos Poelmann
Past-President

JP/pjk



RIDEAU HALL
OTTAWA
K1A 0A1

GOVERNMENT HOUSE
RÉSIDENTE DU GOUVERNEUR GÉNÉRAL

4 July 1985

Dear Mr. Cauchi,


I am writing with regard to your exchange of correspondence with my predecessor, Mr. Edmond Joly de Lotbinière, concerning the wish of The Hamilton Yacht Club (Established 1888) Inc. to obtain The Queen's permission to use the designation Royal in the title of the club.

I have now heard from the Secretary of State's department and I regret to say that the Secretary of State is not able to advise the Governor General to recommend to The Queen Her Majesty's approval of this request at this time.

According to the guidelines which are used in matters of this nature, an organisation should have existed for approximately twenty-five years and be in a secure financial position. It is difficult, therefore, for the Secretary of State's department to consider your request until the indebtedness of the club to the bank has been cleared. Although, legally-speaking, you are a new organisation and would normally have had to be in existence for twenty five years for consideration, the Secretary of State's department would, however, be prepared at this point in time to re-examine your request.

I am sorry to have to give you such a disappointing reply and that you have had to wait so long for a decision to be made.

Yours sincerely,


Floralove Katz
Programme and Policy Secretary

Mr. G.F. Cauchi,
Evans, Husband,
Union Gas Building, Suite 901,
20 Hughson Street South,
Hamilton, Ontario
L8N 2A1

City of Hamilton
Treasury

A. ii

GENERAL GRANT INTRODUCTORY FORM

Applicant: McQUESTEN COMMUNITY ASSOCIATION

Grant Type: OPERATING

Grant Request \$ 6,100

Operating Budget \$8,300

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION THAT HELPS TO DEVELOP THE FACILITIES NEEDED IN THE
EAST END TO TRY AND LOWER THE UNEMPLOYMENT RATE.

Volunteers: YES (16)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

DEVELOPMENT OF A COMMUNITY HOUSE PROGRAM.

Previous City Funding:

Future City Funding:

Self-Supporting: WITHIN 2-3 YEARS.

1987 - \$5,000

1988 - \$4,000

1989 - \$3,000

Comments:

APPLICANT DENIED IN 1985 FOR GRANT.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount <i>Denied</i>
1985 Category	1986 Category	1986 Category
		Appeal <i>yes</i>
	<u>City Council</u>	
Date Approved	Amount \$	Category

McQuesten Community Association

and the McQUESTEN COMMUNITY SERVICES JOURNAL

48A Parkdale Avenue North
Hamilton, Ontario
L8H 5W8

(416) 545-1070

TREASURY		
1986 MAY 12		
ROUTE	→	REC'D
E.C.M.		
I.R.H.		
T.W.D.		
N.R.A.		
J.G.H.		
T.B.		
D.D.		

Mr. Kevin Beattie, May 12, 1986
Secretary of the Grants Sub-Committee
Treasury Department
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

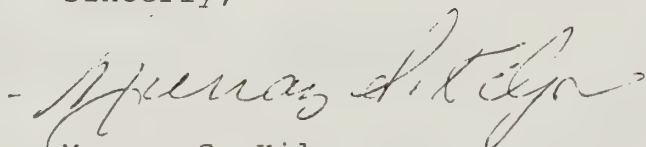
Re; McQuesten Community Association City Grant Appeal

Attention ; Mr. Beattie

This letter will serve as the McQuesten Community Association's official notification to appeal the grant denial decision of the finance committee. It is our understanding this is a required method of appealing any decision.

Enclosed please find our financial report for 1984-85.

Sincerely,



Murray S. Kilgour
McQuesten Community Association
President

McQuesten Community Association

and the McQUESTEN COMMUNITY SERVICES JOURNAL

48A Parkdale Avenue North
Hamilton, Ontario
L8H 5W8

(416) 545-1070

FINANCIAL REPORT APRIL 1, 1984 - MARCH 31, 1985

Gross wages Canada Works	16,342.65	
Gross wages Ontario Job Corps	3,067.36	
	<u>19,410.01</u>	19,410.01
Other Expenses	12,669.89	12,669.89
Total Income	30,229.43	30,229.43
Total Expense	32,079.70	32,079.70
	<u></u>	
Deficit	-1,850.27	-1,850.27
Ontario Job Corps Grant Payment to Come June 7/85	3,272.00	3,272.00
Balance June 7/85	1,421.73	1,421.73

Total Expense Breakdown

WAGES	19,410.01
Sales Tax	43.90
TRAVEL	194.00
RENT	3,045.00
UTILITIES	659.63
EQUIPMENT	1,173.47
RENTAL	
MATERIAL & SUPPLIES	823.60
INSURANCE	135.00
BANK CHARGES	90.24
POSTAGE	1,479.35
CLEANING	471.78
& MISC	
PRINTING	4,553.72

TOTAL	<u>32,079.70</u>
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McQuesten Community Association

and the McQUESTEN COMMUNITY SERVICES JOURNAL

48A Parkdale Avenue North

Hamilton, Ontario

L8H 5W8

(416) 545-1070

Page 2

INCOME BREAKDOWN

FUND RAISING	177.92
DONATIONS	100.00
MEMBERSHIP	65.00
PHOTOCOPY REVENUE	389.29
ADVERTISING REVENUE	4,158.24
FED. GRANT	21,101.00
PROV. GRANT	
	<hr/>
TOTAL	25,991.45
BALANCE FWD	4237.98
	<hr/>
TOTAL INCOME	30,229.43

McQuesten Community Association
38 Glengrove Ave. Hamilton, Ont.
L8H 1R2 547-7906

7-8

November 15, 1985

Mr. D. K. Beattie
Secretary of the Grants Sub-Committee
Treasury Department
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Attention: Mr. Beattie

Enclosed please find the McQuesten Community Association's grant application for this funding year.

We have enclosed the requested documentation.
If any further information is required please call me
at 547-7906 or 545-1070.

Financial Statements to follow.

Sincerely,

Murray S. Kilgour

Murray S. Kilgour
McQuesten Community Association
President

- left large phone message.

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

B. AMOUNT OF GRANT REQUEST: \$ 6100

C. PURPOSE OF GRANT: (Indicate)

X CONTINUING GENERAL ACTIVITIES (OPERATING)
 _____ CAPITAL
 _____ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 2200	24
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 6100	76
TOTAL OPERATING BUDGET	\$ 8300	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 6100
 - OTHER DATE OR INSTALMENTS \$ _____ (date)
 \$ _____
 \$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ _____

\$ _____

\$ _____

CATEGORY _____

CATEGORY _____

CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Established in 1977 as an incorporated body to attempt to develop in and around the McQuesten community programmes aimed at the individual and community needs as they are needed. Charter, By-law are attached. We have successfully sponsored and developed the McQuesten Legal and Community Services legal aid office and hold nine voting seats at the present time. Involvements have included; East end hospital issue, Save The Valley committee. Sponsored baseball teams, the McQuesten Neighbourhood House, helped organize east end leadership workshops, co-sponsored a job creation seminar along with St. EUGENES Church. Ran Lotteries to aid Parent Child Drop IN Centre, Parkdale Free Methodist Church Food Pantry. Provided a free income tax return service for the citizens. We are a non profit organization.

2. What are the general objectives and/or services of your organization?

To help develop the facilities needed in the east end to try and lower the unemployment rate. To attempt to provide some job skill training for the unemployed and to develop a multi-use centre in which all of our goals and goals of other organizations may be employed. To attempt as best we can to prevent juvenile delinquency by providing some constructive programs and job skill instruction.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

In our area there is no other community organization. We can relate directly with the problem as we live in the area. We feel there is a strong need for immediate programs to prevent a reoccurrence of the so called "Parkdale Gang". There is a very strong possibility that in failing to take action now we will face the possibility of perhaps more gangs organizing in the future. This is partly due to Hamilton Housing change over in tenants, as many as 300 new families have settled here. We can see these problems develop and if caught early can save the taxpayer many dollars in the future.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes X If yes, please indicate number and type of involvement.

100% Volunteer involvement in Association
10 Board Members
6 Community Helpers

In 1985 to date over 2750 volunteer hours have been donated to the Organization

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Local

6. Does your organization provide a service to:

- (a) All citizens X
(b) A specific group _____
(c) A specific area X

Describe briefly:

Focused in McQuesten Neighbourhood, our services will be promoted to East Hamilton residents, but provided to any city resident interested.

Our organization directly benefits the community by sponsoring work related projects. In 1985 we will have provided 6825 paid hours to community residents and allowed for 6 job opportunities of which 1 so far returned to the regular work force and 2 are furthering their education.

7. In what geographical area does your organization operate?

While we are focused in the McQuesten Area, no residents from other areas of the city of Hamilton would be denied access to our programs.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

For the development of a Community House Program

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

To identify with the needs of the community and to provide suitable alternatives to meet these needs. The McQuesten Association has demonstrated an ability to co-ordinate programs and has provided 152 work weeks to 6 staff members in the last year.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

Federal - Job Development	- McQuesten Journal
Provincial - Futures	- McQuesten Journal
Regional - Grant	- Organizational Development
Hamilton Foundation - Grant	- Audio Visual Equipment

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Increasing Membership Base
Developing Public Relations and Fund Raising Strategies

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

YES - AS ABOVE . NOMINAL CHARGES
LOW INCOME

13. Have you received funding from the City in prior years? If so, when and how much? *No.*

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1987</u>	\$ <u>5000</u>
<u>1988</u>	\$ <u>4000</u>
<u>1989</u>	\$ <u>3000</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

WE WOULD BE UNABLE TO CONTINUE
WITH THE COMMUNITY HOUSE PROJECT.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

YES WITHIN 2-3 YEARS

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

YES - PUBLICIZE THEIR EVENTS AT NO COST
THROUGH OUR NETWORK AND SPONSORED
PUBLICATION.

18. List the Executive Officers of your organization.

Name and Title

Address

Telephone Number
Business Home

SEE APPENDIX I

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

Nov. 15, 1985
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

MURRAY S. KILGOUR

PRESIDENT

Name and Title of Officer Making
Application

Murray S. Kilgour
Signature of Officer Making
Application

547-7906

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year <u>31 MAR. 1985</u> (2)	Current Grant Year <u>31 MAR. 1987</u> (3)	(4)	(5)
REVENUES				
Income (Specify)				
SEMINARS		400		
ARTS & CRAFTS		1000		
JOB BANK & COUNSELLING		100		
EMPLOYMENT ADVICE		200		
LEISURE ACTIVITIES				
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities				
(Specify)				
United Way Grants				
OTHER (Specify)				
REFRESHMENTS		500		
TOTAL REVENUES		<u>2200</u>		
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 2)				
Other (Specify)		1800		
RENT		600	WAGE	EXPENSES
UTILITIES		1000	700	300
SEMINARS		2000	1200	800
ARTS & CRAFTS SUPPLIES		1000	800	200
JOB BANK & COUNSELLING		1000	600	400
LEISURE SUPPLIES		500		
OFFICE SUPPLIES		400		
REFRESHMENT COSTS				
TOTAL EXPENDITURES		<u>8200</u>		
SURPLUS OR (DEFICIT)		<u>-6100</u>		

TO

REPORT

FINANCIAL

FOLLOW

TO FOLLOW

WAGE

EXPENSES

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year 19____ (2)	Estimate Current Grant Year 19____ (3)	Amount (4)	% (5)

COMPLETE ORGANIZATION
FINANCIAL REPORT TO FOLLOW

TOTAL SALARIES AND
BENEFITS per Exhibit 1

_____	_____	_____	_____
=====	=====	=====	=====

MCQUESTEN COMMUNITY ASSOCIATION BOARD OF DIRECTORS

Eva Gowland	181 Adair Ave. North Hamilton, Ontario L8H 6B1	545-3837
Baraba Beattie	58 Martha #36 Hamilton, Ontario	547-5834
Ellen Rouse	184 Adair North Hamilton, Ontario	547-8274
Anne Kilgour	38 Glengrove Ave. Hamilton, Ontario L8H 1N2	547-7906
Brian Owen	91 East 16th Street Hamilton, Ontario	383-4807
Tim Hines	2 Oriole Crt. #4 Hamilton, Ontario	549-9748
Mike Wojcik	Century 21 #82 Hamilton, Ontario	525-6159
Murray Kilgour	38 Glengrove Ave. Hamilton, Ontario L8H 1N2	547-7906
Kim Kilgour (Sp. Director)	38 Glengrove Ave Hamilton, Ontario L8H 1N2	547-7906

McQuesten Community Association
38 Glengrove Ave. Hamilton, Ont.
L8H 1A2 547-7906

MCQUESTEN MULTI-PURPOSE CENTRE

The McQuesten Community Association is pleased to announce its' Multi-Purpose Community Centre is now open at 48A Parkdale Avenue North. Our programs will be announced as soon as they are ready to start. We would like to provide a clear idea of what we wish to accomplish. It is anticipated that the community will benefit greatly.

PURPOSE

To provide a non-regligious, non-political, non-discriminatory centre where community sports and other community groups may meet to discuss issues and plan projects.

To provide work experience for the staff members through the following:

1. McQuesten Community Services Journal

The Journal combines many different group announcements, newsletters, advertisements and prints up a total 1100 copies and delivers to all community, social and recreational services, also all politicians in the Hamilton-Wentworth area. Local delivery also to several hundred businesses, and community residents. Anyone who wishes to be included on the delivery list is asked to call 545-1070.

2. McQuesten Community Association

This is a group of concerned citizens who volunteer their services, to help provide social, recreational and job creation programmes. Job skill training and community outreach are important goals of this group.

3. McQuesten Multi-Purpose Community Centre

A multi-purpose centre set up providing a wide variety of programmes. A list of the proposed programmes are:

1. Community Outreach
2. Social Services referral services
3. Help Centre: Emergency help, food, clothing, support group
4. Free General Income Tax Service
5. Job readiness training courses
6. Hotline
7. Community use of space, equipment, etc. (nominal fee)
8. Crafts and games
9. Preteen dance
10. Teen dance
11. Euchre
12. Music Instruction
13. Art Instruction
14. Base for Citizens Patrol or Neighbourhood Watch
15. Fund raising activities
16. Movie night - Adult \$2.00 month membership
17. Movie night - Children \$1.00 month membership

City of Hamilton
Treasury

A.iii

GENERAL GRANT INTRODUCTORY FORM

Applicant: NEW GROUP THEATRE

Grant Type: OPERATING

Grant Request \$ 3,000

Operating Budget \$ 66,300

Organizational Structure/Objectives:

PROFESSIONAL THEATRE COMPANY ESTABLISHED IN 1984 (APPLIED FOR NON-PROFIT STATUS IN 1985) THAT WISHES TO ESTABLISH A PERMANENT PROFESSIONAL THEATRE AND PROMOTE AND PRODUCE CANADIAN PLAYS.

Volunteers: YES (20-50)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

OFFSET ANNUAL ADMINISTRATION COSTS OF \$5,000.

Previous City Funding:

Future City Funding:

1986 - \$3,000
1987 - \$3,300
1988 - \$3,600

Self-Supporting:

Comments:

NOTE: THIS APPLICANT WAS DENIED A ONE TIME GRANT IN 1985 DUE TO TIMING OF APPLICATION - NO FUNDS WERE AVAILABLE.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount <i>Denied</i>
1985 Category	1986 Category	1986 Category
		Appeal <i>yes</i>
	<u>City Council</u>	
Date Approved	Amount \$	Category

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

NEW GROUP THEATRE
 153½ King St. E.
 Hamilton, Ont.
 L8N 1B1
 (416)523-8121

B. AMOUNT OF GRANT REQUEST: \$ 3000.00

C. PURPOSE OF GRANT: (Indicate)

 X CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 63,300.	95%
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>3,000.</u>	<u>5%</u>
 TOTAL OPERATING BUDGET	 \$ 66,300.	 <u>100%</u>
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 3,000.00
 - OTHER DATE OR INSTALMENTS \$ _____ (date) _____
 \$ _____
 \$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____

Mr. Kevin Beattie
Grants Sub-Committee
City of Hamilton

Nov. 15, 1985

Re: Operating Grant for New Group Theatre

URY
153 1/2 KING ST E
HAMILTON ONTARIO
L8P 1B1
523-8121



Dear Kevin:

Enclosed please find the following materials re the application for an operating grant on behalf of the NEW GROUP THEATRE:

- Completed Application for Grant
- Attached Information Sheets re Items 1-19
- NEW GROUP THEATRE Press Kit Update
- Letters of Recommendation

I trust everything is in order. Please call my office should you or the committee have any questions regarding our application. Beyond the specifics of the enclosed materials I should emphasize the following:

- 1) Financial projections for our current season are subject to a number of factors including performance space, current fundraising efforts and grants from other government sources.
- 2) The NEW GROUP THEATRE is in a critical state, having been turned down for a 1985 grant by both the City of Hamilton and the CANADA COUNCIL. The possibility of an operating grant from the City of Hamilton for 1986 will quite possibly determine the fate of this company.

Thank you for your consideration in this matter and best of luck with all your business for 1985. Have a safe holiday season, as well.

Sincerely yours,

Tom Willey
Tom Willey
General Manager

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

(See Attached Sheet)

2. What are the general objectives and/or services of your organization?

(See Attached Sheet)

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

(See Attached Sheet)

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes x If yes, please indicate number and type of involvement.

(See Attached Sheet)

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

The NEW GROUP THEATRE is based solely in Hamilton, Ont.

6. Does your organization provide a service to:

(a) All citizens x

(b) A specific group x

(c) A specific area _____

Describe briefly:

(See Attached Sheet)

7. In what geographical area does your organization operate?

The NEW GROUP THEATRE operates in the southern Ontario region, presented shows in Hamilton, Ont.

*The opening play of the 1985-86 season, ONE NIGHT STAND, was also presented in Toronto, Ont.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

The requested grant of \$3,000.00 from the City of Hamilton would be applied to offset annual administration costs of \$5,000.00.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

(See Attached Sheet)

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

(See Attached Sheet)

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

(See Attached Sheet)

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

(See Attached Sheet)

13. Have you received funding from the City in prior years? If so, when and how much?

NO	
<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<u>1985</u>	\$ <u>000.00</u> (Turned Down request of \$5,000. seed grant)

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1986</u>	\$ <u>3,000.00</u>
<u>1987</u>	\$ <u>3,300.00</u>
<u>1988</u>	\$ <u>3,600.00</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

(See Attached Sheet)

THE CORPORATION OF THE CITY OF HAMILTON.

16. Will your organization ever be self-supporting? If yes, when?

(See Attached Sheet)

If no, how will your service be continued if financial assistance is terminated in the future by the City?

(See Attached Sheet/Item 16)

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

The NEW GROUP THEATRE does not have a resident or touring company that is available "on call" to perform at functions other than shows scheduled for its current season.

The company would be willing to discuss with the City of Hamilton the feasibility of free performances, of course.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Tom Willey General Manager	1-312 Aberdeen Ave. Hamilton, Ont. L8P 2R5	523-8121	526-9110
Dee McCafferty Artistic Director	158 Edgemont S. Hamilton	523-8121	545-0160

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

(See Attached Sheet)

Nov. 15, 1985

Date

Tom Willey

General Manager

Name and Title of Officer Making
Application

Tom Willey

Signature of Officer Making
Application

523-8121

Telephone Number

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year To Sept. 1 19 85 (2)	Current Grant Year To Sept. 1 1986 (3)	Amount (4)	% (5)
REVENUES				
Income (Specify)				
Box Office	2,100.00	10,000.00	7,900.00	1000
Fundraising	2,000.00	4,000.00	2,000.00	100
Program Ad Sales	500.00	2,000.00	1,500.00	200
Tuition Fees (Acting Class)	1,500.00	2,400.00	900.00	50
GRANT RECEIPTS				
Government of Canada	0.00	2,000.00	2,000.00	1000
Government of Ontario	0.00	2,000.00	2,000.00	1000
Other Municipalities (Specify)				
City of Hamilton	0.00	3,000.00	3,000.00	1000
United Way Grants	0.00	0.00		
OTHER (Specify)				
Personal	2,000.00	2,000.00		
Dinner Theatre	0.00	38,400.00	38,400.00	1000
TOTAL REVENUES	<u>8,100.00</u>	<u>66,300.00</u>	<u>58,200.00</u>	<u>1000</u>
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 2)	00.00	24,000.00 (Dinner Theatre)	24,000.00	1000
Other (Specify)				
Administration	2,000.00	5,000.00	3,000.00	150
Rent(Office/Studio)	2,400.00	2,850.00	450.00	15
Production Costs	3,500.00(2 shows)	20,000.00(4)	16,500.00	400
Dinner Theatre		9,600.00		
TOTAL EXPENDITURES	<u>7,900.00</u>	<u>61,450.00</u>	<u>53,550.00</u>	<u>1000</u>
SURPLUS OR (DEFICIT)	<u>200.00</u> =====	<u>4,850.00</u> =====	<u>4,650.00</u> =====	<u>1000</u> =====

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate	Amount (4)	% (5)
	Preceding Year To Sept. 1 1985 (2)	Current Grant Year To Sept. 1 1986 (3)		
Tom Willey (General Mgr.)	0.00	7,200.00*	7,200.00	1000
Dee McCafferty (Artistic Dir.)	0.00	7,200.00**	7,200.00	1000
Cast/Crew (Dinner Theatre)		16,800.00***	16,800.00	
Cast/Crew (Mainstage)	0.00	5,000.00****	5,000.00	1000

*General Mgr. draws salary from dinner theatre operation.

**Artistic Dir. projected to draw salary from monthly honorarium from dinner theatre budget and from projected budgets from mainstage productions.

***Cast and Crew draw a total of 16,800.00 in salaries from dinner theatre operation per annum.(See total salaries from Ex. 1 less General Mgr. salary.)

****Cast and Crew for mainstage productions draw salaries included in Production Costs(See Ex. 1)

TOTAL SALARIES AND BENEFITS per Exhibit 1	\$0.00	\$36,200.00	\$36,200.00	1000
	=====	=====	=====	=====



APPENDIX "A"

Item 1

A Brief History of the Company:

The New Group Theatre is an independent, professional theatre company based in Hamilton that was established in February, 1984. Founded by its Artistic Director, Dee McCafferty, (member ACTRA, Canadian Actors Equity Assoc.) the New Group Theatre was originally designed as an actor's studio and as a learning facility for young, aspiring theatre professionals in the Hamilton community. A weekly acting workshop was initiated and enrollment grew from a handful of students to a working group of nearly (20) individuals. As other theatre artists became interested in the company, plans were made to mount and produce plays as an extension of the weekly workshop, i.e. as a means of showcasing the class study through public performance.

Since that time, the company has evolved into a collective of theatre artists that is committed to establishing a permanent, young professional theatre company that will present contemporary North American theatre in the Hamilton area.

In March of 1985, the first production (TRUE WEST) was presented at the Dundas Centre for the Arts using a cast and crew composed of young professionals, community theatre individuals and students in the acting class. A second play, PVT. WARS, was presented in June of 1985 at the Warehouse (Creative Arts Inc.). This was a student workshop production which exclusively utilized young actors from the acting class.

Both productions during 1984-85 were enthusiastically received by the critics and community alike and plans were initiated to mount a 2nd season than would offer mainstage productions, student workshop plays, a seminar/workshop for highschool students and more for 1985-86. As of Sept. 30, 1985, the New Group Theatre is slated to present ONE NIGHT STAND, by Canadian playwright Carol Bolt, Oct. 9-12 and 15-19 at Robinson Memorial Theatre, McMaster University and Oct. 22-26 at the Palmerston Library Theatre in Toronto.

*The New Group Theatre will be applying for non-profit status during 1985.



APPENDIX "A"

Item 2

Objectives of the New Group Theatre:

- 1) To establish a permanent new professional theatre company based in Hamilton.
- 2) To present contemporary North American theatre that is vital, challenging and entertaining to the theatre going public in the Hamilton and Golden Horshoe area.
- 3) To promote and produce new Canadian plays.
- 4) To provide a practical, hands-on training ground for young, aspiring theatre artists in the Hamilton community.
- 5) To contribute to the "great spectrum" of live theatre that exists in the City of Hamilton and to help strengthen the city's image as a vital cultural centre that is an important part of the tourist industry in Canada.
- 6) To create new and secondary jobs through the establishment of a permanent company and the many services it can offer.
- 7) To contribute to the quality of life in Hamilton as an evolving arts organization with a vision and a purpose that can be shared with the citizens of this city.



APPENDIX "A"

Item 3

Re the need for our service in relation to other existing services of a similar nature:

There is a great wealth of live theatre in the City of Hamilton and the surrounding area. This includes our own regional professional company (Theatre Aquarius) and a number of first rate amateur community theatres (HTI, Player's Guild, Waterdown Little Theatre, etc.) However, there is currently no young professional theatre company or any professional "alternative" company in the city. The New Group Theatre believes it has a place as such a company and can fulfil a viable part of the theatre "spectrum" that is not serviced by the other theatre companies.

The New Group Theatre's mandate is to produce contemporary North American Theatre that includes:

NEW CANADIAN PLAYS

NEW WORLD DRAMA

CONTEMPORARY CLASSICS

We believe that no other company in the city has this particular vision. The diversity of other drama forms such as musical comedy, British farce, etc. is what makes theatre in Hamilton rich. We applaud the other companies that do their "thing" so well.

The New Group Theatre is the only theatre company in Hamilton that offers a year round acting technique and scene study programme for young aspiring professionals.

We have already gained a reputation for presenting plays that are vital, honest and entertaining. Many of our friends and supporters are theatre goers who attend a wide range of plays during the season. They have encouraged our growth and welcome our contribution to the thriving theatre scene in the City of Hamilton.



APPENDIX "A"

Item 4

Volunteer Participation:

Volunteers play a large and vital role in the development of the New Group Theatre. Volunteers are involved on a semi-regular, but ongoing basis depending on the production needs of the theatrical season. It is estimated that 20-50 volunteers will assist the company per season. The company will normally produce (5) plays per season (Sept. 1, 1985-Sept. 1, 1986).

Volunteer responsibilities include:

FUNDRAISING	BACKSTAGE LABOUR
PUBLICITY	TECHNICAL ASSISTANCE
PROMOTION	COSTUME AND PROP ASSEMBLY
SET CONSTRUCTION	BOX OFFICE

Volunteers are drawn from a variety of sources such as:

The Acting Workshop Class	Community Colleges
Area Dramatic Arts Students	Theatre Goers

All volunteers receive professional training in any number of theatre production areas. They are given an opportunity to work on professional productions in a professional capacity.



APPENDIX "A"

Item 6

The New Group Theatre is a theatrical production company and learning facility which aspires to provide stimulating and entertaining theatre to a wide range of audiences. Because the company is essentially comprised of young (20-35yrs.) theatre artists, our demographic market group is estimated at 19-45. However, based on audience surveys from our (2) productions during 1984-85, we were pleased to see a range of 16-60 which included highschool students and seniors. Our 1985-86 demographic hopes to reach once again this audience but depends, of course, on the subject matter of each play and its relative interest to any particular age group.

The company presents special student matinees for all mainstage productions and students and seniors receive discounts on tickets for all shows during the season.



APPENDIX "A"

Item 9

The New Group Theatre is committed to making a valuable contribution to the cultural life in the city of Hamilton. Since our inception in 1984, we have provided programming that we believe has been valuable to the citizens of this city. We have been encouraged at the private, corporate and government levels. As fellow citizens attempting to work at our chosen vocation and make available another stimulating and engaging art form, we believe that our company is worthy of consideration of support. We work hard at what we do and it is for the audience that we ultimately succeed or fail. Our audience is the citizenry of Hamilton.

For the company to survive and grow we need support. Our first year of operation was exclusively subsidized by small fundraising events, \$25-100.00 donations from friends and supporters, the box office revenues from our (2) productions and most notably by the personal finances of the Artistic Director and General Manager, neither of whom have ever drawn a salary from the company.

We hope that the City of Hamilton might consider helping us get a foothold by giving us a much needed "shot in the arm" as a vote of confidence for a new and emerging group of young professionals and for what we have accomplished in just one short year of existence with so little.



APPENDIX "A"

Item 10

The New Group Theatre has a dialogue with the following groups with regard to financial support:

1) The Federal Government

- The company was turned down for a project grant from the CANADA COUNCIL for 1985-86. The company was being considered among (22) theatre companies for (5) awards.

We have been encouraged by the CANADA COUNCIL to re-apply for 1986-87.

2) The Provincial Government

- The company will be applying to the ONTARIO ARTS COUNCIL for a project grant on Feb. 1, 1986. Eligibility does not begin until May of 1986.

3) The Corporate Sector

- The company has a continuing dialogue with various corporations in the community as part of its year round fundraising efforts. However, due to several factors, including profile, competition from other arts groups, lack of a professional fundraiser on staff, etc., the company has received less than \$500.00 for the corporate sector since 1984.

*The business sector has supported the NEW GROUP THEATRE through limited advertising in programs.

4) Other

- The NEW GROUP THEATRE will endeavor to seek a wide base of support from all potential sources. If the company can survive and continue to maintain its level of artistic quality, hopefully the reputation of NEW GROUP THEATRE will continue to increase in the community and so will support from any number of sources at all levels.



APPENDIX "A"

Item 11

Re other measures being taken to increase revenues:

Because the survival of the company is dependant on increasing our revenues we are involved in a number of areas investigating the ways and means of increasing revenues:

Dinner Theatre: The company was recently retained by a local dinner theatre to provide programming of the remainder of 1985 with an option of continuation into 1986. This new programme will generate approx. \$400.00 profit for the company per month.

Acting Workshop: The company hopes to increase student enrollment during 1985-86. Tuition fees help offset the rental for our studio and office space. Please note that during the period from Feb. '84 through Sept. '85 these costs of approximately \$250.00 per month were covered by the personal finances of the Artistic Director, Dee McCafferty.

Seminar/Workshop: The company will offer in 1986 a special seminar/workshop to area highschoools that will bring the techniques and theories of the acting workshop class into the schools for a hands on demonstration for dramatic arts students. The company will charge a fee for this service.

Admission Fees: The company will not raise ticket prices for the 1985-86 season as it is crucial to introduce the work of the New Group Theatre to its potential new audience.



APPENDIX "A"

Item 12

Re services that the organization provides for which it charges a fee:

The company provides (2) services for which a charge is made.

Theatrical production	Teaching
-----------------------	----------

Theatrical Production:

All plays produced during a season carry an admission or ticket charge of \$5./6./7.

The company, as of Sept. 1, 1985, was retained at a local dinner theatre to produce a season of shows. As a production company we charge a fee of \$800.00 per week for this service. Please note that our weekly costs for this service are \$700.00 including actor's salaries, play royalties, set construction and publicity.

Box office projections for our main-stage season are estimated at \$10,000.00 based on %30 attendance for (3) main-stage shows and (2) student productions. Because the company has no permanent performance space, subscription series tickets are not possible. Also, with the distinct lack of affordable and available performance centres in the city, it is possible that box office revenues for 1985-86 will be less than projected.



APPENDIX "A"

Item 15

Re the consequences of receiving no funding from the city:

If the New Group Theatre receives no funding from the City of Hamilton, it will be forced to cover administration costs of \$5,000.00 for the year out of projected revenues from other programmes. Because the company is not eligible for funding from the government until late 1985 and early 1986, it is possible that the company will not have the funds to continue operating and be forced to shut down before other sources of revenue have become available. It is also important to note that although the company is eligible for provincial and federal funding within the next year, money would only be available for projects and not operating costs of the New Group Theatre. Also, the nature of funding in the arts is highly competitive and the company has no guarantee that it will be awarded any money from either the provincial or federal governments.



APPENDIX "A"

Item 16

Re the organization and the possibility of becoming self-supporting:

Although it is the aim of the New Group Theatre to become a self-supporting theatre company, the realities of any arts organization becoming such are limited. As we know from the experience of most other theatre companies in Canada including our national company at Stratford, to become self-supporting is a next to impossible challenge. Without raising ticket costs to astronomical heights, virtually all Canadian theatres must continue to operate by broadening their base of support from one year to the next through constant application for funding from all levels of government, year round fundraising drives, the establishment of a growing subscription series and the building of a solid reputation as a performing arts organization.

The New Group Theatre is not a special company. We share the challenge of survival like all new and emerging arts groups and for that matter, all new and emerging small businesses. The New Group Theatre is committed to applying sound business principles to all phases of their operations. Based on what we accomplished in one short year with little money, we believe that we can survive and grow if we receive some "seed" assistance. The company has no debts as we enter our 2nd season and new fiscal year. We have been able to continue because we have kept costs down in areas where there has been growth. This is a start.



APPENDIX "A"

Item 19

Current Financial Statement

ASSETS

- Current

Cash	\$1000.00
Receivables	500.00
Props	500.00

- Long Term

Office Equipment	\$1000.00
Tools	200.00

Total	\$3200.00
-------	-----------

LIABILITIES

- Short Term

Accounts Payable	\$500.00
Loans	0.00
Net Worth	\$2700.00

*The New Group Theatre does not have an audited statement for 1984-85. Our finances are reflected for this fiscal term on Revenues and Expenditures Appendix "A" Exhibit 1.

**The New Group Theatre does not have an appointed treasurer. All accounting is done by the General Manager.

A. iv

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

HAMILTON MOTOR PRODUCTS PONTIAC
LADIES SOFTBALL TEAM
% VIA BAKER
164 EAST 45TH STREET
HAMILTON, ONTARIO

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Our team is not incorporated and is non-profit.
We are a ladies softball team organized in the early 1970's. It has always participated in the Provincial Women's Softball Association - playing for Provincial championship.

3. What are the general objects and/or functions of your organization?

Provide an opportunity for ladies to compete in a high skill level of softball. Objectives to have fun, win + provincial championship, good sportsmanship, etc.

4. a) Amount of the grant request \$ 1240.00.

- b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ <u>1</u>	<u>June 30</u>
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

THE PROVINCIAL WOMEN'S SOFTBALL ASSOCIATION HOLDS ANNUAL CHAMPIONSHIP TOURNAMENTS IN MANY CLASS DIVISIONS. WE ARE HOSTING, IN HAMILTON, THE SENIOR TIER II CLASS. THIS IS A WEEKEND EVENT INVOLVING SOFTBALL TEAMS FROM ACROSS THE PROVINCE. THE TEAMS WILL PLAY FOR THE PROVINCIAL CHAMPIONSHIP.

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 225-260.
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 200-235
- (c) What is the date of the event? July 18, 19, & 20, 1986
- (d) What is the location of the event? HAMILTON - HORTONVILLE
SILVERS COMPLEX / VICTORIA PARK.

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

THE BASIC COSTS ASSOCIATED WITH THIS EVENT MUST BE BOURN BY OUR TEAM. THERE ARE NO FUNDS IN THE GENERAL TOURNAMENT TO COVER SUCH COSTS.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

None. We are only looking to
cover our basic costs

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

THE TOURNAMENT WILL HAVE ENTRANCE FEES FOR TEAMS, ALSO GATE RECEIPTS FROM FANS. THESE ARE USED TO PAY ALL OTHER TOURNAMENT COSTS.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

NOT IMMEDIATELY

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
VALERIE BARNES	161 EAST 45th S. HAMILTON	922-3326	323-0000
CANDICE NORTON	196 RIPLE ROAD E. HAMILTON	522-5220	529-7481

March 26/86
Date

Name and Title of Officer Making Application

Signature of Officer Making Application

529-7481

Telephone Number

City of Hamilton
Treasury

A.V

GENERAL GRANT INTRODUCTORY FORM

Applicant: ABBACUS COLOUR GUARD

Grant Type: OPERATING

Grant Request \$ 1,500

Operating Budget \$ 6,822

Organizational Structure/Objectives:

NON-PROFIT SELF-SPONSORED YOUTH ORGANIZATION THAT DEVELOPS GOOD CHARACTER, SELF-DISCIPLINE, SELF-RESPECT, AWARENESS OF OTHERS AND TEAMWORK, AND TO LEARN CO-ORDINATION AND VISUAL MUSICALITY VIA FLAGS AND RIFLES. ESTABLISHED IN 1985.

Volunteers: YES(9)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

OFFSET THE COST OF UNIFORMS, EQUIPMENT AND TRAVELLING EXPENSES.

Previous City Funding:

Future City Funding:

1986 - \$1,200
1987 - \$800
1988 - \$500

Self-Supporting: BY 1989

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount <i>Denied</i>
1985 Category	1986 Category	1986 Category
		Appeal <i>yes</i>
	<u>City Council</u>	
Date Approved	Amount \$	Category

Bonnie McCallister
 383-2852

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

ABBACUS COLOUR GUARD
 363 East 43rd St.
 Hamilton Ont.
 L8T-3E1
 389-0629

B. AMOUNT OF GRANT REQUEST: \$ 1500.00

C. PURPOSE OF GRANT: (Indicate)

 X CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 5,322.	78%
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>1,500.</u>	<u>22%</u>
 TOTAL OPERATING BUDGET	 \$ <u>6,822.</u>	 <u>100%</u>

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 1,500.
 - OTHER DATE OR INSTALMENTS \$ _____ (date)
 \$ _____
 \$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ _____

\$ _____

\$ _____

CATEGORY _____

CATEGORY _____

CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Abbacus Colour Guard was formed in June of 1985 as a non profit, self-sponsored youth organization, striving to promote local and national pride within the youth of our community. The operations of the organization are run strictly by parent volunteer participation. The officers have established the general operations, set the budget, recruited members, purchased guard equipment and drawn up the by-laws and constitution , which we have enclosed.

2. What are the general objectives and/or services of your organization?
Abbacus Colour Guard is a non profit organization consisting of approximately 20 members ranging in ages 10 to 21 years. Formed to learn co-ordination and visual musicality through the physically demanding use of simulated flags and rifles. Good character, self-discipline, self-respect, awareness of others and teamwork are developed. By promoting these activities we will encourage the youth of our community to channel their enthusiasm into a productive and worthwhile endeavor.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

At this time Abbacus colour guard is the only independant competitive colour guard in the city of Hamilton.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes X If yes, please indicate number and type of involvement.

Management - four
Instructors - three
Fund raisers- two

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

We are the only local organization of this nature.

6. Does your organization provide a service to:

- (a) All citizens _____
(b) A specific group X
(c) A specific area _____

Describe briefly:

Our membership is co-ed, ranging in ages 8 to 21 years.

7. In what geographical area does your organization operate?

We operate only in the city of Hamilton.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

At this time we are requesting grant funds to offset the cost of uniforms, equipment and our travelling expenses.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

Through the use of the items requested above it would allow Abbacus youth to become the ambassadors of the city of Hamilton in the colour guard circuit.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

At this time we have not requested funds from any other organization.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

To date Abbacus Colour Guard has held the following fund raising events (to be followed by similar events) to offset our operating expenses.

Car washes	Bottle drives
Garage sale	Social dance
Cheese sales	Novelity sales

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Abbacus Colour Guard has a monthly membership dues of \$10.00 per member.

13. Have you received funding from the City in prior years? If so, when and how much? NO.

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1986</u>	\$ <u>1200.</u>
<u>1987</u>	\$ <u>800.</u>
<u>1988</u>	\$ <u>500.</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

If funds are not forecoming from the City this will restrict our competitive edge in our first year of competition as travell will be restricted.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

In 1989 Abbacus Colour Guard intends to be established and fully self- supported in the colour guard circuit.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Abbacus Colour Guard is ready to perform at the City's request..

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Kimberley Haskett President	Prospect Ave Hamilton Ont.		547-8070
Larry Hanrahan Director	363 East 43rd St Hamilton Ont. L8T-3E1		389-0629
Heather Massicotte CO-Director	630 Lions Club Rd RR#3 Dundas Ont. L9H-5E3		648-6563
Judy Hanrahan Treasurer	363 East 43rd St Hamilton Ont. L8T-3E1		389-0629

Kin Churchill

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

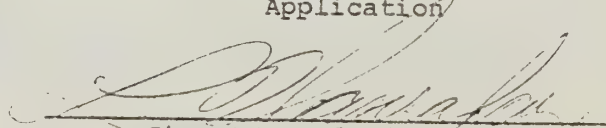
November 12, 1985

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Larry Hanrahan - Director

Name and Title of Officer Making
Application


Signature of Officer Making
Application

389-0629

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year	Current Grant Year	Amount	%
	19	April 19 86		
	(2)	(3)	(4)	(5)
REVENUES				
Income (Specify)				
Dues =	n/a	\$1,600.		
Fundraising =	n/a	\$1,600.		
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities				
(Specify)				
City of Hamilton	n/a	\$1,500.		
United Way Grants				
OTHER (Specify)				
TOTAL REVENUES				
	n/a	\$4,700.		
EXPENDITURES				
Salaries and Benefits				
(detail on Exhibit 2)				
Other (Specify)				
Operating Cost	n/a	\$4,042.		
(see attachment)				
TOTAL EXPENDITURES				
	n/a	\$5,322.		
SURPLUS OR (DEFICIT)				
	=====	(\$ 622.)	=====	=====

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u>	
	<u>Actual</u>	<u>Estimate</u>	<u>Amount</u>	<u>%</u>
	<u>Preceding Year</u> 19 (2)	<u>Current Grant Year</u> April 1986 (3)	(4)	(5)
Shannon Churchill Instructor	n/a	\$ 640.		
Sandy Stoklosa Instructor	n/a	\$ 640.		

TOTAL SALARIES AND
BENEFITS per Exhibit 1

\$1,280.

Proposed Budget for 1985-1986

Monthly Costs

Practice Site	\$150.00	
Phone	20.00	
Gas	100.00	
Instructors	160.00	
	<u>\$430.00</u>	x 8 mo. = \$3440.00

Yearly Costs

O.Y.M.M.	\$25.00	
I.C.G.C.	26.00	
W.G.I.	50.00	
Insurance	<u>\$300.00</u>	
	\$401.00	\$401.00

Guard Related Operating Costs(cost will cover two year period)

Uniforms & Flags	\$500.00		
Equipment	100.00		
Music	33.00		
Judges Tapes	48.00		
Bus rental/gas	<u>800.00</u>		
	\$1481.00	\$1481.00	
	Total	\$5322.00	\$5322.00

Proposed Income

Dues	\$1600.00		
Fundraising	<u>1600.00</u>		
	\$3200.00	\$3200.00	
Outside sponsorship		<u>2122.00</u>	
	Total	\$5322.00	\$5322.00

Items:

<u>Gas-</u>	O.Y.M.M. meetings 2 cars x \$10.00=	\$20.00
-	Instructors gas to rehearsals	
	\$5.00 x 8 (practices) = \$40.00 x 2 (inst.)=	80.00

Instructors Fees-

\$4.00 (per hr.) x 20 hr. (per mo.) = \$80.00 x 2 (inst.)=	\$160.00
--	----------

Liability Insurance -

Approximately-	\$300.00
----------------	----------

<u>Uniforms-</u>	\$20.00 per member (x20)= \$400.00
------------------	------------------------------------

<u>Flags-</u>	\$ 5.00 per flag (x20)= \$100.00	
	<u>\$500.00</u>	\$500.00

<u>Equipment-</u>	20 rolls black tape	\$ 20.00	
	- Pole ends (80)	\$ 50.00	
	- replacements	\$ 30.00	
		<u>\$100.00</u>	\$100.00

<u>Music-</u>	Show tapes-	\$10.00	
	Records-	20.00	
	Drill Sheets-	3.00	
		<u>\$33.00</u>	\$ 33.00

<u>Judges Tapes-</u>	\$8.00 per O.Y.M.M. show (x6)= \$48.00	\$ 48.00
----------------------	--	----------

<u>Bus rental/ or Gas-</u>	Average- \$80.00 per show x 10 shows=	\$800.00
----------------------------	---------------------------------------	----------

<u>Dues-</u>	20 members x \$10.00 per month= \$200.00 x 8 mo.=	\$1600.00
--------------	---	-----------

<u>Fundraising-</u>	\$200.00 per activity x 8= \$1600.00=	\$1600.00
---------------------	---------------------------------------	-----------

Rules and By-laws of Abbacus Colour Guard

No conduct that is unbecoming of the aims and purposes of the organization will be permitted, which shall include the following:

1. No use of drugs or alcohol shall be permitted at any time.
2. Dues as set forth by the organization shall be paid on time.
3. Regular attendance and positive attitude shall be maintained.
4. Reasonable care and consideration must be applied towards all equipment, uniforms and practice facilities.

Purposes and Objectives of Abbacus Colour Guard

Abbacus Colour Guard is a non-profit organization consisting of approximately 20 members ranging in ages 10 to 21 years formed to learn co-ordination and visual musicality through the physically demanding use of simulated flags and rifles.

Good character, self-discipline, self-respect, awareness of others and teamwork are developed.

By promoting theses activities we will encourage the youth of our community to channel their enthusiasm into a productive and worthwhile endeavor.

Executive Members of Abbacus Colour Guard

Kimberley G. Haskett
P.O. Box 1185
124 Richardson Dr.
Port. Dover, Ontario.
NOA-1NO

Occupation:
Greenhouse Maintenance,
Ivy's of Port Dover.

Larry Hanrahan
363 East 43rd. St.
Hamilton, Ontario.
L8T-3E1

Occupation:
Steelworker,
Dofasco.

Heather Massicotte
66 Birchview Dr. #56
Hamilton, Ontario.
L8T-4Y7

Occupation:
School Bus Driver,
Travelways School Transit.

Signature:

1. Kimberley G. Haskett
2. Larry Hanrahan
3. Heather Massicotte

PARTICULARS	CHEQUES + WITHDRAWALS	DEPOSITS	BALANCE
7 DUES REC'D	D	60 ⁰⁰	60 ⁰⁰
16 DUES REC'D	D	20 ⁰⁰	80 ⁰⁰
16 UNIFORM & HAT MATERIAL FORM	WD	40 ⁰⁰	40 ⁰⁰
13 DUES & CAR WASH	D	163 ³³	203 ³³
11 DUES & CAR WASH	D	101 ⁶¹	305 ¹⁴
1 REIMBURSEMENT TO DON MASSICOTTE BUS PLATES	C	150 ⁰⁰	155 ¹⁴
1 EASTMOUNT CHURCH RENT	C	20 ⁰⁰	135 ¹⁴
20 DUES GARAGE SALE & BUS RUN DONATION	D	198 ⁷²	333 ⁸⁶
18 SPECTATOR GARAGE SALE AD	C	11 ¹⁶	322 ⁷⁰
3 6 RIFLES (CLARENCE MUSIC & UNIFORMS)	C	140 ²⁵	182 ⁴⁵
4 BAL OF BUS INSURANCE (SMITH MAC NAUGHTON)	C	157 ⁰⁰	31 ⁴⁵
13 DUES & CAR WASH	D	105 ⁰⁰	136 ⁴⁵
14 O.Y.M.M. DUES	C	35 ⁰⁰	101 ⁴⁵
9 DONATION TO EASTMOUNT CHURCH (RENT)	C	20 ⁰⁰	81 ⁴⁵
16 INSTRUCTIONAL FEE TO SHANNON CHURCH	C	32 ⁰⁰	49 ⁴⁵
26 DUES & CAR WASH MONEY	D	58 ⁰⁰	107 ⁴⁵
4 DUES & BOTTLE DRIVE FOR JACKETS	D	157 ⁷⁰	264 ⁷⁵
10 BOTTLE DRIVE + 74 ⁰⁰ TRANSFER FROM 7551012	D	104 ⁰⁰	368 ⁷⁵
1 JACKET MONEY	C	104 ⁰⁰	264 ⁷⁵
4 REIMBURSEMENT TO DON MASSICOTTE BUS INS	C	100 ⁰⁰	164 ⁷⁵
12 " J. HANRAHAN DOWN			
PAYMENT STOLEN BAL. OF CHEESE MONEY	C	110 ⁰⁰	54 ⁷⁵
9 GAS MONEY RE PT DOVER GUARD CAMP	WD	30 ⁰⁰	24 ⁷⁵
11 GUARD DUES - CHEESE MONEY (FUNDRAISING)	D	92 ⁸⁵	117 ⁶⁰
17. EASTMOUNT CHURCH RENT	C	20 ⁰⁰	97 ⁶⁰
22 DUES & CHEESE MONEY	D	140 ⁸⁸	238 ⁴⁸
25 DEPOSIT MONEY FOR CLOWN BELLS	D	648 ⁰⁰	886 ⁴⁸
25 International FUNDRAISING (IND. #)	C	648 ⁰⁰	238 ⁴⁸
25 LARRY HANRAHAN INST. CLINIC	C	45 ⁰⁰	193 ⁴⁸
26 ST. ANDREWS CHURCH RENTAL OF HALL SAT. 26 OCT	C	25 ⁰⁰	168 ⁴⁸
29 Kim - Instruction GAS ALLOWANCE	C	50 ⁰⁰	118 ⁴⁸
29 - Family - INSTRUCTION FEE	C	60 ⁰⁰	58 ⁴⁸
29 Shannon - INSTRUCTION FEE	C	32 ⁰⁰	26 ⁴⁸
Dues		80 ⁰⁰	106 ⁴⁸
6 City TREASURER SCHOOL RENTAL 4 wks.	C	28 ⁰⁰	78 ⁴⁸

City of Hamilton
Treasury

Avi

GENERAL GRANT INTRODUCTORY FORM

Applicant: HAMILTON CHILDREN'S CHOIR

Grant Type: OPERATING

Grant Request \$ 700

Operating Budget \$ 2,800

Organizational Structure/Objectives:

CHARITABLE ORGANIZATION THAT AIMS TO PROMOTE MUSICAL EDUCATION FOR CHILDREN
AND TO PROVIDE YOUNG PEOPLE WITH THE OPPORTUNITY FOR PROFESSIONAL TRAINING IN
THE ART OF CHORAL SINGING.

Volunteers: YES (15-20)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

OPERATING EXPENSES i.e. DIRECTORS REMUNERATION, MUSIC, PIANO TUNING, STATIONARY AND
RELATED CLERICAL NEEDS, ADVERTISING.

Previous City Funding:

Future City Funding:

1986 - 88, \$700 PER YEAR

Self-Supporting: NO

Comments:

FIRST TIME GRANT APPLICATION

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount <i>Denied</i>
1985 Category	1986 Category	1986 Category <i>Denied</i>
		Appeal <i>yes</i>
	<u>City Council</u>	
Date Approved	Amount \$	Category

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON CHILDREN'S CHAIR
 252 JAMES ST. W.
 HAMILTON ONT L8R 2L3

B. AMOUNT OF GRANT REQUEST: \$ 700.00

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 2100.00	75%
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 700.00	25%
 TOTAL OPERATING BUDGET	 \$ 2800.00	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 700.00
 - OTHER DATE OR INSTALMENTS \$ _____ (date) _____
 \$ _____
 \$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

\$ _____

CATEGORY _____

2. FINANCE COMMITTEE

\$ _____

CATEGORY _____

3. CITY COUNCIL

\$ _____

CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

SEE ATTACHED COPIES OF CHAIR CHRONOLOGY, BOARD
FLOW CHART, CHORISTER LIST,
CONSTITUTION AND BROCHURE.

WE ARE A REGISTERED CHARITABLE ORGANIZATION
(#0492553-22-14)

2. What are the general objectives and/or services of your organization?

SEE ATTACHED COPY OF CHAIR CHRONOLOGY, FRONT PAGE

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes ✓ If yes, please indicate number and type of involvement.

OCCASIONAL MUSICAL DIRECTION - 5 VOLUNTEERS

ALL PARENTS ARE ENCOURAGED TO WORK VOLUNTARILY
IN ONGOING ORGANIZATIONAL WORK. 10 TO 15 PARENTS
ARE ACTIVE IN THIS WAY.

THE BOARD OF DIRECTORS IS A VOLUNTEER BODY
REPRESENTING PARENTS AND COMMUNITY

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

6. Does your organization provide a service to:

(a) All citizens ✓

(b) A specific group _____

(c) A specific area _____

Describe briefly:

IT PROVIDES A SERVICE TO CHILDREN BY PROVIDING THEM
WITH THE OPPORTUNITY TO SING AND TO LEARN ABOUT MUSIC
AND IN ADDITION PROVIDES MUSICAL ENTERTAINMENT
FOR ANYONE IN THE COMMUNITY WHO WISHES TO ENJOY
IT.

7. In what geographical area does your organization operate?

HAMILTON - WENTWORTH

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

FOR OPERATIONAL EXPENSES: I.E. DIRECTORS' REMUNERATION, MUSIC, PIANO TUNING, STATIONERY AND RELATED CLERICAL NEEDS, ADVERTISING

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

WE ARE PROVIDING PROFESSIONAL TRAINING IN THE ART OF CHORAL SINGING BEYOND THAT PROVIDED BY THE SCHOOL SYSTEM

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

ONTARIO ARTS COUNCIL - HAVE BEEN GRANTED \$1000.00
HAMILTON FOUNDATION - HAVE RECEIVED FUNDING FOR PAST TWO YEARS NOT ELIGIBLE THIS YEAR

CANADA COUNCIL - HAVE BEEN DENIED
CORPORATIONS - RECEIVED FUNDING LAST YEAR FROM THREE CORPORATIONS TO COVER COSTS OF A COMMISSION WORK TO CELEBRATE CIVIC'S 10th ANNIVERSARY

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

FUNDRAISING PROJECTS - HAD ONE LAST YEAR - ARE HAVING FIVE THIS YEAR - CHEESE SALES, MUSIC SALE, SING-A-THON, CAR WASH DRAW

CORPORATE FUNDING TO COVER COSTS OF SPECIAL TRIPS

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

YES.
 MEMBERSHIP FEES - \$60.00 PER MEMBER
 UNIFORM RENTALS - \$10.00 PER MEMBER
 CONCERT ADMISSIONS - FOR TWO OF TEN CONCERTS
 \$6.00 AND \$4.00

13. Have you received funding from the City in prior years? If so, when and how much? NO

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>	
_____	\$ 700.00	CONTINGENT ON SUCCESS OF FUNDRAISING.
_____	\$ 700.00	
_____	\$ 700.00	

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

WE WOULD HAVE TROUBLE BALANCING OUR BUDGET.
 CUT BACKS WOULD BE REQUIRED WHICH WOULD AFFECT OUR
 ABILITY TO PURCHASE NEW MUSIC AND TO ADVERTISE.
 THIS WOULD NOT BE HELPFUL TO THE CHOR

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

IT IS DOUBTFUL.

AN INCREASE IN MEMBERSHIP FEES WOULD PUT THE CHAIR BEYOND THE FINANCIAL REACH OF MOST, IF NOT ALL, OF THE MEMBERS.

THE REMUNERATION PAID TO OUR PROFESSIONAL DIRECTORS IS LOW AND WILL PROBABLY NEED TO BE INCREASED IF WE ARE TO MAINTAIN OUR PRESENT HIGH QUALITY OF LEADERSHIP

If no, how will your service be continued if financial assistance is terminated in the future by the City?

WE WILL CONTINUE TO INVESTIGATE AND PURSUE EVERY AVAILABLE AVENUE OF FUNDING

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

YES.

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number	
		Business	Home
JUDITH JOHNSON CHAIRMAN	19 CHATEAU CT. HAMILTON ONT L9C 5P3		383-2587
MILDRED BEGG SECRETARY	1838 MAIN ST. W. # 308 HAMILTON, ONT L8S 1H4		522-0292
SHARON KREUGER TREASURER	122 CHARLES ST. # 2 HAMILTON ONT. L8P 3E5		523-1729
PAT FORD FINANCIAL PURSUITS	168 SITERMAN AVE. S. HAMILTON, ONT L8M 2P9	525-1840	547-1125

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

Nov. 15 / 85

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

PAT FORD

FINANCIAL PURSUITS

Name and Title of Officer Making
Application

Pat. Ford

Signature of Officer Making
Application

B. 525-1240 H. 547-1125

Telephone Number

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate	Amount	%
	Preceding Year 1984 1985 (2)	Current Grant Year 19 (3)		
REVENUES				
Income (Specify)				
REGISTRATION FEES				
UNIFORM RENTALS				
TICKET SALES				
PERFORMANCE FEES				
DONATIONS				
FUNDRAISING				
GRANTS				
GRANT RECEIPTS				
Government of Canada	None			
Government of Ontario	\$11,000.			
Other Municipalities	None			
(Specify)				
United Way Grants				
OTHER (Specify)				
THREE CORPORATE DONATIONS TOTALING \$1100.00 COMMISSIONED WORK TO CELEBRATE CHAIR'S 10TH ANNIVERSARY.				
TOTAL REVENUES	\$8,490.85	\$10,000.00	\$1509.15+	
EXPENDITURES				
Salaries and Benefits				
(detail on Exhibit 2)	\$6,015.23	3,030.75		
Other (Specify)				
CONDUCTORS' REMUNERATION	6,315.00	6,750.00		
TOTAL EXPENDITURES	\$12,330.23	\$9,780.75	\$2,549.48-	
SURPLUS OR (DEFICIT)				

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease-	
	Actual	Estimate	over Preceding	
	Preceding Year	Current Grant Year	Fiscal Year	
	19	19	Amount	%
	(2)	(3)	(4)	(5)
DAVID DAVIS	\$ 5,775.00	\$ 5,500.00	\$ 275.00 -	
ARTISTIC DIRECTOR	(FORMER D.R.)			
	5,400.00	\$ 1,250.00	\$ 710.00 +	
JOHN LEEK				
ASSISTANT CONDUCTOR				

AS THESE ARE REMUNERATIONS RATHER THAN SALARIES,
NO BENEFITS ARE PAID

TOTAL SALARIES AND BENEFITS per Exhibit 1	<u>\$ 6,315.00</u>	<u>\$ 6,750.00</u>	<u>\$ 435.00</u>	
	=====	=====	=====	=====

City of Hamilton
Treasury

A.vii

GENERAL GRANT INTRODUCTORY FORM

Applicant: 826 SQUADRON AIR CADETS

Grant Type: OPERATING

Grant Request \$ 1,500

Operating Budget \$ 10,000

Organizational Structure/Objectives:

REGISTERED CHARITABLE ORGANIZATION THAT DEVELOPS IN YOUTH THE ATTRIBUTES OF GOOD LEADERSHIP AND CITIZENSHIP, PROMOTES PHYSICAL FITNESS AND STIMULATES THE INTEREST OF YOUTH IN THE AIR ELEMENT OF THE CANADIAN FORCES.

Volunteers: YES (APPROX10)

Local Organization: LOCAL, REPORTS TO
PROVINCIAL COMMITTEE AND
A NATIONAL LEAGUE.

Purpose of Requested Grant Funds:

OFFSET RISING BUS TRANSPORTATION COSTS, PHOTOGRAPHY TRAINING , DARKROOM AND
COMPUTER SOFTWARE.

Previous City Funding:

Future City Funding:

Self-Supporting: NO

1987 - \$1,500

1988 - \$1,500

1989 - \$1,500

Comments:

FIRST TIME GRANT APPLICANT.

NOTE: 150 AIR CADET SQUADRON HAS RECEIVED GRANTS FROM THE CITY - SEE ACCOUNT
NO.0374-0245.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount <i>Denied</i>
1985 Category	1986 Category	1986 Category <i>Denied</i>
		Appeal <i>Yes</i>
	<u>City Council</u>	
Date Approved	Amount \$	Category

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Sponsoring Committee,
 226 Squadron Air Cadets
 c/o C.F.R.B. Hamilton,
 Catharine St. N.,
 HAMILTON, Ont. L8L 4Y7

528 5647 (Wed Evenings)

B. AMOUNT OF GRANT REQUEST: \$ 1,500.00

C. PURPOSE OF GRANT: (Indicate)

* CONTINUING GENERAL ACTIVITIES (OPERATING)
CAPITAL
ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 8,500.00	85
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 1,500.00	15
TOTAL OPERATING BUDGET	\$ 10,000.00	100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 1,500.00
 - OTHER DATE OR INSTALMENTS \$ _____ (date)
 \$ _____
 \$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ _____

\$ _____

\$ _____

CATEGORY _____

CATEGORY _____

CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Since the league was formed in 1941, over 650,000 young people of High School age have received valuable lessons in aviation and good citizenship while wearing the Air Cadet Uniform.

We are a registered charitable organization with the Federal Government.

2. What are the general objectives and/or services of your organization?

To develop in youth the attributes of good leadership and citizenship; to promote physical fitness; and, to stimulate the interest of youth in the Air Element of the Canadian Forces.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

Yes. 150 Squadron.

Wednesday evening is our "Parade" night. 150 Squadron parades on Fridays.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes * If yes, please indicate number and type of involvement.

Approximately 10. This varies with the season.

Usually about 5 are connected with the squadron as civilian
Instructors.

The Board of Directors of the Sponsoring Committee varies from
5 to 10 members yearly.

5. Is your organization local in nature or is it a branch or segment of a
provincial or national organization?

We are solely responsible for 826 Squadron.
There is a Provincial Committee for Ontario.
There is a National League for Canada.

6. Does your organization provide a service to:

(a) All citizens _____

(b) A specific group *

(c) A specific area _____

Describe briefly: Teens 12 - 18 years of age.

7. In what geographical area does your organization operate?

City of Hamilton

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

The main use of the funds will be to offset rising bus transportation costs for field trips. Additionally we expect to re-open our photography training and darkroom. With the acquisition of 3 computers for training, the need to acquire computer software and computer related expendables has become an additional need.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

We feel that we provide a public service to future citizens of Hamilton who in most cases are unable to financially support their own organization.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

1. Mallock Foundation
2. E. Turner Foundation

(Most major corporations make donations to our National Committee. usually we receive no direct benefit financially)

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Our Cadets have 1 weekend a year for "Tagging" as approved by the City of Hamilton City Clerk's office.

Our Board of Directors runs a corporate donation campaign directed at local "small" business and industry.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

13. Have you received funding from the City in prior years? If so, when and how much?

none

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1987</u>	\$ <u>1500</u>
<u>1988</u>	\$ <u>1500</u>
<u>1989</u>	\$ <u>1500</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

We believe cutbacks will occur mainly in out of town field trips.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

No

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Programme Limitations such as fewer trips would occur.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Yes

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Mr. M. B. Mair(Chairman)	614 Iroquois Ave. Ancaster	549 1339	648 6535
Mr. W. Shugan(Treasurer)	287 Merle Ave. Burlington	526 7666	632 6027
Mr. P. McNichol(Secretary)	16 Glen Ct. Dundas	525 9140Ext3054	628 8443
Mr. A. Dumayne	9 Marshboro Dr Dundas	525 9140Ext3049	627 4973
Mr. W. Penfold	749 Scenic Dr. Hamilton	523 5883	383 6752

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

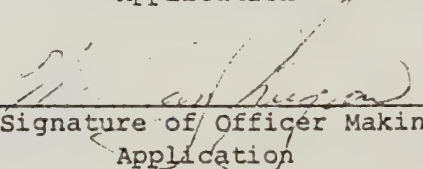
18, Nov. 1985

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

William Shugan Treasurer

Name and Title of Officer Making
Application



Signature of Officer Making
Application

632 6027 (home)

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year Aug 31 1985 (2)	Current Grant Year Aug 31 1986 (3)	Amount (4)	% (5)
REVENUES				
Income (Specify)				
Tag Days	4,880.05	4,500.00	- 400	-3.6%
Corporate Donations	2,515.12	4,000.00	+1500	+13.5%
 GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities (Specify)				
 United Way Grants				
 OTHER (Specify)				
Bank Interest.				
Medical Refunds				
Misc Receipts	3747.49	--	- 3747.49	- 33.6%
TOTAL REVENUES	<u>11,142.66</u>	<u>8,500.00</u>	<u>- 2647.49</u>	<u>- 23.8%</u>
 EXPENDITURES				
Salaries and Benefits (detail on Exhibit 2)				
Other (Specify)				
Trips/Transportation	1,144.61	2,500.00	+ 1355.39	+97%
Provincial Committee for Gliding	1,043.00	1,500.00	+ 500	+50%
Misc(see Financial Statement)	3,655.26	4,500.00	+ 850	+23%
TOTAL EXPENDITURES	<u>5,842.87</u>	<u>8,500.00</u>	<u>+ 266</u>	<u>+45%</u>
 SURPLUS OR (DEFICIT)	 <u>5,299.79</u> =====	 <u>0</u> =====	 <u>- 5299.79</u> =====	 <u></u> =====

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
 (as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year	Current Grant Year		
	19	19	Amount	%
(1)	(2)	(3)	(4)	(5)

- - - - -

N O N E

TOTAL SALARIES AND
 BENEFITS per Exhibit 1

=====	=====	=====	=====
=====	=====	=====	=====

Financial Report

826

Squadron
Air Cadets
1984-1985

Sponsoring Committee
826 SQUADRON
A I R C A D E T S:

W. Shugan, Treasurer

ASSET ACCOUNTS

08/31/85

NUMBER	NAME	PERIOD BAL.	CURRENT BAL.
100.0	ASSET ACCOUNTS	\$0.00	\$0.00
101.0	CHECKBOOK	\$0.00	\$5,299.79
102.0	PETTY CASH	\$0.00	\$0.00
		-----	-----
	TOTAL	\$0.00	\$5,299.79

INCOME ACCOUNTS (Budget)

08/31/85

NUMBER	NAME	PERIOD BAL.	CURRENT BAL.
301.0	TAG DAYS	\$4,880.05	\$4,880.05
302.0	BANK INTEREST	\$27.95	\$27.95
303.0	MEDICAL REFUNDS	\$0.00	\$0.00
304.0	DONATIONS	\$2,515.12	\$2,515.12
305.0	CONTINGENCY ALLOWANCE	\$0.00	\$0.00
306.0	RECEIPTS	\$3,719.54	\$3,719.54
		-----	-----
	TOTAL	\$11,142.66	\$11,142.66

EXPENSE ACCOUNTS (Budget)

08/31/85

NUMBER	NAME	PERIOD BAL.	CURRENT BAL.
601.0	ADMINISTRATION(\$1000)	\$370.62	\$1,104.50
602.0	ANNUAL INSPECTION(\$450)	\$17.10	\$553.37
603.0	BANK CHARGES	\$71.80	\$71.80
604.0	CADET ENTERTAINMENT(\$400)	\$0.00	\$0.00
605.0	INSURANCE(\$450)	\$0.00	\$185.00
606.0	MEDICALS(\$200)	\$123.05	\$123.05
607.0	PRIZES & PRESENTATIONS(300)	\$161.04	\$449.51
608.0	PROVINCIAL COMMITTEE	\$1,043.00	\$1,043.00
609.0	RECRUITING/PUBLICITY(\$300)	\$215.60	\$215.60
610.0	SQUADRON EXPENSES(\$1100)	\$28.02	\$165.00
611.0	BAND MAINTENANCE(\$600)	\$28.89	\$299.07
612.0	SPORTS	\$48.00	\$46.00
613.0	SPORTS EQUIPMENT(\$100)	\$0.00	\$37.40
614.0	TRAINING EQUIPMENT(\$600)	\$50.00	\$402.56
615.0	TRIPS/TRANSPORTATION(\$1500)	\$359.95	\$1,144.61
616.0	SECRETARIAL SALARIES(\$250)	\$0.00	\$0.00
617.0	SUNDRIES(\$125)	\$0.00	\$0.00
		-----	-----
	TOTAL	\$2,461.03	\$5,842.67

City of Hamilton
Treasury

A. N. iii

GENERAL GRANT INTRODUCTORY FORM

Applicant: CYCLE HAMILTON INC. CLUB

Grant Type: OPERATING

Grant Request \$ 10,000

Operating Budget \$50,000

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION THAT DEVELOPS CYCLING IN HAMILTON AND INCREASES PUBLIC AWARENESS OF CYCLING.

Volunteers: YES (APPROX. 200)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

- 1) COST OF POLICE.
- 2) RACE COURSE SET-UP AND TEAR-DOWN.
- 3) PUBLIC SAFETY.
- 4) HAMILTON SPECTATOR ADVERTISEMENT INFORMING PUBLIC OF ROAD CLOSURES.

Previous City Funding:

Future City Funding:

1987 - \$10,000
1988 - \$10,000
1989 - \$10,000

Self-Supporting: NO

Comments:

APPLICATION REPLACES HESS-VILLAGE GRAND PRIX (TOP DOWN SPORTS) WHICH RECEIVED \$5,000 IN 1985 - SEE ACCOUNT NO. 0374-0275.

T.C.B.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount 5,000	1986 Amount \$5,000
1985 Category	1986 Category 4	1986 Category 4
		Appeal yes
	<u>City Council</u>	
Date Approved	Amount \$	Category

TOP DOWN SPORTS PROMOTIONS
417 King St. W., Hamilton, Ont. L8P 1B5 (416) 521-0993

May 14, 1986

Mr. Kevin Beattie
Grants Sub-Committee
Treasury Department
Corporation City of Hamilton

Re: Cycle Hamilton
1986 Request for Grant

Dear Mr. Beattie,

I would appreciate an opportunity to appeal approved \$5,000.00 grant for Cycle Hamilton. First however, let me review Cycle Hamilton and our involvement with it.

As organisers and promoters of bicycle races in Hamilton, Top Down Sports has looked to the city for support with our events. The premise being that special events are a definite plus to the city, and the funds granted by the city will be spent on City of Hamilton costs such as Road closure expenses, Advance warning expenses etc. Since the incorporation of Top Down Sports as a Numbered Ontario Corporation, there has been a conflict with the municipal act and granting funds directly to T.D.S. Thus Cycle Hamilton enters the picture. As administrators of the cities contribution, Cycle Hamilton will be in the position to properly report on the spending of the municipal funds. T.D.S. will act as it does for any other sponsor, executing and promoting the events.

We are presently working on the events with the related departments. It is difficult to ascertain that various municipal costs at this time, however, based on previous experience with the two planned events, the following is a forecast of expenses associated with the City of Hamilton.

I hope that upon reviewing the enclosed information, the grants sub-Committee will reconsider the approved grant for Cycle Hamilton. Should you require further information, please give me a call.

Yours truly,



Chris L. Kiriakopoulos
Top Down Sports

c.c. Mr. Jim McDowell
D

Budget Forcast

HESS VILLAGE GRAND PRIX
Bicycle Race July 13, 1986

Police	2,000.00	
Public Works	500.00	
Advance Warning Signs	400.00	
Spectator Advertisment (Re: road closures)	200.00	
Vollunteer Expense	300.00	
Ambulance Support	100.00	
Administration	200.00	
	<hr/>	
	3,700.00	3,700.00

Gore Park Grand Prix
Bicicle Race August 16, 1986

Police	3,500.00	
Public Works	500.00	
Advance Warning Signs	400.00	
Spectator Ad. (Re: Road Closures)	200.00	
Volunteer Expense	300.00	
Ambulance Support	100.00	
Administration	200.00	
	<hr/>	
	5,200.00	5,200.00
	<hr/>	
	5,200.00	TOTAL 8,900.00

February 12, 1986

To : Mr. Charlie Harrison, Department of Engineering, Hamilton-Wentworth
Mr. Don Heintz, Department of Public Works, City of Hamilton
Mr. Hart Solomon, Traffic Department, City of Hamilton
Staff Sgt. Cairns, Hamilton-Wentworth Regional Police, Traffic
Mr. Gerald Brown, H.S.R., Marketing and Customer Services

Gentlemen,

On behalf of Top Down Sports, I would like to thank you for your assistance with respect to the various cycling events in which we were involved last year. We recognize that the sudden increase in the number of events held within your jurisdiction may have placed and unanticipated strain in your departments.

In the end however, the successful execution of some of the finest events on the National Cycling Calendar brought praise from the cycling community, as well as unprecedented media coverage for the sport. Our goal to make Hamilton the Cycling hub of Canada seems to be possible following the events which took place in 1985.

Enclosed you will find information pertaining to our proposed events in the 1986 season. We have met with Municipal and Regional officials who have suggested that we get input from the various departments in order to develop a budget which accurately reflects the Regional and Municipal cost of the events.

Please review the enclosed material so that we can get together and discuss your departments involvement in the events.

In the meantime, if you have any questions, or any immediate suggestions, please do not hesitate to contact us.

Yours truly,


Chris L. Kiriakopoulos
Top Down Sports

Sunday, July 13, 1986

HESS VILLAGE, Hamilton, Ontario (enclosed map)

Race Type: criterium
Course Length: .9 km
Race Length: 50 km (60 laps)
Field Limit: 100 cyclists
Start/Finish: Hess St. at George St.

Roads Required: Hess St. - King to Main

Main St. - 2 north lanes, Hess to Queen

Queen St. - Main to King

George St. - Queen to Ray

Ray St. - George to King

King St. - Ray to Hess

Duration of Event: 3 hours, 2:30 pm to 5:30 pm

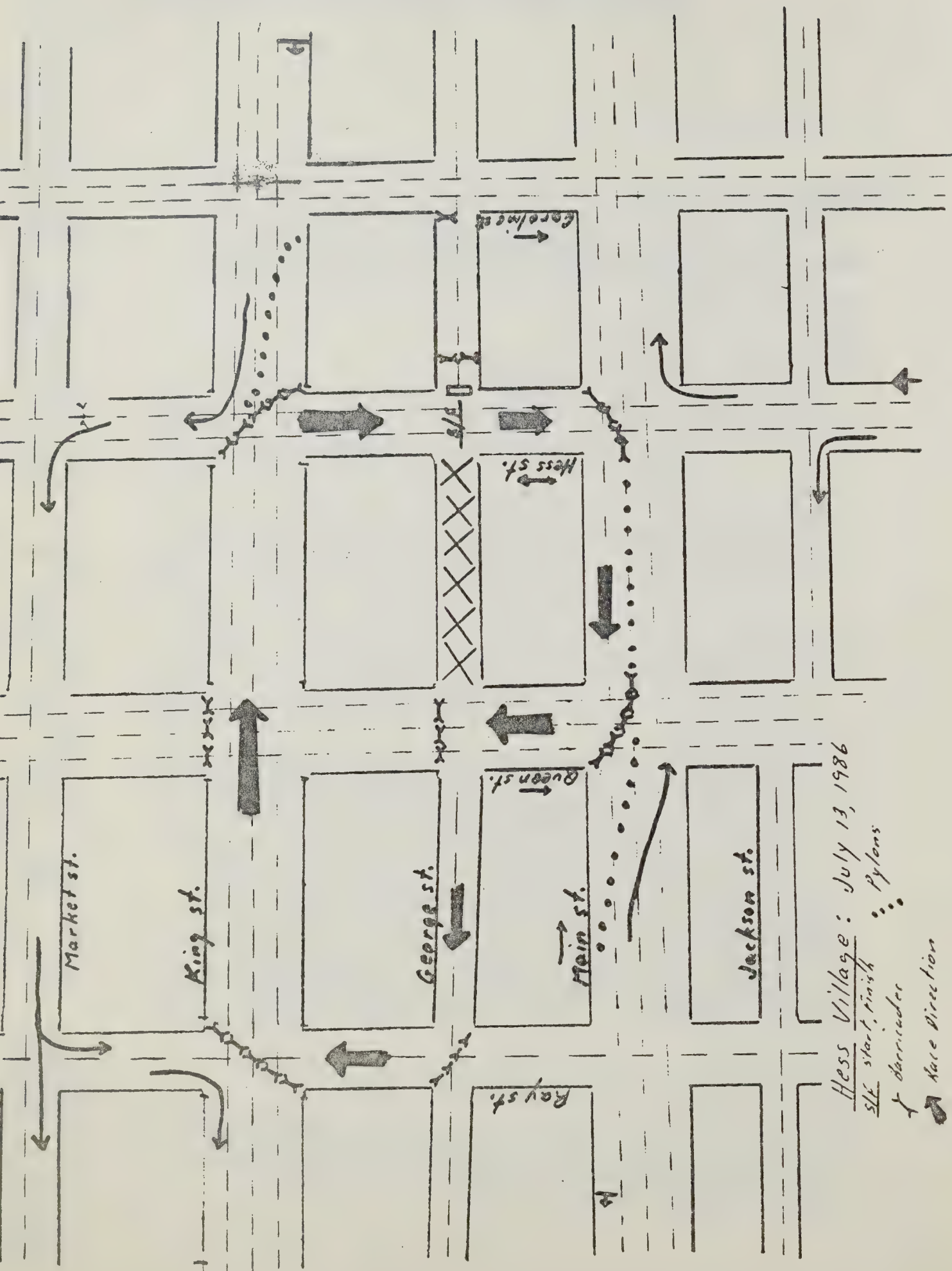
Event Description

In 5 years, the Hess Village criterium has shown substantial development from its beginning as a successful local event. The first year attracted competitors from across Ontario, with some Quebec and United States attendance.

Live spectator presence ranged from 2 - 3 thousand that first year with good local media support. In 1985, the Hess Village Criterium was the site for the National Criterium Championship. Representation from every province produced some of the finest racing in Canada. Spectator attendance was estimated at 11 thousand, and good media exposure such venues as The Sports Network, CTV, CHCH, CKO Radio, CBC Radio, local radio and newspaper, The Globe and Mail, Montreal Gazzett, Vancouver Sun.

Past Champions of the Hess Village Criterium include Brent Mudry from Vancouver, and Canadas Jocelyn Lovel.

In 1986, we feel that the direct involvement of Carling O'Keefe, The Hamilton Spectator, and the Corporation City of Hamilton will produce an event which Hamiltonians will be proud of, and from which Hamilton may prosper.



Saturday, August 16, 1986

Gore Park, Hamilton, Ontario (enclosed Map)

Race Type: criterium
Course Length: 1 km
Race Length: 50 km (50 laps)
Field Limit: 100 cyclists
Start/Finish: King St. at Hughson St.

Roads Required: King St. - John to James
(North leg)
James St. - King (North leg) to King (South leg)

King St. - James to Hughson
(South leg)
Hughson St. - King (North leg) to Main

Main St. - 2 north lanes, Hughson to John

John St. - Main to King

Duration of Event: 3 hrs, 3 pm to 6 pm

Event Description

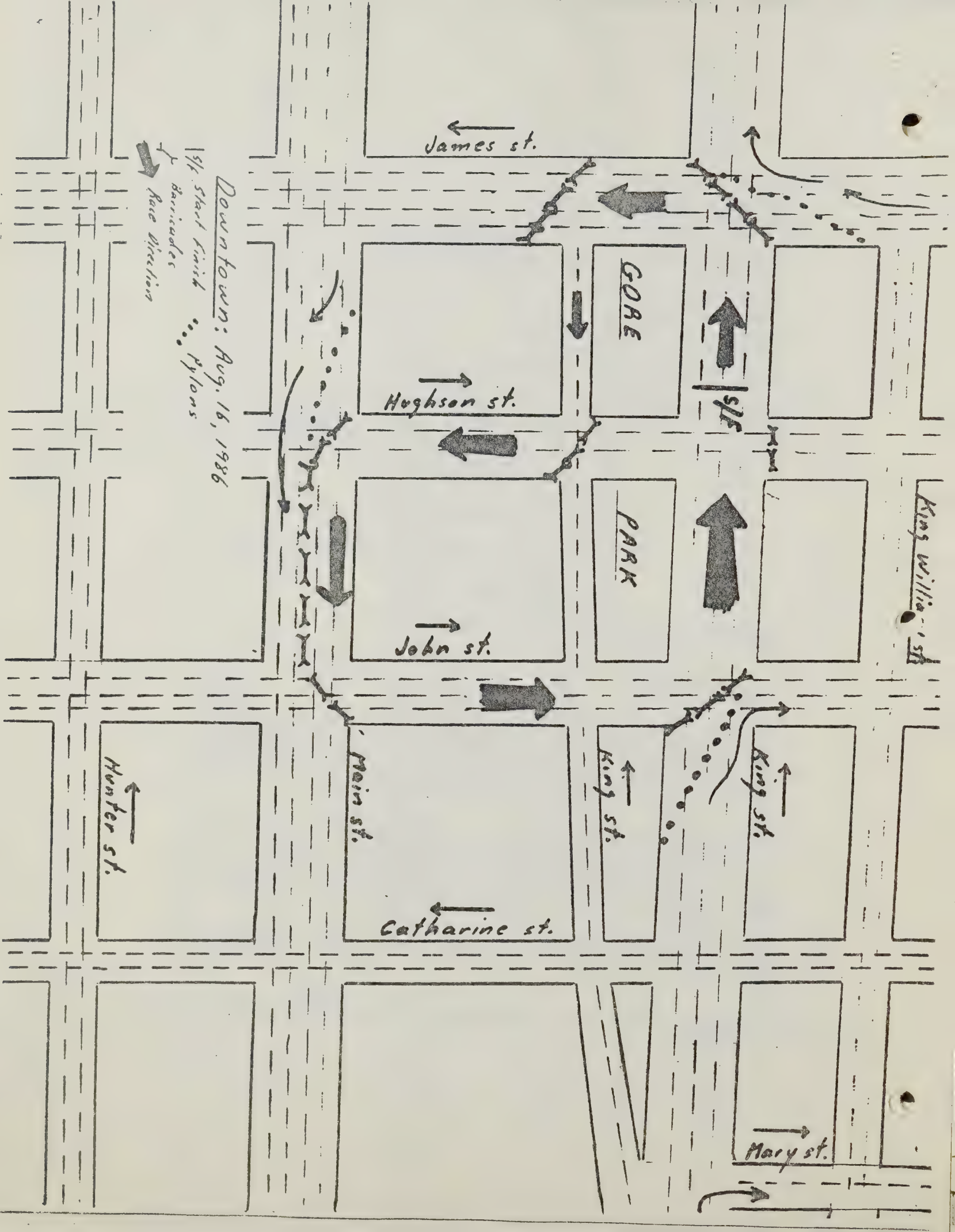
In 1985, the first year of the Corham/Time Grand prix, was the inaugural season for the Kitchener, Guelph, Hamilton criterium series. In 1986, the Gore Park race will stand on its own with the support of Corham Developments, and the Downtown Hamilton Business Improvement Association.

The event in 1985 attracted elite Canadian cyclists including our National Criterium Champion Brent Mudry of Vancouver. The U.S. National Criterium Champion participated along with some U.S. pros, and 2 members of the Italian National team made the trip through the support of Hamiltons Italian community.

Live spectator attendance was estimated at 5,000, with excellent media exposure through all local venues, as well as the Toronto Sun.

The winner of the first Corham/Time Grand Prix was John Large of Ottawa.

Downtown: Aug. 16, 1986
S/L Start finish ... pylons
Barricades
Race direction



#15

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Cycle Hamilton Inc.
 c/o 417 King St. West
 Hamilton, Ontario
 L8P 1B5
 Telephone: (416) 521-0993

B. AMOUNT OF GRANT REQUEST: \$ 10,000.00

C. PURPOSE OF GRANT: (Indicate)

 X CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 40,000.00	80
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>10,000.00</u>	<u>20</u>
 TOTAL OPERATING BUDGET	 \$ 50,000.00	 100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:-

- UPON CITY COUNCIL APPROVAL	\$ <u>5,000.00</u>	
- OTHER DATE OR INSTALMENTS	\$ <u>2,500.00</u>	June 1st, 1985 (date)
	\$ <u>2,500.00</u>	July 1st, 1985
	\$ _____	

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Established in November of 1985, as a non-profit organization for the purpose of promoting the sport of bicycle racing in the City of Hamilton.

2. What are the general objectives and/or services of your organization?

- Develop cycling in Hamilton
- Increase public awareness of cycling

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes X If yes, please indicate number and type of involvement.

Many volunteers are involved in the organizational stages of the event, but most of the volunteers are required on event sites for crowd control, registration, etc.

We expect that our organization will make use of about 200 volunteers.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Our organization is based locally, and concerns itself only with events taking place in Hamilton.

6. Does your organization provide a service to:

(a) All citizens X

(b) A specific group X

(c) A specific area

Describe briefly:

The obvious service provided by our organization is that it is accessible to all Hamiltonians.

Also, specific groups such as the Hamilton-Wentworth Lung Association tie in and gain exposure through our events.

7. In what geographical area does your organization operate?

Our organization operates exclusively in Hamilton.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

- cost of police
- race course set up and tear down
- public safety
- Hamilton Spectator advertisement informing public of road closures.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

- free sports entertainment is made available to all Hamiltonians.
- visibility of the city is increased as national sports coverage of our events is a distinct possibility.
- these events are tourist attractions.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- private corporations are being approached for sponsorship.
- local business will be canvassed for contributing sponsors.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

- licensing of official suppliers to Cycle Hamilton events.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

- No charges are made.

13. Have you received funding from the City in prior years? If so, when and how much? No. However, the events which Cycle Hamilton will be involved in have been funded by the City of Hamilton. eg) Hess Village Grand Prix, National

Cycling Championships, Corham/Time Grand Prix.	<u>Year</u>	<u>Amount</u>
	1982	\$ 1,500
	1983	\$ ----
	1984	\$ 3,500
	1985	\$ 5,000
		\$

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
1987	\$ 10,000
1988	\$ 10,000
1989	\$ 10,000

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

We feel that a lack of funding from the City of Hamilton will lead to an event which will not fulfill its objectives.
In order to make these events worthwhile and attractive to the public, as well as potential corporate sponsors, support from the city of Hamilton is necessary.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

We hope that the sport of bicycle racing can develop to the extent where it can support itself.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

We have worked, and will continue to work with the Hamilton Wentworth Lung Association offering our expertise in the "High School Challenge". We would be willing to work with other worthwhile community groups.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>

Complete list of board members will not be available until November 30, 1985.

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

The requested statements are not presently available, but will be presented as soon as they become available.

Nov. 15, 1985
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

CHRIS L. Kiriakopoulos

Agent, Cycle Hamilton
Name and Title of Officer Making
Application

CH Kiriakopoulos
Signature of Officer Making
Application

521-0993
Telephone Number

B.

May 14, 1986

Mr. Ed Simpson
City Clerk
City Hall
HAMILTON, Ontario
L8N 3T4

RE: HAMILTON THEATRE INC.

Dear Mr. Simpson:-

This will confirm that we are on the agenda of the Finance Committee for May 20, 1986 at 2:00 p.m. in order for the members to consider our request for assistance on the re-location costs of our theatre company.

HISTORY:

In 1985 the Hamilton Theatre Inc. who had been tenants of the old Fire Hall on Strathcona Street for 27 years, offered to purchase the lands and premises from the City.

At that time the City chose to sell the property to the Greek Church, who had land contiguous to the Theatre Company property and who also wanted the building.

City Council agreed to contribute the sale price of \$75,000.00 to the Hamilton Theatre Inc. to assist them in purchasing their new premises, and as well, provided a further \$40,000.00 in re-location costs. At that time, the Hamilton Theatre Inc. had estimated their re-location costs at \$65,000.00.

NEW PREMISES:

In March of 1986, a new building was purchased for \$95,000.00, located at 140 McNab Street North, in the City of Hamilton, and the following are

the contractors bids for the work and materials required to bring this building within the requirements of the City Bi-Laws and the Building Code of Ontario.

<u>CONTRACTOR</u>	<u>TENDER AMOUNT</u>	<u>STAGE & STAIR SECTION</u> (included)
Donatt	-----	-----
Falla	\$ 138,847.00	\$ 3,700.00
Gowling	\$ 116,000.00	\$ 3,555.00
Kooyman	\$ 168,449.00	\$ 3,392.00
McDonald	\$ 137,450.00	\$ 2,645.00
G. S. Wark	\$ 148,900.00	\$ 4,000.00

The requirements under the Building Code are more stringent on our Theatre Company, of course, because of the nature of our activities. This was pointed out to the City on numerous occasions as a reason for allowing us to stay in the Fire Hall, which of course complied with all requirements.

The above figures were tendered in response to the architectural drawings and bids called by the Architectural firm of Haverty and Rankin Limited, in Hamilton, Ontario.

In addition to the figures above, there are additional costs for architectural services and engineering drawings, roof repair (\$4,434.00).

VACATING DATE:

Our Company is required to vacate the premises at the Fire Hall on or before June 30, 1986, and we anticipate that there will be no difficulty in that regard.

We will be unable to move into our new premises until all of the construction work is completed, and we have obtained storage space from the Canadian Westinghouse Company.

PRESENT SITUATION:

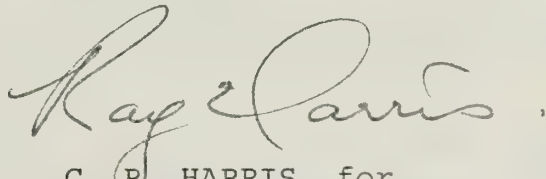
At present it appears we are facing a re-location cost of somewhere between \$120,000.00 and \$140,000.00 and \$40,000.00 of this has been promised from the City for

which the Hamilton Theatre Inc. is grateful. In addition, we are making an application to Wintario for matching funds, and if we are successful we would require a further \$40,000.00 to \$50,000.00 to allow us to move into premises that would comply with all of the various building codes.

We would very much appreciate an opportunity to address this matter before the Finance Committee at it's meeting on Tuesday, May 20, 1986.

Thank you.

Yours truly,

A handwritten signature in cursive script, appearing to read "C. R. Harris".

C. R. HARRIS, for
HAMILTON THEATRE INC.

528-4242

CRH:jo

May 08 1986
ROBERT M. MORROW
MAYOR



M E M O R A N D U M

TO: Alderman S. Collins
Alderman P. Cowell
Alderman B. Hinkley
Alderman W. McCulloch
Alderman V. Agro
Alderman T. Cooke
Alderman P. Valeriano

FROM: Mr. D. A. Carson,
Executive Assistant to the Mayor

DATE: May 6, 1986

RE: Hamilton Theatre Incorporated

On Friday, May 2nd a brief meeting was held with the Mayor, Nick Adhya and myself regarding renovation funding shortfalls for their new location at 240 MacNab Street North. As you will recall the City agreed to provide up to \$40,000.00 for renovations as a condition of their move from the old Strathcona Fire Hall. Tender calls for their renovations indicate the cost range will be \$120,000.00 to \$140,000.00 in order to meet all the Ontario building code regulations, by-laws, handicap accesses, etc.

They have applied to Wintario for funds to match the contribution of the City. Therefore, the new figure required from the City would be \$70,000.00 with a match of \$70,000.00 from Wintario.

They wish to be included on the agenda of the next Finance Committee meeting in May to discuss this proposal further. By copy of this memo, I am requesting Chairman Valeriano and Secretary Bob Prowse of the Finance Committee invite Hamilton Theatre Incorporated by contacting Mr. Ray Harris at 528-4242.

DAC/sp

cc: Mayor Robert M. Morrow
L. Sage, C. A. O.
E. Matthews, City Treasurer
B. Prowse, Secretary, Finance Committee

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 MAY 13
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1-2

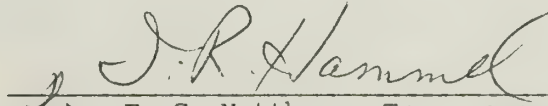
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

FINANCING OF COST OF STAFFING REQUESTS BY THE BUILDING DEPARTMENT

RECOMMENDATION

That the approximate cost of \$51,350 to cover replacement staffing requirements in the Inspection Division of the Building Department, effective June 1, 1986 be financed by a transfer from the contingency account 0378-1198 to the appropriate Building Department accounts.


for E. C. Matthews, Treasurer

BACKGROUND

The Planning and Development Committee, at its meeting of May 14, 1986, will be considering the issue of hiring two inspectors to replace an inspector who is presently off on sick leave and another whose union involvement keeps him away from work a substantial amount of time.

MAY 13 1986

2(a)

FOR ACTION

FROM T. Bradley, Director of Purchasing DATE April 10, 1986
TO Finance Committee Refer To File No. _____
Attention Of _____
Your File No. 1-8.1

SUBJECT - SUPPLY AND INSTALL WALL INSULATION, CANADIAN FOOTBALL HALL
OF FAME

RECOMMENDATION

That an order be placed with Ruffell Construction Ltd., Hamilton, for the supply and installation of Wall Insulation at the Canadian Football Hall of Fame, for a total of \$12,800, including all taxes, in accordance with specifications issued by the Director of Purchasing and Vendor's tender.

NOTE: The lowest of six tenders received. Funds provided in account 0408 A3525.

The above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

T. Bradley, Director of Purchasing

BACKGROUND

Tender Analysis

Ruffell Construction Ltd.	\$12,800
O. Ciccarelli & Son	14,200
Bremat Construction Inc.	15,500
Falla Construction Ltd.	16,848
Spencer Construction Ltd.	18,099
Caribbean Builders	34,000

Handwritten notes:
Approved
10/10/86

MAY 08 1986



3

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W. Vyce, Director of Real Estate DATE 1986 May 08
Name & Title 1-12-1

FOR ACTION ☒ FOR INFORMATION ☐ File No. 50.20.22 (4509)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

McIlwraith School - 50 Murray Street West

RECOMMENDATION

That approval be given to inform the Board of Education that the City of Hamilton does not require McIlwraith School located at 50 Murray Street West.

BACKGROUND

On March 14, 1986, the Board of Education advised that McIlwraith School was available for sale.

Municipal departments were circularized on their requirements for the subject school.

As it is not required for any municipal purpose at this time, we are recommending that the Board be so advised.

c.c. - Alderman V. Agro

- Alderman W. McCulloch

4(a) i

F O R A C T I O N

FROM K. A. Rouff, City Solicitor

DATE May 9, 1986

TO FINANCE COMMITTEE AND
CITY COUNCIL

Refer To File No. 100-2.923

Attention Of D. R. Vickers

Your File No. 1 - 4.1

SUBJECT

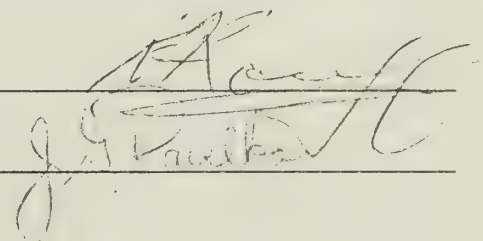
Thompson vs City
Date of Accident: May 17, 1985

RECOMMENDATION

That the claims of James and Janice Thompson be settled in the amount of \$5,248.35, inclusive of interest and costs.

On May 17, 1985, James Thompson was operating his motorcycle on Beacon Avenue near its intersection with Moxley Drive when he lost control due to oil on the roadway. Investigation revealed that the oil came from a City garbage truck. Mr. Thompson suffered injury to his right shoulder, arm, elbow and knee and claimed together with his wife damages totalling \$20,000.00.

c.c. Mrs. Rose Salayko
Claims Manager C-85-303
c.c. Mr. Don Heintz
Department of Public Works
c.c. Mr. E. C. Matthews
City Treasurer



4(a) ii

F O R A C T I O N

FROM K. A. Rouff, City Solicitor

DATE May 9, 1986

TO FINANCE COMMITTEE AND
CITY COUNCIL

Refer To File No. 100-2.889

Attention Of D. R. Vickers

Your File No. 1-4.1

SUBJECT

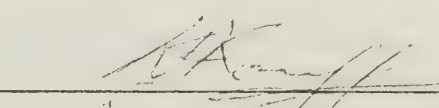
MacLeod vs City et al
Date of Fall: October 23, 1984

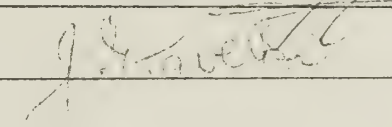
RECOMMENDATION

That the claims of Kathleen MacLeod be settled in the amount of \$2,300.00 inclusive of interest and costs with the City contributing \$920.00 (2/5ths), Corham Development Ltd. contributing \$920.00 (2/5ths) and O'Brien Contracting Inc. contributing \$460.00 (1/5th).

Miss MacLeod fell on the municipal sidewalk in front of Park Place on King Street East on October 23, 1984. She suffered a sprain of her right wrist, contusions to her left knee, facial laceration and scratched right cornea and claimed damages exceeding \$15,000.00. At the location of her fall the paving bricks were cut to make a joint which condition is alleged to have caused her fall.

c.c. Mr. E. C. Matthews
City Treasurer
c.c. Mr. Don Heintz
Department of Public Works
c..c Mrs. Rose Salayko
Claims Manager C-84-403







5(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE MAY 14, 1986
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Scott Computer Leasing Inc.
Lease consolidation and payments for
Lease numbers 730, 731, 732, 733 and 737

RECOMMENDATION

- (1) That Scott Computer Lease 733 for the Card Reader/Punch be extended for 30 months from 1986 June 1 at a reduction of \$695 per month from \$895 per month to \$200 per month effective to 1988 November 30.
- (2) That the City Treasurer be authorized to consolidate the current Scott Leases 730, 731, 732 and 733 (as amended by (1) above) and lease 737 into one master lease in a form satisfactory to the City Solicitor.

Note: There would be no increases to the monthly charges nor increases in the lease terms.

- (3) That until such time as the consolidated lease is executed, that the monthly lease payments to Scott Computer Leasing Inc. be continued as follows:

Lease 730 -- \$15,554 per month
Lease 731 -- \$21,680 per month
Lease 732 -- \$ 5,075 per month
Lease 737 -- \$ 1,449 per month

E. C. Matthews
for E. C. Matthews

BACKGROUND

At the present time there are five leases in effect with Scott Computer Leasing Inc. for the provision of the mainframe computers and peripheral devices. All of these leases have different lease expiry dates. Some of the leases have amendments that extended the lease periods or upgraded the equipment.

The details of the existing individual leases in effect with Scott Leasing Inc. for the mainframe computers and peripheral devices are as follows.

Lease 730

In November of 1983 City Council approved the leasing of the mainframe computer and peripheral devices from Scott Leasing Inc. for a 24 month lease period. At that time, the lease represented a saving to the alternative of continuing to lease from the equipment supplier (IBM) which had announced a price increase. Lease 730 was amended on five occasions by the former Director.

The last amendment extended the lease term to April 30, 1987 at a reduced monthly cost from \$31,114 per month to \$15,554 per month effective 1986 May 1.

Lease 733

Lease 733 is for the Card Reader Punch and Control Unit and expires May 31, 1986. These units will be required for at lease another 2 to 3 years at which time they may be phased out of service and no longer required. The current lease can be extended for 30 months at a reduced rate of \$695 per month (from \$895 to \$200 per month).

Lease 731

Lease 731 is for the 3375 disk drives and currently expires on December 31, 1986.

Lease 732

Lease 732 is for the Operator Console and Communications controller and is currently due to expire on December 31, 1988.

Lease 737

Lease 737 is for the System 36 key entry equipment and commenced January 1, 1986. Lease 737 will expire on April 30, 1990.

Under the existing multiple lease arrangement, it is necessary to consult all the lease documents, amendments and expiry information to verify billing amounts and for budget estimation purposes.

In order to simplify the administration of the existing leases, a single "master" lease could be drafted that would place all the equipment, lease costs and expiry information into an amendable lease "schedule."

In order to provide for the continued availability of the computer equipment and peripheral devices, payments should be made for the individual leases until the master lease is executed. Sufficient funds are included in the 1986 Budget for these lease expenditures.



5(6)

THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE MAY 12, 1986
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Conversion of Computer Operating System to MVS/XA.

RECOMMENDATION

- (1) That the City of Hamilton convert the Computer operating system from OS/VS1 to MVS/XA.
- (2) That the Director of Purchasing be authorized to issue a Request for Proposals for the supply and delivery of a compatible Central Processing Unit and associated computer peripheral devices as necessary in order to install the MVS/XA operating system.
- (3) That the Request for Proposals include separate proposals for the upgrading of the disk drives from model 3375 to model 3380 and associated disk peripheral devices.
- (4) That the Request for Proposals be in a form satisfactory to the City Solicitor.
- (5) That the City Treasurer be authorized to proceed with the employee training and other preparation activities required in order to install the MVS/XA operating system.

J. R. Hamel
for E. C. Matthews

BACKGROUND

The City of Hamilton installed its first computer in 1966. Since then the computer facilities have been regularly upgraded in response to service demands and technological change. The Central Processing unit (CPU) was changed in 1971, 1973, 1978, and in 1981 and a second Central processor was added in 1982 when the Library computerized its circulation system. Between model changes, on-site upgrades to the CPU's were made in order to increase processing power and speed.

Operating Systems, which are the "executive" software instruction sets which operate the Computer facility, are constantly being developed and improved to offer greater computer capability and speeds in response to the on-line processing demands of modern computer installations. The City changed operating systems in 1971 and in 1973 with several enhancements being made to the 1973 (OS/VS1) operating system up to 1984.

In February of 1984, IBM announced that the OS/VS1 operating system had reached "maturity" (technological obsolescence) and would be receiving no further modifications or additional enhancements.

All existing application programs and program compilers require a compatible operating system otherwise they cannot function. Many on-line and purchased software products (such as MSA Payroll) will soon no longer be supported in the OS/VS1 environment and maintenance costs on other products in the OS/VS1 environment are expected to increase sharply as fewer suppliers support the obsolete OS/VS1. Newly released products will soon only be available in the MVS environment. Additionally, data security features and Database software, both of which require significant enhancement for the City's installation, have severe limitations in the OS/VS1 environment. Installation of MVS/XA and its required compatible processor will ensure that the City will have the capability, future capacity, and "upgrade" options to provide the required Information System services.

The installation of MVS, however, requires that the Central Processor be replaced. The Central Processor conversion period is approximately six months in duration and requires the utmost in planning and scheduling in order to maintain all computer services during the conversion period. During this six month conversion period both the old and new CPU's and duplicate Disk storage will be on-site as the conversion requires that all existing services be maintained while the programs are moved and tested in the new operating system environment, one at a time. A comprehensive staff training program is also required to train staff in the operation of the new operating system, which is expected to be in use for the next 8 to 10 years.

The lease expires on the existing processors (two 4341's) in April of 1987. The leases on the Disk Drives expire in December of 1986 and there is therefore an opportunity to replace the model 3375 disk drives with model 3380's which are both smaller (requiring less floor space) and faster.

In order to have the MVS conversion completed by April of 1987 it is necessary to install the replacement equipment in October of 1986, with proposal calls in June of 1986. The capital budget contains an allocation of \$1,500,000 for the estimated cost of the Central Processor, disk drives and related peripheral devices. However, in order to ensure as competitive and cost effective approach as possible it is recommended that proposal calls be made for an IBM (or equivalent) compatible processor, and that purchase, lease, and lease/purchase, options be pursued.



THE CORPORATION OF THE CITY OF HAMILTON

5(c)

FROM MR. E. C. MATTHEWS DATE MAY 6, 1986
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Request for Proposals --
Off-site Security Storage of backup computer tapes, disks, diskettes and microfilmed documents.

RECOMMENDATION

- (1) That the Director of Purchasing be authorized to issue a Request for Proposals, to suitably qualified service companies, for a service agreement for the offsite security storage of backup computer tapes, disks, diskettes and microfilmed documents.
- (2) That the Request for Proposals be in a form satisfactory to the City Solicitor.

J.R. Hammel
for E. C. Matthews

BACKGROUND

The City of Hamilton operates a large data processing facility which provides processing services to the City, Region and the Hamilton Public Library. Up to the present time, backup copies of data tapes, disks, diskettes, and microfilmed documents have been kept on-site. If any event were to occur that made the City Hall inaccessible or if the building or building contents sustained damages, both the original data and backup copies could be damaged or destroyed.

It is common practice to provide for the continuous availability of computerized data and other vital records by utilizing the services of a company specializing in the transportation and storage of computer tapes, disks and microfilmed documents. It is therefore recommended that Requests for Proposals be issued to qualified firms for this data and document security service.

Appropriate funds are available in the 1986 Budget Estimates.

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



Public Library

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1986 June 12

NOTICE OF MEETING

FINANCE COMMITTEE

1986 Tuesday, June 17
2:00 o'clock p.m.
Room 233, City Hall

A handwritten signature in cursive script, likely belonging to R. C. Prowse.

R. C. Prowse, Secretary
Finance Committee

RCP:rw

HAMILTON, ONTARIO

GOVERNMENT DOCUMENTS

HAMILTON, ONTARIO

GOVERNMENT DOCUMENTS

A) ANNUAL REPORT OF THE REGIONAL ASSESSMENT COMMISSIONER

1. Minutes of the meetings of the Finance Committee held 1986 Monday, April 22, and 1986 May 6

2. GRANTS SUB COMMITTEE

- a) Grant appeal- Abbacus Colour Guard
- b) Additional 1986 grant requests
- c) Previously tabled grant requests
 - i. First Place Hamilton
 - ii. Afro-Canadian Caribbean Association
 - iii. Lincoln Alexander Community Centre

3. CITY ARCHITECT

- Central Library alterations - ground floor

4. DIRECTOR OF PUBLIC WORKS

- Spraying of dandelions in parks

5. DIRECTOR OF PURCHASING

- Lighting maintenance - various civic buildings

6. CITY SOLICITOR

a) Claims:

- i. Brenda Allan and Zachary Smith vs City and Louie M. Santilli
- ii. Schiavulli and City vs Nicholson and Langlois
- iii. Brian Allick, Larry Harvey, John Gamble and City vs Elizabeth Noseworthy
- iv. Elizabeth Ann Sutherland vs City, Region Dufferin Construction
- v. Antonio and Santa Burgio vs City and Peter J. Vellenga
- vi. Elizabeth Dale Taunton vs City
- vii. Caterina and Frank Martire vs City

- b) Payment of Interim Account re: Judicial review application -S.C.O.
Edward Allen vs City of Hamilton - 80 Francis Street

7. CITY TREASURER

- Status of Reserve Accounts

8. BILLS:

- By-law to authorize the undertaking of Gore Park related improvements to the Downtown Action Plan Phase III-B.

Tuesday, April 22nd, 1986
1:00 o'clock p.m.
Room 233, City Hall

1(a)

The Finance Committee met.

There were present: Alderman P. O. Valeriano, Chairman
Alderman T. Cooke, Vice-Chairman
Alderman V. J. Agro
Alderman G. Copps
Alderman S. Collins
Alderman P. Cowell
Alderman J. Gallagher
Alderman D. Ross

Regrets: Mayor R. M. Morrow

Also present: Alderman M. Kiss
Alderman R. Wheeler
Alderman T. Murray
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, City Treasurer
Mr. R. Hammel, Treasury Department
Mr. D. W. Vyce, Director of Real Estate
R. C. Prowse, Secretary

Mrs. Ruth Van Horne, Mr. Penner and Mr. Shoefeld appeared before the committee to present the Board of Education for the City of Hamilton's 1986 budget estimates.

Board of Education
Budget Estimates

The local requirement for 1986 is \$97 977 175.

It was moved by Alderman Cowell, seconded by Alderman Ross that a letter be sent to the Board of Education requesting semi-annual meetings to discuss items of mutual concern between the City of Hamilton and the Board of Education. Carried.

It was moved by Alderman Collins, seconded by Alderman Ross that the Board of Education budget estimates for 1986 be received as submitted. Carried.

The committee adopted the minutes of the Tuesday, April 1st, 12:00 noon and 2:00 p.m., 1986 meetings of the Finance Committee as circulated.

Adoption of minute.

DIRECTOR OF REAL ESTATE

The committee approved the following recommendation of the Director of Real Estate respecting the sale of 37 Strathcona Avenue North:

37 Strathcona Ave.
N.

That the City Solicitor be authorized and directed to extend the closing date of the transaction conveying 37 Strathcona Avenue North to the Hellenic Community of Hamilton and District from 1986 April 9th, (pursuant to the Option to Purchase approved by City Council 1985 April 9th) to 1986 June 30th.

An item respecting McIlwraith School at 50 Murray Street West was tabled to the next meeting of the Finance Committee.

McIlwraith School
50 Murray St. W.

DIRECTOR OF PURCHASING

The committee approved the following recommendations of the Director of Purchasing:

That a purchase order be issued to Evergreen Sod Farms Ltd., Waterdown, for the supply and delivery of sod, as and when required, in accordance with specifications issued by the Director of Purchasing and Vendor's tender, as follows:

Evergreen Sod Farms

Delivered - \$.63 per roll Picked up - \$.50 per roll
Provincial Sales Tax Extra @ 7%.

NOTE: Lowest of seven tenders received. Funds provided in various accounts.

Cloke & Son

That an order be issued to Cloke and Son Ltd., Hamilton, for the supply and delivery of Office Supplies and stationery, as and when required to City Departments for the years 1986, 1987 and 1988 at a cost not to exceed approved Departmental budgets.

NOTE: Lowest of three (3) tenders submitted. Funding is from various accounts.

Armour Protection

That a Purchase Order for 1986 be placed with Armour Protection, Hamilton, for the supply and delivery of Traffic Vests and Tear-away Traffic Vests at the following prices:

- Traffic Vests - \$10.59 each including taxes
- Tear-away Traffic Vests - \$12.39 each including taxes

NOTE: The lowest of seven tenders received. Funds provided in various accounts.

Lawlor & Co.

That a Purchase Order for 1986 be placed with Lawlor & Co., Hamilton, for the supply and delivery of Rainwear, Hearing Protection, Respirators and Traffic Cones, at the following prices:

-Bilsom ear protectors #2314, W/cap adapter	\$17.55 each
-Bilsom #2308	17.55
-Bilsom #3403	6.68
-Decidamp ear plugs	.19
-28" traffic cones	9.82
-12" traffic cones	3.21
-Respirator face pieces	18.72
-#7500-1 & 2 cartridges	20.60 box
-#7500-7 cartridges	19.42
-#7500-8 cartridges	19.15
-#7500-6B cartridges	41.25 C
-#7500-10B cartridges	63.61
-#7500-13 cartridges	1.36 each
-#7500-27 cartridges	1.22
-#7500-31 cartridges	5.06 Box
-#7500-23B cartridges	70.56 C
-Wind Guard WL-8	1.34 each
-Cam-Hi WL-1	2.57
-Rain Pants all sizes	11.65
-Rain Jackets, all sizes	14.81
-Rain Coats, all sizes	20.33
-Rain Hats	3.04

NOTE: The lowest of three tenders received. Funds provided in various accounts.

CITY SOLICITOR

Margaret & James
Tovey

The committee approved the following recommendation of the City Solicitor respecting the claim of Margaret and James Tovey:

That the claims of Margaret and James Tovey as against the City, be settled in the amount of \$2,300. inclusive of interest and costs.

NOTE: "By Statement of Claim issued 1985 November 7, Margaret and James Tovey commenced action against the City. They claimed damages of \$50,000. as a result of Margaret Tovey falling on a City sidewalk and fracturing her elbow in the vicinity of 98 Wellington Street North on 1985 August 21."

The committee approved the following recommendation of the City Solicitor respecting the claim of Mary and John Moroz:

Mary & John Moroz

That the claims of Mary and John Moroz be settled in the amount of \$8,978.20 inclusive of interest and costs and that the claim of OHIP be settled in the amount of \$1,663. inclusive of interest and costs for a total settlement of \$10,641.20.

NOTE: "By Writ of Summons issued 1983 November 14, Mary and John Moroz commenced action against the City for damages Mrs. Moroz suffered when she fell on the City Hall staircase between the first and second floor lobby on 1983 November 1 fracturing her ankle. Mr. and Mrs. Moroz claimed damages totalling \$75,000.

The committee approved the following recommendation of the City Solicitor respecting the claims of Gerald Hitzroth and the City against Allan S. Cox:

Gerald Hitzroth and the City

That the claims of Gerald Hitzroth and the City against Allan S. Cox be settled in the amount of \$4,382.62 inclusive of interest and costs, said amount to be paid to the City and that in accordance with Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539 and the attached Application by Mr. Hitzroth, the surplus of \$3,720. that will remain after the deduction of the City's expenses and costs, be paid to Mr. Hitzroth.

NOTE: "On 1984 March 8, Gerald Hitzroth was operating a City vehicle when it was struck from behind by a vehicle owned and operated by Allan S. Cox. Mr. Hitzroth suffered injury to his neck."

The secretary was directed to place an item on the next agenda of the Finance Committee relative to the policy for claims against the Corporation of the City of Hamilton.

Policy for claims against City

CITY CLERK

The committee was in receipt of a report from the City Clerk respecting the Unemployed Bus Pass Program.

Unemployed bus pass program

The Deputy Clerk advised the committee that at the present time there is not a more efficient method of verification of the applicants unemployment and the fact that he/she is currently seeking employment, than that which is being used at the present time. He also stated that in his opinion, abuse of the program is minimal which could probably be attributed to the periodic spot check.

A motion by Alderman Ross, seconded by Alderman Cowell to eliminate category "E" on the application for reduced rate transportation card -Group "B", which referred to those registered with the CEIC, working part time and actively seeking full time employment, was lost.

Mr. Avery was directed to contact Manpower and determine what is considered "part time" employment.

PLANNING AND DEVELOPMENT COMMITTEE

The committee approved the following recommendation of the City Treasurer respecting the financing of additional staffing costs for LACAC:

Financing additional staffing-LACAC

That the total amount of \$24,050 to be provided in the Local Planning function of the 1986 Current Estimates for the provision of two additional positions regarding LACAC, be financed by a transfer of appropriation from the Contingency Account 0378-1198 to the Local Planning Estimates Account 0331-0160.

Consultants fees
Official plan
amendment

The committee approved the following recommendation of the City Treasurer respecting the consultants fees associated with the Official Plan Amendment No. 28:

That an amount of \$2,000 to provide for the Coopers and Lybrand Consulting Group to give evidence, if required, at a rate of \$750 per diem, at an O.M.B. hearing on Official Plan Amendment No. 28, be financed by an overdraft approval within the Local Planning Estimates Account 0331-0119, and setting aside these funds within the "allocated" portion of the Contingency account 0378-11xx.

GRANTS SUBCOMMITTEE

Appeal 1986 grants

The following organizations appeared before the committee to appeal their 1986 grants:

1. Hamilton Artists Inc., represented by Joan Erquhart and Bryce Canberra
2. Hamilton Concert Band, represented by Kathy Gorman and Eric Johnson
3. The Navy League of Canada, represented by Terry Sullivan and Peter Stanbury
4. The Ensemble Sir Ernest MacMillan, represented by Ken Gee, Martha Hidy, Fred Brade and Nancy Alexanian

The committee heard the presentations from the foregoing organizations and advised them that their appeals would be taken under advisement.

Hamilton Artist
Inc.

It was moved by Alderman Ross, seconded by Alderman Collins that Hamilton Artists Inc. be granted an additional \$1 000. Carried.

Hamilton Concert
Band

It was moved by Alderman Ross, seconded by Alderman Cowell that the request of the Hamilton Concert Band be denied. Carried.

Ensemble Sir
Ernest MacMillan

It was moved by Alderman Agro, seconded by Alderman Gallagher that the Ensemble Sir Ernest MacMillan be granted an additional \$2 000. Carried

Hamilton Navy
League

After considerable discussion with respect to the Hamilton Navy League of Canada, it was moved by Alderman Ross, seconded by Alderman Gallagher that, subject to the execution of an agreement satisfactory to the City Solicitor, the City grant a \$10 500 interest free loan to the Navy League of Canada Hamilton Chapter, to be repaid in equal payments of \$2 100 over a five year period to commence May 1, 1987 and that this amount be set aside in the allocated portion of the contingency account 0378-2798. Carried.

1986 grant requests

The committee approved the following report of the Grant Subcommittee dated April 17, 1986, respecting the 1986 Grant Requests:

That the grant amounts and categories for existing General Grants as outlined in Appendix "A", be approved. (Note: These applicants received a grant in 1985 and earlier.)

That the grant amounts for Convention/Reception Grants, as outlined in Exhibit "A", be approved.

That an amount of \$2 000 be set aside for any additional Convention/Reception grants that may be requested during the year.

That the recommendations with respect to new General Grants in Exhibit "B", be approved.

That the approved new grants be placed in Category 4 - One-time only on the understanding that all grants and grant categories be reviewed in greater detail during 1986.

That the following grant applications be tabled pending further information:

Grant applications
-tabled

- i. First Place - Hamilton
- ii. Afro - Canadian Caribbean Association of Hamilton and District Inc. (two requests received)
- iii. Lincoln Alexander Community Centre

That a Traditional General Grant - Category 1 in the amount of \$3 900 to the Hamilton Fire Department Band to offset rental charges at the Airport, be approved.

That the following One-time Only Grants - Category 4 be approved:

One-time only
grants

- i. Catholic Social Services S.E.L.F. Summer Day Programme in the amount of \$500 to defray the costs for a trip through the Muskoka area for mentally retarded adults.
- ii. National Conference on Hunger in the amount of \$250 as a contribution that was requested of major cities in Ontario, towards this conference held in Toronto, 1986 October 30 to 1986 November 1.

NOTE: The City of Hamilton Estimate Book, which is to be approved by City Council, includes the Unallocated Grant Funds Account Number 0374-0600 (Page 292) in the amount of \$647,760. The above recommendations allocate these funds to the extent outlined in Exhibit "C".

City Council approval of the recommendations in sub-items (b) to (f) will not impede the applicants right to appeal the decision to the Finance Committee in accordance with the Grant Guidelines. The appeals have been completed and the results are reflected in sub-item (a) for the existing general grants.

The balance of the unallocated grant funds is \$8 490 subject to the approval of the grant amounts reflected above. This amount will be applied to any increase in grant amounts as a result of any appeals to be heard by the Finance Committee, as well as any additional grant requests that may be received during the year, until depleted.

NOTE: The above report was amended as follows:

Application (b)32 - Concession Street BIA - granted \$1 000.
Application (b)4 - Hamilton Allstar Jazz Band - granted \$1 500.

NOTE: Alderman Copps indicated she wished to be recorded as being opposed to this motion.

Application (b)27 - clear cut - approved \$500.

CITY TREASURER

The committee approved the following recommendation of the City Treasurer respecting the 1986 Current Estimates for City of Hamilton purposes:

1986 current
estimates

That the 1986 Current Estimates for City of Hamilton purposes in the amount of \$127 929 980, be approved; and

That the resultant 1986 Residential mill rate of 79.3485 and Non-residential mill rate of 93.3512, representing an increase of 8.1% over 1985 rates for City purposes, be adopted.

NOTE: Alderman Collins indicated she wished to be recorded as being opposed to this motion.

1986 mill rates
and tax levy

As recommended by the Treasurer in a report dated April 16, 1986 respecting the 1986 Mill Rates and the Tax Levy By-laws, it was moved by Alderman Agro, seconded by Alderman Ross:

1. That Council approve the 1986 Mill Rates for the City, Region and Boards of Education in accordance with Exhibit "A", column (10), of the report of the Treasurer dated April 16, 1986, be approved.
2. That the by-laws to fix the rates of taxation for municipal, regional and school purposes for the year 1986 be approved.
3. That the by-law to levy an annual tax on telephone companies doing business in Ontario, be approved.

NOTE: Alderman Collins indicated that she wished to be recorded as being opposed to this motion.

Uncollectable
business taxes

An item respecting outstanding business taxes which are uncollectable, was tabled to the next meeting of the Finance Committee at which representatives from the Solicitors Office and the Tax Collection Agency used by the City of Hamilton were to be invited.

MISCELLANEOUS

International
software market

It was moved by Alderman Ross, seconded by Alderman Cowell that the Chairman or his designate, be authorized to attend the International Software Market in Montreal, Quebec, 1986 May 12 to 14. Carried.

There being no further business, the meeting was adjourned.

Taken as read and approved,

ALDERMAN P. O. VALERIANO
CHAIRMAN

R. C. Prowse, Secretary

1(b)

Tuesday, May 6th, 1986
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

There were present: Alderman P. O. Valeriano, Chairman
Alderman T. Cooke, Vice-Chairman
Mayor R. M. Morrow
Alderman V. J. Agro
Alderman G. Copps
Alderman S. Collins
Alderman J. Gallagher
Alderman D. Ross

Regrets: Alderman P. Cowell, City Business

Also present: Alderman B. Hinkley
Alderman D. Christopherson
Alderman H. Merling
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, City Treasurer
Mr. J. Pavelka, Director of Public Works
Mrs. B. Spademan, Public Works Department
Mr. J. Hindson, Director, Systems
Mr. N. Adhya, Treasury Department
Mr. K. Beattie, Treasury Department
Mr. D. Freeman, City Architect
R. C. Prowse, Secretary

The committee met in camera to discuss a matter respecting the reimbursement of long distance telephone charges related to the recent Mexican earthquake.

After considerable discussion, the committee reconvened in public and it was moved by Alderman Cooke, seconded by Alderman Collins that the City reimburse Reverend J. Thomas \$2 000 in connection with the long distance telephone charges incurred during the Mexican Earthquake crises and that Local 1005 be challenged to match the City's \$2 000. Carried.

Mr. Collier and Ms Garrett of Spicer MacGillivray, Chartered Accountants, appeared before the committee to present the 1985 financial report for the City of Hamilton. After considerable discussion, the committee approved the following recommendation of the Treasurer:

That the Finance Committee accept the 1985 audited Financial Report and forward it to City Council for information purposes.

That the City Treasurer arrange to publish on one occasion the required 1985 financial statements, based on the audited report, in The Hamilton Spectator as soon as possible and in accordance with regulations provided by the Ministry of Municipal Affairs, but in any event, within sixty days of receiving the audited statements according to a regulation of the Ministry of Municipal Affairs.

That selected statements of the 1985 audited Financial Report be printed in brochure type report form for distribution to banks, other financial institutions and other interested parties.

The following representatives of Theatre Aquarius appeared before the committee to request capital assistance from the City in the amount of

Reimbursement of
long distance phone
calls-Mexican
earthquake

1985 financial
report

Capital assistance
-Theatre Aquarius

\$1 000 000 over three fiscal years, in connection with the Hamilton Custom House Project:

Peter Mandia
Steve Newman
Ron Corsini
Ruth Slater
Nancy Nicol
Nina Lee Craig
Alderman Hinkley
Alderman Christopherson

After considerable discussion it was moved by Mayor Morrow, seconded by Alderman Agro that the Executive Committee provide \$1 000 000 in the 1987 Capital Budget for the Theatre Aquarius Hamilton Custom House Project and that provision be made for the City to recover its \$1 000 000 investment in the event of the financial failure of the project. Carried.

LEGISLATION COMMITTEE

Sound system-room
233

The committee approved the following recommendation of the City Treasurer respecting the financing of a sound system in room 233:

That the total cost of approximately \$2 200 for the installation of a sound system in room 233 be financed from the Unclassified Account No. 0378-27XX.

Hosting reception-
luncheon for
various reps

The committee approved the following recommendation of the City Treasurer respecting the financing of the hosting of a reception-luncheon for various representatives of Consuls-General from Toronto:

That the cost of hosting a reception luncheon for the Consuls-General of all the consulates located in Toronto up to a maximum of \$1 000 be financed from the Unclassified Account No. 0378-27XX.

CITY ARCHITECT

1986 Capital
budget projects

The committee approved the following recommendations of the City Architect respecting 1986 Capital Budget Projects:

- (a) i. That approval be given to proceed with various changes to the office accommodation at an estimated cost of \$88 000 as included in the 1986 Capital Budget.
- ii. That the City Architect be directed to prepare the necessary documents for tender.
- iii. That the Executive Committee recommend the amount and source of funds to be provided for this Capital Project.

NOTE: This project was approved by the Finance Committee for inclusion in the Capital Budget on 1986 January 15.

- (b) i. That approval be given to proceed with various major maintenance to Civic Buildings at an estimated cost of \$200 000 as included in the 1986 Capital Budget.
- ii. That the City Architect be directed to prepare the necessary documents for tender.
- iii. That the Executive Committee recommend the amount and source of funds to be provided for this Capital Project.

NOTE: This project was approved by the Finance Committee for inclusion in the Capital Budget on 1986 January 15.

- (c) i. That approval be given to proceed with various Energy Conservation projects, at an estimated cost of \$50 000, as included in the 1986 Capital Budget.
- ii. That the City Architect be directed to prepare the necessary documents for tender.
- iii. That the Executive Committee recommend the amount and source of funds to be provided for this Capital Project.

NOTE: This project was approved by the Finance Committee for inclusion in the Capital Budget on 1986 January 15. The amount is identical to that provided in 1985, and will be used for a number of small energy-conserving projects.

- (d) i. That approval be given to proceed with the repair of Tower Windows and Ceramic Belting at an estimated cost of \$40 000, as included in the 1986 Capital Budget.
- ii. That the City Architect be directed to prepare the necessary documents for tender.
- iii. That the Executive Committee recommend the amount and source of funds to be provided for this Capital Project.

NOTE: This project was approved by the Finance Committee for inclusion in the Capital Budget on 1986 January 15. The work includes repair of horizontal strips between windows, and replacement of damaged ceramic tile at second floor level.

DIRECTOR OF PURCHASING

The committee approved the following recommendations of the Director of Purchasing:

- (a) That an order be issued to Microfilm Equipment Services, Hamilton, for the supply and delivery of two (2) Reader/Printers for Central Microfilming, Treasury Department, in the amount of \$20 970, Provincial sales tax extra at 7%, in accordance with specifications issued by the Director of Purchasing and Vendor's Tender.

NOTE: Lower of two (2) acceptable tenders received. Funds provided in Account No. 0280-31.

- (b) That an order be issued to Bell & Howell, Weston, for the supply and delivery of one (1) Microfilm Camera for Central Microfilming, Treasury Department, in the amount of \$19 600, Provincial sales tax extra at 7%, in accordance with specifications issued by the Director of Purchasing and Vendor's Tender.

NOTE: Only acceptable tender received. Funds provided in Account No. 0280-31.

Reader/printers
for Microfilming
department

Bell & Howell

CITY TREASURER

The committee approved the following recommendation of the City Treasurer respecting financing the City's share of the Bid Budget for the 1990 World Basketball Championships in the amount of \$20 000:

That the \$20 000 contribution by the City of Hamilton towards the cost of the \$59 500 "bid budget" to obtain the 1990 World Basketball Championships, be financed by an overdraft approval in new account 0378-5598 and the setting aside of these funds within the "allocated" portion of the Contingency Account No. 0378-11XX.

NOTE: City Council at its meeting 1986 April 29, approved of the City's participation in bidding for the 1990 World Basketball

1990 World Basket-
ball Championships
-Bid Budget

Championships.

1986 Summer Employment/Experience Development Program

The committee approved the following recommendation of the City Treasurer respecting the 1986 Summer Employment/Experience Development Program (S.E.E.D.):

- a) That the schedule of projects approved by the 1986 S.E.E.D. Program, be commenced at an estimated total cost of \$50 514 (S.E.E.D. contribution \$22 400 City's share \$28 114).
- (b) That the estimated City's share of \$28 114 be financed from the balance of funds available provided from the 1982 and 1983 Current Budgets and 1984 Capital Levy for Canada/Ontario Employment Development and Canada Works Programs (0411-4900).

NOTE: On 1986 March 25, City Council adopted section 6 of the Ninth Report of the Finance Committee which authorized application to the 1986 S.E.E.D. Program in the estimated total cost of \$711 757.

1986 taxation notice

The committee approved the following recommendation of the City Treasurer respecting the placement of the 1986 taxation notice in The Hamilton Spectator:

That the taxation notice designated for the information of the City of Hamilton taxpayers, with appropriate changes by the Finance Committee, if required, be placed in the Hamilton Spectator as a half-page ad for one day, Saturday, May 17, 1986, or as an alternative date, Saturday, May 24, 1986.

Business tax collection procedures

With respect to an item dealing with business tax collection procedures, it was moved by Alderman Collins, seconded by Alderman Gallagher, that the committee go in camera to discuss this matter. Carried.

NOTE: Alderman Copps indicated that she wished to be recorded as being opposed to this motion.

After considerable discussion, the committee reconvened in public and the committee approved the following recommendations respecting business tax collection procedures:

That the City of Hamilton continue with the present program for the collection of outstanding business tax accounts which involves the use of the Financial Collection Agencies as its agent, and that the following additional category be added:

"uncollectible account - owner's whereabouts known"

Uncollectible business taxes

The committee approved the following recommendation of the City Treasurer respecting outstanding business taxes which are uncollectible:

That outstanding business taxes, in the amount of \$74 699.64 be written-off in accordance with Section 495 of The Municipal Act, R.S.O. 1980 and charged to Account No. 0222, Tax Write-offs.

Claims against the City

After some discussion with respect to the policy relative to claims against the Corporation of the City of Hamilton, it was moved by Alderman Ross, seconded by Alderman Gallagher that this matter be referred to the Legislation Committee for consideration. Carried.

ADDED ITEMS

Financing of liability insurance

The committee approved the following recommendation of the City Treasurer respecting the financing of liability insurance for community councils and volunteer sports organizations:

That the financing for the liability insurance premiums for the various community councils and volunteer sports organizations, at an approximate cost of \$20 000 be funded by an appropriate transfer from

the allocated portion of the Contingency Account No. 0378-11XX to the Financial - Insurance Premiums Account No. 0378-07XX.

NOTE: At the Parks and Recreation Committee meeting of May 6, 1986, the committee approved assisting the community councils and volunteer sports organizations registered with the Department of Culture and Recreation with the cost of liability insurance premiums for these groups.

It was moved by Alderman Ross, seconded by Alderman Cooke that the required withholding of approved grant funds to offset any relevant City costs recovery charges for the use of City facilities in accordance with the grant guidelines, be waived for 1986 with respect to the approved 1986 grant to Festival of Friends (Hamilton-Wentworth Creative Arts Inc.). Carried.

Withholding grant
funds

There being no further business, the meeting was adjourned.

Taken as read and approved,

ALDERMAN P. O. VALERIANO
CHAIRMAN

R. C. Prowse
Secretary

THE CORPORATION OF THE CITY OF HAMILTON

2(a)

MR. D. K. BEATTIE, SECRETARY

FROM GRANTS SUB-COMMITTEE DATE 1986 JUNE 11
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

GRANT APPEAL

RECOMMENDATION

That in accordance with the grant guidelines, consideration be given to the presentation by the Abbacus Colour Guard with respect to their grant appeal.



D. K. Beattie, Secretary
Grants Sub-Committee

BACKGROUND

At the Finance Committee meeting May 20, 1986, the Committee heard seven grant appeals. The appeal by the Abbacus Colour Guard was tabled at the request of the applicant due to time constraints.

The applicant had submitted a General Grant request for \$1,500 which was denied by the Finance Committee. Attached is the application and the General Grant Summary form.

After hearing the presentation, any increase in the recommended grant funds for this application would have to be funded from the unallocated grant funds. The present balance of the unallocated funds is \$2,130 subject to the approval of the Grant Sub-Committee recommendation with respect to the additional 1986 grant requests and previously tabled grant requests.

Attachs.

City of Hamilton
Treasury

GENERAL GRANT INTRODUCTORY FORM

Applicant: ABBACUS COLOUR GUARD

Grant Type: OPERATING

Grant Request \$ 1,500

Operating Budget \$ 6,822

Organizational Structure/Objectives:

NON-PROFIT SELF-SPONSORED YOUTH ORGANIZATION THAT DEVELOPS GOOD CHARACTER,
SELF-DISCIPLINE, SELF-RESPECT, AWARENESS OF OTHERS AND TEAMWORK, AND TO LEARN
CO-ORDINATION AND VISUAL MUSICALITY VIA FLAGS AND RIFLES. ESTABLISHED IN 1985.

Volunteers: YES(9)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

OFFSET THE COST OF UNIFORMS, EQUIPMENT AND TRAVELLING EXPENSES.

Previous City Funding:

Future City Funding:

1986 - \$1,200
1987 - \$800
1988 - \$500

Self-Supporting: BY 1989

Comments:

FIRST TIME GRANT APPLICATION.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Denied</i>	1986 Amount <i>Denied</i>
1985 Category	1986 Category	1986 Category
		Appeal <i>yes</i>
	<u>City Council</u>	
Date Approved	Amount \$	Category

Bonnie
McCallister
383-2852

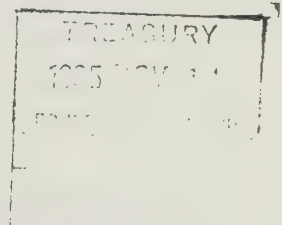
THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

ABBACUS COLOUR GUARD
363 East 43rd St.
Hamilton Ont.
L8T-3E1
389-0629



B. AMOUNT OF GRANT REQUEST: \$ 1500.00

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 5,322.	78%
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 1,500.	22%
TOTAL OPERATING BUDGET	\$ 6,822.	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 1,500.
- OTHER DATE OR INSTALMENTS \$ _____ (date)
\$ _____
\$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

Abbacus Colour Guard was formed in June of 1985 as a non profit, self-sponsored youth organization, striving to promote local and national pride within the youth of our community. The operations of the organization are run strictly by parent volunteer participation. The officers have established the general operations, set the budget, recruited members, purchased guard equipment and drawn up the by-laws and constitution , which we have enclosed.

2. What are the general objectives and/or services of your organization?
Abbacus Colour Guard is a non profit organization consisting of approximately 20 members ranging in ages 10 to 21 years. Formed to learn co-ordination and visual musicality through the physically demanding use of simulated flags and rifles. Good character, self-discipline, self-respect, awareness of others and teamwork are developed. By promoting these activities we will encourage the youth of our community to channel their enthusiasm into a productive and worthwhile endeavor.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

At this time Abbacus colour guard is the only independant competitive colour guard in the city of Hamilton.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes X If yes, please indicate number and type of involvement.

Management - four
Instructors - three
Fund raisers- two

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

We are the only local organization of this nature.

6. Does your organization provide a service to:

- (a) All citizens _____
(b) A specific group X
(c) A specific area _____

Describe briefly:

Our membership is co-ed, ranging in ages 8 to 21 years.

7. In what geographical area does your organization operate?

We operate only in the city of Hamilton.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

At this time we are requesting grant funds to offset the cost of uniforms, equipment and our travelling expenses.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

Through the use of the items requested above it would allow Abbacus youth to become the ambassadors of the city of Hamilton in the colour guard circuit.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

At this time we have not requested funds from any other organization.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

To date Abbacus Colour Guard has held the following fund raising events (to be followed by similar events) to offset our operating expenses.

Car washes	Bottle drives
Garage sale	Social dance
Cheese sales	Novelty sales

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Abbacus Colour Guard has a monthly membership dues of \$10.00 per member.

13. Have you received funding from the City in prior years? If so, when and how much? NO.

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1986</u>	\$ <u>1200.</u>
<u>1987</u>	\$ <u>800.</u>
<u>1988</u>	\$ <u>500.</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

If funds are not forecoming from the City this will restrict our competitive edge in our first year of competition as travell will be restricted.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

In 1989 Abbacus Colour Guard intends to be established and fully self- supported in the colour guard circuit.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Abbacus Colour Guard is ready to perform at the Citys request..

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Kimberley Haskett President	Prospect Ave Hamilton Ont.		547-8070
Larry Hanrahan Director	363 East 43rd St Hamilton Ont. L8T-3E1		389-0629
Heather Massicotte CO-Director	630 Lions Club Rd RR#3 Dundas Ont. L9H-5E3		648-6563
Judy Hanrahan Treasurer	363 East 43rd St Hamilton Ont. L8T-3E1		389-0629

Kim Churchill

THE CORPORATION OF THE CITY OF HAMILTON

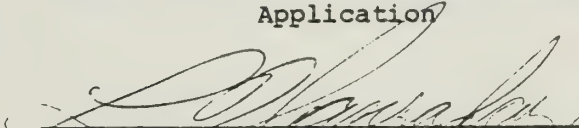
19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

November 12, 1985

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Larry Hanrahan - Director
Name and Title of Officer Making
Application


Signature of Officer Making
Application

389-0629

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year 19 (2)	Estimate Current Grant Year April 19 86 (3)	Amount (4)	% (5)
REVENUES				
Income (Specify)				
Dues =	n/a	\$1,600.		
Fundraising =	n/a	\$1,600.		
 GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities				
(Specify)				
City of Hamilton	n/a	\$1,500.		
United Way Grants				
OTHER (Specify)				
 TOTAL REVENUES	 n/a	 \$4,700.	 	
 EXPENDITURES				
Salaries and Benefits	n/a	\$1,280.		
(detail on Exhibit 2)				
Other (Specify)				
Operating Cost	n/a	\$4,042.		
(see attachment)				
 TOTAL EXPENDITURES	 n/a	 \$5,322.	 	
 SURPLUS OR (DEFICIT)	 =====	 (\$ 622.) =====	 =====	 =====

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

<u>Name and Position</u> (1)	<u>Fiscal Year Ended</u>		<u>Increase+ Decrease- over Preceding Fiscal Year</u>	
	<u>Actual</u> <u>Preceding Year</u> 19____ (2)	<u>Estimate</u> <u>Current Grant Year</u> <u>April 1986</u> (3)	<u>Amount</u> (4)	<u>%</u> (5)
Shannon Churchill Instructor	n/a	\$ 640.		
Sandy Stoklosa Instructor	n/a	\$ 640.		

TOTAL SALARIES AND
BENEFITS per Exhibit 1

\$1,280.

Proposed Budget for 1985-1986

Monthly Costs

Practice Site	\$150.00	
Phone	20.00	
Gas	100.00	
Instructors	160.00	
	<u>\$430.00</u>	x 8 mo. = \$3440.00

Yearly Costs

O.Y.M.M.	\$25.00	
I.C.G.C.	26.00	
W.G.I.	50.00	
Insurance	<u>\$300.00</u>	
	\$401.00	\$401.00

Guard Related Operating Costs(cost will cover two year period)

Uniforms & Flags	\$500.00		
Equipment	100.00		
Music	33.00		
Judges Tapes	48.00		
Bus rental/gas	<u>800.00</u>		
	\$1481.00	\$1481.00	
		Total	\$5322.00
			\$5322.00

Proposed Income

Dues	\$1600.00		
Fundraising	<u>1600.00</u>		
	\$3200.00	\$3200.00	
Outside sponsorship		2122.00	
		Total	\$5322.00
			\$5322.00

Items:

Gas- O.Y.M.M. meetings 2 cars x \$10.00= \$20.00
- Instructors gas to rehearsals
\$5.00 x 8 (practices) = \$40.00 x 2 (inst.)= 80.00

Instructors Fees-

\$4.00 (per hr.) x 20 hr. (per mo.) = \$80.00 x 2 (inst.)= \$160.00

Liability Insurance -

Approximately- \$300.00

Uniforms- \$20.00 per member (x20)= \$400.00

Flags- \$ 5.00 per flag (x20)= \$100.00
\$500.00 \$500.00

Equipment- 20 rolls black tape \$ 20.00
- Pole ends (80) \$ 50.00
- replacements \$ 30.00
\$100.00 \$100.00

Music- Show tapes- \$10.00
Records- 20.00
Drill Sheets- 3.00
\$33.00 \$ 33.00

Judges Tapes- \$8.00 per O.Y.M.M. show (x6)=\$48.00 \$ 48.00

Bus rental/ or Gas- Average- \$80.00 per show x 10 shows= \$800.00

Dues- 20 members x \$10.00 per month= \$200.00 x 8 mo.= \$1600.00

Fundraising- \$200.00 per activity x 8= \$1600.00= \$1600.00

Rules and By-laws of Abbacus Colour Guard

No conduct that is unbecoming of the aims and purposes of the organization will be permitted, which shall include the following:

1. No use of drugs or alcohol shall be permitted at any time.
2. Dues as set forth by the organization shall be paid on time.
3. Regular attendance and positive attitude shall be maintained.
4. Reasonable care and consideration must be applied towards all equipment, uniforms and practice facilities.

Purposes and Objectives of Abbacus Colour Guard

Abbacus Colour Guard is a non-profit organization consisting of approximately 20 members ranging in ages 10 to 21 years formed to learn co-ordination and visual musicality through the physically demanding use of simulated flags and rifles.

Good character, self-discipline, self-respect, awareness of others and teamwork are developed.

By promoting theses activities we will encourage the youth of our community to channel their enthusiasm into a productive and worthwhile endeavor.

Executive Members of Abbacus Colour Guard

Kimberley G. Haskett
P.O. Box 1185
124 Richardson Dr.
Port Dover, Ontario.
NOA-1N0

Occupation:
Greenhouse Maintenance,
Ivy's of Port Dover.

Larry Hanrahan
363 East 43rd. St.
Hamilton, Ontario.
L8T-3E1

Occupation:
Steelworker,
Dofasco.

Heather Massicotte
66 Birchview Dr. #56
Hamilton, Ontario.
L8T-4Y7

Occupation:
School Bus Driver,
Travelways School Transit.

Signature:

1. *Kimberley G. Haskett*
2. *Larry Hanrahan*
3. *Heather Massicotte*

ABBACUS COLOUR GUARD

Acct. # 731-332-11

PARTICULARS

CHEQUES
+
WITHDRAWALS

DEPOSITS

BALANCE

7 DUES REC'D	D			
16 DUES REC'D	D		60.00	60.00
16 UNIFORM & HAT MATERIAL FORM	WD	40.00	20.00	20.00
13 DUES & CAR WASH	D			40.00
31 DUES & CAR WASH	D		163.53	203.53
1 REIMBURSEMENT TO DON MASSICOTTE BUS PAINTS	C	150.00	101.61	305.14
1 EASTMOUNT CHURCH RENT	C	20.00		155.14
20 DUES, GARAGE SALE & BUS RIN DONATION	D		198.72	135.74
18 SPECTATOR GARAGE SALE AD.	C	11.16		322.70
3 6 RIFLES (LADENCE MUSIC & UNIFORMS)	C	140.25		182.45
4 BAL OF BUS INSURANCE (SMITH MACNAUGHTON)	C	151.00		31.45
13 DUES & CAR WASH	D		105.00	136.45
14 O.Y.M.M. DUES	C	35.00		101.45
9 DONATION TO EASTMOUNT CHURCH (RENT)	C	20.00		81.45
16 INSTRUCTIONAL FEE TO SHANNON CHURCH	C	32.00		49.45
26 DUES & CAR WASH MONEY	D		58.00	107.45
4 DUES & BOTTLE DRIVE FOR JACKETS	D		157.30	264.75
10 BOTTLE DRIVE + 74.00 TRANSFER FROM 255-3042	D		104.00	368.75
1 JACKET MONEY	C	104.00		264.75
4 REIMBURSEMENT TO DON MASSICOTTE BUS INS	C	100.00		164.75
12 " J. HANRAHAN DOWN				
PAYMENT STALE & BAL. OF CHEESE MONEY	C	110.00		54.75
9 GAS MONEY RE PT DEVER GUARD CAMP	WD	30.00		24.75
11 GUARD DUES - CHEESE MONEY (FUNDRAISING)	D		92.55	117.60
17 EASTMOUNT CHURCH RENT	C	20.00		97.60
22 DUES & CHEESE MONEY	D		140.55	238.45
25 DEPOSIT MONEY FOR (LOWRY BELLS)	D		648.00	886.45
25 International FUNDRAISING (JAN 10 1975-78)	C	648.00		238.45
25 LARRY HANRAHAN INST. CLINIC	C	45.00		193.45
26 ST. ANDREWS CHURCH RENTAL OF HALL SAT. 26 OCT	C	25.00		168.45
27 Kim - Instruction GAS ALLOWANCE	C	50.00		118.45
27 Sandy - INSTRUCTION FEE	C	60.00		58.45
29 Shannon - INSTRUCTION FEE	C	32.00		26.45
Dues			80.00	106.45
6 City TREASURER SCHOOL RENTAL 4 WKS	C	28.00		78.45

THE CORPORATION OF THE CITY OF HAMILTON 26b

MR. D. K. BEATTIE, SECRETARY
GRANTS SUB-COMMITTEE

FROM

Name & Title

DATE 1986 JUNE 13

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

FINANCE

Committee ☒

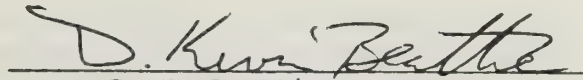
SUBJECT

ADDITIONAL 1986 GRANT REQUESTS

RECOMMENDATION

The Grant Sub-Committee has met and respectfully recommends:

1. (a) That the following Convention/Reception Grants be approved:
 - (i) East Hamilton Soccer Club in the amount of \$800
 - (ii) Hamilton Minor Hockey Association in the amount of \$400
 - (iii) Hamilton Naval Veterans Association in the amount of \$280
 - (iv) Hamilton Lacrosse Association in the amount of \$200
- (b) That the above grants totalling \$1,680 be funded by an appropriate transfer from the Convention/Reception Grant Account No. 0374-1000
2. That the following Convention/Reception Grant Requests be denied.
 - (a) Optimists Central Ontario District Convention requesting \$1,500 for their convention August 7-9, 1986.
 - (b) Hamilton District Volleyball Council requesting \$800 for their tournament July 19, 1986.
3. That the General Grant request from the Hamilton Fire Department Band in the amount of \$24,700 to defray the costs of representing the City in the Grey Cup Parade be denied.


D. K. Beattie, Secretary
Grants Sub-Committee

BACKGROUND

- 1.(a)(i) The East Hamilton Soccer Club requested a Convention/Reception Grant in the amount of \$1,000 to defray the costs associated with a "Friendship" soccer tournament August 30, 31 and September 1, 1986 at Sam Manson Park. Approximately 800 people will be in attendance including 450 people from outside of the City, mostly from Eastlake, Ohio. The recommended grant amount is \$800.

THE CORPORATION OF THE CITY OF HAMILTON 2(c)

MR. D. K. BEATTIE, SECRETARY

GRANTS SUB-COMMITTEE

Name & Title

FROM

DATE 1986 JUNE 12

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

FINANCE
Committee

☒

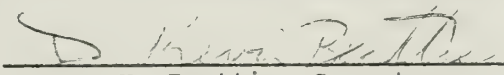
SUBJECT

PREVIOUSLY TABLED GRANT REQUESTS

RECOMMENDATION

The Grants Sub-Committee has met and respectfully recommends:

1. The the General Grant request from First Place Hamilton which was previously tabled be denied and that the grant funds held for this grant in the amount of \$6,240 be transferred to the Unallocated Grant Funds Account No. 0374-0601.
2. That the two General Grant requests from Afro - Canadian Caribbean Association which was previously tabled be denied.
3. That the General Grant request from Lincoln Alexander Community Centre which was previously tabled, remain tabled pending a report being completed by the Region on another Grant Request that was submitted by the Lincoln Alexander Community Centre.


D. K. Beattie, Secretary
Grants Sub-Committee

BACKGROUND

1. The grant request from First Place Hamilton in the amount of \$10,000 was tabled pending a report from the Culture and Recreation Department with respect to the Senior Citizens Program. The report and the application are attached.
2. The grant requests from the Afro - Canadian Caribbean Association (A.C.C.A.) one for \$6,000 and the other request for \$50,000 was tabled for additional information about this organization. See the attached applications. Also attached is correspondence received from A.C.C.A. with additional information about the \$50,000 grant request.
3. The grant request from the Lincoln Alexander Community Centre in the amount of \$41,742 was tabled for additional information about this organization. A grant request from the applicant was submitted to the Region. Attached is a copy of the resolution that was approved by Regional Council May 20, 1986 whereby a report was requested on the operation of this organization. Pending the completion of this report, the Grants Sub-Committee has recommended that this application remain tabled.

Attach.

2(c)i

MEMORANDUM • CITY OF HAMILTON

TO : Chairman and Members of the Grants Sub-Committee YOUR FILE:

FROM : Mr. D. K. Beattie, Secretary Grants Sub-Committee OUR FILE :

SUBJECT : Previously Tabled Grant Request - DATE : 1986 May 27
First Place Hamilton

At the Finance Committee meeting April 1, 1986, the Committee tabled the grant request from First Place Hamilton pending a report from the Culture and Recreation Department as to the operations of this facility. Attached is a copy of this report.

For your information the applicant had requested \$10,000. The proposed funding is \$6,240 which has been set aside pending final resolution of this grant.

D. K. Beattie

MEMORANDUM • CITY OF HAMILTON

TO : K. Beattie
Treasury Department

YOUR FILE:

FROM : A. Schimmel,
Director of Culture & Recreation

OUR FILE : Senior Citizens

SUBJECT : Application for Grant
- First Place

DATE : 1986, May 26

As requested, we have received and reviewed further reports as submitted by First Place and would advise as follows:

1. Programs offered are of a recreational and social nature and are geared to serve tenants of the building totalling 487.
2. The tenants are comprised of seniors as well as those with special needs.

In discussing the centre's operation with other members of the staff, we continue to be concerned with the limited number of recreational opportunities offered, both to the tenants and more particularly, the community-at-large.

If a grant is to be issued, I would recommend that:

- a commitment be received prior to disbursement of the grant to provide a greater scope of recreational opportunity at the Centre, by expanding both the hours of operation and variety of programs.
- more emphasis be placed on publicizing and promoting the seniors centre use, not only by tenants but the senior citizens community as well.
- a direct reporting relationship and liaison be established between the First Place Senior's Director and the Director of Main/Hess Seniors Centre in an effort to accomplish the above.
- every effort be made in 1986 to meet the eligibility requirement under the Elderly Person's Centre Act, in order to obtain Provincial funding.



AS:jt

City of Hamilton
Treasury

GENERAL GRANT INTRODUCTORY FORM

Applicant: FIRST PLACE HAMILTON
- ELIZABETH BAGSHAW CENTRE

Grant Type: OPERATING

Grant Request \$ 10,000

Operating Budget \$ 26,000

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION TO PROVIDE SOCIAL PROGRAMMING AT FIRST PLACE FOR SENIOR CITIZENS.

Volunteers: YES

Local Organization: LOCAL

Purpose of Requested Grant Funds:

- 1) DEFRAID STAFF COST FOR PROGRAM DIRECTION AND SUPERVISION.
- 2) SUPPORT FOR PROGRAM INNOVATION AND RESPONSE TO RESIDENT AND RESIDENT COMMUNITY NEEDS.

Previous City Funding:

1980 - \$10,000	1984 - \$9,000
1981 - \$10,000	1985 - \$6,000

Future City Funding:

1987 - \$10,720
1988 - \$11,330

Self-Supporting: NO

Comments:

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received \$6,000	1986 Amount	1986 Amount
1985 Category 1	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category



Consultant Services Hamilton

350 King Street East, Suite 218, Hamilton L8N 3Y3 Telephone (416) 527-1885

November 15, 1985

Mr. D. K. Beattie, Secretary
Grants Subcommittee
Corporation of the City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

SUBJECT: 1986 GRANT APPLICATION
ELIZABETH BAGSHAW CENTRE - FIRST PLACE HAMILTON

Dear Mr. Beattie:

Thank you for your letter of October 30th advising us of the procedure to apply to the City for a grant to operate the programs at the Elizabeth Bagshaw Centre. A completed application, financial statements and other pertinent information is enclosed for your information.

Most of our residents at First Place are ageing to the point that their social-recreational base is centred here. Their need is just as great as that of younger people, but their mobility is reduced by weather, physical disabilities, impairment, etc. It is worth noting that we are now accredited by the Ontario Association for Older Adults.

The cost of the actual facilities for the Elizabeth Bagshaw Centre continues to be borne by the Board of Directors of First Place, Hamilton (a not-for-profit corporation). The financial information for the Elizabeth Bagshaw Centre is part of the financial statements of First Place. The loss shown by First Place Hamilton includes the loss incurred by the Elizabeth Bagshaw Centre. The figures required in Appendix A, Exhibits 1 and 2, will be drawn from those financial statements by First Place's accountant (as was done last year) upon his return from vacation. These figures will be verifiable by our auditor if required.

The Elizabeth Bagshaw Centre is most appreciative of past support that has enabled us to respond to the social needs for both our residents and residents of the surrounding neighbourhood. We look forward to the subcommittee's review of this year's documentation and hope it will assist you in making your decision.

Sincerely,

Gary H. Quart
Chief Executive Officer and
Director of Development

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

FIRST PLACE HAMILTON	contact: Rev. Gary H. Quart
350 King Street East	c/o: Jubilee Consultant Services, Hamilton
Hamilton, Ontario	350 King Street East, Suite #218
L8N 3Y3	Hamilton, Ontario . L8N 3Y3
	527-1885

B. AMOUNT OF GRANT REQUEST: \$ _____

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$	
 TOTAL OPERATING BUDGET	 \$	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL	\$ _____	
- OTHER DATE OR INSTALMENTS	\$ _____	_____ (date)
	\$ _____	_____
	\$ _____	_____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

FIRST PLACE, HAMILTON is a non profit organization, incorporated under the laws of Ontario (charitable organization).

The corporation was formed by action of First United Church, following the fire which destroyed the historic church building located on the site. It was the decision of the congregation to create FIRST PLACE as a "people place" at the centre of Hamilton, as a project that would be a network of services, rather than a " repeat" pf traditional church design.

A community centre designed to service the needs of seniors has been part of the project since its inception.

2. What are the general objectives and/or services of your organization?

FIRST PLACE, HAMILTON operates the First Place Community Centre as the "program and service" component of the First Place social housing project in downtown Hamilton. The Centre provides recreation, health, maintenance, counselling and other "people oriented" services to persons. The client group is mostly "senior citizens". but others are also linked, members of groups and clubs-- Chess Club, Burns Club, who use the Centre. The twin objectives of First Place, Hamilton are:

* caring, being supportive of person, and

*connecting, assisting persons to have effective and helpful links with other persons and with the wider community.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

Yes:

- 1.) the operation of a kitchen which provides noon meals for resident seniors (25 volunteers).
- 2.) Friendly Visitors to lonely residents (20).
- 3.) We mainly encourage residents to organize their own activities, ie.- organizing bus trips, itc. (35) , 26 weekly programs-resident maintained (see attached).

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes x If yes, please indicate number and type of involvement.

Kitchen, Boutique. Choir, shopping, Library, Hospital visits, Games, Pops-Concerts, Hyme sings

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

6. Does your organization provide a service to:

(a) All citizens _____

(b) A specific group x - Seniors and Disabled

(c) A specific area _____

Describe briefly:

The residents of First Place are an aging population. Over 50% of the original tenants still live there making the majority of our tenants 75 years and over. Our new focus is developing programs and services for the frail-elderly so that they can continue to live independently. Social and recreational activity is a daily necessity for this group of weather-dependant people.

7. In what geographical area does your organization operate?

350 King Street East(and surrounding community).

This includes 29 apartment buildings with 40% occupancy of seniors and little or no recreational facilities.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

- 1.) Defrayment staff cost for program direction and supervision
- 2.) Support for program innovation and response to resident and resident community needs.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

First Place, Hamilton merits public funds because it provides a program centre not only for the seniors who reside at First Place, but also for other seniors in the neighbourhood and a number of other community non-profit groups such as German Seniors, Bronco Busters, Chess Club, etc., which could be looking to the City for assistance otherwise. First Place provides a wide range of community and program development services to to this population.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

1. First Place provides funds form operations which cover all maintenance, some staff support and all administration.
2. The Health Unit provides a weekly staff person
3. Government of Canada: New Horizons grants for particular projects.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Additional fees from residents are limited because of their moderate incomes.

Additional funds are being sought through government grants for special programs, ie: Summer Works and Canada Works, and formal application for accreditation as an Elderly Persons Centre (Province of Ontario)

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Membership fees are sought from all participants.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Amount</u>
<u>1980</u>	\$ <u>10,000</u>
<u>1981</u>	\$ <u>10,000</u>
<u>1984</u>	\$ <u>9,000</u>
<u>1985</u>	\$ <u>6,000</u>
<u> </u>	\$ <u> </u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1986</u>	\$ <u>10,110</u>
<u>1987</u>	\$ <u>10,720</u>
<u>1988</u>	\$ <u>11,330</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Serious disruption could occur in programming and seniors who are becoming less able to live independently would have no programs and support and would end up in a nursing home before they should.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

NO

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Not in the same healthy manner.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Not applicable.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
James McEdwards Chairman	39 Mapleside Ave. Hamilton, L8P 3Y4	529-8154	529-3662
Dr. Charles Forsyth Minister	166 Delaware Ave. Hamilton., L8M 1V6	522-9900	545-5238
Clifford W. Briggs Secretary	422 Upp. Kenilworth Hamilton, L8T 4G6	545-1121 ext. 242	385-9792
Frank Johnson Vice-Chairman	33 Robinson, #707 Hamilton, L8P 1Y8		525-3528
Harold Simon Treasurer	64 Head Street Dundas, L9H 3H7	627-3221	335-0412

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

November 15, 1985

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Rev. Gary H. Quart
Chief Executive Officer

Jubilee Consultant Services, Hamilton

Name and Title of Officer Making
Application

Gary Quart
Signature of Officer Making
Application

527-1885

Telephone Number

FIRST PLACE

SOCIAL DEVELOPMENT - 1984 - 85

EXECUTIVE SUMMARY

This past year has seen the:

1. Development of a fully integrated daily program with special attention to specific needs of various age groups (26 regular programs weekly).
2. A review of 487 people making up the population of First Place.
3. Development of new program services dealing with the handicapped, the segregated difficulties.
4. Staff training - taking advantage of McMaster's Continuing Medical education seminars, University of Toronto Centre for Gerontology, the Niagara Regional Senior Services Department and other aging-related workshops.
5. Extensive work with new Social Development Committee of the Board of Directors. This group has been most valuable in developing policies and program innovations along with staff. The Committee is made up of Helen Hunt Chairperson), Peggy Whyte and David Brander.
6. Establishment of good working arrangements with Public Health Nursing, the Victoria Order of Nurses. Chedoke-McMaster Day Hospital, McMaster Community Health Clinic.
7. Manpower and Grants:

We established practical experience for the Physical Education Faculty of McMaster University. We have established a good working relationship with the Mohawk Community College for per-occasion use of volunteers.

The Cathedral Girls School has been most generous in their continuing assistance across the year.

The newly formed Tenants Council, through its president, Doug Hanes cooperated closely, and reinforced tenant involvement in the management of programs. (80 volunteers).

Summer 84 - a Canada Works Grant enabled 4 students, across the summer, to accomplish an enjoyable series of activities.

In January, 1985, the Ontario Career Activities Program enabled us to have Kim MacDonald for a four month internship. It was a learning experience in social services for her, and our programming improved through her contributions. O.C.A.P. are following with a similar arrangement for the period of May - August, . 1985, and September - December 1985.

EXECUTIVE SUMMARY - Cont'd

7. Con't

In April, 1985, we were granted a Federal-Provincial Grant (SEED), (\$11,000), which enabled us to use three interviewers-reasearchers to update our data on tenants and to refine the needs surrounding highrises for seniors.

We also expect to activate the Horizons grant of \$5,000 for our Nutritional Grant on latent nutritional deficiencies.

It is important to indicate the hard and dedicated work of our 80 volunteers (of whom 70% are tenants of First Place, Hamilton).

8. Professional Accreditation:

The Elizabeth Bagshaw Centre has been accredited as a full member of the Older Adult Centres Association of Ontario.

We are represented through Barry McCorquodale and Aimee Lewis on:

- a.) Ontario Social Development Council - Committee on Aging.
- b.) Ontario Gerontology Association.
- c.) Canadian Association on Gerontology.
- d.) Hamilton Wentworth Family Services Association. this is in keeping with our maintenance of high standards in our work with the Aging.

Continued - Page 3

PROGRAM SUMMARY

1. Choir:

The Choir is now committed on seven occasions beginning in September, and planning Christmas carol concerts at noon on the Commercial Level on the Second Floor.

2. Pit-Stops:

Pit-Stops for wheel chairs are now scheduled - interest expressed by March of Dimes in participating.

3. Tower Programming:

This continues with the following activites:

Bake Sale, Penny Sale, Teas and Personal Treasures and individual floor parties in the residential tower.

6. Facial Massages:

Weekly facial massages have begun. these are coordinated with the mealtime during the day. Good success. Opportunity for touching and caring.

7. Grief and Separation Program:

Initial group has met three times and dealt with spousal bereavements and suicides. Group will meet on a " needs " basis.

8. Talking Book Club:

Those with sighting difficulty and having a problem acquiring interesting reading material, met with B. McCorquodale, who used his own talking library. This ongoing group will meet regularly. Meanwhile, two members previously without accessories, now have tape recorders and access to the book program.

9. There have been two spin-offs from the Talking Book Club. Firstly, weekly events are being telephoned to each of the people with sighting problems. This is being done by a volunteer., Secondly, the same volunteer is taping the news letter and the tape will be used to circulate amongst the members themselves.

Continued - Page 4

PROGRAM SUMMARY - Continued

10. Another innovation is an exercise program called Weekly Stretch, conducted by a fourth year phys-ed student from McMaster University.

11. The Pets Corner:

This is now monthly; we still expect to establish a program on a once weekly basis. This is being handled by our O.C.A.P. candidate.

12. The weekly contacting of tenants in hospitals is working out very well. Twice weekly, we post bulletins on all tenants who are hospitalized. This avoids the rumour factory among the residents and the twice weekly telephone calls to the hospitals are a reminder that people have not been forgotten.

13. The Pops concert is held monthly. The program is two hours in length, consisting of semi-classical and popular entertainers.

14. Open House:

March 18, 1985 We decided to introduce the new superintendent team, Doreen and Mervin McAloney to the tenants with an open house. It was a most successful introduction of the new members of the family. We had between 100 - 110 in attendance and as the residents stated, it was nice to meet the people and to know their names. It established a very human relationship.

15. Income Tax Clinics held in March. Total of approximately 65 residents had their income tax checked or completed.

16. Firday Night Movies:

This was well launched for March. Average attendance is between 50 and 60 people.

17. The Church School Concert by Cathedral Girls is scheduled for Christmas.

18. The availability to tenants of free long distance telephone calls, provided by Foreman McKie on Sunday, December 16th at their offices - 5 tenants took advantage of this opportunity.

19. Newsletter:

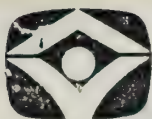
This is now a reality on a monthly basis with the tenants doing the actual work and us joining them with the actual physical production.

PROGRAM SUMMARY - Continued

20. Carousel:

Initial planning began for the month of June which will be Senior's Month. First Place will be included in the program with one week's events, June 11th to 18th, 1985. Participation in 1985 is anticipated.

Barry D. McCorquodale
Manager Social Development



Consultant Services Hamilton
350 King Street East, Suite 218, Hamilton L8N 3Y3 Telephone (416) 527-1885

FREE	
1986 FEB. 6	
ROUTE	REC'D
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L.R.	
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D.	
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February 4, 1986

Mr. D. K. Beattie, Secretary
Grants Subcommittee
Corporation of the City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

SUBJECT: 1986 GRANT APPLICATION
ELIZABETH BAGSHAW CENTRE - FIRST PLACE HAMILTON

Dear Mr. Beattie:

Please find attached a copy of a revised 1986 budget for social programming at First Place. We have completely revised our accounting so that expenditures directly related to social programming at First Place can be clearly identified. In the past, items such as utilities, cleaning services, security, maintenance, insurance and amortization costs were allocated on a square footage or percentage basis. These at best were estimates and could not be verified by an audited statement.

First Place will continue to provide the services which in 1986 dollars would be in the neighbourhood of \$66,000. The salary of the Director of Community Services is provided through Jubilee Consultant Services as part of its management contract with First Place.

Both First Place and Jubilee are making a considerable contribution to the operation of social programming at First Place. Those expenses which can be directly verified through our revised accounting system in 1986 are those that are included in the budget. They include the salaries of our Tenant Relations and Program Coordinator, necessary program supplies, etc.

We anticipate that monies to fund the programming will come from the city grant, membership fees, fund raising events, program fees and the rental of some of the community centre space to those groups who can afford to pay modified rentals.

We thank you for your consideration of this application and trust that you can continue to support the worthwhile program activities for the seniors at First Place as you have done in the past.

Sincerely,

Gary H. Quart
Chief Executive Officer and
Director of Development

/rm

1986 FEB 6

BUDGET - 1986

1986 FEB 6

Grant from City

\$ 10,000

Memberships

1,000

Fees for Programmes & Space Rental

12,000

Fund Raising Events

3,000

\$ 26,000

Salaries and Benefits

\$ 18,000

Programme Supplies

8,000

\$ 26,000



2(c) ii

AFRO-CANADIAN CARIBBEAN ASSOCIATION OF HAMILTON & DISTRICT

P.O. BOX 4578, STATION 'D', HAMILTON, ONTARIO. L8V 4S7.

June 11, 1986

Secretary of Finance Committee
Mr. R. Prowse
City Clerk's Dept.
City Hall,
Hamilton, Ontario.

Dear Mr. Prowse:

It has come to our knowledge that our Application to the City for a Grant of \$50,000 towards the building of a Community & Cultural Centre received an unfavourable response. There is information which we think should be brought to your attention regarding this project.

- a) A Grant of \$160,000 from the Unemployment Insurance Job Creation Program has already been approved. This Grant was made to us conditional on participation by the City. This project will provide work for some of this City's citizens. The completed Centre will undoubtedly be of benefit to the City.
- b) The Site on Stonechurch Road E. was purchased through the City for the specific purpose of establishing a Community Centre. In addition, we are currently in negotiation with the City for an adjoining piece of land to facilitate safe entrance to and exit from the planned Community Centre.
- c) An Application to the Ministry of Citizenship & Culture is now being considered. Again, any grant given will be conditional on the City of Hamilton's financial participation and support.
- d) The Association recognizes its responsibility to provide as much funding as it possibly can. In response to this recognition, and acceptance of responsibility, A.C.C.A. has set the wheels in motion for a major fund raising drive. In addition, projects such as a Car Raffle are constantly being run to supplement the Public Appeal.
- e) The Association is very active in the Community, and thousands of dollars are paid annually to other organizations for space in which to run our programs. THE NEED IS URGENT FOR PERMANENT SPACE to accommodate a growing community in the Hamilton area.
- f) We understand that approximately \$1,000,000 was granted to a Theatre Group in Hamilton. The Association's Accamba Theatre Workshop is also active in Hamilton, and has filled a void existing in our community.

June 11, 1986

- 2 -

g) Our Education Committee offers Remedial Help to students.

We need a Centre, where this program can be expanded, to supplement existing Board of Education programs, and offer counselling on problems unique to our community.

h) We rent 2 gymnasiums from the City of Hamilton Recreation Department for our Senior and Junior Gym programs. Our Community needs a place where the youth can meet their peers, instead of hanging out on street corners and Shopping Malls, with the ensuing problems.

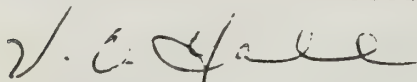
i) In closing, we are aware of the city's reluctance to set a precedence in granting these funds. However, the circumstances in this case are rather unique, and we ask that the project be considered based on its own merits.

The Afro-Canadian Caribbean Association of Hamilton & District, having established the need for this Community & Cultural Centre, and having worked hard to get the project started, now appeals for your help in making sure that the project does not meet an untimely and undeserved end.

As mentioned above, other Government participation is conditional on The City of Hamilton's involvement. We have a growing population which calls Hamilton Home. A home should not only be a place where you live, it should also be a place where you belong. OUR COMMUNITY CALLS HAMILTON HOME, AND IT IS A PLACE WE WANT TO BELONG.

We urge you to reconsider the merits of our Application. The City's financial participation is crucial if this project is to succeed.

Yours truly,
The Board of Directors



V. O. Hall
1st Vice-President

/s

City of Hamilton
Treasury

GENERAL GRANT INTRODUCTORY FORM

Applicant: AFRO-CANADIAN CARIBBEAN
ASSOCIATION AND DISTRICT INC.

Grant Type: CAPITAL

Grant Request \$ 50,000

Operating Budget \$ N/A

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION PROVIDING A VEHICLE FOR FOSTERING A SPIRIT OF UNITY,
COMMUNITY INVOLVEMENT AND THE ESTABLISHMENT OF A COMMUNITY CENTRE FOR FREE
EXPRESSION OF AFRO-CANADIAN CARIBBEAN IDEAS THROUGH ARTS, LITERATURE, SOCIAL AND
OTHER CULTURAL ACTIVITIES.

Volunteers: YES (APPROX. 77)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

BUILDING OF A COMMUNITY CENTRE.

Previous City Funding:

Future City Funding:

Self-Supporting: AS SOON AS COMMUNITY
CENTRE IS BUILT.

Comments:

FIRST TIME GRANT APPLICATION. ALSO HAVE APPLICATION FOR GRANT OF \$6,000 - \$8,000.

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received	1986 Amount <i>Table</i>	1986 Amount
1985 Category	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

AFRO-CANADIAN CARIBBEAN ASSOCIATION OF HAMILTON & DISTRICT, INC.
P. O. BOX 4578, STATION 'D'
HAMILTON, ONTARIO
L8V 4S7

B. AMOUNT OF GRANT REQUEST: \$ 50,000

C. PURPOSE OF GRANT: (Indicate)

 CONTINUING GENERAL ACTIVITIES (OPERATING)
 x CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

N/A

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$	
 TOTAL OPERATING BUDGET	 \$	 100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL	\$ <u>25,000</u>	
- OTHER DATE OR INSTALMENTS	\$ <u>25,000</u>	<u>September/86</u> (date)
	\$ <u> </u>	<u> </u>
	\$ <u> </u>	<u> </u>

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
CATEGORY <u> </u>	CATEGORY <u> </u>	CATEGORY <u> </u>

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Afro-Canadian Caribbean Assoc. of Hamilton & District, Inc. was formed in January 1979; Registration and Incorporation as a Non-Profit Organization by the Province of Ontario was on September 11, 1979 (Registration # 422779).

The Association received Charitable status in January 1985 (# 8 721 271 8). The Governing Body consists of 4 Principal Officers, and 11 Directors. The 15-person Board of Directors is elected from the General Membership. Elections are held annually.

2. What are the general objectives and/or services of your organization?

ACCA's Creed is Unity/Strength/Progress.

Objectives: a) To provide a vehicle for fostering a spirit of unity among the Afro-Canadian Caribbean people residing in Hamilton & District, so that we may successfully function in the community.

b) To foster community involvement through the development of programs geared to satisfy the needs of all age groups, with particular emphasis on programs to interest and encourage the young - our investment in the future.

c) To establish a Community Centre for the free expression of Afro-Canadian Caribbean ideas through our arts, literature, social and other cultural activities.

(Cont'd 'A' attached)

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

NO

Attachment 'A'

General Objectives: To provide Community Service where required.
(e.g. The case of Janine Jeffers and her Mother who are
receiving assistance while here from Dominica for
Medical reasons.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes xx If yes, please indicate number and type of involvement.

There are no paid personnel in the Organization. All Programs are staffed by Volunteers.

Programs are administered through Committees:

- Education : 6 members with assistance from 4 Teachers.
- Youth & Sports : 8 members plus 3 instructors.
- Cultural Arts : 8 members plus 20 (ACCAMBA Theatre Workshop)
- Building : 8 members
- Communications : 4 members
- Benevolent : 5 members
- Social & Entertainment : 15 members

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

6. Does your organization provide a service to:

- (a) All citizens YES e.g. Janine Jeffers in St. Joseph's Hospital
- (b) A specific group YES The Black Community in the City of Hamilton and Area.
- (c) A specific area YES

Describe briefly:

Services are provided in all areas that assist a member of the Black Community to be firstly a good Canadian and a good Hamiltonian.

Remedial help program, referral services, charitable programs, etc. Space restrictions prevent expansion of existing programs to include members of the community on a whole.

7. In what geographical area does your organization operate?

Within the City of Hamilton. However, help will not be refused to needy persons outside this geographical area.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

Funds are required towards the building of a Community Centre on land purchased from the City - 1.05 acres located on the South side of Stonechurch Road East (Part 2 on Reference Plan 62R-5200 and Part 1 on Reference Plan 62R-5510).

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

Our Organization plays an important part in the Educational, Cultural and Social life of a growing segment of the Hamilton Community.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

Federal	\$389,054
Provincial	\$389,054
Membership, Public & Corporate Funding	\$389,082

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Membership : Donations and Pledges are being sought.
Corporate : Corporate Funding is being solicited.
Public : A Public Appeal will be implemented.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

YES. Membership Fees - Family Membership \$35.00 per annum
Single Membership \$25.00 per annum
Student Membership (18+) \$12.50 per annum
Associate Membership \$12.50 per annum

13. Have you received funding from the City in prior years? If so, when and how much?

NO

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

We see no need for additional funding from the Municipality for this Community Centre.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

The consequences are many. Listed below are some of the most severe:

- Continued fragmentation of the Black community.
- Restrictions on our Youth & Education programs such as -
 - Youth Leadership Development and Sports Programs
 - Youth Guidance to help them take a meaningful function in our community.
- Additional costs for continual renting of privately owned Halls for Cultural and Social Events.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

YES. As soon as our Community Centre is built and in full operation.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

YES. We would be pleased to.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Rev. Robert Foster - President	# 508 - 1415 Ghent St. Burlington, Ontario		637-5851
Mrs. Claris Price - Secretary	14 Longwood Road South Hamilton, Ontario	525-9140 (Ext.3859)	523-0856
Mrs. Joan Taylor - Treasurer	123A James St. N., # 6 Hamilton, Ontario		528-6354
Mr. Lloyd Turner - Co-Ordinator	43 Honeywell Drive Hamilton, Ontario		561-4556
Mr. Vincent Hall - 1st Vice-President	150 Stanley Avenue Hamilton, Ontario		525-3295
Miss Beatrice McLean - 2nd Vice-President	222 Jackson St.W., # 1105 Hamilton, Ontario		525-3199

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

November 14, 1985

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

CLARIS L. PRICE

SECRETARY

Name and Title of Officer Making
Application

Clariss L. Price

Signature of Officer Making
Application

525-9140 (Ext.3859) - Business
Telephone Number
523-0856 - Home

- . 1. 1986 Operating Budget not yet available.
We will forward a copy as soon as it is completed.
2. Financial Statement for 1984 Attached.
3. 1985 Financial Statement will be supplied in February/86.

City of Hamilton
Treasury

GRANT INTRODUCTORY FORM

Applicant: AFRO-CANADIAN CARIBBEAN ASSOCIATION

Grant Type: OPERATING
SPECIFIC PURPOSE

Grant Request \$ 6,000 - \$8,000

Operating Budget \$

Organizational Structure/Objective:

NON-PROFIT ORGANIZATION PROVIDING A VEHICLE FOR FOSTERING A SPIRIT OF UNITY,
COMMUNITY INVOLVEMENT AND ESTABLISHMENT OF A COMMUNITY CENTRE.

Volunteers: YES (APPROX. 77)

Local Organization: LOCAL

Purpose of Requested Grant Funds:

ENTER A FLOAT REPRESENTING HAMILTON IN THE ANNUAL CARIBANA PARADE IN TORONTO.

Previous City Funding:

Future City Funding:

1987 - \$6,000
1988 - \$6,500
1989 - \$7,000

Self-Supporting: YES, WITHIN 2-3 YEARS

Comments:

FIRST TIME GRANT APPLICATION.

Grants Sub-Committee

1986 Amount

Table

1986 Category

City Council

Date Approved

Amount \$

#10

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

AFRO-CANADIAN CARIBBEAN ASSOCIATION OF HAMILTON & DISTRICT, INC.
P.O.BOX 4578, STATION 'D'
HAMILTON, ONTARIO
L8V 4S7

B. AMOUNT OF GRANT REQUEST: \$ 6,000 - 8,000

C. PURPOSE OF GRANT: (Indicate)

xx CONTINUING GENERAL ACTIVITIES (OPERATING) SPECIFIC PURPOSE
CAPITAL
ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	<u>AMOUNT</u>	<u>%</u>
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$	
 TOTAL OPERATING BUDGET	 \$	 100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL	\$ <u>6,000 - 8,000</u>	APRIL 1986	(date)
- OTHER DATE OR INSTALMENTS	\$ _____	_____	
	\$ _____	_____	
	\$ _____	_____	

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ _____

\$ _____

\$ _____

CATEGORY _____

CATEGORY _____

CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Afro-Canadian Caribbean Assoc. of Hamilton & District, Inc. was formed in January 1979; Registration and Incorporation as a Non-Profit Organization by the Province of Ontario was on September 11, 1979 (Registration # 422779).

The Association received Charitable Status in January 1985 (# 8 721 271 8). The Governing Body consists of 4 Principal Officers, and 11 Directors. The 15-Person Board of Directors is elected from the General Membership. Elections are held annually.

2. What are the general objectives and/or services of your organization?

ACCA's Creed is Unity/Strength/Progress.

General Objectives include:

- Providing a vehicle for fostering a spirit of unity among the Afro-Canadian Caribbean people residing in Hamilton & District, so that we may successfully function in the community.
- Fostering community involvement through the development of programs geared to satisfy the needs of all age groups, with particular emphasis on programs to interest and encourage the young - our investment in the future.
- Establishment of a Community Centre for the free expression of Afro-Canadian Caribbean ideas through our arts, literature, social and other cultural activities. (Cont'd on 'A' attached)

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

NO

Attachment 'A'

General Objectives contd.

- Providing Community Service where required.
(e.g. The case of Janine Jeffers and her Mother who are receiving assistance while here from Dominica for Medical reasons).

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes XX If yes, please indicate number and type of involvement.

There are no paid personnel in the Organization. All Programs are staffed by Volunteers.

Programs are administered through Committees:

- Education : 6 members with assistance from 4 Teachers.
- Youth & Sports : 8 members plus 3 instructors.
- Cultural Arts : 8 members plus 20 (ACCAMBA Theatre Workshop)
- Building : 8 members
- Communications : 4 members
- Benevolent: 5 members
- Social & Entertainment : 15 members

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

6. Does your organization provide a service to:

- | | | |
|----------------------|-----------|---------------------|
| (a) All citizens | <u>XX</u> | |
| (b) A specific group | <u>XX</u> | The Black Community |
| (c) A specific area | <u>XX</u> | Hamilton and Area |

Describe briefly:

Services are provided in all areas that assist a member of the Black Community to be firstly a good Canadian and a good Hamiltonian.

Remedial help program, referral services, charitable programs, etc.

7. In what geographical area does your organization operate?

Within the City of Hamilton. However, help will not be refused to needy persons outside this geographical area.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

Funds are required to enter a Float representing Hamilton in the Annual Caribana Parade in Toronto.

This Parade has grown to be one of the largest in Canada.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

Our Organization plays an important part in the Cultural, Educational and Social life of a growing segment of the Hamilton Community.

An entry from the City of Hamilton would promote our city's awareness of and sensitivity to the culture of the Black Community.

Our Organization has participated in the "It's Your Festival" activities at Gage Park for the past 5 years, and has shown the expertise which will be necessary to represent Hamilton well.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

N O N E

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Part of the construction costs of the Float will be absorbed through the voluntary contribution of members' services.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

YES. Membership Fees - Family Membership \$35 per annum
Single Membership \$25 per annum
Student Membership (18+) \$12.50 per annum
Associate Membership \$12.50 per annum

13. Have you received funding from the City in prior years? If so, when and how much?

NO

<u>Year</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1987</u>	\$ <u>6,000</u>
<u>1988</u>	\$ <u>6,500</u>
<u>1989</u>	\$ <u>7,000</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

We could not afford to participate in the Caribana Parade.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

YES. We hope to be self-supporting as soon as our Community Centre is built and in full operation (2 - 3 years).

However, we will continue to need help with special projects.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

YES. We would do so gladly.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Rev. Robert Foster - President	# 508 - 1415 Ghent St. Burlington, Ontario		637-5851
Mrs. Claris Price - Secretary	14 Longwood Road S. Hamilton, Ontario	525-9140 (Ext.3859)	523-0856
Mrs. Joan Taylor - Treasurer	123A James St.N., # 6 Hamilton, Ontario		528-6354
Mr. Lloyd Turner - Co-Ordinator	43 Honeywell Drive Hamilton, Ontario		561-4556
Mr. Vincent Hall - 1st Vice President	150 Stanley Avenue Hamilton, Ontario		525-3295
Miss Beatrice McLean - 2nd Vice President	222 Jackson St.W., # 1105 Hamilton, Ontario		525-3199

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

November 15, 1985

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

CLARIS I. PRICE

SECRETARY

Name and Title of Officer Making
Application

Clariss I. Price

Signature of Officer Making
Application

525-9140 (Ext.3859) - Business

Telephone Number
523-0856 - Home

11/15/85

APPENDIX

1. 1986 Operating Budget not yet available.
We will forward a copy as soon as it is completed.
2. Financial Statement for 1984 attached.
3. 1985 Financial Statement will be supplied in February, 1986.



AFRO-CANADIAN CARIBBEAN ASSOCIATION OF HAMILTON & DISTRICT

P.O. BOX 4578, STATION 'D', HAMILTON, ONTARIO. L8V 4S7.

CARIBANA '86 COST ANALYSIS

Estimated Cost re: Float, Material & Miscellaneous

Building Material	\$ 1,100.00
Art Work Material & Banner	800.00
Decoration	400.00
Rental, Work & Storage	500.00
Steel Band	1,600.00
Costumes (40 participants)	2,000.00
Transportation	600.00
Printing	450.00
Task Force Expenses	<u>400.00</u>
Total	<u>\$ 7,850.00</u>



THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

2(C) iii

Office of the Clerk
119 King Street West, 15th floor
Hamilton, Ontario

526-4140

Mailing Address:
P.O. Box 910, Hamilton, Ontario
L8N 3V9

Refer to File No.
Attention of
Your file No.

May 23, 1986

MEMO TO: Dr. Ian Cunningham
FROM: Patrice Noe Johnson
SUBJECT: Health and Social Services Committee
Report 5-86, Item 3

At the regular meeting of Regional Council held Tuesday,
May 20, 1986 the following recommendation was concurred
in:.

3. Lincoln Alexander Centre

THAT Council not act on the cultural and
recreational aspects of this grant request;

That staff meet with Reverend Nurre and
members of his Board to examine records of
service, provision and qualifications of
counselling staff, and minutes of Board
meetings; and further

That staff review whether or not these
services would meet Provincial guidelines
for cost sharing and report back to
Committee.

PNJ/st

3.

F O R A C T I O N

Mr. David C. Freeman,
FROM City Architect

1986 June 10

DATE

TO Finance Committee

Refer To File No. _____

Attention Of _____

Your File No. _____

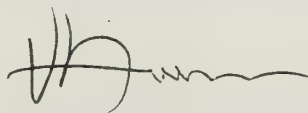
SUBJECT

CENTRAL LIBRARY ALTERATIONS - GROUND FLOOR

RECOMMENDATION

That approval be given for the ground floor alterations proposed in the Central Library to proceed, provided the costs thereof are covered in the Library Budget for such alterations. These changes involve the information desk, audio-visual department, and centre for the disabled.

NOTE: The estimated cost of the work is \$15 000 and the funds are available in Library Account No. 2283 "Reserve for Repairs to Buildings".



BACKGROUND

A series of discussions have been held between my department and the Library Administration, in order to plan some alterations proposed in the ground floor of the Central Library. These alterations consist of changes to the Information Desk, and moving the Audio-Visual Area and centre for the disabled. The work required is minor, requires the addition of some partition walls, which do not extend to the structure above, some revision to lighting locations, and a minor change in mechanical system for one room. The estimated cost of the work is \$15,000.00, and the overall effect will be to make a more efficient operation of library functions in these areas.

c.c. Peter Baker,
Central Library

THE CORPORATION OF THE CITY OF HAMILTON 4.

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 JUNE 13
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

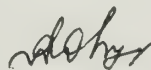
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

CONTROL OF DANDELIONS IN PARKS

RECOMMENDATION

That the additional amount of \$10,000 required for the control of dandelions in parks be financed from within the overall approved 1986 Public Works Department estimates, Parks Division, and overdraft the Parks Dandelion Control account.



for E. C. Matthews, Treasurer

BACKGROUND

Mr. J. G. Pavelka, Director of Public Works, in his "For Action" letter to the Parks and Recreation Committee, dated June 10, 1986, requested authority to proceed with the additional spraying.

The recommendation requested that the Finance Committee recommend the method of financing for the \$10,000 involved. In view of the fact that the approved 1986 Parks Division estimates amount to \$6,602,030, it is my recommendation that the Parks and Recreation Committee reallocate this amount from this sizeable source.

In addition, the Finance Committee resources from the Contingency Account are very limited.

4.

F O R A C T I O N

FROM DEPARTMENT OF PUBLIC WORKS

DATE June 10, 1986

TO Parks and Recreation Committee

Refer To File No. 86-8045/86-3080

Attention OF R. C. Nutley

Your File No. _____

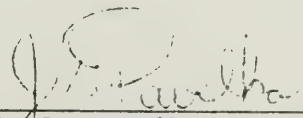
SUBJECT

Control of Dandelions in Parks.

RECOMMENDATION

In order to better control dandelions in parks, it is recommended that;

1. the uncommitted portion of the Dandelion Control Budget Account Number 0364 3619, \$2,400 be spent for additional contract weed spraying of approximately 100 acres of park land, with a late August spraying.
2. (a) an additional amount of \$10,000 be authorized for additional contract weed spraying of approximately 400 acres of park land also with a late August spraying.
(b) the Finance Committee be requested to recommend the method of financing this additional amount of \$10,000.
3. to maintain an acceptable level of service, an amount of \$67,500 for the purpose of weed spraying the complete 1,350 acres of developed non-horticultural park land, twice during the summer of 1987, be provided in the 1987 Parks Budget.



J. G. Pavelka, P. Eng.
Director of Public Works

BACKGROUND:

Up to and including 1985, the staff of the Public Works Department sprayed to control dandelions within the parks in the City of Hamilton.

In an effort to improve control, and reduce costs, weed spraying throughout 1986, was recommended to be contracted out.

During the budget preparation, although an amount of \$50,000 was estimated to do the weed spraying for all of the parks, a budget of only \$20,000 was proposed. This amount was reduced, so that only \$10,000 was approved in the final 1986 budget.

Based on the 1986 tender prices, it is estimated that an amount of \$67,500 will be required in the 1987 budget for the contract weed control of 1,350 acres of park land with two sprays throughout the year.

BACKGROUND Cont'd.

- 2 -

Recent tender prices indicate that \$7,000 will cover 288 acres of park land with two sprays this year, during June and August.

The remaining \$2,400 in the approved budget should be utilized to spray approximately an additional 90 acres of park land with one spray during August.

Prior to being reduced to \$10,000, the recommended budget for contract weed spraying was \$20,000. An additional \$10,000 if approved could accomplish contract weed spraying of another 400 acres of park land, with an August spraying, so that \$20,000 during 1986 would ensure that approximately 778 acres of park land would be sprayed.

JUN 12 1986

FOR ACTION

5.

FROM T. Bradley, Director of Purchasing

DATE 86.06.10

TO FINANCE

Refer To File No. _____

Attention Of _____

Your File No. _____

SUBJECT - LIGHTING MAINTENANCE, VARIOUS CIVIC BUILDINGS

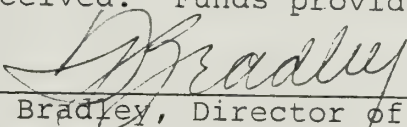
RECOMMENDATION

That an order be issued to Burl-Oak Lighting & Sign, Kilbride, Ontario, for lighting service and maintenance, various Civic buildings, in accordance with specifications issued by the Director of Purchasing and Vendor's tender, as follows:

For the period June 1, 1986 to November 30, 1988 - \$1,459.16 per month

This agreement shall terminate on November 30, 1988, with an option in favour of the City to renew the contract for two additional one year terms at the rates specified in the Vendor's tender.

NOTE: Lowest of four (4) tenders received. Funds provided for in various accounts.


T. Bradley, Director of Purchasing

BACKGROUND

Tender Analysis

Per Month to November 30, 1988

Burl-Oak Lighting & Sign
Kilbride

\$1,459.16

Cipolla's Service Inc.
Greensville

\$2,065

Shersdale Inc.
Hamilton

\$2,400

Rondar Inc.
Hamilton

\$2,618

66211

FOR ACTION

FROM K. A. Rouff, City Solicitor

DATE June 10, 1986

TO Finance Committee
City Council

Refer To File No. 100-2.853

Attention Of D. R. Vickers

Your File No. _____

SUBJECT


Brenda, Allan and Zachary Smith vs City
and Louie M. Santilli

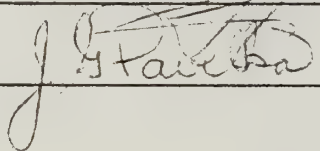
Date of Accident: February 6, 1984

RECOMMENDATION

That the claims of Brenda, Allan and Zachary Smith be settled
in the amount of \$9,476.54 inclusive of interest and costs.

By Writ of Summons issued March 5, 1984 and Statement of Claim
issued February 4, 1986 Brenda, Allan and Zachary Smith brought
action against the City and Mr. Santilli, an employee in the Public
Works Department, claiming damages of \$100,000.00 plus interest and
costs. The claims arose out of injuries suffered by Mrs. Smith in
a motor vehicle accident that occurred on February 6, 1984 at
Barton Street and Kenora Avenue. Mrs. Smith was pregnant with
Zachary at the time and suffered injuries to her neck, back,
shoulders and legs. Mrs. Smith was operating a motor vehicle
owned by her husband, Allan Smith, when she was rear-ended by
Mr. Santilli in a City garbage truck and pushed into the rear of a
motor vehicle owned and operated by Wallace Thane Townsend. City
Council at its meeting of February 11, 1986 approved the settlement
of Mr. Townsend's claims in the amount of \$28,580.16 inclusive of
interest and costs.





c.c. Mr. E. C. Matthews
City Treasurer

c.c. Mr. Joe Pavelka, Director
Public Works Department

c.c. Mr. Don Heintz, Public Works Department

c.c. Mrs. Rose Salayko
Claims Manager C-84-51

6(a)ii

FOR ACTION

FROM K. A. Rouff, City Solicitor

DATE June 5, 1986

TO Finance Committee
City Council

Refer To File No. 160-1.1458

Attention Of D. R. Vickers

Your File No. _____

SUBJECT

Schiavulli and City vs Nicholson and
Langlois

Date of Accident: May 31, 1984

RECOMMENDATION

That the claims of Francesco Schiavulli and the City related to Francesco Schiavulli against Mark A. Nicholson and Martin J. Langlois be settled in the amount of \$3,875.00 inclusive of interest and costs.

On May 31, 1984, Mr. Schiavulli, a City employee, was operating a City vehicle on King Street East when it was struck by a motor vehicle owned by Mr. Langlois and operated by Mr. Nicholson. Mr. Schiavulli suffered a strain to his neck. After deduction of the City's expenses there will remain a surplus of \$3,500.00. In accordance with the provisions of Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539 and the attached Application by Mr. Schiavulli, it is recommended that payment of the surplus be made to Mr. Schiavulli. Said surplus remains as a credit to the City and must be deducted from the amount of any further compensation or other benefits to which Mr. Schiavulli may become entitled to from the Workers' Compensation Board with respect to this accident.

c.c. Mr. E. C. Matthews
City Treasurer

c.c. Mr. J. Pavelka, Director
Department of Public Works

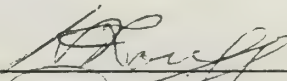
c.c. Mr. L. Flemming, Director
Human Resource Centre

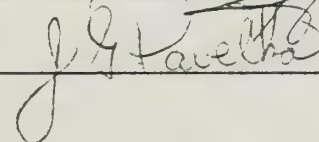
ATTENTION: Mrs. Doreen Jones

Manager of Personnel Services

c.c. Mr. Don Heintz, Public Works Department

c.c. Mrs. Rose Salayko,
Claims Manager C-84-204






APPLICATION

Re: Schiavulli and City vs Nicholson
and Langlois
Date of Accident: May 31, 1984

I hereby make application to the Finance Committee and the City Council of The Corporation of the City of Hamilton pursuant to Subsection 4 of Section 8 of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, for the monies recovered by said Corporation in excess of the monies expended by said Corporation with respect to my accident on May 31, 1984.



Francesco Schiavulli

c.c. Secretary, Finance Committee

Mr. J. Pavelka
Director of Public Works

Mr. David R. Vickers
City Solicitor's Office

Mr. E. C. Matthews
City Treasurer

Mr. L. Flemming, Director
Human Resource Centre
ATTENTION: Mrs. Doreen Jones

Mr. Don Heintz, Public Works Department

Mrs. Rose Salayko
Claims Manager C-84-204

6(a)iii

F O R A C T I O N

FROM K. A. Rouff, City Solicitor DATE June 5, 1986
TO Finance Committee Refer To File No. 160-1.1481
City Council Attention Of D. R. Vickers
Your File No. _____

SUBJECT

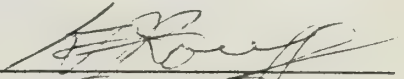
Brian Allick, Larry Harvey, John Gamble and
the City vs Elizabeth Noseworthy
Date of Accident: January 15, 1985

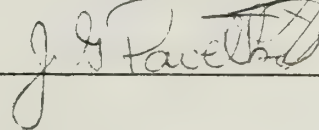
RECOMMENDATION

That the claims of Brian Allick, Larry Harvey, John Gamble and the City against Elizabeth Noseworthy be settled in the total amount of \$5,800.00 inclusive of interest and costs, which amount is to be paid to the City.

On January 15, 1985, the above City employees were injured in a vehicle accident when a City vehicle in which they were riding was struck by a motor vehicle owned and operated by Elizabeth Noseworthy. After deduction of the City's expenses there will remain a surplus of \$5,000.00. In accordance with the provisions of Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539 and the attached Applications by the aforesaid employees, it is recommended that payment of the surplus be made in the amount of \$750.00 to Brian Allick, \$750.00 to Larry Harvey and \$3,500.00 to John Gamble. Said surplus remains as a credit to the City and must be deducted from the amount of any further compensation or other benefits to which these employees may become entitled to from the Workers' Compensation Board with respect to this accident.

c.c. Mr. E. C. Matthews
City Treasurer
c.c. Mr. E. Kowalski, Director
Community Development Dept.
c.c. Mr. P. Kuppe, Building Commissioner
c.c. Mr. L. Flemming, Director
Human Resource Centre
ATTENTION: Mrs. Doreen Jones
Manager of Personnel Services
c.c. Mr. Don Heintz
c.c. Mrs. Rose Salayko
Claims Manager C-85-36






APPLICATION

Re: Brian Allick, Larry Harvey, John Gamble and
City vs Elizabeth Noseworthy
Date of Accident: January 15, 1985

I hereby make application to the Finance Committee and the City Council of The Corporation of the City of Hamilton pursuant to Subsection 4 of Section 8 of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, for the monies recovered by said Corporation in excess of the monies expended by said Corporation with respect to my accident on January 15, 1985.



John Gamble

c.c. ✓ Secretary, Finance Committee

Mr. J. Pavelka
Director of Public Works

Mr. David R. Vickers
City Solicitor's Office

Mr. E. C. Matthews
City Treasurer

Mr. E. Kowalski, Director
Community Development Department

Mr. P. Kuppe, Building Commissioner

Mr. L. Flemming, Director
Human Resource Centre
ATTENTION: Mrs. Doreen Jones

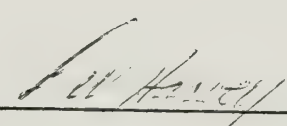
Mr. Don Heintz, Public Works Dept.

Mrs. Rose Salayko
Claims Manager C-85-36

APPLICATION

Re: Brian Allick, Larry Harvey, John Gamble and
City vs Elizabeth Noseworthy
Date of Accident: January 15, 1985

I hereby make application to the Finance Committee and the City Council of The Corporation of the City of Hamilton pursuant to Subsection 4 of Section 8 of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, for the monies recovered by said Corporation in excess of the monies expended by said Corporation with respect to my accident on January 15, 1985.



Larry Harvey

c.c. ✓ Secretary, Finance Committee

Mr. J. Pavelka
Director of Public Works

Mr. David R. Vickers
City Solicitor's Office

Mr. E. C. Matthews
City Treasurer

Mr. E. Kowalski, Director
Community Development Department

Mr. P. Kuppe, Building Commissioner

Mr. L. Flemming, Director
Human Resource Centre
ATTENTION: Mrs. Doreen Jones

Mr. Don Heintz, Public Works Dept.

Mrs. Rose Salayko
Claims Manager C-85-36

APPLICATION

Re: Brian Allick, Larry Harvey, John Gamble and
City vs Elizabeth Noseworthy
Date of Accident: January 15, 1985

I hereby make application to the Finance Committee and the City Council of The Corporation of the City of Hamilton pursuant to Subsection 4 of Section 8 of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, for the monies recovered by said Corporation in excess of the monies expended by said Corporation with respect to my accident on January 15, 1985.



Brian Allick

c.c. ✓ Secretary, Finance Committee

Mr. J. Pavelka
Director of Public Works

Mr. David R. Vickers
City Solicitor's Office

Mr. E. C. Matthews
City Treasurer

Mr. E. Kowalski, Director
Community Development Department

Mr. P. Kuppe, Building Commissioner

Mr. L. Flemming, Director
Human Resource Centre
ATTENTION: Mrs. Doreen Jones

Mr. Don Heintz, Public Works Dept.

Mrs. Rose Salayko
Claims Manager C-85-36

FOR ACTION

62iv

FROM K. A. Rouff, City Solicitor

DATE June 2, 1986

TO Finance Committee
City Council

Refer To File No. 100-2.882

Attention Of D. R. Vickers

Your File No. _____

SUBJECT

Elizabeth Ann Sutherland vs City, Region
Dufferin Construction Company et al
Date of Fall: October 9, 1984

RECEIVED

JUN 6 1986

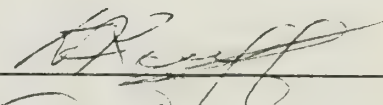
LEGAL DEPARTMENT
THE CORPORATION OF
THE CITY OF HAMILTON

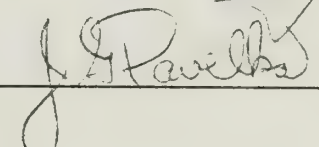
RECOMMENDATION

That the claims of Elizabeth Ann Sutherland be settled in the amount of \$5,100.00 inclusive of interest and costs and O.H.I.P.'s claim of \$127.92 (1/2 of their charges of \$255.84) with the City contributing \$1,700.00, the Region and Dufferin Construction Company contributing \$1,700.00 and Corham Developments Limited contributing \$1,700.00.

On October 5, 1984, Mrs. Sutherland was walking on the sidewalk on King Street East adjacent to Park Place when she fell due to the condition of the brick pavers. She suffered injury to her face and left knee and broke her glasses. She claimed damages totalling \$25,000.00 as well as interest and costs.

- c.c. Mr. E. C. Matthews
City Treasurer
- c.c. Mr. Don Heintz
Public Works Department
- c.c. Mrs. Rose Salayko
Claims Manager C-84-383





6621v

F O R A C T I O N

FROM K. A. Rouff, City Solicitor DATE June 2, 1986
TO Finance Committee Refer To File No. 100-2.948
City Council Attention Of _____
Your File No. _____

SUBJECT

Antonio and Santa Burgio vs City
and Peter J. Vellenga
Date of Accident; October 22, 1985

RECOMMENDATION

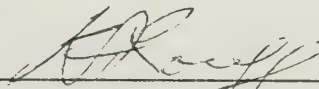
That the claims of Antonio and Santa Burgio be settled in the amount of \$5,325.00 inclusive of interest and costs and the claim of O.H.I.P. herein be settled in the amount of \$799.70 inclusive of interest and costs for a total settlement of \$6,124.70 inclusive of interest and costs.

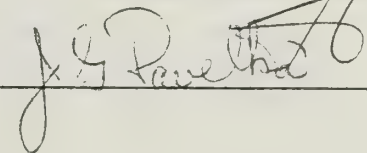
On October 22, 1985 Mr. Burgio was on foot crossing Barton Street East at its intersection with Victoria Street North in the westerly crosswalk when he was hit by a City truck operated by Peter J. Vellenga a City employee with the Public Works Department. Mr. Burgio suffered injury to his head, neck, back, left arm, side, hip and knee and claimed damages totalling \$45,000.00 as well as interest and costs.

c.c. Mr. E. C. Matthews
City Treasurer

c.c. Mr. Don Heintz
Public Works Department

c.c. Mrs. Rose Salayko
Claims Manager C-85-529







66, vi

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE April 4, 1986
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2,925

TO: CITY COUNCIL ☒ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Elizabeth Dale Taunton vs City
Date of Fall: July 4, 1985

RECOMMENDATION

That the following resolution be forwarded to
City Council:

" RECOMMENDATION: That the claim of Elizabeth Dale Taunton arising out of her fall on a City sidewalk on July 4, 1985 on the west side of Barnesdale Avenue South approximately in front of 86 Barnesdale Avenue South be settled in the amount of \$2,700.00 inclusive of interest and costs.

BACKGROUND:

Mrs. Taunton commenced action against the City by Statement of Claim issued September 26, 1985. She suffered injury to her right ankle and claimed damages totalling \$30,000.00. The sidewalk was in deteriorated condition and even though the condition was known to the City and temporarily repaired on September 4, 1984 the area deteriorated again before repairs were made. Mrs. Taunton has cataracts which restrict her vision and is a legally blind person and, therefore, would not be assessed any contributory negligence in this matter."

c.c. Mrs. Rose Salayko
Claims Manager
C-85-363
c.c. Mr. Don Heintz

K. A. Rouff
J. G. Staveland

6(a)vii

FOR ACTION

FROM K. A. Rouff, City Solicitor

DATE June 12, 1986

TO Finance Committee
City Council

Refer To File No. 100-2.924

Attention Of D. R. Vickers

Your File No. _____


SUBJECT

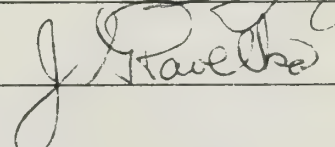
Caterina and Frank Martire vs City
Date of Fall: June 4, 1985

RECOMMENDATION

That the claims of Caterina and Frank Martire be settled in the amount of \$3,845.00 inclusive of interest and costs.

Caterina and Frank Martire commenced action against the City on August 1, 1985 for damages suffered by Caterina Martire when she fell on a City sidewalk on June 4, 1985 on the north side of Star Street in the City of Hamilton. She injured her neck, right shoulder, forearm, wrist, palm, thigh and knees and claimed \$45,000.00 plus costs and interest. Included in the \$3,845.00 proposed settlement is a payment to O.H.I.P. Of \$250.00 in satisfaction of their claim of \$624.50.





c.c. Mr. E. C. Matthews
City Treasurer

c.c. Mrs. Rose Salayko ³²⁷
Claims Manager C-85-~~549~~

6(b)

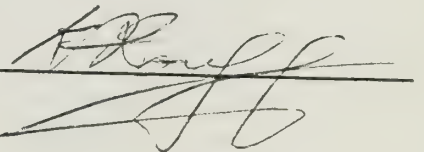
F O R A C T I O N

FROM K. A. Rouff, City Solicitor DATE 1986 May 20
TO Finance Committee Refer To File No. 100-1.358
Attention Of P.R.A. Hooker
Your File No. 1-4.1

SUBJECT Judicial Review Application - S.C.O.
Edward Allen vs The City of Hamilton
81 Francis Street

RECOMMENDATION

That the enclosed interim account dated May 5, 1986 of Weir & Foulds, Barristers & Solicitors, in the amount of \$10,006.21 for services rendered to March 31, 1986 in connection with the above matter, be approved for payment and paid.



BACKGROUND

As discussed at the January 15, 1986 meeting of the Planning and Development Committee, as a result of property clean-up action taken by the City at 81 Francis Street, Hamilton, in July, 1985, the occupier, one Edward Allen, launched a Supreme Court of Ontario application to have By-law 84-35 quashed and the City's actions thereon declared illegal, etc. As a result of a partial argument of the case on December 17, 1985, the Council approved (Item 17(c), 3rd Report of the Planning and Development Committee) "that the City retain the services of outside Counsel, specializing in Constitutional Law, and if possible, local Counsel be appointed."

Accordingly, in view of the importance and urgency of the matter and the need for expertise in the field of Constitutional Law, the firm of Weir & Foulds was instructed to represent the City herein.

Finance Committee

1986 May 20

The remainder of the argument took place in court, after considerable preparation by Weir & Foulds, on March 26, 1986, at which time Judge Fitzpatrick reserved judgment. Our counsel have recently inquired as to when the judgment may be rendered.

The services were performed by a senior counsel assisted by other counsel in the firm.

WEIR & FOULDS
Barristers & SolicitorsSuite 1600, Exchange Tower
P.O. Box 480
2 First Canadian Place
Toronto, Canada M5X 1J5Corporation of the
City of Hamilton
71 Main Street West
City Hall
Hamilton, Ontario
L8N 3T4

File No. 24/852 (JGR)

Date May 5, 1986

Attention: P.R.A. Hooker, Esq.

MAY 16 1986

Re: Edward Allen
Interim Account - February 6,
1986 to March 31, 1986

TO PROFESSIONAL SERVICES RENDERED HEREIN in connection with responding to a motion to quash certain City By-laws, including: letter to Mr. Hooker; reviewing materials; telephone calls to Messrs. Rouff and Hooker; office conference; preparation for and attending meeting with Mr. Hooker; letter to Mr. Hooker; reviewing City's files; research; telephone call to Mr. Rudolph; intra-office memoranda; office conference; research re Charter of Rights and Freedoms; telephone calls to Mr. Hooker; telephone calls to Mr. Rudolph; telephone call to Mr. Hooker; office conference; preparing for motion before Fitzpatrick, J.; telephone calls to Mr. Hooker; telephone calls to and from Mr. Rudolf; preparing book of Authorities; telephone call to Mr. Hooker; further research; preparing for and attending at Motions Court before Fitzpatrick, J. who reserved his decision; and to all further telephone conversations, correspondence, meetings and memoranda herein.

OUR FEE...

\$ 9,750.00

DISBURSEMENTS

Copies	\$137.00	
Telephone	32.00	
Travel	11.80	
Other	72.41	
Reports	3.00	
		<u>256.21</u>
TOTAL FEE & DISBURSEMENTS		<u>\$10,006.21</u>

Account Payable upon receipt. Interest will be charged at 13 %
per annum calculated from 30 days after delivery of this account.
A receipted account will not be mailed unless requested by you.

WHEN REMITTING PLEASE ENCLOSE THE DUPLICATE COPY OF THIS ACCOUNT.

2337

JUN 12 1986
THE CORPORATION OF THE CITY OF HAMILTON

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 JUNE 10
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

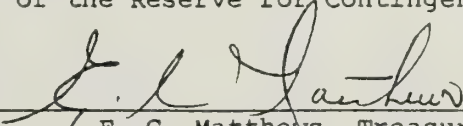
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

STATUS OF RESERVE ACCOUNTS

RECOMMENDATION

1. That the Treasurer be authorized to provide interest to the remaining reserve accounts as of July 1, 1986:
 - (i) Contingency, Account No. 0280-32
 - (ii) Debt Charges, Account No. 0280-19
 - (iii) Historic Fire Engine, Account No. 0280-42
 - (iv) Realty Taxes Beach Strip Properties, Account No. 0280-38
 - (v) Workers' Compensation, Account No. 0280-37
 - (vi) Working Fund, Inventories, Reduction of Taxation and Prepaid Expenses, Account No. 0282
2. That the Treasurer be authorized to calculate interest annually on the unspent balances of work-in-progress (capital fund) accounts and that the accumulated interest be transferred to the Reserve for Capital Project - General, Account No. 0280-27 to finance future capital projects.
3. That the Treasurer be authorized to transfer and close the balance of the Reserve for General Concrete, Account No. 0280-47 in the amount of \$2,908 to the Reserve for Contingency, Account No. 0280-32 and any claim arising in future in relation to this reserve would be paid out of the Reserve for Contingency, Account No. 0280-32.



E. C. Matthews, Treasurer

BACKGROUND

Attached is a Summary of Reserve Accounts which is divided into two sections: (1) Reserve Accounts, and, (2) Local Board Reserve Accounts. Also attached is the individual status of all the reserves noted in section one.

The reserves are created by City Council and are funded by an allocation from year-end current surpluses or setting aside of revenues for some specific future use. The use of these reserves is not restricted to the specific purpose for which it was created and funds can be transferred, in most cases, at the discretion of City Council; an exception would be the Off-Street Parking Reserve.

1986 JUNE 10

FINANCE COMMITTEE - Page 2

BACKGROUND - Continued

I am also drawing your attention to Column (6) of the Summary of Reserve Accounts statement which indicates the net total unfunded balance of the reserves in the amount of \$12,871,324.

I will review the individual reserves with the Committee, as outlined on the attached report, if requested.

It is my intention to review the status of these reserves on an annual basis with the Finance Committee.

Attach.

City of Hamilton
Treasury

SUMMARY OF RESERVE ACCOUNTS
as at May 16, 1986

Page Number (1)	Name of Account (2)	General Ledger Balance (3)	Commitment (4)	Balance Available (5)	Reserve Balance Unfunded by (6)
Reserve Accounts					
1	Acquisition of Historic Properties	588,973	441,667	147,306	
2	Acquisition of Lands in the Alpha Enclaves	37,815	26,072	11,743	
3	Acquisition of Properties Under the Planning Act				
4	Capital Projects - General	2,134,610	1,439,593	695,017	
5	City Vehicle Insurance	3,747,034	2,387,000	1,360,034	
6	Contingency	492,188		492,188	
7	Debt Charges	1,749,630	15,000	1,734,630	7,812
8	Deferred Income Plan for City Council Members	4,093,601	1,463,108	2,630,493	
9	Election Expenses	327,897		327,897	
10	Emergency Snow Removal	77,829		77,829	
11	Extended Health Care Benefits	1,585,078		1,585,078	
12	General Concrete	144,313		144,313	
13	Group Life Insurance	2,908		2,908	
14	Hamilton Entertainment and Convention Facilities Inc. - Capital Projects	193,488		193,488	
15	Hamilton Entertainment and Convention Facilities Inc. - Hamilton Place - Ticket Surcharge	885,143	200,000	685,143	
16	Hamilton Public Library - Capital Projects	242,829	120,000	122,829	
17	Historic Fire Engine	801,724	60,000	741,724	
18	Industrial Land Debt Charges	4,000		4,000	
19	Maintenance of Playground Facilities	177,393	49,343	128,050	
20	Major Repairs and Improvements to City Owned Properties	25,973		25,973	
21	Major Repairs to Mobile Equipment	236,363	150,100	86,263	
22	Motorized Equipment	855,517	76,202	779,315	
23	Off-Street Parking	395,346	49,179	346,167	153,833
		1,316,585	800,000	516,585	

City of Hamilton
Treasury

Page 2 of 3

SUMMARY OF RESERVE ACCOUNTS
as at May 16, 1986

Page Number (1)	Name of Account (2)	General Ledger Balance (3)	Commitment (4)	Balance Available (5)	Reserve Balance Unfunded By (6)
Reserve Accounts, cont.					
24	Park Improvements at Ivor Wynne Stadium				
25	Property Purchases	75,383		75,383	
26	Realty Taxes Beach Strip Properties	3,548,917	898,015	2,650,902	
27	Replacement of Mobile Equipment	31,535		31,535	
28	Services for Unsubdivided Lands	5,121,676	166,894	4,954,782	1,555,015
29	Development				
	Sick Leave on Resignation	710,431	500,000	210,431	589,569
30	or Retirement				
	Uninsured Losses	2,264,199		2,264,199	7,607,718
31	- Fire & Public Liability				
	Workers' Compensation	1,305,204	177	1,305,027	
32	Working Funds, Inventories, Reduction of Taxes and Prepaid Expenses	404,874		404,874	
		9,692,617		9,692,617	2,957,377
	Total Reserve Accounts	43,271,073	8,842,350	34,428,723	12,871,324

SUMMARY OF RESERVE ACCOUNTS
as at May 16, 1986

Page Number (1)	Name of Account (2)	General Ledger Balance (3)	Commitment (4)	Balance Available (5)	Reserve Balance Unfunded By (6)
Local Boards' Reserve Accounts					
	Hamilton Entertainment and Convention Facilities				
	Innovative Programming	71,928		71,928	
	Piano Replacement	14,400		14,400	
	Uniform Replacement	16,142		16,142	
	Hamilton Public Library				
	Purchase of Books	16,575		16,575	
	Miscellaneous Collections	25,197		25,197	
	Mobile Equipment	54,694		54,694	
	Replacement of Photocopiers	40,000		40,000	
	Repair Grounds	13,408		13,408	
	Repair Buildings	66,184		66,184	
	Film Replacement	38,640		38,640	
	Automated Acquisition	10,000		10,000	
	Total Local Boards' Reserve Accounts	367,168		367,168	-
	Total Reserve Accounts, including Local Boards' Reserve Accounts	43,638,241	8,842,350	34,795,891	12,871,324

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Acquisition of Historic Properties
- 2) ACCOUNT NUMBER 0280-39
- 3) YEAR OF ORIGIN 1980 (Item 13 of 1st Report of Finance Committee adopted by City Council December 9, 1980)
- 4) PURPOSE Acquisition of Historical Properties in accordance with an agreement dated June 25, 1976 between the Ontario Heritage Foundation and the City
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Land Sales
Initially funded from the sale of "Sandyford Place" in the amount of \$100,000 as per Items 13/14 of the 1st Report of the Finance Committee adopted by City Council December 9, 1980
- 8) PRESENT BALANCE:
PER GENERAL LEDGER as at May 16, 1986 \$588,973
LESS: ACTUAL COMMITMENTS \$
: MEMO COMMITMENTS 441,667 441,667
Municipal Heritage Trust Fund
AVAILABLE BALANCE \$147,306
=====
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Acquisition of Lands in the Alpha Enclave
- 2) ACCOUNT NUMBER 0280-35
- 3) YEAR OF ORIGIN 1981 (Item 10 of the 15th Report of the Finance Committee adopted by City Council July 28, 1981)
- 4) PURPOSE Acquire land in the Alpha area
- rehabilitation
Usage is controlled by the Planning Department
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Sale of the enclave lands
Initially funded from the partial proceeds (part of 5.274 acres) of sale of industrial land to Dofasco Inc. in the gross amount of \$1,282,306
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|-----------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$37,815 |
| LESS: ACTUAL COMMITMENTS | \$22,725 | |
| : MEMO COMMITMENTS | <u> 3,347 </u> | <u> 26,072 </u> |
| AVAILABLE BALANCE | | \$11,743 |
| Utility Covers | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

Note: Fund balance is adequate in relation to expenditure for which it was originally proposed.

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Acquisition of Properties under
The Planning Act
- 2) ACCOUNT NUMBER 0280-11
- 3) YEAR OF ORIGIN Prior to 1964
- 4) PURPOSE To finance the acquisition of parkland under the
Planning Act, R.S.O. 1980, Chapter 379

Section 25, Subsection (1) and (2) of The Planning Act
- 1983
- 5) FUNDED WITH SPECIFIC ASSETS Yes X No
(IF YES, DETAIL OF ASSETS) Short term investment (combined with City's general
investment)
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) i) 5% lands in subdivision, not required for parks
purposes, conveyed to developer at appraised
value;

ii) Sale of land, originally acquired for parks as
recreation purposes, but no longer required;

iii) Rental of parkland properties.
- 8) PRESENT BALANCE:
- | | | |
|---------------------------|--------------------|------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$2,134,610 |
| LESS: ACTUAL COMMITMENTS | \$660,683 | |
| : MEMO COMMITMENTS - 1986 | <u>778,910</u> | <u>1,439,593</u> |
| Capital Requirements | | |
| AVAILABLE BALANCE | | \$ 695,017 |
| | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Capital Projects - General
- 2) ACCOUNT NUMBER 0280-27
- 3) YEAR OF ORIGIN 1976
- 4) PURPOSE To finance various capital projects
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes X No
Short term investment (combined with City's general investment)
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Allocation from Current Budget and development charges
- 8) PRESENT BALANCE:
- | | | |
|-----------------------------|--------------------|------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$3,747,034 |
| LESS: ACTUAL COMMITMENTS | \$ | |
| : MEMO COMMITMENTS | <u>2,387,000</u> | <u>2,387,000</u> |
| - 1986 Capital Requirements | | |
| AVAILABLE BALANCE | | \$1,360,034 |
| | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

NOTE: * The fund balance should be maintained around \$900,000 to cover the City's 5-Year Capital Budget Program, 1986-1990.

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME City Vehicle Insurance
- 2) ACCOUNT NUMBER 0636
- 3) YEAR OF ORIGIN Prior to 1964
- 4) PURPOSE To fund vehicle accident liability up to \$100,000 (minimum balance requirement \$500,000).
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS)
- | | | | |
|------|-----------------------|----|---------------|
| Yes | <u>X</u> | No | <u> </u> |
| i) | Municipal Debentures | | |
| ii) | Short Term Investment | | |
| iii) | Separate Bank Balance | | |
- 6) INTEREST EARNED
- | | | | |
|-----|----------|----|---------------|
| Yes | <u>X</u> | No | <u> </u> |
|-----|----------|----|---------------|
- 7) FUNDING SOURCE(S)
- 8) PRESENT BALANCE: as at May 16, 1986
- | | |
|--------------------------|-----------|
| PER GENERAL LEDGER | \$492,188 |
| LESS: ACTUAL COMMITMENTS | |
| : MEMO COMMITMENTS | |
| AVAILABLE BALANCE | \$492,188 |
| | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE
- | | | | |
|-----|---------------|----|----------|
| Yes | <u> </u> | No | <u>X</u> |
|-----|---------------|----|----------|

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Contingency
- 2) ACCOUNT NUMBER 0280-32
- 3) YEAR OF ORIGIN 1976
- 4) PURPOSE Emergency funding for unforeseen causes.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes No X
- 7) FUNDING SOURCE(S) , Provision from the year end surplus distribution
- 8) PRESENT BALANCE:
- | | | |
|---------------------------------|--------------------|---------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$1,749,630 |
| LESS: ACTUAL COMMITMENTS | \$ | |
| : MEMO COMMITMENTS | <u>15,000</u> | <u>15,000</u> |
| Scoreboard (Ivor Wynne Stadium) | | |
| AVAILABLE BALANCE - | | \$1,734,630 |
| | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

1) NAME Debt Charges

2) ACCOUNT NUMBER 0280-19 and 0285

3) YEAR OF ORIGIN 1968

4) PURPOSE Allowance for debt charges, cost on commutation of locals and provision to write off discounts whenever debentures for capital projects are sold at a discount

5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X

6) INTEREST EARNED Yes No X

7) FUNDING SOURCE(S) Provision from Current Budget

8) PRESENT BALANCE:

PER GENERAL LEDGER as at May 16, 1986 \$4,093,601

LESS: ACTUAL INVESTMENTS - purchase \$1,426,608
of debentures for owner's share locals

: MEMO COMMITMENTS - Local 36,500 1,463,108
owner's share - 1985

AVAILABLE BALANCE \$2,630,493
=====

9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Deferred Income Plan for
City Council Members
- 2) ACCOUNT NUMBER 0281
- 3) YEAR OF ORIGIN 1984
- 4) PURPOSE To provide supplementary retirement benefit to Council
Members
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL
OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Initial funding was transferred from the Reserve for
Contingency
- 8) PRESENT BALANCE:
PER GENERAL LEDGER as at May 16, 1986 \$327,897
LESS: ACTUAL COMMITMENTS
: MEMO COMMITMENTS
AVAILABLE BALANCE \$327,897
=====
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Election Expense
- 2) ACCOUNT NUMBER 0280-50
- 3) YEAR OF ORIGIN 1984
- 4) PURPOSE To eliminate the fluctuation of annual mill rate
resulting from the election expenditure every third
year
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL
OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Provision from Current Budget
- 8) PRESENT BALANCE:
PER GENERAL LEDGER as at May 16, 1986 \$77,829
LESS: ACTUAL COMMITMENTS
: MEMO COMMITMENTS
AVAILABLE BALANCE \$77,829
=====
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Emergency Snow Removal
- 2) ACCOUNT NUMBER 0280-29
- 3) YEAR OF ORIGIN 1981
- 4) PURPOSE To cover deficit resulting from large snowfall
- 5) FUNDED WITH SPECIFIC ASSETS
(IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) , Provision from the year end surplus distribution.
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|----------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$1,585,078 |
| LESS: ACTUAL COMMITMENTS | | |
| : MEMO COMMITMENTS | | <u> </u> |
| AVAILABLE BALANCE | | \$1,585,078
===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Extended Health Care Benefits
- 2) ACCOUNT NUMBER 0286
- 3) YEAR OF ORIGIN 1984
- 4) PURPOSE To cover the normal three-month lag in claims in the event of termination of contract with the present carrier, and any deficit arising from claims.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Available funds generated from premiums charged to departments less expenses paid for claims under A.S.O. (Administrated Services Only) agreement.
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|--------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$144,313 |
| LESS: ACTUAL COMMITMENTS | | |
| : MEMO COMMITMENTS | | <u> </u> |
| AVAILABLE BALANCE | | \$144,313
===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME General Concrete
- 2) ACCOUNT NUMBER 0280-47
- 3) YEAR OF ORIGIN 1983 (Item 5 of the 6th Report of the Finance Committee adopted by City Council March 8, 1983)
- 4) PURPOSE In the event an appointed recipient for the General Concrete Ltd. which has gone bankrupt, institutes a claim for the return of the deposit received for the sale of parcel of City land. This property has since been sold to Chester and Morris Waxman.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes No X
- 7) FUNDING SOURCE(S) Deposit from rescinded land sale
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$2,908 |
| LESS: ACTUAL COMMITMENTS | | |
| : MEMO COMMITMENTS | | <u> </u> |
| AVAILABLE BALANCE | | \$2,908
===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Group Life Insurance
- 2) ACCOUNT NUMBER 0280-52
- 3) YEAR OF ORIGIN 1985
- 4) PURPOSE Finance deficits arising from group life insurance claims in excess of 115% of the total premium.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Surplus from insurance premiums paid to Canada Life
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|-------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$193,488 |
| LESS: ACTUAL COMMITMENTS | | |
| : MEMO COMMITMENTS | | <u> </u> |
| AVAILABLE BALANCE | | \$193,488 |
| | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Hamilton Entertainment and Convention Facilities Inc.-
Capital Projects
- 2) ACCOUNT NUMBER 0280-46
- 3) YEAR OF ORIGIN 1982
- 4) PURPOSE To finance various capital projects of the Hamilton
Convention Centre, Hamilton Place and Victor K. Copps
Trade Centre/Arena.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL
OF ASSETS) Yes X No
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) / Operating surplus from the Hamilton Convention Centre.

Item 4 of the 9th Report of the Finance Committee
adopted by City Council April 14, 1981.
- 8) PRESENT BALANCE:
- | | | |
|---------------------------|--------------------|----------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$885,143 |
| LESS: ACTUAL COMMITMENTS | \$ | |
| : MEMO COMMITMENTS 1986 - | <u>200,000</u> | <u>200,000</u> |
| Capital requirements | | |
| AVAILABLE BALANCE | | \$685,143 |
| | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Historic Fire Engine
- 2) ACCOUNT NUMBER 0280-42
- 3) YEAR OF ORIGIN 1980 (Item 2 of the 11th Report of the Parks and Recreation Committee adopted by City Council May 12, 1981)
- 4) PURPOSE To cover the estimated financial responsibility of the City for licencing and insuring a 1924 Ahrens Fox Pumper over a 20 year period.
It is required because it is beyond the term of Council.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes No X
- 7) FUNDING SOURCE(S) Provision from the year end surplus distribution
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$4,000 |
| LESS: ACTUAL COMMITMENTS | | |
| : MEMO COMMITMENTS | | |
| AVAILABLE BALANCE | | \$4,000
===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Industrial Land Debt Charges
- 2) ACCOUNT NUMBER 0280-26
- 3) YEAR OF ORIGIN 1974
- 4) PURPOSE To pay for debt charges in relation to specific industrial land
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes No X
- 7) FUNDING SOURCE(S) Allocation from the Reserve for Debt Charges (General / 0280-19)
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|---------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$177,393 |
| LESS: ACTUAL COMMITMENTS | \$49,343 | |
| : MEMO COMMITMENTS | <u> </u> | <u>49,343</u> |
| AVAILABLE BALANCE | | \$128,050 |
| | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Maintenance of Playground Facilities
- 2) ACCOUNT NUMBER 0280-44
- 3) YEAR OF ORIGIN 1982 (Item 6 of the 14th Report of the Finance Committee adopted by City Council July 27, 1982)
- 4) PURPOSE To provide for maintenance of playground facilities to be constructed under the Neighbourhood Improvement Program at St. Brigid's, Wentworth Street, West Avenue, Earl Kitchener, St. Patrick's, Fairfield, Roxborough, St. Helen's and Parkdale Schools. It is required because it is beyond the term of Council.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Provision from Current Budget
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|-------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$25,973 |
| LESS: ACTUAL COMMITMENTS | | |
| : MEMO COMMITMENTS | | |
| AVAILABLE BALANCE | | \$25,973
===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Major Repairs and Improvements to City Owned Properties
- 2) ACCOUNT NUMBER 0280-24
- 3) YEAR OF ORIGIN 1971 (description of Reserve revised as per Item 6 of the 3rd Report of the Finance Committee adopted by City Council February 14, 1984)
- 4) PURPOSE Major repairs and improvements to all City owned property, with estimated costs of over \$10,000 to a maximum of \$50,000.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S)
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|----------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$236,363 |
| LESS: ACTUAL COMMITMENTS | \$ | |
| : MEMO COMMITMENTS | <u>150,100</u> | <u>150,100</u> |
| AVAILABLE BALANCE | | \$ 86,263 |
| | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Major Repairs to Mobile Equipment
- 2) ACCOUNT NUMBER 0280-03
- 3) YEAR OF ORIGIN 1975
- 4) PURPOSE Major repairs of City vehicles such as drive train, motor overhaul, brake replacement, body work, hydraulic system overhaul, water tank replacement, fire pump overhaul, frames (repairs and alignment), aerial ladder testing and repair replacement of ground ladders.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Provision from Current Budget
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|-------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$855,517 |
| LESS: ACTUAL COMMITMENTS | \$76,202 | |
| : MEMO COMMITMENTS | <u> </u> | <u> 76,202 </u> |
| AVAILABLE BALANCE | | \$779,315 |
| | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Motorized Equipment
- 2) ACCOUNT NUMBER 0280-31
- 3) YEAR OF ORIGIN 1976
- 4) PURPOSE Replacement of typewriters, calculators, cash registers, memograph equipment, dictating equipment, photocopiers
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Provision from Current Budget/year end surplus
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|-------------------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$395,346 |
| LESS: ACTUAL COMMITMENTS | \$49,179 | |
| : MEMO COMMITMENTS | <u> </u> | <u> 49,179 </u> |
| AVAILABLE BALANCE | | <u> \$346,167 </u>
===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes No X

Note: Balance should be maintained at minimum of \$500,000.

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Off-Street Parking
- 2) ACCOUNT NUMBER 0280-14
- 3) YEAR OF ORIGIN Prior to 1964
- 4) PURPOSE Purchase land and development of Off-Street Parking Facilities
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes X No
Short term investments (combined with City's general investment)
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Parking Authority current operating profit or loss
/ from on-street parking meter operations and off-street parking lots.
- 8) PRESENT BALANCE:
- | | | |
|---------------------------|--------------------|----------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$1,316,585 |
| LESS: ACTUAL COMMITMENTS | \$ | |
| : MEMO COMMITMENTS - 1986 | <u>800,000</u> | <u>800,000</u> |
| Capital Requirements | | |
| AVAILABLE BALANCE | | \$ 516,585 |
| | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Park Improvements at Ivor Wynne Stadium
- 2) ACCOUNT NUMBER 0280-45
- 3) YEAR OF ORIGIN 1982
- 4) PURPOSE Renovation or improvement to Ivor Wynne Stadium
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes X No
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Net Revenue from beer sales.
Item 9 of the 15th Report of the Finance Committee adopted by City Council August 3, 1982.
- 8) . PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|-------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$75,383 |
| LESS: ACTUAL COMMITMENTS | | |
| : MEMO COMMITMENTS | | <u> </u> |
| AVAILABLE BALANCE | | \$75,383
===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Property Purchases
- 2) ACCOUNT NUMBER 0280-02
- 3) YEAR OF ORIGIN 1961
- 4) PURPOSE To finance the acquisition of properties for Civic purposes
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) The proceeds from sale of lands and buildings vested in The Corporation of the City of Hamilton (Authorized by Item 24 of the 9th Report of the Board of Control adopted by City Council March 28, 1961)
- 8) PRESENT BALANCE:
- | | | |
|---|--------------------|----------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$3,548,917 |
| LESS: ACTUAL COMMITMENTS | \$374,015 | |
| : MEMO COMMITMENTS - 1986 | <u>524,000</u> | <u>898,015</u> |
| Capital requirements & | | |
| AVAILABLE BALANCE Hamilton Theatre Inc. | | \$2,650,902 |
| | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Realty Taxes Beach Strip Properties
- 2) ACCOUNT NUMBER 0280-38
- 3) YEAR OF ORIGIN 1979
- 4) PURPOSE Payment of taxes on Conservation Authority land rented by City
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes No X
- 7) FUNDING SOURCE(S) Provision from Current budget
- 8) PRESENT BALANCE:
PER GENERAL LEDGER as at May 16, 1986 \$31,535
LESS: ACTUAL COMMITMENTS
 : MEMO COMMITMENTS
AVAILABLE BALANCE \$31,535
 =====
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Replacement of Mobile Equipment
- 2) ACCOUNT NUMBER 0280-01
- 3) YEAR OF ORIGIN 1956 (Item 1 of the 9th Report of the Board of Control adopted by City Council March 19, 1956)
- 4) PURPOSE Replacement of obsolete vehicles (cars and trucks) and equipment (snow plows, garbage packers)
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Provision from Current Budget
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|-----------------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$5,121,676 |
| LESS: ACTUAL COMMITMENTS | \$166,894 | |
| : MEMO COMMITMENTS | <u> </u> | <u> 166,894 </u> |
| AVAILABLE BALANCE | | <u>\$4,954,782</u>
===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes No X

Note: Reserve is maintained at 60% level and is not sufficient to cover replacement costs of vehicles due to inflation factors and method of historical cost depreciation (replacement).
Additional fund required \$1,555,015 to maintain at 100%.

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Services for Unsubdivided Lands Development
- 2) ACCOUNT NUMBER 0280-12
- 3) YEAR OF ORIGIN 1964 (By-law 9413 C.M. July 25, 1961)
- 4) PURPOSE To finance City's share of services in subdivisions for installation of preliminary roads, catchbasins, curbs and walks, final roads, sodding, trees, street lighting, sewers and watermain; and through unsubdivided lands for construction of preliminary roads and pathways.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Sale of 1' reserves (1' strip of land, inside or outside road allowance, held by City until services are installed and paid for, conveyed to developer for \$1 plus City's cost of installing those services). Provision from Current Budget or 6 Mill Capital Levy.
- 8) PRESENT BALANCE:
- | | | |
|---------------------------|--------------------|----------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$710,431 |
| LESS: ACTUAL COMMITMENTS | \$ | |
| : MEMO COMMITMENTS - 1986 | <u>500,000</u> | <u>500,000</u> |
| Capital Requirements | | |
| AVAILABLE BALANCE | | \$210,431 |
| | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes No X

Note: The fund balance should be maintained at \$800,000.

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Sick Leave on Resignation
- 2) ACCOUNT NUMBER 0280-30
- 3) YEAR OF ORIGIN 1976
- 4) PURPOSE To finance payment of accumulated sick leave liability on resignation, death or retirement
Note: Present liability as at December 31, 1985 - \$9,871,917
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) Provision from Current Budget
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|----------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$2,264,199 |
| LESS: ACTUAL COMMITMENTS | | |
| : MEMO COMMITMENTS | | |
| AVAILABLE BALANCE | | \$2,264,199
===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes No X

Note: Unfunded by \$7,607,718.

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Uninsured Losses - Fire and Public Liability.
- 2) ACCOUNT NUMBER 0280-36
- 3) YEAR OF ORIGIN 1978
- 4) PURPOSE To pay for losses that arise within the deductible clause of Fire Insurance policy. Item 11 of the 18th Report of the Finance Committee adopted by City Council September 29, 1981.
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes X No
- 7) FUNDING SOURCE(S) From the difference between fire insurance rates including a deductible charge and the lesser rate without the deductible charge.
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|----------------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$1,305,204 |
| LESS: ACTUAL COMMITMENTS | \$ 177 | |
| : MEMO COMMITMENTS | <u> </u> | <u>177</u> |
| AVAILABLE BALANCE | | \$1,305,027
===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Workers' Compensation
- 2) ACCOUNT NUMBER 0280-37
- 3) YEAR OF ORIGIN 1978
- 4) PURPOSE Payment to Workers' Compensation Board in relation to injury related costs under Workers' Compensation Act
- 5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL OF ASSETS) Yes No X
- 6) INTEREST EARNED Yes No X
- 7) FUNDING SOURCE(S) Provision from Current Budget
- 8) PRESENT BALANCE:
- | | | |
|--------------------------|--------------------|---------------|
| PER GENERAL LEDGER | as at May 16, 1986 | \$404,874 |
| LESS: ACTUAL COMMITMENTS | | |
| : MEMO COMMITMENTS | | <u> </u> |
| AVAILABLE BALANCE | | \$404,874 |
| | | ===== |
- 9) IS THE AVAILABLE BALANCE ADEQUATE Yes X No

CITY OF HAMILTON

TREASURY

RESERVE/RESERVE FUND DESCRIPTION FORM

- 1) NAME Working Funds, Inventories, Reduction of
Taxation and Prepaid Expense
- 2) ACCOUNT NUMBER 0282
- 3) YEAR OF ORIGIN
- 4) PURPOSE To finance current budget expenditures until tax
levies are collected and to provide funding for
inventories, prepaid expenses and uncollected taxes.

5) FUNDED WITH SPECIFIC ASSETS (IF YES, DETAIL
OF ASSETS) Yes No X

6) INTEREST EARNED Yes No X

7) FUNDING SOURCE(S)

8) PRESENT BALANCE:

PER GENERAL LEDGER as at May 16, 1986 \$9,692,617

LESS: ACTUAL COMMITMENTS

: MEMO COMMITMENTS

AVAILABLE BALANCE \$9,692,617
=====

9) IS THE AVAILABLE BALANCE ADEQUATE Yes No X

Note: It is recommended that this reserve be maintained at a level of 75%
of outstanding taxes. The present shortfall is \$2,957,377 calculated
as follows:

Reserve Balance		9,692,617
Less: 100% of year end inventory	1,649,035	
100% of prepaid expenses	<u>500,470</u>	<u>2,149,505</u>
Balance Applicable to Tax Receivable		7,543,112
		=====
75% of 1985 year end tax receivable (14,000,653)		10,500,489
Less balance available noted above		<u>7,543,112</u>
Unfunded by		2,957,377
		=====

F O R A C T I O N

RECEIVED 8.

JUN 9 1986

FROM K.A. Rouff, City Solicitor

DATE 1986 June 9 CLERKS

TO Chairman and Members,
Finance Committee

Refer To File No. 120-1.361

Attention Of Mr. R.C. Prowse

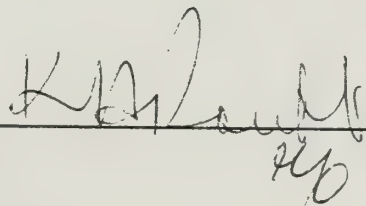
Your File No. _____

SUBJECT

By-law To Authorize the Undertaking of Gore Park Related Improvements to the Downtown Action Plan Phase III-B.

RECOMMENDATION

That City Council enact the attached By-law on June 24, 1986, in accordance with Item 3(a,b) of the 5th Report of the Finance Committee, adopted by City Council on February 11, 1986, to give effect to the Ontario Municipal Board Order dated May 7, 1986.



BACKGROUND

c.c. Mr. E. C. Matthews,
City Treasurer

c.c. Mr. E. W. Kowalski, Director,
Department of Community Development

CPA 07/15/86 100
CS113

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



Public Library

ind floor

LBN 31

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

NOTICE OF MEETING

FINANCE COMMITTEE

1986 Tuesday, July 15
2:00 o'clock p.m.
Room 233, City Hall

A handwritten signature in black ink, appearing to read "J. J. Schatz".

J. J. Schatz
Acting Secretary
Finance Committee

JJS:dg

A G E N D A:

- A) 2:00 p.m. - Optimist Club - Grant Request
- B) 2:15 p.m. - Hamilton & District Volleyball Assoc. - Grant Request
- 1. GRANTS SUBCOMITTEE
 - Report
- 2. CITY COUNCIL REFERRAL BACK
 - (a) First Place - Grant
 - (b) Hamilton Fire Band - Grant
- 3. ALDERMAN P. O. VALERIANO
 - Report - Computer Advisory Committee



4. DIRECTOR OF PURCHASING

- (a) Tender - Workmen's uniform clothing - City Stores
- (b) Quotation - Replacement of filter media - Ryerson Recreation Centre
- (c) Tender - Two power files - Building Dept.
- (d) Tender - Automotive Parts - Various Departments
- (e) Corporate Purchasing Policy

5. CITY TREASURER

- (a) Status of the Hamilton Municipal Retirement Fund Committee
- (b) Former Bank of Montreal Building - financing - option to purchase
- (c) Disposition - T H & B Railway Company settlement
- (d) Tenders - Leasing of Computer equipment
- (e) Contract for off-site security storage - computer tapes
- (f) Establishment of new position
- (g) Appointment of Consultants - Information System Strategy Study

6. CITY SOLICITOR

- (a) Claim - John Hobbins vs Strand Tavern (Hamilton) Limited and The Corporation of the City of Hamilton
- (b) Claim - Joan Lee vs City of Hamilton
- (c) Claim - Ferdinando Ricciardone and City vs Crayford Enterprise Ltd.

7. DIRECTOR OF REAL ESTATE

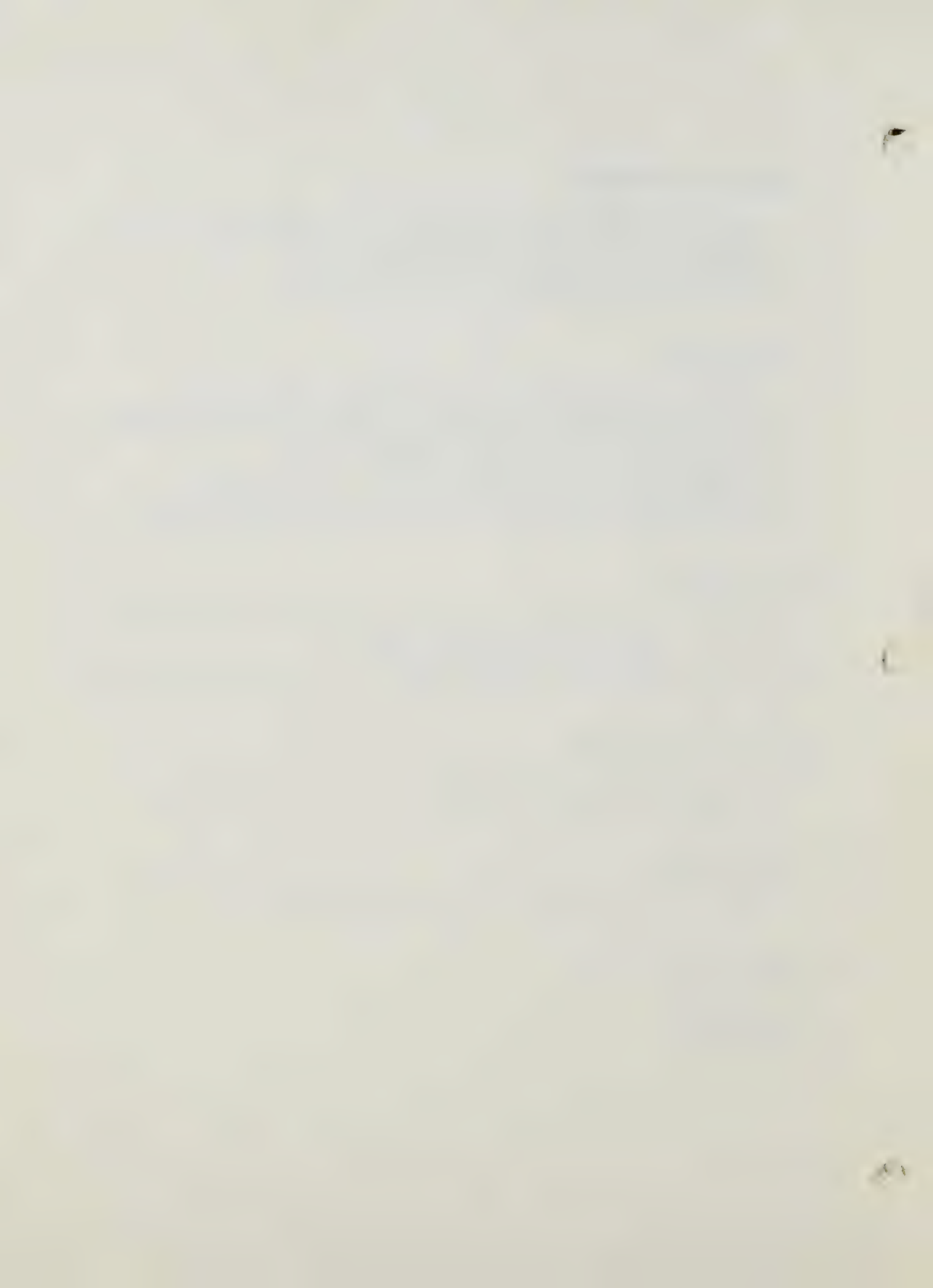
- (a) Lands on York Boulevard at James Street North, previously leased to T. M. Spratt Limited

8. CITY ARCHITECT

- (a) City Hall stairs between first and second floor

9. OTHER BUSINESS

10. ADJOURNMENT



CA4 ON ABL A05
CSIF3

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



Mrs. J. McAnanama

Public Library

HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

NOTICE OF MEETING

URBAN/MUNICIPAL

FINANCE COMMITTEE

Tuesday, 1986 August 19th

2:00 o'clock p.m.

Room 233, City Hall

RECEIVED BY

AUG 19 1986

CHIEF
LIBRARIAN

J. J. Schatz,
Acting Secretary

SKR/dg

A G E N D A

D E L E G A T I O N S

- A) Mr. Frank Caldwell, Hamilton Veteran's Service League & Social Club
- Request for financial assistance
 - B) Grant Appeal - First Place Hamilton
 - C) Grant Appeal - Lincoln Alexander Community Centre
 - D) Grant Appeal - Hamilton Summer Youth Orchestra
-
1. MINUTES OF THE MEETING HELD TUESDAY, 1986 JULY 15TH
 2. DIRECTOR OF PURCHASING
 - (a) Purchase of one (1) Used Snowblower, Central Garage
 - (b) Supply and Delivery of three (3) Ice Resurfacers, Central Garage
 - (c) Supply and Delivery of two (2) Reader/Printers, Building Dept.
 - (d) Service and maintenance of electrical equipment, various civic buildings
 - (e) Lighting maintenance, various civic buildings
 - (f) Supply and Delivery of one (1) 34,000 lbs G.V.W. Truck Chassis for Paint Striper, Traffic Department
 - (g) Supply & Delivery of one (1) Highway Paint Striper, Traffic Dept.

3. INFORMATION SYSTEMS

- (a) Request for Proposals for Consultant Services to select Database and Fourth Generation Language Software.
- (b) Computer Advisory Committee -- Appointment of Members
- (c) Account Transfers
- (d) 1987 to 1991 Capital Budget -- Computer Environment Improvements
- (e) 1987 to 1991 Capital Budget -- Computer Software
- (f) 1987 to 1991 Capital Budget -- Workstation Furniture

4. DIRECTOR OF REAL ESTATE

- (a) Ontario Hydro Lands - East side Gray's Rd. south of Barton St. E.
- (b) (i) Sale of City owned Property - 401/403 King Street West - tenant Hamilton Wesley House
- (ii) Purchase by City - 610 - 612 King Street East

5. CITY TREASURER

- (a) Financing of additional \$10 000 - Legislative Travelling Account
- (b) Procedure for monitoring and control of current expenditures
- (c) Penalty and interest rates on past due taxes for 1986
- (d) Outstanding Business Improvement Area - charges levied in 1986 - James Street North Business Improvement Area
- (e) Disposition of properties acquired through the Tax Registration Procedures
- (f) 1987 Current Budget Preparation and Approval Process
- (g) Outstanding Realty and Business Taxes - viewed as uncollectible
- (h) Financing of City's share of \$8 000 for the City's hosting of Free Trade Forum

6. OTHER BUSINESS

7. ADJOURNMENT

THE CORPORATION OF THE CITY OF H

A.

FROM MR. E. C. MATTHEWS, TREASURER DATE 198
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

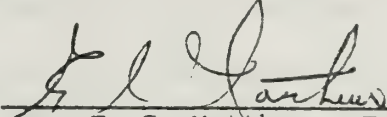
TO: CITY COUNCIL ☐ (OR) ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

REQUEST FOR FINANCIAL ASSISTANCE - HAMILTON VETERAN'S SERVICE LEAGUE AND SOCIAL CLUB

RECOMMENDATION

That the request for financial assistance of \$1,756, to the Veteran's Service League at 1473 Main Street East, be denied.



E. C. Matthews, Treasurer

BACKGROUND

Enclosed are the financial statements of the Hamilton Veteran's Service League and Social Club for the year ended February 28, 1986.

City Council, on September 29, 1981, approved of the following resolution:

"That Veterans' Clubs be permitted to submit applications for tax exemptions on a year to year basis within the provisions of The Municipal Act and that these applications be considered on the basis of need in accordance with the submission of financial statements and that the amount of the tax exemption, if granted, shall be the lesser of the actual operating deficit or the municipal portion of the taxes."

Although a book loss of \$1,756 is shown to be recorded in the organization's unaudited financial statements, they would not qualify on the basis of need due to several financial considerations such as:

- 1) ratio of current assets to current liabilities is 6:1 which is excellent.
- 2) equity is over \$200,000, even considering the small operating losses incurred in 1984 and 1985.
- 3) the cash on hand and in the bank would indicate they do not have a cash flow problem.

In my opinion, I do not believe there is a "financial need" and accordingly, I am recommending this request be denied.

Enc.

c.c. Alderman W. McCulloch

ACCOUNTANTS' COMMENTS

I have prepared the accompany balance sheet as at February 28, 1986 and the statement of receipts and disbursements for the year then ended from the records of Hamilton Veteran's League and Social Club and from other information supplied to me by the association.

In order to prepare these financial statements I made a review, consisting primarily of enquiry, comparison and discussion, of such information. However, in accordance with the terms of my engagement, I have not performed an audit and consequently do not express an opinion of these financial statements.

Hamilton, Ontario

April 9, 1986

A McLeod
Chartered Accountant

HAMILTON VETERAN'S SERVICE LEAGUE & SOCIAL CLUB

BALANCE SHEET AS AT FEBRUARY 28, 1986 (Unaudited)

	<u>1986</u>	<u>1985</u>
ASSETS		
CURRENT ASSETS		
Cash	\$ 2,022	\$ 2,550
Bank	4,123	4,172
Inventory	<u>4,378</u>	<u>5,952</u>
	<u>10,523</u>	<u>12,674</u>
FIXED ASSETS		
Furniture and fixtures	65,458	65,458
Building and land	<u>140,484</u>	<u>140,484</u>
	205,942	205,942
Less accumulated depreciation	<u>13,988</u>	<u>13,988</u>
	<u>191,954</u>	<u>191,954</u>
	<u>\$ 202,477</u>	<u>\$ 204,628</u>
LIABILITIES		
CURRENT LIABILITIES		
Accrued sales tax	\$ <u>1,771</u>	\$ <u>1,485</u>
CAPITAL		
Balance at beginning of year	203,143	205,070
Excess of disbursements over receipts	<u>1,756</u>	<u>203</u>
	201,387	204,867
Less Benevolence	<u>681</u>	<u>1,724</u>
Balance at end of year	<u>200,706</u>	<u>203,143</u>
	<u>\$ 202,477</u>	<u>\$ 204,628</u>

HAMILTON VETERAN'S SERVICE LEAGUE & SOCIAL CLUB

STATEMENT OF RECEIPTS AND DISBURSEMENTS
YEAR ENDED FEBRUARY 28, 1986
(Unaudited)

	<u>Liquor</u>	<u>Draft Beer</u>	<u>Bottled Beer</u>	<u>Sundry</u>	<u>1986</u>	<u>1985</u>
Sales	\$ <u>40,339</u>	\$ <u>37,624</u>	\$ <u>85,970</u>	\$ <u>6,258</u>	\$ <u>170,191</u>	\$ <u>167,223</u>
<u>Cost of Sales</u>						
Inventory at beginning of year	864	1,078	2,951	1,059	5,952	5,279
Purchases	<u>17,914</u>	<u>18,340</u>	<u>38,450</u>	<u>5,734</u>	<u>80,438</u>	<u>81,654</u>
	18,778	19,418	41,401	6,793	86,390	86,933
Inventory at end of year	<u>1,085</u>	<u>753</u>	<u>1,623</u>	<u>917</u>	<u>4,378</u>	<u>5,952</u>
	17,693	18,665	39,778	5,876	82,012	80,981
Gross profit	\$ <u>22,646</u>	\$ <u>18,959</u>	\$ <u>46,192</u>	\$ <u>382</u>	<u>88,179</u>	<u>86,242</u>
<u>Other Income</u>						
Billiards					3,478	3,868
Entertainment and social activities					7,352	6,469
Members dues and fees					7,193	6,873
Rentals					5,930	7,447
Sports activities					754	972
Cigarette commissions					3	59
PX fund					2,651	2,611
Shuffleboard					77	129
Interest						91
Miscellaneous					224	256
Compensation re provincial sales tax					<u>735</u>	<u>736</u>
					<u>28,397</u>	<u>29,511</u>
Total receipts					\$ <u>116,576</u>	\$ <u>115,753</u>

HAMILTON VETERAN'S SERVICE LEAGUE & SOCIAL CLUB

STATEMENT OF RECEIPTS AND DISBURSEMENTS

YEAR ENDED FEBRUARY 28, 1986

(Unaudited)

	<u>1986</u>	<u>1985</u>
Total Receipts	\$ <u>116,576</u>	\$ <u>115,753</u>
Disbursements		
Bank charges	621	512
Bar expenses	1,676	1,603
Building repairs and maintenance	362	2,062
Cleaning and miscellaneous	7,414	6,545
Director's expenses	3,300	4,290
Donations	1,215	462
Entertainment and social activities	6,699	6,167
Equipment repairs and maintenance	4,409	1,083
Equipment rental	1,112	167
Gratuities	3,697	4,083
Group insurance	1,428	1,210
Heat, light and water	12,251	12,618
Insurance	2,002	1,553
Legal and accounting	1,050	1,030
Licences and bond	70	50
Miscellaneous and association fees	1,136	1,926
Pension costs	571	516
Postage and printing	3,311	3,215
PX fund	2,368	2,697
Realty taxes	8,555	11,450
Sport expenses	911	2,666
Telephone	1,447	1,433
Travelling	333	310
Unemployment insurance	1,241	1,011
Wages	50,629	46,829
Workers' compensation	524	468
	<u>118,332</u>	<u>115,956</u>
Excess of disbursements over receipts	\$ <u><u>1,756</u></u>	\$ <u><u>203</u></u>

HAMILTON VETERAN'S SERVICE LEAGUE & SOCIAL CLUB

NOTE TO FINANCIAL STATEMENTS
YEAR ENDED FEBRUARY 28, 1986
(Unaudited)

1. Accounting Policies

- (a) Similar to other non profit organizations, the association does not depreciate fixed assets.
- (b) Inventory is valued at the lower of cost and net realizable value.

THE CORPORATION OF THE CITY OF

B.

D. K. BEATTIE, SECRETARY

FROM GRANTS SUBCOMMITTEE DATE _____
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

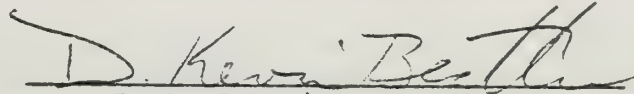
TO: CITY COUNCIL ☐ (OR) ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

GRANT APPEAL - FIRST PLACE HAMILTON

RECOMMENDATION

That in accordance with the grant guidelines, consideration be given to the presentation by First Place Hamilton with respect to their grant appeal.


D. K. Beattie, Secretary
Grants Subcommittee

BACKGROUND

City Council, at its meeting June 24, 1986, referred back Section 4 of the Sixteenth Report of the Finance Committee which recommended the following:

4. (a) That the General Grant request from First Place Hamilton which was previously tabled be denied; and
- (b) That the grant funds held for this grant in the amount of \$6,240 be transferred to the Unallocated Grant Funds, Account No. 0374-0601.

The above recommendation was re-affirmed by the Finance Committee at its meeting July 15, 1986. In accordance with the Grant Guidelines the applicant is allowed to appeal this recommendation. The applicant has requested this appeal.

The applicant had requested a General Operating Grant in the amount of \$10,000. The applicant has received in prior years grant funds including, in 1985, \$6,000 and considered as a Category 1 - Traditional Grant.

In allocating the 1986 Grants, an amount of \$6,240 had been set aside for this applicant. However, this request was tabled pending a report from Culture and Recreation for further information. Attached is the application, General Grant Introductory form and the report from Culture and Recreation. The Finance Committee has recommended to deny this grant request.

After hearing the presentation any recommended grant funds exceeding the \$6,240 which has been provided would have to be funded from the Unallocated Grant Funds of approximately \$1,450.

MEMORANDUM • CITY OF HAMILTON

TO : K. Beattie
Treasury Department

YOUR FILE:

FROM : A. Schimmel,
Director of Culture & Recreation

OUR FILE : Senior Citizens

SUBJECT : Application for Grant
- First Place

DATE : 1986, May 26

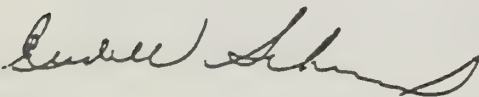
As requested, we have received and reviewed further reports as submitted by First Place and would advise as follows:

1. Programs offered are of a recreational and social nature and are geared to serve tenants of the building totalling 487.
2. The tenants are comprised of seniors as well as those with special needs.

In discussing the centre's operation with other members of the staff, we continue to be concerned with the limited number of recreational opportunities offered, both to the tenants and more particularly, the community-at-large.

If a grant is to be issued, I would recommend that:

- a commitment be received prior to disbursement of the grant to provide a greater scope of recreational opportunity at the Centre, by expanding both the hours of operation and variety of programs.
- more emphasis be placed on publicizing and promoting the seniors centre use, not only by tenants but the senior citizens community as well.
- a direct reporting relationship and liaison be established between the First Place Senior's Director and the Director of Main/Hess Seniors Centre in an effort to accomplish the above.
- every effort be made in 1986 to meet the eligibility requirement under the Elderly Person's Centre Act, in order to obtain Provincial funding.



AS:jt

City of Hamilton
Treasury

GENERAL GRANT INTRODUCTORY FORM

Applicant: - FIRST PLACE HAMILTON
- ELIZABETH BAGSHAW CENTRE

Grant Type: OPERATING

Grant Request \$ 10,000

Operating Budget \$ 26,000

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION TO PROVIDE SOCIAL PROGRAMMING AT FIRST PLACE FOR SENIOR CITIZENS.

Volunteers: YES

Local Organization: LOCAL

Purpose of Requested Grant Funds:

- 1) DEFRAY STAFF COST FOR PROGRAM DIRECTION AND SUPERVISION.
- 2) SUPPORT FOR PROGRAM INNOVATION AND RESPONSE TO RESIDENT AND RESIDENT COMMUNITY NEEDS.

Previous City Funding:

1980 - \$10,000	1984 - \$9,000
1981 - \$10,000	1985 - \$6,000

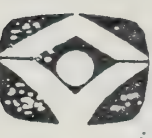
Future City Funding:

1987 - \$10,720
1988 - \$11,330

Self-Supporting: NO

Comments:

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received \$6,000	1986 Amount	1986 Amount
1985 Category 1	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category



Consultant Services Hamilton
350 King Street East, Suite 218, Hamilton L8N 3Y3 Telephone (416) 527-1885

November 15, 1985

Mr. D. K. Beattie, Secretary
Grants Subcommittee
Corporation of the City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

SUBJECT: 1986 GRANT APPLICATION
ELIZABETH BAGSHAW CENTRE - FIRST PLACE HAMILTON

Dear Mr. Beattie:

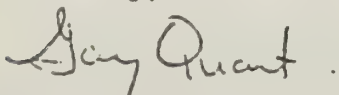
Thank you for your letter of October 30th advising us of the procedure to apply to the City for a grant to operate the programs at the Elizabeth Bagshaw Centre. A completed application, financial statements and other pertinent information is enclosed for your information.

Most of our residents at First Place are ageing to the point that their social-recreational base is centred here. Their need is just as great as that of younger people, but their mobility is reduced by weather, physical disabilities, impairment, etc. It is worth noting that we are now accredited by the Ontario Association for Older Adults.

The cost of the actual facilities for the Elizabeth Bagshaw Centre continues to be borne by the Board of Directors of First Place, Hamilton (a not-for-profit corporation). The financial information for the Elizabeth Bagshaw Centre is part of the financial statements of First Place. The loss shown by First Place Hamilton includes the loss incurred by the Elizabeth Bagshaw Centre. The figures required in Appendix A, Exhibits 1 and 2, will be drawn from those financial statements by First Place's accountant (as was done last year) upon his return from vacation. These figures will be verifiable by our auditor if required.

The Elizabeth Bagshaw Centre is most appreciative of past support that has enabled us to respond to the social needs for both our residents and residents of the surrounding neighbourhood. We look forward to the subcommittee's review of this year's documentation and hope it will assist you in making your decision.

Sincerely,



Gary H. Quart
Chief Executive Officer and
Director of Development

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

FIRST PLACE HAMILTON
 350 King Street East
 Hamilton, Ontario
 L8N 3Y3

contact: Rev. Gary H. Quart
 c/o: Jubilee Consultant Services, Hamilton
 350 King Street East, Suite #218
 Hamilton, Ontario . L8N 3Y3
 527-1885

B. AMOUNT OF GRANT REQUEST: \$ _____

C. PURPOSE OF GRANT: (Indicate)

☒ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☐ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ _____	_____
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ _____	_____
 TOTAL OPERATING BUDGET	 \$ _____	 100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ _____
 - OTHER DATE OR INSTALMENTS \$ _____ (date) _____
 \$ _____
 \$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE	2. FINANCE COMMITTEE	3. CITY COUNCIL
\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

FIRST PLACE, HAMILTON is a non profit organization, incorporated under the laws of Ontario (charitable organization).

The corporation was formed by action of First United Church, following the fire which destroyed the historic church building located on the site. It was the decision of the congregation to create FIRST PLACE as a "people place" at the centre of Hamilton, as a project that would be a network of services, rather than a " repeat" pf traditional church design.

A community centre designed to service the needs of seniors has been part of the project since its inception.

2. What are the general objectives and/or services of your organization?

FIRST PLACE, HAMILTON operates the First Place Community Centre as the "program and service" component of the First Place social housing project in downtown Hamilton. The Centre provides recreation, health, maintenance, counselling and other "people oriented" services to persons. The client group is mostly "senior citizens". but others are also linked, members of groups and clubs-- Chess Club, Burns Club, who use the Centre. The twin objectives of First Place, Hamilton are:

* caring, being supportive of person, and

*connecting, assisting persons to have effective and helpful links with other persons and with the wider community.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

Yes:

- 1.) the operation of a kitchen which provides noon meals for resident seniors (25 volunteers).
- 2.) Friendly Visitors to lonely residents (20).
- 3.) We mainly encourage residents to organize their own activities, ie.- organizing bus trips, itc. (35) , 26 weekly programs-resident maintained (see attached).

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes x If yes, please indicate number and type of involvement.

Kitchen, Boutique, Choir, shopping, Library, Hospital visits, Games, Pops-Concerts, Hyme sings

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

6. Does your organization provide a service to:

(a) All citizens _____

(b) A specific group x - Seniors and Disabled

(c) A specific area _____

Describe briefly:

The residents of First Place are an aging population. Over 50% of the original tenants still live there making the majority of our tenants 75 years and over. Our new focus is developing programs and services for the frail-elderly so that they can continue to live independently. Social and recreational activity is a daily necessity for this group of weather-dependant people.

7. In what geographical area does your organization operate?

350 King Street East (and surrounding community).

This includes 29 apartment buildings with 40% occupancy of seniors and little or no recreational facilities.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.
- 1.) Defrayment staff cost for program direction and supervision
 - 2.) Support for program innovation and response to resident and resident community needs.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

First Place, Hamilton merits public funds because it provides a program centre not only for the seniors who reside at First Place, but also for other seniors in the neighbourhood and a number of other community non-profit groups such as German Seniors, Bronco Busters, Chess Club, etc., which could be looking to the City for assistance otherwise. First Place provides a wide range of community and program development services to to this population.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

1. First Place provides funds form operations which cover all maintenance, some staff support and all administration.
 2. The Health Unit provides a weekly staff person
 3. Government of Canada: New Horizons grants for particular projects.
11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Additional fees from residents are limited because of their moderate incomes.

Additional funds are being sought through government grants for special programs, ie: Summer Works and Canada Works, and formal application for accreditation as an Elderly Persons Centre (Province of Ontario)

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Membership fees are sought from all participants.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Amount</u>
<u>1980</u>	\$ <u>10,000</u>
<u>1981</u>	\$ <u>10,000</u>
<u>1984</u>	\$ <u>9,000</u>
<u>1985</u>	\$ <u>6,000</u>
<u> </u>	\$ <u> </u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1986</u>	\$ <u>10,110</u>
<u>1987</u>	\$ <u>10,720</u>
<u>1988</u>	\$ <u>11,330</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Serious disruption could occur in programming and seniors who are becoming less able to live independently would have no programs and support and would end up in a nursing home before they should.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

NO

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Not in the same healthy manner.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Not applicable.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
James McEdwards Chairman	39 Mapleside Ave. Hamilton, L8P 3Y4	529-8154	529-3662
Dr. Charles Forsyth Minister	166 Delaware Ave. Hamilton., L8M 1V6	522-9900	545-5238
Clifford W. Briggs Secretary	422 Upp. Kenilworth Hamilton, L8T 4G6	545-1121 ext. 242	385-9792
Frank Johnson Vice-Chairman	33 Robinson, #707 Hamilton, L8P 1Y8		525-3528
Harold Simon Treasurer	64 Head Street Dundas, L9H 3H7	627-3221	335-0412

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

November 15, 1985
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Rev. Gary H. Quart
Chief Executive Officer

Jubilee Consultant Services, Hamilton

Name and Title of Officer Making
Application

Gary Quart
Signature of Officer Making
Application

527-1885
Telephone Number

FIRST PLACE

SOCIAL DEVELOPMENT - 1984 - 85

EXECUTIVE SUMMARY

This past year has seen the:

1. Development of a fully integrated daily program with special attention to specific needs of various age groups (26 regular programs weekly).
2. A review of 487 people making up the population of First Place.
3. Development of new program services dealing with the handicapped, the segregated difficulties.
4. Staff training - taking advantage of McMaster's Continuing Medical education seminars, University of Toronto Centre for Gerontology, the Niagara Regional Senior Services Department and other aging-related workshops.
5. Extensive work with new Social Development Committee of the Board of Directors. This group has been most valuable in developing policies and program innovations along with staff. The Committee is made up of Helen Hunt Chairperson), Peggy Whyte and David Brander.
6. Establishment of good working arrangements with Public Health Nursing, the Victoria Order of Nurses. Chedoke-McMaster Day Hospital, McMaster Community Health Clinic.
7. Manpower and Grants:

We established practical experience for the Physical Education Faculty of McMaster University. We have established a good working relationship with the Mohawk Community College for per-occasion use of volunteers.

The Cathedral Girls School has been most generous in their continuing assistance across the year.

The newly formed Tenants Council, through its president, Doug Hanes cooperated closely, and reinforced tenant involvement in the management of programs. (80 volunteers).

Summer 84 - a Canada Works Grant enabled 4 students, across the summer, to accomplish an enjoyable series of activities.

In January, 1985, the Ontario Career Activities Program enabled us to have Kim MacDonald for a four month internship. It was a learning experience in social services for her, and our programming improved through her contributions. O.C.A.P. are following with a similar arrangement for the period of May - August, 1985, and September - December 1985.

EXECUTIVE SUMMARY - Cont'd

7. Con't

In April, 1985, we were granted a Federal-Provincial Grant (SEED), (\$11,000), which enabled us to use three interviewers-researchers to update our data on tenants and to refine the needs surrounding highrises for seniors.

We also expect to activate the Horizons grant of \$5,000 for our Nutritional Grant on latent nutritional deficiencies.

It is important to indicate the hard and dedicated work of our 80 volunteers (of whom 70% are tenants of First Place, Hamilton).

8. Professional Accreditation:

The Elizabeth Bagshaw Centre has been accredited as a full member of the Older Adult Centres Association of Ontario.

We are represented through Barry McCorquodale and Aimee Lewis on:

- a.) Ontario Social Development Council - Committee on Aging.
- b.) Ontario Gerontology Association.
- c.) Canadian Association on Gerontology.
- d.) Hamilton Wentworth Family Services Association. this is in keeping with our maintenance of high standards in our work with the Aging.

Continued - Page 3

PROGRAM SUMMARY

1. Choir:

The Choir is now committed on seven occasions beginning in September, and planning Christmas carol concerts at noon on the Commercial Level on the Second Floor.

2. Pit-Stops:

Pit-Stops for wheel chairs are now scheduled - interest expressed by March of Dimes in participating.

3. Tower Programming:

This continues with the following activities:

Bake Sale, Penny Sale, Teas and Personal Treasures and individual floor parties in the residential tower.

6. Facial Massages:

Weekly facial massages have begun. these are coordinated with the mealtime during the day. Good success. Opportunity for touching and caring.

7. Grief and Separation Program:

Initial group has met three times and dealt with spousal bereavements and suicides. Group will meet on a " needs " basis.

8. Talking Book Club:

Those with sighting difficulty and having a problem acquiring interesting reading material, met with B. McCorquodale, who used his own talking library. This ongoing group will meet regularly. Meanwhile, two members previously without accessories, now have tape recorders and access to the book program.

9. There have been two spin-offs from the Talking Book Club. Firstly, weekly events are being telephoned to each of the people with sighting problems. This is being done by a volunteer., Secondly, the same volunteer is taping the news letter and the tape will be used to circulate amongst the members themselves.

PROGRAM SUMMARY - Continued

10. Another innovation is an exercise program called Weekly Stretch, conducted by a fourth year phys-ed student from McMaster University.
11. The Pets Corner:

This is now monthly; we still expect to establish a program on a once weekly basis. This is being handled by our O.C.A.P. candidate.
12. The weekly contacting of tenants in hospitals is working out very well. Twice weekly, we post bulletins on all tenants who are hospitalized. This avoids the rumour factory among the residents and the twice weekly telephone calls to the hospitals are a reminder that people have not been forgotten.
13. The Pops concert is held monthly. The program is two hours in length, consisting of semi-classical and popular entertainers.
14. Open House:

March 18, 1985 We decided to introduce the new superintendent team, Doreen and Mervin McAloney to the tenants with an open house. It was a most successful introduction of the new members of the family. We had between 100 - 110 in attendance and as the residents stated, it was nice to meet the people and to know their names. It established a very human relationship.
15. Income Tax Clinics held in March. Total of approximately 65 residents had their income tax checked or completed.
16. Firday Night Movies:

This was well launched for March. Average attendance is between 50 and 60 people.
17. The Church School Concert by Cathedral Girls is scheduled for Christmas.
18. The availability to tenants of free long distance telephone calls, provided by Foreman McKie on Sunday, December 16th at their offices - 5 tenants took advantage of this opportunity.
19. Newsletter:

This is now a reality on a monthly basis with the tenants doing the actual work and us joining them with the actual physical production.

PROGRAM SUMMARY - Continued

20. Carousel:

Initial planning began for the month of June which will be Senior's Month. First Place will be included in the program with one week's events, June 11th to 18th, 1985. Participation in 1985 is anticipated.

Barry D. McCorquodale
Manager Social Development

TREAS	
1986 FEB. 6	
ROUTE	REC'D
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February 4, 1986

Mr. D. K. Beattie, Secretary
Grants Subcommittee
Corporation of the City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

SUBJECT: 1986 GRANT APPLICATION
ELIZABETH BAGSHAW CENTRE - FIRST PLACE HAMILTON

Dear Mr. Beattie:

Please find attached a copy of a revised 1986 budget for social programming at First Place. We have completely revised our accounting so that expenditures directly related to social programming at First Place can be clearly identified. In the past, items such as utilities, cleaning services, security, maintenance, insurance and amortization costs were allocated on a square footage or percentage basis. These at best were estimates and could not be verified by an audited statement.

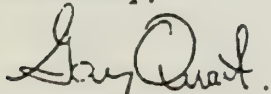
First Place will continue to provide the services which in 1986 dollars would be in the neighbourhood of \$66,000. The salary of the Director of Community Services is provided through Jubilee Consultant Services as part of its management contract with First Place.

Both First Place and Jubilee are making a considerable contribution to the operation of social programming at First Place. Those expenses which can be directly verified through our revised accounting system in 1986 are those that are included in the budget. They include the salaries of our Tenant Relations and Program Coordinator, necessary program supplies, etc.

We anticipate that monies to fund the programming will come from the city grant, membership fees, fund raising events, program fees and the rental of some of the community centre space to those groups who can afford to pay modified rentals.

We thank you for your consideration of this application and trust that you can continue to support the worthwhile program activities for the seniors at First Place as you have done in the past.

Sincerely,



Gary H. Quart
Chief Executive Officer and
Director of Development

1986 FEB 6

INCOME

Grant from City	\$ 10,000
Memberships	1,000
Fees for Programmes & Space Rental	12,000
Fund Raising Events	<u>3,000</u>
	\$ 26,000

EXPENSES

Salaries and Benefits	\$ 18,000
Programme Supplies	8,000
	<u>\$ 26,000</u>

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

November 15, 1985
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Rev. Gary H. Quart
Chief Executive Officer

Jubilee Consultant Services, Hamilton

Name and Title of Officer Making
Application

Gary H. Quart
Signature of Officer Making
Application

527-1885
Telephone Number

THE CORPORATION OF THE CITY OF

C.

D. K. BEATTIE, SECRETARY

FROM GRANTS SUBCOMMITTEE DATE _____
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

GRANT APPEAL - LINCOLN ALEXANDER COMMUNITY CENTRE

RECOMMENDATION

That in accordance with the grant guidelines, consideration be given to the presentation by the Lincoln Alexander Community Centre with respect to their grant appeal.

D. K. Beattie
D.K. Beattie, Secretary
Grants Subcommittee

BACKGROUND

The Finance Committee, at its meeting July 15, 1986, recommended that the previously tabled request from the Lincoln Alexander Community Centre be denied. The applicant has requested a grant appeal of this recommendation.

At the Finance Committee meeting of June 17, 1986, the General Grant request from the Lincoln Alexander Community Centre was tabled pending a report from the Region on another grant request for this organization. A verbal preliminary report has been received from the Region indicating that their part of the request to the Region for recreational funds is denied and that the part for counseling services will be considered in the fall.

Region and City staff met with members of the Board of Directors of the applicant to discuss their outstanding grant requests. At this meeting the applicant suggested a revision to the City grant as follows:

- (1) The requested amount is \$30,000.
- (2) Purpose is to defray the costs of a Cari-Can Festival in Hamilton August 22-24, 1986 with a opening reception at the Convention Centre August 22, 1986 and a dance at the Hester Street arena August 23, 1986.
- (3) Anticipated participants are 10,000 - 20,000 people.

.....cont'd

1986 AUGUST 13

ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE - Page 2

BACKGROUND - continued

A revised application is attached and the requested amount is for \$30,500. Also attached are unaudited Financial Statements outlining a deficit financial position.

A recommendation with respect to the use of the Hester Street Arena is to be discussed at the Parks and Recreation meeting August 19, 1986.

The Finance Committee has recommended to deny this grant request.

After hearing the presentation any recommended grant funds would have to be funded from the unallocated grant funds of approximately \$1,450.

Att'd

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Lincoln Alexander Community Centre
 109 Smith Ave.
 Hamilton, Ontario
 L8L 5P2

529-9144 529-9494

B. AMOUNT OF GRANT REQUEST: \$ 30,500.00

C. PURPOSE OF GRANT: (Indicate)

CARI-CAN Festival

CONTINUING GENERAL ACTIVITIES (OPERATING)

CAPITAL

ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$ 132,700.	81.3
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ 30,500.	18.7
TOTAL OPERATING BUDGET	\$ 163,200.	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ 30,500.

- OTHER DATE OR INSTALMENTS \$ _____ (date)

\$ _____

\$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ _____

\$ _____

\$ _____

CATEGORY _____

CATEGORY _____

CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

See attached.

2. What are the general objectives and/or services of your organization?

The purpose of the Centre is to promote a better cultural, ethno-cultural and inter-ethnic understanding of and amongst various peoples; further, to provide for and encourage the disadvantaged of the immediate community and the community at large, to avoid the "Revolving-Door Syndrome".

The Centre houses and provides space for the Canadian Caribbean Christian Ecumenical Communion Incorporated (which administers the Centre), the Caribbean Cultural Association, the Dominica Association of Ontario, the Methodist Episcopal Church of Canada, the Cari-Can Festival of Hamilton, IMPACT Counselling Services, the disadvantaged of the community, the indigenous group of the community and St. Paul's Ecumenical (interfaith, non-denominational) Church. Most importantly, it provides its resources free to the disadvantaged children and youth of the community who are unable to pay for such opportunities. Free recreation facilities and equipment for the community.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes X If yes, please indicate number and type of involvement.

Supervision of activities; assistance in general organizing; typing; clerical work; helping in special events; assistance in general day-to-day operation of the Centre; supervision of recreational activities, organizing the Cari-Can Festival.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

The organization is local in nature.

6. Does your organization provide a service to:

- (a) All citizens X
(b) A specific group _____
(c) A specific area _____

Describe briefly: It provides counselling and recreational facilities for all citizens, with a focus on the disadvantaged and those of Caribbean heritage.

7. In what geographical area does your organization operate?

North east Hamilton.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

CARI-CAN Festival

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

We do not collect fees for the services we provide. Further the Cari-Can Festival which will be an annual festival is the only one of its kind in Hamilton. It will do for Hamilton what Caribana has done for Toronto and Cari-Festa for Montreal. The tourist trade of Hamilton will be greatly increased. The festival will bring additional colour to Hamilton.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

An ongoing fund-raising campaign is in progress; appeals are contemplated to all levels of government, also to private corporations and foundations, and individuals.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Our philosophy is no fees for any services.

Fund-raising activities; concerts, bake and rummage sales, special events, e.g.: a concert with Salome Bey, a visit by Jesse Jackson and Harry Belafonte Benefit.

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

No. Token rent is charged to other organizations wishing to use space.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Amount</u>
_____	\$ <u>none</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1987</u>	\$ <u>66,000.</u>
<u>1988</u>	\$ <u>60,000.</u>
<u>1989</u>	\$ <u>54,000.</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Extreme hardship and great difficulty.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

Yes, we do not know at this time.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

By donations, - private and corporate

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Yes.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
J. Henderson Nurre Executive Director	109 Smith Ave. Hamilton	529-9144 529-9494	659-1039
Rupert Papin President (acting)	1033 Wanda Drive Burlington	637-2383	632-4246
Mirdza Jaunzemis Vice President & Sec.	898 Partridge Drive. Burlington	547-2574	632-1686
Claudette Marchand Treasurer	45 St. Matthews Ave. Hamilton	549-8595	526-1178
Michael De Groote	North Service Rd. Burlington	336-1800	

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

See attached.

August 11, 1986

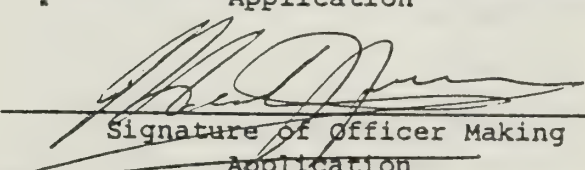
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

J. Henderson Nurre

Executive Director

Name and Title of Officer Making
Application


Signature of officer Making
Application

529-9144

529-9494

Telephone Number



LINCOLN ALEXANDER COMMUNITY CENTRE
109 Smith Avenue at Barton Street
Hamilton, Ontario
L8L 5P2
(416) 529-9144

CARI-CAN

PROPOSED BUDGET

PARADE Based on twelve floats.

Rental of 12 flat-beds: \$50.00 per day	\$ 600.00
12 drivers: 8 hours @ \$15.00 per hour	1,440.00
Rental of twelve tractors @ \$35.00 per hour x 8 hours	3,360.00
Rental of costumes (from previous Caribana parades))) 12,000.00
Decoration of floats))

GENERAL EXPENSES

Promotion	10,000.00
Police and militia: 300 x \$15.00 x 4 hours	18,000.00
Special groups invited - transportation and accommodation (3 groups)	21,000.00

ADMINISTRATION - FESTIVAL

Telephone	3,000.00
Postage	1,800.00
Printing	1,500.00
Office Space Rental	3,000.00
Secretary	15,000.00
Transportation	10,000.00
Co-ordinator / consultant	20,000.00
Sundries	12,000.00

\$132,700.00

CANADIAN CARIBBEAN CHRISTIAN ECUMENICAL COMMUNION INCORPORATED

FINANCIAL STATEMENTS

FOR THE YEAR ENDED APRIL 30, 1986

To the Shareholders of
Canadian Caribbean Christian
Ecumenical Communion
Incorporated.

NOTICE TO READER

The accompanying accounting summar Balance Sheet and Statement
of Income for the year ended April 30, 1986 have been compile solely
for Internal Management Purposes.

I have not audited, reviewed or otherwise attempted to verify the
accuracy or completeness of these summaries.

CANADIAN CARIBBEAN CHRISTIAN ECUMENICAL COMMUNION INCORPORATED

INDEX TO THE FINANCIAL STATEMENTS

April 30, 1986

NOTICE TO READER

BALANCE SHEET

STATEMENT OF INCOME AND EXPENSES

NOTES TO THE FINANCIAL STATEMENT

To the Members of
Canadian Caribbean Christian
Ecumenical Communion
Incorporated

NOTICE TO READER

The accompanying accounting summaries, Balance Sheet and Statement of Income for the year ended April 30, 1986 have been compiled solely for Internal Management Purposes. I have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of these summaries.

CANADIAN CARIBBEAN CHRISTIAN ECUMENICAL COMMUNION INCORPORATED

NOTES TO THE FINANCIAL STATEMENT

For the year ended April 30, 1986

Note 1 - The first mortgage is payable to the Trustees Board of the Presbyterian Church in Canada, is in the principal amount of \$70,000 and is payable at the rate of \$580. monthly on account of principal and interest.

The mortgage bears interest at the rate of 9% per annum calculated half-yearly and is due July 5, 1989.

Note 2 - A loan is payable to Income Trust Company and is in the principal amount of \$45,000. Interest only is payable monthly at the rate of 15% per annum. The loan is due July 1, 1985.

Note 3 - The corporation was incorporated under the provisions of the Corporations Act by Letters Patent dated May 10, 1984.

The corporation is to be carried on without the purpose of gain for its members.

The corporation is without share capital.

CANADIAN CARIBBEAN CHRISTIAN ECUMENICAL COMMUNION INCORPORATED

BALANCE SHEET

As at April 30, 1996

ASSETS

<u>Current Assets</u>	<u>April 30 1986</u>	<u>April 30 1985</u>
Refundable deposits	\$ 200.	\$ 200.
Total Current Assets	<u>\$ 200.</u>	<u>\$ 200.</u>
 <u>Fixed Assets</u>		
Vehicle	\$ 1,500.	---
Office	8,142.	6,528.
Land & Building	<u>113,384.</u>	<u>113,384.</u>
Total Fixed Assets	<u>\$123,026.</u>	<u>\$119,912.</u>
 <u>Other Assets</u>		
Incorporation Costs	\$ 800.	\$ 800.
Total Other Assets	<u>\$ 800.</u>	<u>\$ 800.</u>
 Total Assets	<u>\$124,026.</u>	<u>\$120,912.</u>

APPROVED ON BEHALF OF THE BOARD

Quaragzoxis Director
Director

Prepared Without Audit

CANADIAN CARIBBEAN CHRISTIAN ECUMENICAL COMMUNION INCORPORATED

BALANCE SHEET

As at April 30, 1986

LIABILITIES & DEFICIT

<u>Current Liabilities</u>	April 30 <u>1986</u>	April 30 <u>1985</u>
Bank Indebtedness	\$ 355.	\$ 590.
Bank Loan	10,065.	12,000.
Accounts Payable - trade	18,200	15,404.
Accounts Payable - salary	<u>70,000.</u>	<u>35,000.</u>
Total Current Liabilities	<u>\$ 98,620.</u>	<u>\$ 62,994.</u>
<u>Long Term Liabilities</u>		
Mortgage - Note 1	\$ 80,186.	\$ 74,054.
Loan - Note 2	45,953.	47,275.
Loans - Payable	<u>30,106.</u>	<u>18,846.</u>
Total Long-Term Liabilities	<u>\$156,245.</u>	<u>\$140,175.</u>
<u>Deficit</u>		
Prior year Deficit	\$(82,257.)	\$ ---
Net deficit for the period	<u>(48,582.)</u>	<u>(82,257.)</u>
Total Deficit	<u>\$(130,839.)</u>	<u>\$(82,257.)</u>
Total Liabilities & Deficit	<u><u>\$ 124,026.</u></u>	<u><u>\$120,912.</u></u>

CANADIAN CARIBBEAN CHRISTIAN ECUMENICAL COMMUNION INCORPORATED

STATEMENT OF INCOME AND EXPENSES

For the year ended April 30, 1986

<u>Income</u>	April 30 <u>1986</u>	April 30 <u>1985</u>
Donations	\$ 34,584.	\$ 5,735.
Offerings	2,942.	1,346.
Interest Earned	---	101.
Other income	5,819.	6,822.
Total Income	<u>\$ 43,345.</u>	<u>\$ 14,004.</u>
<u>Expenses</u>		
Food	\$ 763.	\$ 1,014.
Salaries	37,512.	36,100.
Insurance	---	7,260.
Postage	430.	93.
Accounting & legal	1,425.	833.
Miscellaneous	5,058.	130.
Vehicle	13,328.	6,235.
Printing	---	849.
Equipment Rentals	1,110.	865.
Mortgage & Bank Interest & Charges	13,298.	12,596.
Hydro & Heat	4,380.	9,912.
Telephone	4,166.	3,298.
Other Utilities	---	634.
Honoraria	1,641.	2,053.
Repairs & Maintenance	6,205.	7,363.
Office	2,169.	1,518.
Charity	124.	132.
Car Rentals	---	456.
Services	318.	175.
Travel	---	900.
<u>Taxes</u>	---	3,845.
Total Expenses	<u>\$ 91,927.</u>	<u>\$ 96,261.</u>
Net Income (Loss)	<u>\$(48,582.)</u>	<u>\$(82,257.)</u>

THE CORPORATION OF THE CITY OF H

D

D. K. BEATTIE, SECRETARY

FROM GRANTS SUBCOMMITTEE DATE 1986
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

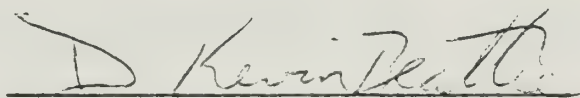
TO: CITY COUNCIL ☐ (OR) ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

GRANTS APPEAL - HAMILTON SUMMER YOUTH ORCHESTRA

RECOMMENDATION

That consideration be given to the attached correspondence relevant to the Grant Request for Hamilton Summer Youth Orchestra.



D. K. Beattie, Secretary
Grants Sub-Committee

BACKGROUND

The Finance Committee at its meeting July 15, 1986 recommended that no action be taken to sponsor a guest artist for the Hamilton Summer Youth Orchestra. In lieu of an appeal of this recommendation the applicant is requesting the Finance Committee to subsidize the \$40.00 charge for the rental of the Hamilton Place sign (see attached).

The applicant was requesting \$200.00 to sponsor a guest artist at a concert August 8, 1986.

After considering this request any recommended grant funds would have to be funded from the unallocated grant funds of approximately \$1,450.00.

Attach.



HAMILTON SUMMER YOUTH ORCHESTRA

GLENN MALLORY, *Artistic Director*. MICHAEL NEWNHAM, *Conductor*.

Mr. J.J. Schatz,
Finance Committee
City Hall, Hamilton

August 13, 1986

Dear Mr. Schatz,

I am writing on behalf of the Hamilton Summer Youth Orchestra.
Our request for financial assistance was declined at the July 15th meeting of the finance committee.

In lieu of an appeal for this assistance, I am hoping that the finance committee might be able to assist us by subsidising the cost for our rental of the Hamilton Place sign.

I am enclosing a copy of our invoice in the amount of \$40.⁰⁰ and a copy of our fundraising letter.

I can be reached at the number below and am awaiting your reply.

Sincerely,
Sara Moody

Manager

Hamilton Summer Youth Orchestra



HAMILTON SUMMER YOUTH ORCHESTRA

GLENN MALLORY, *Artistic Director*. MICHAEL NEWNHAM, *Conductor*.

June 23, 1986

Dear Friends,

The Hamilton Summer Youth Orchestra is a non-profit, government assisted program, which gives serious music students the opportunity to work together, studying and performing classical chamber music.

For six weeks, beginning June 30, the orchestra will be preparing weekly concerts which will be presented at Hillfield-Strathallan College.

In order for this program to be completely successful, we need help to raise extra money for guest artists and speakers and to help build our music library and cover other expenses. (*) We also need assistance with publicity and donations of materials and supplies.

We are looking forward to a summer musical experience which will benefit not only the musicians involved, but also the community.

We are asking for your support and assure you that it will be most gratefully received and appreciated.

Sincerely,

Sara L. Moody
Manager
Hamilton Summer Youth Orchestra

(*) Your donation of:

- \$200.00 - will cover the expenses of a guest artist
- \$100.00 - will purchase one complete piece of music
- \$ 50.00 - will provide programs for one concert
- \$ 25.00 - will help with advertising
- \$ 10.00 - will help with advertising

Please make cheques payable to our employer:

The Hamilton Philharmonic Youth Orchestra Parents' Association



CORPORATION OF THE CITY OF HAMILTON

TREASURY DEPT. CITY HALL HAMILTON ONTARIO L8N 3T4

INVOICE

FIGURE PRINTED ABOVE IS OFFICIAL
RECEIPT FOR THE AMOUNT PAID

DATE 1986 July 21

Attention: Sarah Moody
150 Bay Street South
Apt. 601
HAMILTON, Ontario L8P 3H6

Re: Hamilton Place
as per attached detail

\$40.00

NOTE: This invoice is due and payable
on or before August 6, 1986.

PLEASE PAY
THIS AMOUNT

\$40.00

CHECK

64528

1.

Tuesday, July 15, 1986
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

There were present:

Alderman P. O. Valeriano, Chairman
Alderman T. Cooke, Vice-Chairman
Alderman V. Agro
Alderman G. Copps
Alderman S. Collins
Alderman J. Gallagher
Alderman D. Ross

Absent:

Mayor R. M. Morrow - Civic Business
Alderman P. Cowell - Vacation

Also present:

Mr. T. Bradley, Director of Purchasing
Mr. E. C. Matthews, Treasurer
Mr. M. Watson, Real Estate Department
Mr. D. K. Beattie, Treasury Department
Mr. J. J. Schatz, Acting Secretary

Mr. Barr and Mr. J. Pashista of the Optimists Club appeared before the Committee in connection with that organizations convention/reception grant application in the amount of \$1 500. Copies of a report dated July 9, 1986 from Mr. D. K. Beattie, Secretary, Grants Sub-Committee relative to this matter were distributed to the members.

Grant
- Optimists Club

It was noted that a similar application is presently being considered by Regional Council and following some discussion, the committee agreed to table this matter pending the disposition of this matter by Regional Council.

Mr. D. K. Beattie, Secretary, Grants Sub-Committee advised that the appeal request from the Hamilton District Volleyball Council relative to their grant application has been withdrawn.

Grant
-Hamilton District
Volleyball Council

The Committee approved the following convention/reception grants as recommended by the Grants Sub-Committee in a report dated July 11, 1986:

- Pilipino - Canadian Association of Hamilton in the amount of \$300
- Mount Hamilton Youth Soccer Club in the amount of \$400

Grants Approved:
- Pilipino
- Youth Soccer Club

The Committee further concurred with the recommendation of the Sub-Committee that the grants totalling \$700 be funded by a \$520 transfer from the Convention/Reception Account Number 0374-1000 and a \$180 transfer from the unallocated grant funds account number 0374-0601.

As recommended by the Grants Sub-Committee, the Committee agreed to take no action with the request to sponsor the Katimavik Program.

Katimavik Program

As recommended by the Grants Sub-Committee, the Committee agreed to take no action with regard to the request of the Hamilton Summer Youth Orchestra to sponsor a guest artist.

Summer Youth
Orchestra

In its report dated July 11, 1986 the Grants Sub-Committee recommended that the previously tabled general grant request from the Afro Canadian Caribbean Association be denied and further that a letter of support be provided to the Afro Canadian Caribbean Association to endorse their proposed community centre in their pursuit of Provincial and Federal grant funds.

Grant
-Afro Canadian
Caribbean Assoc.

Tuesday, July 15, 1986

Following discussion, a motion by Alderman Collins, seconded by Alderman Cooke that the application be tabled and that representatives of the Afro Canadian Caribbean Association be requested to attend a future meeting of the Committee to discuss this matter, was lost.

Following still further discussion, the Committee approved the recommendation of the Grants Sub-Committee.

Grant Request
-Lincoln Alexander
Community Centre

As recommended by the Grants Sub-Committee the Committee agreed that the previously tabled grant request from the Lincoln Alexander Community Centre Organization be denied.

Grant Request
-Grey Cup Parade
from Hamilton
Fire Department Band

The Committee discussed the general grant request from the Hamilton Fire Department Band in the amount of \$24 700 to defray the costs of representing the City in the Grey Cup Parade in Vancouver which was referred back to the Finance Committee by City Council at its meeting in June 24, 1986.

A motion by Alderman Collins, seconded by Alderman Gallagher to table this matter and to invite representatives of the Hamilton Fire Department Band to appear before the Finance Committee, was lost.

Following still further discussion, the Committee agreed to recommend to City Council that the grant request be denied.

(In favour of denying the application were Aldermen Valeriano, Copps and Ross; Opposed were Alderman Collins and Gallagher).

Grant Request
-First Place
Hamilton

Copies of a report dated July 10, 1986 from the Acting Secretary of the Finance Committee respecting the grant request of First Place Hamilton which was referred back to the Finance Committee by City Council at its meeting on June 24, 1986 were distributed to the members.

Mr. B. D. McCorquodale of First Place along with Ms. A. M. Schimmel, Director of Culture and Recreation appeared before the Committee in this regard. A copy of the Director of Culture and Recreation's report to the Secretary of the Grants Sub-Committee dated May 26, 1986 was provided to Mr. McCorquodale.

Following discussion, the Committee agreed to recommend to City Council that the Grant Application be denied on the understanding that this organization would be granted an opportunity to formally appeal to the Finance Committee from the decision to deny the application.

(Alderman T. Cooke declared a possible conflict of interest and refrained from taking part in any discussions or voting on this matter.)

Computer Advisory
Committee

As recommended by Alderman P. O. Valeriano, in a report dated July 9, 1986, the Committee agreed to recommend the following to City Council:

- (a) That City Council form a Computer Advisory Committee comprised of three elected representatives, three members of staff plus three leading industrialists. This Committee will draw up a master plan and generally oversee the use of computers at City Hall.
- (b) That the City Clerk contact other leading municipalities in Ontario and ask them to form a similar committee. These committees would be asked to meet semi-annually to pool ideas.
- (c) That the City Clerk request the appropriate Provincial Government Ministries to subsidize all aspects of computer spending (hardware, software, programs and maintenance).
- (d) To attain a goal of centralizing appropriate data in one computer as quickly as possible.

Tuesday, July 15, 1986

As recommended by the Director of Purchasing in a report dated July 3, 1986, the Committee agreed to recommend to City Council that a purchase order be issued to J. P. Hammill and Sons Ltd., Guelph for the supply and delivery of 1 120 pairs of Workmen's Uniform trousers and 370 pairs of Workmen's Uniform overall pants, for a total cost of \$20 387.25 including all applicable taxes, in accordance with specifications issued by the Director of Purchasing and Vendor's tender.

Purchase of
Overall Pants

NOTE: Lowest of three tenders received. Funds provided in account #0395-1023.

As recommended by the Director of Purchasing in a report dated July 3, 1986, the Committee agreed to recommend to City Council that a purchase order be issued to Ashbourne Eden Enterprises, Toronto, for the supply and delivery of 280 Workmen's Uniform short sleeve shirts, 560 Workmen's Uniform Long Sleeve shirts and 200 Workmen's crested coveralls, for a total cost of \$13 188.82 including all applicable taxes, in accordance with specifications issued by the Director of Purchasing and Vendor's tender.

Purchase of
Short Sleeve Shirts

NOTE: Lowest of seven tenders received. Funds provided in account #0395-1023.

As recommended by the Director of Purchasing in a report dated July 7, 1986, the Committee agreed to recommend to City Council that a purchase order be issued to Western Plumbing and Heating, Hamilton for the removal of existing and re-installation of replacement filter media at Ryerson Recreation Centre for a total of \$10 778 including all applicable taxes, in accordance with specifications issued by the Director of Purchasing and Vendor's quotation.

Replacement Filter
Media

NOTE: Lowest of two (2) quotations received. Funds provided in account #0328-9823.

As recommended by the Director of Purchasing in a report dated July 8, 1986, the Committee agreed to recommend to City Council that a purchase order be issued to Rendex Office Products, Mississauga in the amount of \$29 328.70 for the supply, delivery and installation at the Building Department, City Hall, of two (2) White Power Files Model 66114B Series 6600, in accordance with specifications issued by the Director of Purchasing and Vendor's tender.

Power Files

NOTE: Lowest of three (3) tenders received. Funds provided in account #0280-31.

As recommended by the Director of Purchasing in a report dated July 9, 1986, the Committee agreed to recommend to City Council that a purchase order be issued to Barton Auto Parts Ltd., Hamilton for the supply and delivery of brake products for trucks one (1) ton and under as and when required by various departments, to December 31, 1988, in accordance with specifications issued by the Director of Purchasing and Vendor's tender, as follows:

Brake Products

- | | |
|---------------|-----------------|
| (i) Abex | Jobber less 15% |
| (ii) Pamaco | Jobber less 20% |
| (iii) Aimco | Jobber less 12% |
| (iv) National | Jobber less 12% |
| (v) Wagner | Jobber less 12% |
| (vi) B.C.A. | Jobber less 12% |

NOTE: Lowest of eight tenders received. Funds provided in various accounts.

In a report dated July 9, 1986, the Director of Purchasing recommended the adoption of a revised purchasing policy for the City of Hamilton.

Revised Purchasing
Policy

Following considerable discussion, the Committee approved the recommendation of the Director of Purchasing subject to the following:

- (a) That the spending limits and authorization for staff remain at \$10 000 as opposed to the recommended \$25 000 limit.
- (b) Implementation of a South African policy that stipulates that the City will not purchase any raw materials, partially finished or finished goods, food or beverages of South African origin.

In addition the Committee agreed to recommend to City Council that the Region be requested to adopt a Corporate purchasing policy consistent with the City's policy. In this regard it was noted that the following changes will be necessary in order for the Region to have its policy consistent with that of the City:

- (i) Change the Canadian Content Preference from 10% to 15%.
- (ii) Reduce the spending limits and authorizations for staff from \$25 000 to \$10 000.
- (iii) Implement the same South African Policy.

As recommended by the Treasurer in a report dated July 7, 1986 the Committee agreed to recommend to City Council the following resolution which was approved by the Hamilton Municipal Retirement Fund (HMRP) Committee on Wednesday, June 25, 1986 be approved:

- (a) That the Hamilton Municipal Retirement Fund (HMRP) Committee be disbanded.
- (b) That the City of Hamilton Finance Committee assume all the responsibilities of the HMRP Committee, as outlined in the HMRP By-law 7970, and that the City Solicitor be instructed to amend By-law 7970 accordingly.

NOTE: This by-law will require Ministry of Municipal Affairs approval after the second reading by City Council with the third reading presented to City Council after Ministry approval has been received.

- (c) That an HMRP Sub-Committee of the Finance Committee be created to be comprised of the Chairman and Vice-Chairman of the Finance Committee, Chairman and Vice-Chairman of the Personnel Committee and to include two staff members, one representing the firefighters and the second person representing the department heads and deferred pensioners and the Secretary of the committee be the Supervisor of Pensions and Group Insurance from the Treasury Department.

NOTE: The purpose of this sub-committee will be to actively administer the Fund and to bring forward appropriate resolutions for consideration by the Finance Committee.

- (d) That the Finance Committee consider a procedure to have a representative of the HMRP pensioners appointed to the sub-committee.

Following considerable discussion, regarding the proposed acquisition of the former Bank of Montreal Building at a cost of \$1 million, the Committee concurred with the recommendation of the Treasurer that in view of the fact that the proposed purchase of the Bank building for \$1 million is a capital project and is not recorded as a project in the 1986-1990 Capital Budget, this project and the source of funding be referenced to the Executive Committee for its approval.

In addition, the Committee agreed to request the Planning and Development Committee which is recommending the acquisition of this building, to consider this building for possible use for the Theatre Aquarius project.

Also, the Committee agreed to request the Planning and Development Committee to look at alternative uses for the Custom House on Stuart Street, which was to be purchased and developed by the Theatre Aquarius Organization.

Hamilton Municipal
Retirement Fund

Acquisition of
Former Bank of
Montreal Building

Custom House

In a report dated July 8, 1986 the Treasurer recommended that the settlement amount of \$1 834 529.46 received from the Toronto, Hamilton and Buffalo Railway Company (T.H. & B.) June 30, 1986 be credited to the "Victor K. Copps Arena/Trade Centre", to be applied to the unfinanced portion of the capital cost and that the remaining debenturing requirement as shown in the 1986-1990 Capital Budget for this project at \$3 470 000 be reduced by \$1 834 500 to \$1 635 500.

A motion to table this recommendation pending the disposition of the financing of the former Bank of Montreal building was lost.

Following discussion, the recommendation of the Treasurer was approved by the Committee.

(In favour of the Treasurer's recommendation were Aldermen Valeriano, Cooke, Collins, Gallagher and Ross; Opposed were Aldermen Agro and Copps).

As recommended by the Treasurer in a report dated July 9, 1986, the Committee agreed to recommend to City Council:

- (a) That the Central Processing Unit, Disk drives and peripheral devices be leased from the Supplier(s) indicated in the following table for the leasing period and for the amounts indicated.

	<u>Item</u>	<u>Supplier</u>	<u>Mo. Lease</u>	<u>Term</u>	<u>Start</u>
(i)	4381-PI2 Central Processor	*Scott	\$16 414	43 mos.	Oct 1'86
(ii)	Q13 Upgrade	*Scott	\$ 6 795	36 mos.	May 1'87
(iii)	3205 Console	*Scott	\$ 116	43 mos.	Oct 1'86
(iv)	2X 3179 Terminals	*Canada Lease	\$ 94	43 mos.	Oct 1'86
(v)	3380 AE4 Disk Drive	*Scott	\$ 4 146	43 mos.	Oct. 1'86
(vi)	3380 AE4 Disk Drive	*Scott	\$ 4 706	40 mos.	Jan. 1'87
(vii)	2X 3380 BE4 Disk Drives	*Scott	\$ 6 634	43 mos.	Oct. 1'86
(viii)	3380 BE4 Disk Drive	*Scott	\$ 3 317	40 mos.	Jan. 1'87
(ix)	3380 BE4 Disk Drive	*Scott	\$ 3 396	36 mos.	May 1'87
(x)	3880-003 Controller	+Lease Tech	\$ 1 520	43 mos.	Oct. 1'86
(xi)	3725 Channel Adapt.	*Scott	\$ 268	43 mos.	Oct. 1'86
(xii)	2X 3174-01L Communications Controllers	*Scott	\$ 1 239	43 mos.	Oct. 1'86
(xiii)	3880 01/03 Upgrade	*Scott	\$ 102	40 mos.	Jan. 1'86

Settlement from
T.H. & B.

Central Processing
Unit

- * Scott Computer Leasing Inc. (Mississauga, Ontario)
- # Canada Lease (Mississauga, Ontario)
- + Lease Tech (Toronto, Ontario)

- (b) That a lease agreement in a form satisfactory to the City Solicitor be entered into between the Corporation of the City of Hamilton and the above noted firms.
- (c) That these agreements shall terminate on November 30, 1988 with an option in favour of the City to renew the contracts for the additional months beyond November 30, 1988, at the rates specified in their proposal forms.

NOTE: Funds for 1986 rental have been provided in account #0323-1584 (Rental Computer Equipment).

The Finance Committee further wishes to advise that the funding of \$1 500 000 (project #36294) for the purchase of a Central Processing System included in the 1986/1990 Capital Budget will not be required.

Off-Site Security
Storage

As recommended by the Treasurer in a report dated July 9, 1986, the Committee agreed to recommend to City Council that an agreement satisfactory to the City Solicitor be entered into with Data Security Services, Toronto, Ontario for the supply of off-site Security Storage services for the period from 1986 August 1 through 1988 November 30th, inclusive, renewable annually at a fee of \$3 400.

Also as recommended by the Treasurer, the Committee agreed that the amount of \$3 400 be set in account number 0323-1587 Rental Off-Site Data Security and that this amount be transferred from account number 0323-1589 (Rental Operating Equipment).

Manager of Support
Services

As recommended by the Treasurer in a report dated July 8, 1986 the committee agreed to request the Personnel Committee to approve of the creation of the position of Manager of Support Services and delete the position of Manager of Programming - Systems and Data Processing division of the Treasury Department.

Information Systems
Strategy Study

As recommended by the Treasurer in a report dated July 9, 1986 the Committee agreed to recommend to City Council that:

- (a) That the Consulting Firm of Thorne, Stevenson & Kellogg be retained for the joint Information Systems Strategy Study for the Corporation of the City of Hamilton, the Regional Municipality of Hamilton-Wentworth, and the Hamilton Public Library Board, on the understanding that the consultants will commence this assignment approximately August 1, 1986 to be completed by the end of October 1986, for a maximum fee of \$80 000 (including expenses).
- (b) That the City of Hamilton's share of this fee (\$36 800) be financed from account number 0323-1456 (Consultant's Fees).
- (c) That approval of this recommendation be subject to approval by the Region of Hamilton-Wentworth Council and the Hamilton Public Library Board.

Claim of
John Hobbins

As recommended by the City Solicitor an Director of Public Works in a report dated June 30, 1986, the Committee approved settlement of the claim of John Hobbins against Strand Tavern (Hamilton) Ltd. and the Corporation of the City of Hamilton, in the amount of \$2 500 inclusive of interest and costs with the insurers for the Strand Tavern paying \$2 000 and the City paying \$500.

Claim of
Joan Lee

As recommended by the City Solicitor an Director of Public Works in a report dated July 3, 1986, the Committee approved settlement of the claim of Joan Lee against the City in the amount of \$3,185 inclusive of interest and costs.

As recommended by the City Solicitor and Director of Public Works in a report dated July 3, 1986, the Committee approved the settlement of the claim of Ferdinando Ricciardone and the claims of the City related to Ferdinando Ricciardone against Crayford Enterprise Ltd. et al in the amount of \$132 000 inclusive of interest and costs.

Claim of
Ferdinando
Ricciardone

As recommended by the Director of Real Estate in a report dated July 2, 1986, the Committee agreed to recommend to City Council that the City Solicitor be directed to take the necessary action to secure payment of the 1985 rent of \$600 plus the 1985 taxes of \$1,622.71 from T.M. Spratt Limited for lands located on the north west corner of York Boulevard and James Street North which that firm leased from the City.

T. M. Spratt LTd.

In addition, the Committee directed the Public Works Department to erect concrete barriers along the perimeter of the City's property on the north west corner of York Boulevard and James Street North to prevent unlawful parking on City land, and to undertake a general clean up of the area.

Concrete Barriers

As recommended by the City Architect in a report dated June 12, 1986, the Committee agreed to take no action to remove and replace the existing stairs in the lobby of City Hall between the first and second floor to make it conform to the present Ontario Building Code, and that the situation be reassessed when the new Ontario Fire Code which covers such installations is issued.

Removal and
Replacement of
Stairs in Lobby

The meeting then adjourned.

Taken as read and approved.

ALDERMAN P. O. VALERIANO, CHAIRMAN
FINANCE COMMITTEE

J. J. Schatz, Acting Secretary

Typed by
E. A. Molnar

F O R A C T I O N

TO FROM T. Bradley, Director of Purchasing
TO FINANCE

DATE

Ref

Attention

Your File No.

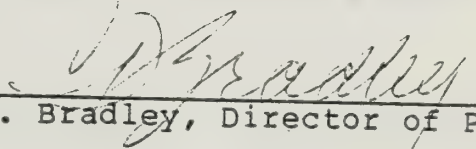
2a.

SUBJECT - PURCHASE OF ONE (1) USED SNOWBLOWER, CENTRAL GARAGE

RECOMMENDATION

That a purchase order be issued to Znidar Bros. (1982) Inc., Toronto in the amount of \$128,400, including all applicable charges, to purchase one (1) used SMI-Sicard #5250 self-propelled, truck mounted snowblower in accordance with Vendor's Offer to Sell.

NOTE: Only offer received. Funds provided in account #0280-31.


T. Bradley, Director of Purchasing

BACKGROUND

A new snowblower would cost approximately \$190,000. This machine has only had 1,722 running hours.

F O R A C T I O N

FROM T. Bradley, Director of Purchasing

DATE

TO FINANCE

Refer

Atten

Your

2b.

SUBJECT - SUPPLY AND DELIVERY OF THREE (3) ICE RESURFACERS, CENTRAL GARAGE

RECOMMENDATION

That a purchase order be issued to Frank Zamboni & Co. Ltd., Brantford, for the supply and delivery of three (3) Ice Resurfacers, Central Garage, for a total cost of \$87,441.47 including delivery and applicable taxes, in accordance with specifications issued by the Director of Purchasing and Vendor's tender.

NOTE: Lowest of three (3) tenders received. Funds provided in account #0280-31.


T. Bradley, Director of Purchasing

BACKGROUND - Tender Analysis

Frank Zamboni & Co.

\$ 87,441.47

Resurfice Corp.

98,717.80

Arenaquip

117,686.50 includes renovations to buildings

F O R A C T I O N

FROM T. Bradley, Director of Purchasing

DATE

TO FINANCE

Ref

Att

Your File No.

2c.

SUBJECT - SUPPLY AND DELIVERY OF TWO (2) READER/PRINTERS, BUILDING
DEPARTMENT

RECOMMENDATION

That a purchase order be issued to Microfilm Equipment Services, Markham for the supply and delivery of two (2) Reader/Printers, Building Department, in the amount of \$20,032, Provincial Sales Tax extra at 7%, in accordance with specifications issued by the Director of Purchasing and Vendor's tender.

NOTE: Lowest of three (3) acceptable tenders of four received. Funds provided in account #0280-31.

T. Bradley, Director of Purchasing

BACKGROUND - Tender Analysis

Microfilm Equipment Services	\$20,032
3M Canada Inc.	22,491
Marsh Business Systems	24,625
MICR Systems	Unacceptable as it did not meet specifications
Provincial Sales Tax extra at 7%	

F O R A C T I O N

FROM T. Bradley, Director of Purchasing
TO FINANCE

DAT

Ref

Att

You

2d.

SUBJECT - SERVICE & MAINTENANCE OF ELECTRICAL EQUIPMENT, VARIOUS CIVIC BUILDINGS

RECOMMENDATION

That a purchase order be issued to Cipolla's Service Inc., Greenville for service and maintenance of electrical equipment, various Civic buildings, in accordance with specifications issued by the Director of Purchasing and Vendor's tender, as follows:

For the period September 1, 1986 to November 30, 1988 - \$1,635 per month.

This agreement shall terminate on November 30, 1988 with an option in favour of the City to renew the contract for two additional one year terms at the rates specified in the Vendor's tender.

NOTE: Lowest of three (3) tenders received. Funds provided for in various accounts.

T. Bradley

T. Bradley, Director of Purchasing

BACKGROUND

Tender Analysis

Per Month to November 30, 1988

Cipolla's Service Inc.
Shersdale Inc.
Rondar Inc.

\$1,635
2,710.25
3,164

F O R A C T I O N

FROM T. Bradley, Director of Purchasing
TO FINANCE

DA

Re

At

Your File No. _____

2e.

SUBJECT - LIGHTING MAINTENANCE, VARIOUS CIVIC BUILDINGS

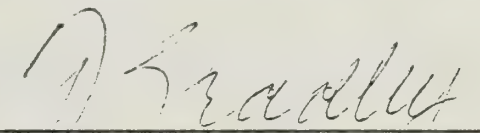
RECOMMENDATION

That a purchase order be issued to Burl-Oak Lighting & Sign, Kilbride, for lighting service and maintenance, various Civic buildings, in accordance with specifications issued by the Director of Purchasing and Vendor's tender, as follows:

For the period September 1, 1986 to November 30, 1988 - \$1,459.16 per month.

This agreement shall terminate on November 30, 1988 with an option in favour of the City to renew the contract for two additional one year terms at the rates specified in the Vendor's tender.

NOTE: Lowest of four (4) tenders received. Funds provided for in various accounts.


T. Bradley, Director of Purchasing

BACKGROUND

Tender Analysis

Per Month to November 30, 1988

Burl-Oak Lighting & Sign	\$1,459.16
Cipolla's Service Inc.	2,065
Shersdale Inc.	2,400
Rondar Inc.	2,618

F O R A C T I O N

FROM T. Bradley, Director of Purchasing
TO FINANCE

DATE

Refer

Attention Of _____

Your File No. _____

27.

SUBJECT - SUPPLY AND DELIVERY OF ONE (1) 34,000 LBS. G.V.W. TRUCK CHASSIS
FOR PAINT STRIPER, TRAFFIC DEPARTMENT

RECOMMENDATION

That a purchase order be issued to Eastgate Ford Sales & Service, Hamilton, in the amount of \$50,290 including all applicable taxes, for the supply and delivery of one (1) 34,000 Lbs. G.V.W. Truck Chassis for the Paint Striper for the Traffic Department in accordance with specifications issued by the Director of Purchasing and Vendor's tender. The successful bidder will be required to enter into a contract satisfactory to the City Solicitor.

NOTE: Lowest of three (3) tenders received. Funds provided in depreciation account #0280-31.



T. Bradley, Director of Purchasing

BACKGROUND - Tender Analysis

Eastgate Ford Sales & Service	\$50,290
W & L Truck Repairs	50,680.55
Altruck Transportation Services	58,032.48

F O R A C T I O N

29.

FROM T. Bradley, Director of Purchasing
TO FINANCE

DATE 86
Refer To _____
Attention Of _____
Your File No. _____

SUBJECT - SUPPLY AND DELIVERY OF ONE (1) HIGHWAY PAINT STRIPER, TRAFFIC
DEPARTMENT

RECOMMENDATION

That a purchase order be issued to Ibis Products Limited, Niagara Falls in the amount of \$146,853.22 including all applicable taxes, for the supply and delivery of one (1) Highway Paint Striper for the Traffic Department in accordance with specifications issued by the Director of Purchasing and Vendor's tender. The successful bidder will be required to enter into a contract satisfactory to the City Solicitor.

NOTE: Lowest of two (2) tenders received. Funds provided in depreciation account #0280-31.



T. Bradley, Director of Purchasing

BACKGROUND - Tender Analysis

Ibis Products Limited	\$146,853.22
Roadline International Inc.	161,556.09

THE CORPORATION OF THE CITY OF

3(a)

FROM MR. E. C. MATTHEWS, TREASURER DATE _____
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

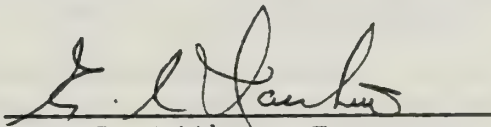
TO: CITY COUNCIL ☐ (OR) ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

REQUEST FOR PROPOSALS FOR CONSULTANT SERVICES TO SELECT DATABASE AND FOURTH GENERATION LANGUAGE SOFTWARE.

RECOMMENDATION

- (1) That the Director of Purchasing be authorized to issue a Request for Proposals to qualified Data Processing Consulting Firms to assist with the assessment and selection of the appropriate Database software, compatible Fourth Generation Language and related software products for use on the City's computer.
- (2) That the Region and the Hamilton Public Library be invited to participate in the review and evaluation process.
- (3) That the Request for Proposals be in a form satisfactory to the City Solicitor.
- (4) That the estimated cost of the Study (\$45,000) be financed from the 1986 Capital Levy amount currently set aside for the acquisition of a Database and 4th generation language software (Project #36295).
- (5) That the expenditure be subject to final approval of Project #36295 by the Executive Committee.


E. C. Matthews, Treasurer

BACKGROUND

Database management systems are playing a major role in the development of modern computer systems as they permit the isolation of data structures from programming structures.

This characteristic of databases provides for much more flexibility in the design of information systems and provides an environment in which data can be accessed more efficiently with a minimum amount of redundancy. Rather than creating sets of data for each business application, data is retained on an appropriate set or series of database files accessible to all related computer programs.

Database software will provide the foundation for the replacement of some of our obsolete systems and is an essential first step to providing more information processing capabilities to the end user (of information).

1986, August 12

Background Continued
Page 2

At the present time the City utilizes 3rd Generation software languages (such as COBOL) for the development and maintenance of computerized business applications. These 3rd generation languages are characterized by high systems development costs, relatively long development time frames, high maintenance costs and inflexibility in terms of changes to meet end user information needs.

Although 3rd Generation Languages, which are approximately 20 years old, represented improvements over earlier programming languages, 4th Generation languages have significant advantages in the development and maintenance of business applications.

Fourth generation languages reduce development time, and, in particular, ongoing maintenance costs. Their use also permits "prototyping" of business applications prior to implementation. With a 3rd generation language the computer is instructed "how" to perform a series of tasks, with a 4th generation language the computer is (more simply) instructed as to "what" tasks to perform.

For these reasons, modern information facilities are adopting the use of Databases, 4th generation languages and related software packages whenever practical. As the demand for information continues to increase it is an important strategy to adopt productivity tools to reduce the long term costs of Information Systems.

The selection of appropriate Database, 4th Generation and related software is a complex decision which must take into account various factors associated with our present business system characteristics, information needs and processing environment and should not be made without the assistance of data processing expertise in the evaluation and selection of these high technology products.

It is therefore recommended that a suitably qualified Data Processing Consulting Firm be engaged to assist with the evaluation and selection of the Database and 4th Generation software.

In order to also co-ordinate with the needs of the Region and Library it is recommended that the Region and Library be invited to participate in the review and evaluation process.

The Executive Committee at its meeting of August 21st will be considering approval of this project which is included in the 1986 to 1990 Capital Budget.

THE CORPORATION OF THE CITY OF

3(b)

FROM MR. E. C. MATTHEWS DATE 15
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

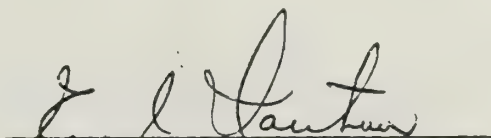
COMPUTER ADVISORY COMMITTEE -- APPOINTMENT OF MEMBERS

RECOMMENDATION

1. That the Finance Committee recommend to Council, the three elected representatives (including the Chairman) that will serve on the Computer Advisory Committee.

NOTE: The resolution of City Council approving the creation of this Committee July 22, 1986, while not specific, should have referenced this Committee as a sub-committee of the Finance Committee.

2. That Mr. E. Matthews (City), Mr. J. Thoms (Region) and Mrs. B. Zommers (Library) be appointed as the three staff members of the Committee.
3. That the Director of Systems be authorized to contact three appropriate local industries or institutions and make recommendations to the Finance Committee concerning three representatives from leading local industries to be on the Advisory Committee.


E. C. Matthews, Treasurer

BACKGROUND

Council, at its meeting of 1986, July 22 approved the proposal by Alderman Valeriano for the establishment of a Computer Advisory Committee comprised of three elected representatives, three staff members and three leading industrialists.

The purpose of the Computer Advisory Committee is to generally oversee the use of computers at City Hall and to pool ideas with other leading municipalities in Ontario.

In order to proceed with the establishment of the Committee and in accordance with its role and purpose of effectively utilizing computing resources it is suggested that the Finance Committee recommend, to Council, the three elected representatives (including the Chairman) that will serve on the Computer Advisory Committee.

In recognition of the joint-use of the computer facilities by the Region and the Library, it is recommended that Mr. E. C. Matthews (City Treasurer), Mr. J. Thoms (Regional Commissioner of Planning) and Mrs. B. Zommers (Co-ordinator of Library Automated Systems) be appointed as the staff Committee members.

1986, August 14

Background Continued
Page 2

As participation by private industry and institutions will be voluntary, and it would be appropriate to seek representation from organizations with similar Information System environments, it is recommended that the Director of Systems be authorized to approach appropriate representatives and make subsequent recommendations to the Finance Committee concerning private industry representation on the Computer Advisory Committee.

THE CORPORATION OF THE CITY OF

3c.

FROM MR. E. C. MATTHEWS, TREASURER DATE _____
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

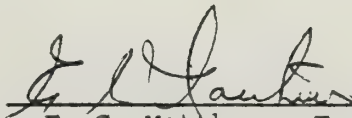
ACCOUNT TRANSFERS -- INFORMATION SYSTEMS

RECOMMENDATION

That the following Account Transfers be authorized:

<u>CREDIT ACCOUNT</u>	<u>DEBIT ACCOUNT</u>	<u>AMOUNT</u>
0323-14-94 (Training Courses)	0323-15-84 (Rental Computer Equipment)	\$43,000
0323-14-56 (Consultant Fees)	0323-15-84 (Rental Computer Equipment)	\$12,000

NOTE: This is a transfer of funds, no additional funds are being requested.


E. C. Matthews, Treasurer

BACKGROUND

In connection with the installation of the MVS/XA computer operating system and the replacement Central Processing Unit, intensive training of Systems staff and the acquisition of some consulting services are required, and essential to the success of the installation. Approximately 3,000 course-hours of training are needed and will be distributed to the 8 systems analysts, 14 programmers, 6 computer operators and 6 support staff.

Upon reviewing the final details and costs associated with the installation it is evident that additional funding for these training programs will be needed. However equipment costs will be lower than expected.

It is therefore recommended that account transfers be authorized to appropriately distribute the costs associated with the installation of the computer and new operating system.

No additional funds are being requested.

THE CORPORATION OF THE CITY C

3d

FROM MR. E. C. MATTHEWS, TREASURER DATE _____
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

ALDERMAN P. VALERIANO AND

MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

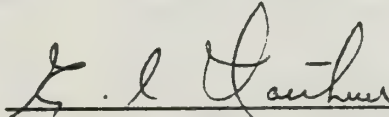
SUBJECT

1987 TO 1991 CAPITAL BUDGET -- COMPUTER ENVIRONMENT IMPROVEMENTS.

RECOMMENDATION

That the Finance Committee approve the following project for consideration by the Executive Committee:

That the sum of \$350,000 be provided in the 1987 Capital Budget for the purposes of improving the fire protection, security and operating environment of the computer facilities.


E. C. Matthews, Treasurer

BACKGROUND

When the City of Hamilton acquired its first computer in 1964 the computer was placed in the ground floor west wing of City Hall. Since the original installation the computer configuration has changed significantly in response to business information needs. Due to limited space availability, some of the main components of the computer were moved to the basement in 1981.

The computer installation has continued to evolve from 1964 to 1986 in response to increased information needs but has evolved within an environment which is not suited to these changed conditions in the areas of:

- a) fire protection
- b) physical security
- c) electrical power supply configuration
- d) electrical cable routing between computer components

As increased emphasis and dependence is placed on on-line Information Systems, any business organization becomes more vulnerable to any source of interruption to its data processing system. For these reasons, it is recommended that measures be taken to improve the computer environment to currently accepted standards and that provision be made in the 1987 Capital Budget for these environment improvements.

City of Hamilton
Treasury

1987-1991 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD TREASURY -- INFORMATION SYSTEMS
2. (a) PROJECT NUMBER: _____
(b) PROJECT NAME COMPUTER ENVIRONMENT IMPROVEMENTS
3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.
The computer installation has continued to evolve from 1964 to 1986 in response to increased information needs but has evolved within an environment which is not suited to these changed conditions in the areas of:
a) fire protection
b) physical security
c) electrical power supply configuration
d) electrical cable routing between computer components
4. (a) PROJECT STARTING DATE 1987
(b) PROJECT FINISHING DATE 1987
(c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED _____
5. (a) GROSS COST OF PROJECT \$ 350,000
(b) SUBSIDIES AND OTHER RECEIPTS \$ _____
(c) CITY'S COST \$ 350,000
6. (a) YEAR OF EXPENDITURE - 1987 \$ 350,000
- 1988 \$ _____
- 1989 \$ _____
- 1990 \$ _____
- 1991 \$ _____
- 1992 AND AFTER \$ _____
- NO. OF PERSON
YEARS CREATED
- (b) TOTAL NUMBER OF PERSON YEARS CREATED =====
7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT _____
8. ANNUAL OPERATING COST
- | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|--------------------|---------------|
| Labour | \$ _____ |
| Supplies | _____ |
| Light, Heat, Etc. | _____ |
| Other | _____ |
| TOTAL | \$ _____ |
- =====
9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY CAPITAL BUDGET COMMITTEE OR CITY COUNCIL
- As increased emphasis and dependence is placed on on-line Information Systems, any business organization becomes more vulnerable to any source of interruption to its data processing system. For these reasons, it is recommended that measures be taken to improve the computer environment to currently accepted standards.

THE CORPORATION OF THE CITY OF

3e.

FROM MR. E. C. MATTHEWS, TREASURER DATE 1
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____
TO: CITY COUNCIL ☐ (OR) ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

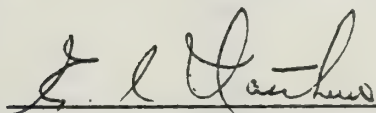
1987 TO 1991 CAPITAL BUDGET -- COMPUTER SOFTWARE.

RECOMMENDATION

That the Finance Committee approve the following project for consideration by the Executive Committee:

That allocations be made in the 1987 to 1991 Capital Budget for the acquisition of Computer Software packages as follows:

1987 -- \$100,000
1988 -- \$125,000
1989 -- \$150,000
1990 -- \$175,000
1991 -- \$200,000


E. C. Matthews, Treasurer

BACKGROUND

One of the major trends evident in the development of modern Information Systems is the increased use of standard software packages to meet many Business Application needs.

Software development companies make significant investments in software products (in most cases millions of dollars) and then recover their investment through the sale of copies of the software to many clients. This arrangement makes highly functional software available to Data Processing Centres at a fraction of the cost that would be associated with in-house development and facilitates the reallocation of more of the existing resources to the systems application backlog.

The Corporation is in a position to take advantage of the reduced availability cost of packaged software as the Corporation requires general purpose software for statistical analysis, performance monitoring, project control and several other business applications.

Each software package, however, requires that evaluations be performed to determine the best product to meet the needs of the Corporation.

In order to take advantage of the benefits of purchasing generalized software it is recommended that allocations be set aside in the 1987 to 1991 Capital Budget for this purpose.

City of Hamilton
Treasury

1987-1991 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD TREASURY INFORMATION SYSTEMS

2. (a) PROJECT NUMBER _____

(b) PROJECT NAME COMPUTER SOFTWARE

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.

Software development companies make significant investments in software
products (in most cases millions of dollars) and then recover their
investment through the sale of copies of the software to many clients.
This arrangement makes highly functional software available to Data
Processing Centres at a fraction of the cost that would be associated
with in-house development and facilitates the reallocation of more of
the existing resources to the systems application backlog.

4. (a) PROJECT STARTING DATE 1987

(b) PROJECT FINISHING DATE 1991

(c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED _____

5. (a) GROSS COST OF PROJECT \$ 750,000

(b) SUBSIDIES AND OTHER RECEIPTS \$ _____

(c) CITY'S COST \$ 750,000

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE - 1987	\$	<u>100,000</u>	_____
- 1988	\$	<u>125,000</u>	_____
- 1989	\$	<u>150,000</u>	_____
- 1990	\$	<u>175,000</u>	_____
- 1991	\$	<u>200,000</u>	_____
- 1992 AND AFTER	\$	_____	_____

(b) TOTAL NUMBER OF PERSON YEARS CREATED -----

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT _____

8. ANNUAL OPERATING COST

DESCRIPTION

AMOUNT

Labour

\$

Supplies

Light, Heat, Etc.

Other

TOTAL

\$

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY CAPITAL BUDGET
COMMITTEE OR CITY COUNCIL

The Corporation is in a position to take advantage of the reduced
availability cost of packaged software as the Corporation requires
general purpose software for statistical analysis, performance monitoring,
project control and several other business applications.

THE CORPORATION OF THE CITY OF

FROM MR. E. C. MATTHEWS, TREASURER DATE _____
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

ALDERMAN P. VALERIANO AND

MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

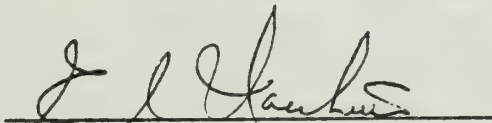
1987-1991 CAPITAL BUDGET ALLOCATION FOR COMPUTER WORKSTATION FURNITURE.

RECOMMENDATION

That the Finance Committee approve of the following project for consideration by the Executive Committee:

That allocations be made in the 1987 Capital Budget for the acquisition of Computer Workstation furniture as follows.

1987 -- \$100,000


E. C. Matthews, Treasurer

BACKGROUND

The introduction of computer terminals and equipment introduces new elements and factors in the selection of "workstation" furniture. Factors which must be considered in this new working environment are: distance from operator's eye to the terminal screen, viewing angle, lighting, glare, keyboard height and back support.

In addition to these Health and Safety requirements, other requirements related to strength of the support furniture and electric cabling should be considered.

At the present time, with few exceptions, the computer terminals and word processors in City Hall have been placed on existing furniture that is not considered appropriate for use as a "workstation" for a variety of reasons.

In virtually all cases, there is no provision for the adjustment of keyboard or terminal height, or operator seating position and in some cases the furniture is too narrow to accommodate the terminal in an appropriate position in front of the operator.

In view of the specialized nature of computer workstation furniture and the Corporate importance of maintaining Health and Safety standards it is recommended that the acquisition of appropriate workstations be centralized and co-ordinated. A single set of specifications will also help reduce unit costs.

It is therefore recommended that allocations be made in the Capital budget for the acquisition of appropriate workstation furniture for the computer equipment installed in various City Departments.

City of Hamilton
Treasury

1987-1991 CAPITAL BUDGET
INDIVIDUAL CAPITAL PROJECT SUBMISSION FORM

1. DEPARTMENT/LOCAL BOARD TREASURY -- INFORMATION SYSTEMS
2. (a) PROJECT NUMBER _____
- (b) PROJECT NAME COMPUTER WORKSTATION FURNITURE

3. DETAILED DESCRIPTION, STATING PURPOSE, TYPE OF PROJECT, LOCATION, ETC.

The introduction of computer terminals and equipment introduces new elements and factors in the selection of "workstation" furniture. Factors which must be considered in this working environment are: distance from operator's eye to the terminal screen, viewing angle, lighting, glare, keyboard heights and back support.

In addition to these Health and Safety requirements, other requirements related to strength of the support furniture and electric cabling should be considered.

At the present time, with few exceptions, the computer terminals and word processors in City Hall have been placed on existing furniture that is not considered appropriate for use as a "workstation" for a variety of reasons.

4. (a) PROJECT STARTING DATE 1987
- (b) PROJECT FINISHING DATE 1988
- (c) YEAR ONTARIO MUNICIPAL BOARD APPROVAL REQUIRED _____

5. (a) GROSS COST OF PROJECT \$ 100,000
- (b) SUBSIDIES AND OTHER RECEIPTS \$ _____
- (c) CITY'S COST \$ 100,000

			NO. OF PERSON YEARS CREATED
6. (a) YEAR OF EXPENDITURE - 1987	\$	<u>50,000</u>	_____
- 1988	\$	<u>50,000</u>	_____
- 1989	\$	_____	_____
- 1990	\$	_____	_____
- 1991	\$	_____	_____
- 1992 AND AFTER	\$	_____	_____

(b) TOTAL NUMBER OF PERSON YEARS CREATED *****

7. ADDITIONAL JOBS TO BE CREATED BY THE PROJECT _____

8. ANNUAL OPERATING COST

DESCRIPTION	AMOUNT
Labour	\$ _____
Supplies	_____
Light, Heat, Etc.	_____
Other	_____
TOTAL	\$ _____

9. EFFECT OF REDUCTION IN COST, DELAY OR ELIMINATION BY CAPITAL BUDGET COMMITTEE OR CITY COUNCIL

Computer Terminal workstations will be below currently accepted standards.
Affects Health and Safety of employees. Potential for complaint from
Department of Labour.



THE CORPORATION OF THE CITY OF H

49a

FROM D.W.Vyce, Director of Real Estate DATE 1986 July 28
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 61.1.30

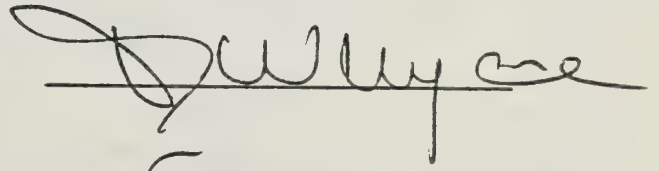
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Ontario Hydro Lands -
East Side Gray's Road south of Barton Street East

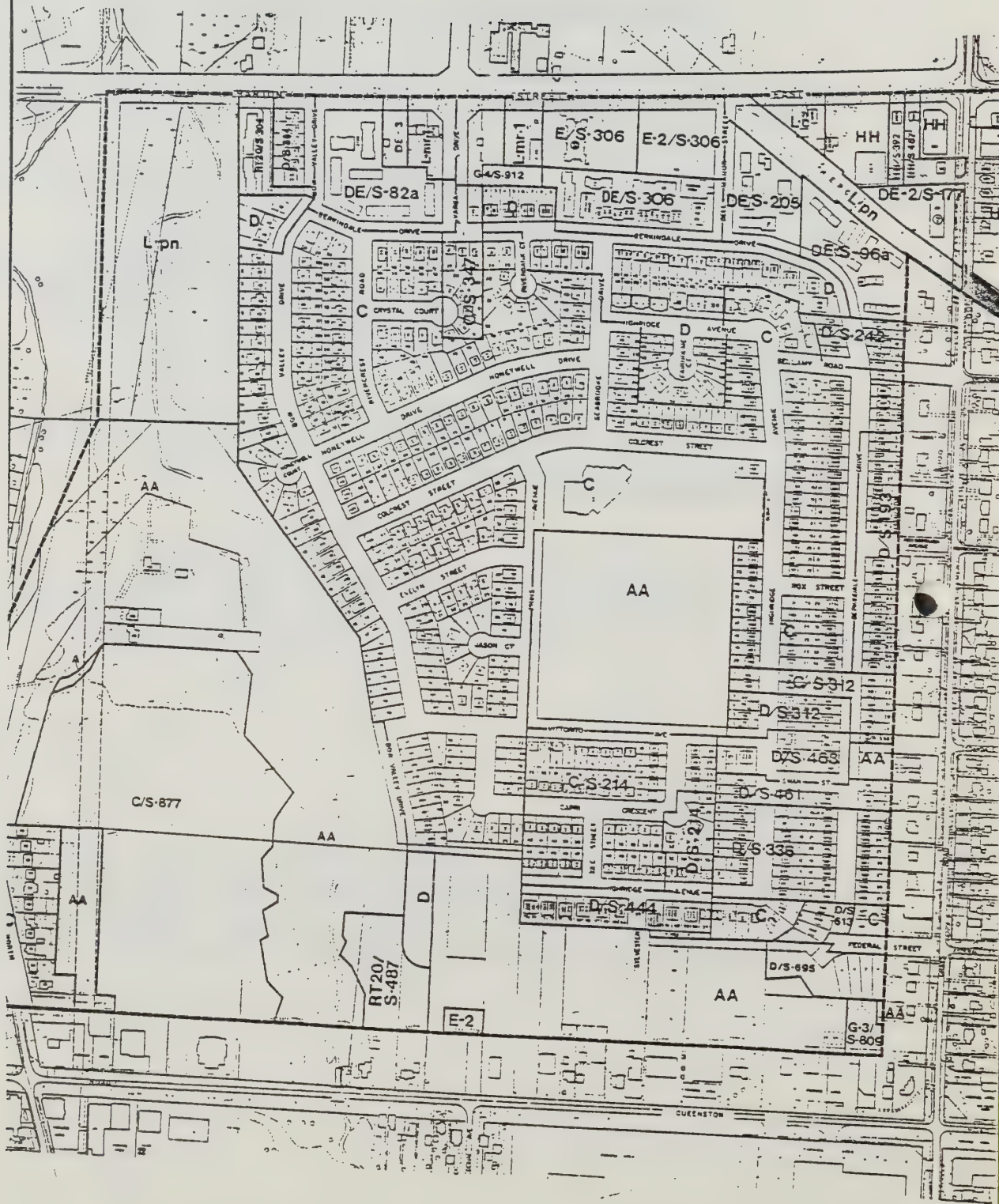
RECOMMENDATION

That Ontario Hydro be advised that the surplus parcel of land on the east side of Gray's Road south of Barton Street East is not required for any municipal purpose.



BACKGROUND

On June 17, 1986, Ontario Hydro advised that the subject parcel of land was surplus and available for sale. This information was circularized to all municipal departments. As the land is not required for any municipal purpose, we recommend that Ontario Hydro be so advised.





4b.

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W. Vyce, Director of Real Estate DATE 1986 August 12
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1.3.144 (2719)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

- (i) Sale of City owned Property - 401/403 King St. West; -
tenant - Hamilton Wesley House.
- (ii) Purchase by City - 610-612 King St. East.

RECOMMENDATION

- (i) that an Offer to Purchase the property of The Corporation of the City of Hamilton known as 401/403 King St. West for the sum of \$160,000.00 duly executed by Alec Murray Real Estate Co. Ltd. on June 23, 1986 and scheduled for closing on or before March 2, 1987 be approved and completed. A deposit of \$2,000.00 is being held by the City Treasurer pending Council approval of this transaction.

This Offer to Purchase is conditional upon the City completing the purchase of 610-612 King St. East, Hamilton, on or before September 2, 1987 which property will serve as a substitute to the one being sold herein and provide accommodation for Hamilton Wesley House, failing which this Offer shall be null and void and the Purchaser's deposit shall be returned in full without interest or penalty.

The closing date of the transaction is scheduled for on or before March 2, 1987. It is understood and agreed that, notwithstanding the date set out for the closing of this transaction, every effort will be made to complete the transaction on or before March 2, 1987; however, the Vendor may at its sole option extend the closing date to September 2, 1987.

The Purchaser agrees to complete this transaction earlier than September 2, 1987 if requested by the Vendor. In this event, the Vendor must give the Purchaser 30 days written notice of its desire to finalize the transaction at an earlier date.

The Vendor is permitted to remove and retain the fire alarm system and the fire doors in the hallways.

Proceeds of this sale are to credit to Account No. 0280--02
-Reserve for Property Purchases.

RECOMMENDATION - Continued

- (ii) that an Option to Purchase the property known as 610/612 King St. East executed by William & Leda A. Gombas on July 18th, 1986 and scheduled for closing on or before March 2, 1987 be approved and completed.

The purchase is conditional upon the City, at its sole expense, obtaining all approvals as may be required; including but not limited to, zoning and licencing (Provincial or otherwise) for the use and operation of the premises as a "Children's and Youth Institution" pursuant to the Child and Family Services Act on or before February 4, 1987; otherwise this Option shall be null and void and the deposit shall be returned in full without interest or penalty.

This property, being purchased by the City, will be leased to Hamilton Wesley House to provide this organization with accommodation for their home for adolescents and will serve as a replacement to the City owned property known as 401/403 King St. West being sold to Alec Murray Real Estate Co. Ltd. as described in (i) above.

The purchase price of \$195,000.00 is to be charged to Account Number 0280-02 - Reserve for Property Purchases.

BACKGROUND

We enclose herewith an Offer to Purchase from Alec Murray Real Estate Co. Ltd. covering the purchase from the City of all of Lot 4 and Part of Lot 3, according to Henry T. Ridley Survey, Register Plan Number 65, the said property having a frontage along the southern limit of King St. West of 59.77' (more or less) by a depth of 133.5' (more or less) together with buildings erected thereon bearing municipal numbers 401/403 King St. West, for the sum of \$160,000.00. A deposit cheque in the sum of \$2,000.00 is being held by the City Treasurer pending acceptance of this Offer to Purchase.

BACKGROUND - Continued

The subject property has been owned by the City since 1969 and since City ownership, has provided accommodation for Hamilton Wesley House as a tenant of the City. Wesley House is a Children's and Youth Home. The building consists of two semi attached residential brick dwellings.

The property is located to the west and immediately adjacent to the head office of Alec Murray Real Estate Co. Ltd. You are invited to peruse a letter dated May 31, 1986 which recites in detail four reasons Alec Murray Real Estate wishes to purchase the City owned property.

The sale to Alec Murray Real Estate has been the topic of discussion with Mr. Murray, Mayor R.M. Morrow, Hamilton Wesley House and this department for some time now.

While a sale of the property on King West was felt to be very worthy of consideration, at the same time, the Mayor and our department believed it necessary to accommodate Hamilton Wesley House as well for they have been a rent paying tenant of the City for years and were providing a much needed service to the City.

At the request of Mayor Morrow, our department was asked to search for a property suitable as a replacement for 401/403 King St. West. I must say, it was indeed a very difficult task; Wesley House officials and our staff examined many properties over the past nine months in an attempt to locate a building suitable for their requirements.

Finally, a property was located which possessed the basic criteria required - location, size of building, number of rooms and room layout, parking, condition, price and basic zoning.

As a result, we enclose herewith an Option to Purchase the property located at 610/612 King St. East from William and Leda A. Gombas, for the sum of \$195,000.00, the said property being composed of part of Lot 2, Plant 1386, having a frontage along the southern limit of King St. East of 60.31' by a depth of 159.83'.

BACKGROUND - Continued

The purchase is conditional upon the City, at its sole expense obtaining all approvals as may be required; including, but not limited to, zoning and licencing (Provincial or otherwise) for the use and operation of the premises as a "Children's and Youth Institution" pursuant to the Child and Families Service Act on or before February 4, 1987; otherwise, this deposit shall be returned in full without interest or penalty.

While the property possesses a basic zoning of "H" Commercial which permits the use contemplated, there is a stipulation in the zoning by-law which prohibits a "group home" within 600 feet of another "group Home". Since there is such a use within this defined area, it will be necessary to secure a zoning change to permit the use contemplated.

Furthermore, it will be necessary to make some interior alterations to this 6,720 sq.ft. structure. This will result in a further expenditure to make the property totally satisfactory for Wesley House use. It has yet to be determined who will be responsible for the improvements.

I have discussed the matter of rent paid to the City if the City proceeds to purchase this much larger and superior conditioned premises for their use. Mrs. Anne Scione, Executive Director of Wesley House has in turn discussed the issue of a substantially increased rent with their prime funding source, the Province of Ontario. She has indicated, subject to the Provincial officials viewing the building, "that we are almost assured of receiving a substantially increased rent". The rental we propose to quote would be one commensurate with our investment in the property. All signs to date lead us to believe that we can fully expect to receive a rent commensurate with our investment.

The two pronged real estate transaction, a sale and a purchase has prime advantages in our opinion:-

- (1) It permits Alec Murray Real Estate Co. Ltd. to expand their business and maintain their headquarters in the City of Hamilton with all the benefits to the City that follow.

BACKGROUND - Continued

- (2) Hamilton Wesley House will be relocated to a larger and much better premises within which to serve the community through the housing of adolescents.

While the City will be paying more for the replacement property, I can assure you that the King East property is in fact worth more. The following is a comparison of the characteristics of each property:-

	<u>401/403 King St. West</u>	<u>610-612 King St. East</u>
Lot Size -	59.77 x 133.5	60.31 x 159.83
Building Size -	3,467 sq.ft. finished 982 sq.ft. partially finished 1,729 sq.ft. basement	6,720 sq.ft. finished 2,544 sq. basement
Condition -	fair	good to very good

Encl.

c.c.- Mayor R.M. Morrow

- Mr. L. Sage, Chief Administrative Officer
- Mr. D. Carson, Executive Assistant to the Mayor
- Mr. K.A. Rouff, City Solicitor
- Mr. E.C. Matthews, City Treasurer
- Mr. V.J. Abraham, Director of Local Planning
- Mr. J.R.G. Leach, Commissioner of Engineering
Attention: Mr. M. Chidley, Regional Surveyor

REAL ESTATE DEPARTMENT

Date *June 5/86*

File No. <i>1.3.144</i>	INT.	INFO.	ACT.
DIRECTOR			
ASST. DIR.			
CHIEF APPRAISER			
PROP. CONT. OFFICER			
RENTAL AGENT			
PROPERTY OFFICER			
SECRETARY			



May 31st, 1986

Corporation of the City of Hamilton
71 Main Street West
HAMILTON, Ontario
L8P 1H4

Attention: Mr. Dan Vyce
Director of Real Estate

Dear Sir:

Enclosed please find an Offer to Purchase the property that presently houses Wesley House. As you are aware, there have been many discussions in the past regarding the mutual benefits regarding the proposed acquisition.

Allow me to summarize some of the basic reasons why it makes good sense to both purchaser and seller:

- 1) We wish to expand our base of business operations by branching into different areas of specialization. Expansion with Industrial, Commercial and Investment, Business Brokerage, Property Management and Trust Operations are being seriously considered. We have already employed I.C.I. specialists and placed them in our Burlington office because of lack of space at King Street West. As these departments grow, we will have to move them to 3455 Fairview Street unless we can expand our space in Hamilton. It stands to reason that our preference is to expand the business tax assessment of the City of Hamilton as opposed to Burlington.
- 2) As we are branching out into the above areas of Real estate related business, we are finding need for ever-increasing number of meetings with Toronto based clients, lawyers, accountants, architects, investors, developers and builders. If we move our new operations to Burlington, they will not have the same need to come into Hamilton. I am sure that selling the positives of our city to the rest of the province and country is one of the prime objectives. We have a lot more to offer than we did only two decades ago. The region is spending millions to encourage business people, conventions and tourists to look at us. Our activities will support this endeavour, at no cost to the region if the city allows us to expand at 393 King Street West as opposed to 3455 Fairview in Burlington.
- 3) Anyone who has visited our office at 393 King Street West, appreciates the magnitude of our parking problem. We have a single driveway with no turn around area during our working day. It is dangerous when cars back out from our driveway into busy, 4 lane traffic which is one way. Acquiring Wesley House provides the perfect solution of single direction access and egress, joined by a circular drive behind our building.

(con't)

E.G.O.E

ALEC MURRAY REAL ESTATE CO. LTD. Realtor

393 KING STREET WEST, HAMILTON, ONTARIO L8P 1B5 PHONE (416) 525-2850

"LARGE ENOUGH TO COMPETE - - - - - SMALL ENOUGH TO SERVE"

- 4) Alec Murray Real Estate Co. Ltd. with its 22 year history in Hamilton is a locally owned company. Business growth at Alec Murray make a direct impact on the citizens of this region. Revenues are not diverted to pay for administration and Head Office expansion in Toronto, London or Montreal, and the profits stay in Hamilton.

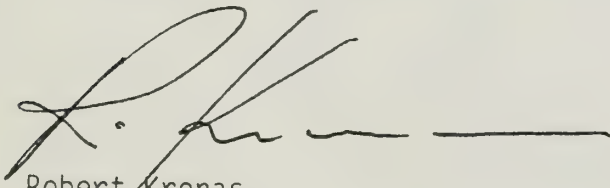
If we are hampered in our attempts to expand our market share, the bulk of the lost potential will go to three Trust Companies and several franchises. One need only trace the flow of revenues that are used to pay for desk overhead charges to conclude that employment opportunity in Hamilton is enhanced if we garner the lion's share of business compared to those companies, where head offices are not in Hamilton.

In conclusion, I respectfully submit this Agreement of Purchase and Sale for your consideration. We established the offering price based on highest and best use. As you are aware, we preserved the character of our office building and received the Hamilton Historical Board Award for doing so. It's our intention to integrate Wesley House into our office complex in a manner that is compatible with the character of our building.

If you have any questions, please contact the writer or Alec Murray.

Yours truly,

ALEC MURRAY REAL ESTATE CO. LTD.,



Robert Kronas
General Manager

RK/caa

Encl.:

OFFER TO PURCHASE

ALEC MURRAY REAL ESTATE CO. LTD.
393 King St. West
Hamilton, Ontario
L8P 1BJ

I/We _____ of the City of Hamilton
in the Regional Municipality of Hamilton-Wentworth hereinafter called the Purchaser,
hereby agree to and with THE CORPORATION OF THE CITY OF HAMILTON,

hereinafter called the Vendor,

to purchase all and singular that certain parcel or tract of land and premises
situate in the City of Hamilton in the Regional Municipality of Hamilton-Wentworth
and being composed of all of Lot 4 and Part of Lot 3, according to Henry T. Ridley Survey,
Registered Plan No. 65, the said property having a frontage along the southern limit of
King St. West of 59.77' (more or less) by a depth of 133.5' (more or less) together with
buildings erected thereon bearing municipal No. 401/403 King St. West.

Schedule "A" attached forms part of this Offer to Purchase

at the price of ONE HUNDRED & SIXTY THOUSAND-----DOLLARS (\$160,000.00-----)
of lawful money of Canada, payable as follows:-

- (a) A deposit of TWO THOUSAND-----DOLLARS (\$ 2,000.00-----)
by certified cheque payable to the Vendor.
- (b) The balance of the purchase price namely ONE HUNDRED & FIFTY-EIGHT THOUSAND-----
-----DOLLARS (\$158,000.00-----)
with interest as hereinafter provided, and subject to
adjustments, by certified cheque on the closing of this transaction.

Provided that this Offer to Purchase is subject to the following conditions:-

1. This Offer shall be irrevocable by the Purchaser and may be accepted by the Vendor up to but not after the 2nd day of September 19 86 , by a letter mailed or delivered to the Purchaser at the above address .
2. In the event that this Offer is not accepted, this Offer and everything herein contained shall be null and void and no longer binding upon any of the parties hereto and the deposit shall be returned by the Vendor without interest and the Vendor shall not be liable for any damages or costs.
3. In the event of and upon the acceptance of this Offer, this Offer and the letter of acceptance shall be a binding contract of purchase and sale and shall be completed in accordance with the terms hereof.
4. The title is good and free from all encumbrance, except as to any registered restrictions or covenants.
5. The Purchaser is not to call for the production of any title deeds, abstract or evidence of title except such as are in the possession of the Vendor.
6. The Purchaser is to be allowed thirty days from the date of acceptance of such Offer to examine the title at his own expense. If within that time any valid objection to title is made in writing to the Vendor, or its Solicitor, which the Vendor shall be unable or unwilling to remove and which the Purchaser will not waive, the contract arising out of the acceptance of this Offer shall, notwithstanding any intermediate acts or negotiations in respect of such objections, be null and void and all monies shall be returned by the Vendor without interest and it shall not be liable for any damages or costs. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the title of the Vendor to the real property.

7. This transaction shall be closed on or before the 2nd day of March 19 87.
8. On the closing of this transaction, the Vendor will convey the said lands to the Purchaser by a good and sufficient deed thereof in fee simple, free and clear of dower rights and all encumbrances, except as to any registered restrictions or covenants, and shall deliver vacant possession of the said lands to the Purchaser free of all tenancies.
9. The Purchaser shall assume taxes, local improvements, water and sewer rates from the date set out in paragraph 7 hereof.
10. Pending completion of this transaction, the Vendor will hold all fire insurance policies and the proceeds thereof in trust for the parties hereto as their interests may appear and in the event of damage to the said premises the Purchaser may either take the proceeds of the insurance, if any, and complete the purchase or may cancel this Offer whether accepted or not and have all monies theretofore paid returned without interest.
11. The deed or transfer is to be prepared at the expense of the Vendor. If the Vendor is a Trustee the deed or transfer is to contain trustee covenants only.
12. This agreement and its acceptance is to be read with all changes of gender or number required by the context.
13. In the event of failure of the Purchaser to complete this transaction by the date set out in paragraph 7 hereof, the deposit shall be forfeited to the Vendor as liquidated damages, in addition to any other right or remedy to which the Vendor may be entitled hereunder.
14. Any tender of documents or money may be made upon the parties hereto or their solicitors or agents and shall be either by cash or certified cheque or in the case of payment by the City, by means of the City's uncertified cheque.
15. It is understood and agreed that if the said land is within a redevelopment area, the closing of this transaction is conditional upon the approval of the Minister of Municipal Affairs and Housing under The Planning Act. It is also understood and agreed that if the said land is within an urban renewal area, the closing of this transaction is conditional upon the approval of Canada Mortgage and Housing Corporation.
16. It is understood and agreed that, notwithstanding the date set out in paragraph 7 for the closing of this transaction, every effort will be made to complete the transaction on or before March 2, 1987; however, the Vendor may at its sold option, extend the closing date to September 2, 1987.
17. The purchaser agrees to complete this transaction earlier than the date set out in paragraph 7 if requested by the Vendor. In this event, the Vendor must give the Purchaser 30 days written notice of its desire to finalize the transaction at an earlier date.
18. It is understood and agreed that the Vendor shall be permitted to remove and retain the following items in the buildings: -
 - (a) fire doors in the hallways
 - (b) fire alarm system.

Time shall be of the essence of this Agreement, which shall enure to the benefit of and be binding upon the Purchaser, his heirs, executors, administrators, successors and assigns, and shall enure to the benefit of and be binding upon the Vendor, its successors and assigns.

DATED at

Hamilton

this 23 day of

June

19 *87*

SIGNED, SEALED AND DELIVERED)

in the presence of

A. Murray (Seal)
(Seal)
(Seal)

Name of Purchaser's Solicitor

Address of Purchaser's Solicitor

SCHEDULE "A"

Offer to Purchase

401 - 403 King Street East

Alec Murray Real Estate Co. Ltd.

This Offer to Purchase is conditional upon the City completing the purchase of 610 - 612 King Street East, Hamilton, on or before September 2, 1987 which property will serve as a substitute to the one being sold herein and provide accomodation for Hamilton Wesley House. Failing which this Offer shall be null and void and the Purchasers deposit shall be returned to him in full without interest.

Dated at Hamilton this 8 day of August 1986

Alec Murray

OPTION TO PURCHASE

BETWEEN: WILLIAM GOMBAS
LEDA AURORA GOMBAS

In care of

*Mr. J. van der Waert
187 Hupson St S
Hamilton
L8N 2B6*

Hereinafter called "the Owner"
OF THE FIRST PART:

THE CORPORATION OF THE CITY OF HAMILTON

Hereinafter called "the City"
OF THE SECOND PART:

In consideration of the sum of ONE DOLLAR (\$ 1.00) paid by the City to the Owner (the receipt whereof is hereby acknowledged) the Owner hereby grants to the City the sole and exclusive option, irrevocable within the time for acceptance herein limited, to purchase the following property owned by the Owner, namely, the lands and premises situate in the City of Hamilton in the Regional Municipality of Hamilton-Wentworth and being composed of part of lot 2, shown on Registrar's Compiled Plan No. 1386 as registered in the Land Registry Office for the Registry Division of Wentworth. The said lands have a frontage along the southerly limit of King Street East of 60.31 feet (18.38m) more or less, by a depth of 159.83 feet (48.71m) more or less and are known by the municipal address 610-612 King Street East.

Forming part of this Option to Purchase are Schedule(s) "A" attached hereto.

The purchase price of the said property shall be the sum of ONE HUNDRED AND NINETY-FIVE THOUSAND DOLLARS (\$ 195,000.00) of lawful money of Canada.

The sum of \$ 1.00 already paid to (the agent for) the Owner as consideration for the granting of this Option shall be credited to the City and allowed as part of the purchase price.

The Option hereby granted shall be open for acceptance by the City up to, but not after, the 3rd day of September 19 86, and may be accepted by a letter mailed or delivered to the owner/solicitor/agent at *187 Hupson St S Hamilton L8N 2B6*. In the event that this Option is not accepted this Option and everything herein contained shall be null and void and no longer binding upon any of the parties hereto and the Owner shall be entitled to retain the said sum given as consideration for the granting of this Option.

In the event of and upon the acceptance of this Option by the City this Option and the letter accepting this Option shall then become a binding contract of purchase and sale between the parties hereto and payment of the said purchase price to the Owner shall constitute complete satisfaction to the Owner for all actions, claims and demands of the Owner for compensation for lands expropriated, for compensation for lands injuriously affected, if any, and for cost, if any, to which the Owner may be entitled by reason of the City having passed a by-law or by-laws expropriating the said lands or any part or parts thereof and for damages and costs, if any, by reason of the act, neglect or default by the City or by anyone on its behalf in respect of the said lands.

Provided that the title is good and free from all encumbrance, except as aforesaid and except as to any registered restrictions and covenants that run with the land, provided that such are complied with. The City is not to call for the production of any title deeds, abstract or evidence of title except such as are in the possession of the Owner.

The City is to be allowed 45 days from the date of the acceptance of this Option to examine the title at its own expense. If within that time any valid objection to title is made in writing to the Owner which the Owner shall be unable or unwilling to remove and which the City will not waive the contract arising out of the acceptance of this Option shall, notwithstanding any intermediate acts or negotiations in respect of such objections, be null and void and the deposit (including the sum paid for the granting of this Option) shall be returned by the Owner without interest and he and the agent shall not be liable for any costs or damages. Save as to any valid objection so made within such time the City shall be conclusively deemed to have accepted the title of the Owner to the real property.

The contract arising from the acceptance of this Option shall be completed on or before March 2nd, 1987 on which date the Owner will convey the said lands to the City or to its nominee by a good and sufficient deed thereof in fee simple, free and clear of all encumbrances, save as aforesaid, and shall take possession of the said lands on the day of completion of the deed, and shall be deemed to have accepted the title of the Owner to the real property.

SCHEDULE "A"

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27

Appurtenances and fixtures for which compensation is being paid as listed below and which must remain on the premises when vacant possession is given:

<u>Floor Coverings:</u>	Linoleum, tiles, carpeting, any covering normally held down with tacks or glue, etc.
<u>Electrical Apparatus:</u>	Built in fans, light fixtures, sockets, bulbs, fuses, wiring, switches, plugs, switch plates, fuse boxes, electrical equipment which is built in, appliances belonging to the City, antennae, air conditioners, door chimes, door bells, etc.
<u>Plumbing:</u>	Toilets, sinks, piping, drains, taps, handles, washtubs, faucets, showers, cistern, and well pumps, and motors, sump pumps and motors, etc.
<u>Miscellaneous:</u>	Awnings, doors, door knobs, locks, screens, storm windows, fences, gates, enclosures, sheds, outbuildings, patio stones, fireplaces, outdoor lights, flame hoods and exhaust fans, furnaces, ducts, humidifiers, thermostats, steps, cupboards, closets, wall mirrors, door mirrors, permanent shelving, mailboxes, shrubs, trees, plants, sod, flowers, gravel, railings, trellises, etc.
<u>Chattels:</u>	90 Refrigerators 10 Stoves

ted

It is understood and agreed that all fixtures, fittings and chattels not itemized herein which are left behind on the premises at the time vacant possession is delivered, shall be deemed to be abandoned and The Corporation of the City of Hamilton may dispose of same.

27

THE CORPORATION OF THE CITY OF

5a.

FROM MR. E. C. MATTHEWS, TREASURER DATE _____
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____
TO: CITY COUNCIL ☐ (OR) ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

FINANCING OF ADDITIONAL \$10,000 FOR THE LEGISLATIVE TRAVELLING ACCOUNT

RECOMMENDATION

That the additional amount of \$10,000 as requested by the Legislation Committee to be added to "Legislative Travel" account 0321-0291, be financed by means of an overdraft in this account and the setting aside of \$10,000 in the "allocated" portion of the Contingency account 0378-1198.

E. C. Matthews
for E. C. Matthews, Treasurer

BACKGROUND

The Legislative Committee on August 18 will be considering adding \$10,000 to Legislative Travel, bringing the total appropriation to \$20,000 to finance aldermanic travel for the second half of 1986.

THE CORPORATION OF THE CITY C

5b.

FROM MR. E. C. MATTHEWS, TREASURER DAT _____
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)


ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

PROCEDURE FOR MONITORING AND CONTROL OF CURRENT EXPENDITURES

RECOMMENDATION

That the Finance Committee re-affirm the procedure for the monitoring and control of current expenditures (other than local boards or commissions) as outlined on the attached Exhibit I.



E. C. Matthews, Treasurer

BACKGROUND

During the budget review sessions last year, some members of Standing Committees requested an examination of the procedures used for the control of departmental estimates.

The present procedures for the monitoring and control of current expenditures for City departments (excluding local boards or commissions) were approved by City Council on July 28, 1981 and are attached as Exhibit I.

Briefly, these procedures involve fairly tight control on expenditures while at the same time providing flexibility for changes or new activities that may arise during the year. In the event additional funds are required for a particular activity, approval is sought for a transfer of funds from another account within that department's budget, subject to certain restrictions. In this manner, we are virtually assured that the department will not overspend their total budget approval. In some cases, in lieu of a transfer of appropriation, an overdraft approval is sought accompanied by an explanation of where savings will occur in other accounts, or a Contingency transfer will be requested.

In general, approval stages for transfers and overdrafts are as follows:

- 1) - up to \$ 500 - Department Head
- 2) \$ 501 to \$1,000 - C.A.O.
- 3) \$1,001 to \$5,000 - Standing Committee
- 4) - over \$5,000 - City Council

ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE - PAGE 2

BACKGROUND - continued

I am recommending that we retain the present procedures as they provide us with control and flexibility as follows:

- a) - ensures departmental spending is within approved budget estimates;
- b) - ensures departmental spending is undertaken on programs approved by Council;
- c) - ensures that the appropriate Committee and/or Council is involved in any major revision of an activity or program within the current estimates;
- d) - provides controlled latitude for transfers of appropriations or overdrafts for unexpected cost overruns of programs or activities within a department's budget;
- e) - ensures that the department is reviewing their spending on a regular basis;
- f) - permits "bottom line" control by controlling individual/program account spending.

It is important to consider that the Estimates of a department are prepared months prior to the beginning of the year and are adjusted and approved in accordance with the levels of service Council wish to provide. These expenditure control procedures provide us with a mechanism to ensure that all parties (Council, committees, departments) communicate when new or present programs (services) change, such as an inordinate amount of storm damage occurring during a given year, thus resulting in a substantial cost overrun, which could present a possible overall operating deficit for the City unless action is taken in curtailing other services.

An alternative to the above control procedure is to make no adjustments to the appropriations, (with the exception of salary settlements and contingency transfers) however, we could not be certain that an overall deficit in the department would not occur because overdrafts would not be "covered" by a transfer.

Either method would still provide for information being submitted through the aforementioned approval stages with the request for transfer of funds or authority to run the account into overdraft; however, more responsibility would be shifted to the operating department to ensure overdrafts are covered by a saving in another account.

A second alternative to our present procedures would be to monitor and control only the "bottom line" total; in other words, ensure only that the department does not overspend in total. This is similar to the above alternative except that the department would not report each overdraft to the Committee but simply ensure that their spending does not exceed their total budget. This may provide the department with greater flexibility in running its operation but would diminish the ability of Treasury to anticipate potential overspending. As a spin-off to this alternative, the paperwork normally associated with maintaining the present control procedures would be reduced.

Att'd

City of Hamilton
Treasury

PROCEDURES FOR THE MONITORING AND CONTROL OF
CURRENT EXPENDITURES OTHER THAN LOCAL BOARDS OR COMMISSIONS
(Approved by City Council July 28, 1981, Section 19
of the 15th Report of the Finance Committee)

1. REQUESTS FOR ADDITIONAL FUNDING TO AN EXISTING ACCOUNT WITHIN A
DEPARTMENTAL BUDGET

With the exception of accounts listed on attached Exhibit "A" -

- a) The Department Head will have authority to approve the transfer of funds from one account to another to a maximum of \$500.
- b) The Treasurer will have authority to approve an overdraft in a Department's account to a maximum of \$500.
- c) The C.A.O. will have the authority to approve the transfer of funds from one account to another or approve overdrafts over \$500 to a maximum of \$1,000.
- d) The Standing Committee to whom the Department Head is responsible will have authority to approve the transfer of funds from one account to another within the Department Budget, and request approval of City Council for all amounts in excess of \$5,000.
- e) The Finance Committee will have the authority to approve overdrafts or transfers from Contingency to an existing account over \$1,000 to \$5,000.
- f) The Finance Committee will recommend to City Council approval of all overdrafts or transfers from the Contingency to an existing account for amounts in excess of \$5,000.

2. REQUESTS FOR ADDITIONAL FUNDING FOR AN ITEM FOR WHICH NO PROVISION HAS
BEEN MADE IN THE CURRENT ESTIMATES

With the exception of accounts listed on attached Exhibit "A" -

- a) The C.A.O. will have the authority to approve an expenditure which was not contained in the Current Estimates providing this can be funded from another account without affecting the service, to a maximum of \$1,000.
- b) The Standing Committee will have authority to approve an expenditure which was not contained in the Current Estimates providing this can be funded from another account without affecting the service over \$1,000 to a maximum of \$5,000, and request approval of City Council for all amounts in excess of \$5,000.
- c) Where the additional funds cannot be provided from the Departmental Estimates, the Standing Committee if they are of the opinion the request of the Department Head is essential, will forward a recommendation to the Finance Committee to request the method of financing.

City of Hamilton
Treasury

PROCEDURES FOR THE MONITORING AND CONTROL OF
CURRENT EXPENDITURES OTHER THAN LOCAL BOARDS OR COMMISSIONS
(Approved by City Council July 28, 1981, Section 19)
of the 15th Report of the Finance Committee)

5. EXPENDITURE ACCOUNT CONTROL

Treasury exercise control by line item appropriations other than for those Departments on which control is exercised by activity or function.

6. FOR ALL DEPARTMENTAL OPERATING EXPENDITURES WITH THE EXCEPTION OF THOSE COVERED BY THE PURCHASING PROCEDURE AND THOSE AREAS OF RESPONSIBILITY ASSIGNED TO THE CITY TREASURER FOR THE NORMAL OPERATION OF THE CITY, I.E., PAYROLL, EMPLOYEE BENEFITS, UTILITIES, DEBT CHARGES, ETC.

- a) Department Head approval to \$5,000.
- b) Department Head and C.A.O. approval over \$5,000 and up to \$10,000.
- c) Standing Committee and Council approval over \$10,000.

7. HOLDBACKS

Where a holdback has been taken, i.e., on contracts of \$50,000 or more, the request for release of holdback will be made to the appropriate Standing Committee.

City of Hamilton
Treasury

EXHIBIT "A"

With respect to the transfer of appropriation amounts from one account to another within a Departmental budget, it should be noted that transfers will not be permitted from the following accounts:

Personnel Services

- 01 Salaries and Wages
- 02 Temporary Help - Outside Agencies
- 03 Accumulated Sick Leave
- 04 Long Term Disability Premiums
- 05 Pensions
- 06 Workers' Compensation
- 07 Unemployment Insurance
- 08 Medical and Hospitalization
- 10 Group Life Insurance

Utilities and Contractual Services

- 13 Water Rates and Sewer Surcharge
- 14 Light and Power (Hydro)
- 15 Heating Fuel

Financial Charges

- 42 Insurance
- 45 Property Taxes
- 47 Provision for Replacement of Automotive Equipment
- 48 Provision for Major Repairs to Automotive Equipment

Equipment

- 71 Office Equipment
- 72 Automotive Equipment
- 74 Furnishings
- 75 Operating Equipment

Miscellaneous

- 91 Travelling (Conventions and Conferences)

THE CORPORATION OF THE CITY

5c.

FROM MR. E. C. MATTHEWS, TREASURER

Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

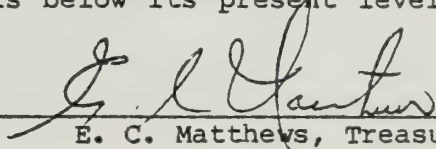
ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

PENALTY AND INTEREST RATE ON PAST DUE TAXES FOR 1986

RECOMMENDATION

- (1) That no adjustment be made at this time to the penalty and interest rate charged by the City on past due taxes.
- (2) That this matter be considered in the 1987 budget deliberations and that an appropriate adjustment to the rate be made, no later than December 31, 1986, if the prime rate continues or falls below its present level over the next five months.


E. C. Matthews, Treasurer

BACKGROUND

Attached for your information is a copy of Section 13 of the 17th Report of the Finance Committee which was adopted by City Council on October 8, 1985 relating to the penalty and interest rate charged by the City on past due taxes. While this resolution stated that the new rates become effective in 1986, there was no specific time reference to the actual date of implementation.

I advised the Finance Committee previously, on April 3, 1986, that I would be making a recommendation on this subject for consideration at the last Committee meeting in August 1986. While I can appreciate that the prime rate has declined over the past several months, I am reluctant to recommend a change at this time for the following reasons.

- 1) The projected 1986 revenue from this source is \$2,601,420. An extrapolation of the actual revenue based on actuals received to July 30, 1986 indicates that we may already have a revenue shortfall of approximately \$125,000 in 1986.
- 2) If we implement a new rate, say September 1, 1986, the additional revenue loss would be approximately \$63,000 for each 1% decrease in the current penalty and interest rate. For example, if the rate was reduced to 11% (based on a prime rate of 9.5% + 1.5% as defined in other legislation), the additional interest loss would be approximately \$252,000 for the period September 1, 1986 to December 31, 1986.
- 3) The current rate charged on outstanding accounts with Visa, MasterCard, etc. and other merchandising institutions is in the range of 18% to 21% per annum.

....cont'd

ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE - PAGE 2

BACKGROUND - continued

- 4) Our statistical statements (see attached) show that as at June 30 for the past four years (1983 to 1986 inclusive) the uncollected taxes as a percentage of the amount collectible have fallen from 13.2% to 10.8% in 1986. This indicates that the current penalty and interest rate has acted as a deterrent to those taxpayers who may wish to finance their businesses or personal finances by deferring tax payments.
- 5) Attached is a summary sheet showing that municipalities within this Region and other parts of Ontario are currently charging a rate of 15% per annum (with the exception of the City of Toronto) and are not contemplating a change. Toronto is the only municipality which impose rates under The Municipal Interest and Discount Act and apparently attempts have been made over the past two years to revert The Municipal Act to increase their rate to the 15% maximum.
- 6) This department has had very few complaints from taxpayers about the current penalty and interest rate being charged.

In view of the above considerations and in light of the Council resolution, I am recommending that no action be taken at this time to adjust the penalty and interest rate presently being charged on arrears of taxes but it be included as a 1987 budget consideration and that an appropriate adjustment to the rate be made no later than December 31, 1986 if the prime rate continues or falls below its present level over the next five months.

Att'd

c.c. Mr. K. A. Rouff, City Solicitor
Attention: Mr. P. Eker

SECTION 13 OF THE SEVENTEENTH REPORT OF THE FINANCE COMMITTEE
ADOPTED BY CITY COUNCIL OCTOBER 8, 1985

13. That the City Treasurer be authorized and directed to change the basis for the calculation of penalty and interest imposed on the past due realty and business taxes from those procedures established in The Municipal Act, to those procedures in The Municipal Interest and Discount Rates Act, 1982, which provide for a rate to be established at the highest prime rate of the Chartered Banks plus one and one-half percent. The new rates will continue to be imposed pursuant to The Municipal Act; and

That the new penalty and interest rates become effective in 1986 and that the City Solicitor be directed to amend City of Hamilton By-law 71-069 accordingly; and

That the prime rate to be used in the calculation of the new penalty and interest rate be based on the highest prime rate in effect at the Chartered Banks on the date the amending By-law is adopted by City Council.

City of P-wilton
Treasury

COMPARATIVE STATEMENT OF REALTY AND BUSINESS TAXES, LEVIES AND COLLECTIONS
(INCLUDING SPECIAL CHARGES, NON-METERED WATER AND SEWER SURCHARGE)
as at June 30, 1986, 1985, 1984 and 1983
(to the nearest thousand)

	1986		1985		1984		1983	
	Amount (1)	% (2)	Amount (3)	% (4)	Amount (5)	% (6)	Amount (7)	% (8)
Current Year								
Collectible								
- Realty	\$160,639	100.0%	\$151,599	100.0%	\$142,829	100.0%	\$132,827	100.0%
- Business	37,846	100.0%	35,439	100.0%	33,957	100.0%	30,972	100.0%
	<u>\$198,485</u>	<u>100.0%</u>	<u>\$187,038</u>	<u>100.0%</u>	<u>\$176,786</u>	<u>100.0%</u>	<u>\$163,799</u>	<u>100.0%</u>
Collected								
- Realty	\$147,385	91.8%	\$138,764	91.5%	\$129,668	90.8%	\$119,683	90.1%
- Business	36,058	95.3%	33,930	95.7%	32,327	95.2%	29,758	96.1%
	<u>\$183,443</u>	<u>92.4%</u>	<u>\$172,694</u>	<u>92.3%</u>	<u>\$161,995</u>	<u>91.6%</u>	<u>\$149,441</u>	<u>91.2%</u>
Uncollected								
- Realty	\$ 13,254	8.2%	\$ 12,835	8.5%	\$ 13,161	9.2%	\$ 13,144	9.9%
- Business	1,788	4.7%	1,509	4.3%	1,630	4.8%	1,214	3.9%
	<u>\$ 15,042</u>	<u>7.6%</u>	<u>\$ 14,344</u>	<u>7.7%</u>	<u>\$ 14,791</u>	<u>8.4%</u>	<u>\$ 14,358</u>	<u>8.8%</u>
Prior Years								
Collectible								
- Realty	\$ 14,011	100.0%	\$ 15,065	100.0%	\$ 16,483	100.0%	\$ 16,138	100.0%
- Business	607	100.0%	548	100.0%	609	100.0%	663	100.0%
	<u>\$ 14,618</u>	<u>100.0%</u>	<u>\$ 15,613</u>	<u>100.5%</u>	<u>\$ 17,092</u>	<u>100.0%</u>	<u>\$ 16,801</u>	<u>100.0%</u>
Collected								
- Realty	\$ 6,285	44.9%	\$ 6,426	42.7%	\$ 8,125	49.3%	\$ 7,043	43.6%
- Business	261	43.0%	258	47.1%	195	32.0%	247	37.3%
	<u>\$ 6,546</u>	<u>44.8%</u>	<u>\$ 6,684</u>	<u>42.8%</u>	<u>\$ 8,320</u>	<u>48.7%</u>	<u>\$ 7,290</u>	<u>43.4%</u>
Uncollected								
- Realty	\$ 7,726	55.1%	\$ 8,639	57.3%	\$ 8,358	50.7%	\$ 9,095	56.4%
- Business	346	57.0%	290	53.0%	414	68.0%	416	62.7%
	<u>\$ 8,072</u>	<u>55.2%</u>	<u>\$ 8,929</u>	<u>57.2%</u>	<u>\$ 8,772</u>	<u>51.3%</u>	<u>\$ 9,511</u>	<u>56.6%</u>

COMPARATIVE STATEMENT OF REALTY AND BUSINESS TAXES, LEVIES AND COLLECTIONS
(INCLUDING SPECIAL CHARGES, NON-METERED WATER AND SEWER SURCHARGE)
as at June 30, 1986, 1985, 1984 and 1983
(to the nearest thousand)

Summary of Current and Prior Years	1986		1985		1984		1983	
	Amount (1)	% (2)	Amount (3)	% (4)	Amount (5)	% (6)	Amount (7)	% (8)
Collectible								
- Realty	\$174,650	100.0%	\$166,664	100.0%	\$159,312	100.0%	\$148,965	100.0%
- Business	38,453	100.0%	35,987	100.0%	34,566	100.0%	31,635	100.0%
	<u>\$213,103</u>	<u>100.0%</u>	<u>\$202,651</u>	<u>100.0%</u>	<u>\$193,878</u>	<u>100.0%</u>	<u>\$180,600</u>	<u>100.0%</u>
Collected								
- Realty	\$153,670	88.0%	\$145,190	87.1%	\$137,793	86.5%	\$126,726	85.1%
- Business	36,319	94.5%	34,188	95.0%	32,522	94.1%	30,005	94.8%
	<u>\$189,989</u>	<u>89.2%</u>	<u>\$179,378</u>	<u>88.5%</u>	<u>\$170,315</u>	<u>87.8%</u>	<u>\$156,731</u>	<u>86.8%</u>
Uncollected								
- Realty	\$ 20,980	12.0%	\$ 21,474	12.9%	\$ 21,519	13.5%	\$ 22,239	14.9%
- Business	2,134	5.5%	1,799	5.0%	2,044	5.9%	1,630	5.2%
	<u>\$ 23,114</u>	<u>10.8%</u>	<u>\$ 23,273</u>	<u>11.5%</u>	<u>\$ 23,563</u>	<u>12.2%</u>	<u>\$ 23,869</u>	<u>13.2%</u>
Realty Taxes Not Billed	<u>\$ 47,107</u>		<u>\$ 44,632</u>		<u>\$ 40,779</u>		<u>\$ 37,905</u>	

Prepared by: W. Dickson
Section Accountant

Date: July 25, 1986

WD/ce

City of Hamilton
Treasury

Taxation Section

RESULTS OF SURVEY CONDUCTED ON RATES BEING CHARGED FOR PENALTY AND INTEREST
ON CURRENT AND PRIOR YEARS ARREARS OF REALTY AND BUSINESS TAXES

<u>Municipality Polled</u> (1)	<u>Present Rate In Effect</u> (2)	<u>Is a Rate Change Being Considered?</u> (3)
<u>I Area Municipalities within the Regional Municipality of Hamilton-Wentworth</u>		
City of Stoney Creek	15% per annum	No
Town of Dundas	"	"
Town of Ancaster	"	"
Town of Flamborough	"	"
Township of Glanbrook	"	"
<u>II Area Municipalities within the Regional Municipality of Halton</u>		
City of Burlington	15% per annum	No
Town of Oakville	"	"
Town of Milton	"	"
Town of Halton Hills	"	"
<u>III Other Municipalities</u>		
City of Windsor	15% per annum	No
City of London	"	"
City of Toronto (1)	11.4% per annum	Yes (2)
City of Oshawa	15% per annum	No
City of Ottawa	"	"

Notes: (1) The City of Toronto is the only municipality surveyed that impose their penalty and interest rates pursuant to the Municipal Interest and Discount Rates Act (M.I.D.R.A.). All others are pursuant to the Municipal Act.

(2) The City of Toronto is going to attempt to revert to the Municipal Act and if successful, increase their rate to the 15% maximum.

1986 July 22

Prepared by: L. M. Nelson
Supervisor of Taxation

LMN/ce

THE CORPORATION OF THE CITY C

5d.

FROM MR. E. C. MATTHEWS, TREASURER DA-
Name & Title

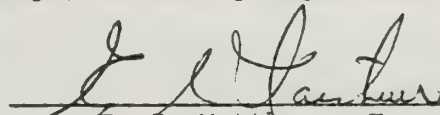
FOR ACTION ☒ FOR INFORMATION ☐ File No. _____
ALDERMAN P. VALERIANO AND
TO: CITY COUNCIL ☐ (OR) MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

OUTSTANDING BUSINESS IMPROVEMENT AREA CHARGES LEVIED IN 1986 - JAMES STREET NORTH BUSINESS IMPROVEMENT AREA

RECOMMENDATION

The Treasurer be authorized to assign outstanding accounts for the James Street North Business Improvement Area to the Financial Collection Agencies and instruct them to implement collection proceedings, including legal action where required.


E. C. Matthews, Treasurer

BACKGROUND

On May 28, 1985, City Council approved By-law 85-198 which designated an area surrounding James Street North as a Business Improvement Area. An operating budget of \$49,000 for this Association was approved on January 14, 1986 and payments of this amount were made to the Association in accordance with an approved schedule covering the period January 1, 1986 to June 1, 1986.

The business improvement area charges were levied against the merchants in the area in May 1986 based on their proportionate share of the realty assessment.

The status of these accounts as at July 31, 1986 can be summarized as follows:

	<u>Levied</u>	<u>Payments and Adjustments</u>	<u>Outstanding</u>
Number of Accounts	195 ===	137 ===	58 ===
Amount	\$49,000 =====	\$35,209 =====	\$13,791 =====

In addition to the original billing, reminder notices were forwarded to these merchants on two separate occasions in June 1986 with a final due date of June 30, 1986.

...cont'd

1986 AUGUST 12

ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE - PAGE 2

BACKGROUND - continued.

I understand from recent media publicity that a group of merchants in the area are now objecting to the B.I.A. billing and have acquired the services of a solicitor to represent them in this matter. It should be noted that, while The Municipal Act provides that a properly signed petition objecting to the by-law may be filed with the City Clerk within two months following the date of circularization, no such petition was filed by the merchants at that time. In addition, our Legal Department has confirmed that the proper procedures, as outlined in The Municipal Act, have been followed in establishing this Business Improvement Area.

Accordingly, I am recommending that these outstanding accounts be forwarded to the Financial Collection Agencies for collection proceedings, including legal action where required.

c.c. Mr. K. A. Rouff, City Solicitor
Attention: Mr. P. Eker
Mr. J. Robinson, Community Development Department

THE CORPORATION OF THE CITY OF

5e.

FROM MR. E. C. MATTHEWS, TREASURER
Name & Title

DATE

FOR ACTION ☒

FOR INFORMATION ☐

File No.

TO: CITY COUNCIL ☐

(OR)

ALDERMAN P. VALERIANO AND
MEMBERS OF THE FINANCE COMMITTEE
Committee

☒

SUBJECT

DISPOSITION OF PROPERTIES ACQUIRED THROUGH THE TAX REGISTRATION PROCEDURES

RECOMMENDATION

The following action be taken with respect to certain properties acquired by the City through tax registration procedures:

I.(a) The City Solicitor be authorized and directed to prepare a by-law to declare the property known as 17 Gerrard Street for municipal purposes.

(b) This by-law be forwarded to the Ministry of Municipal Affairs for approval prior to being submitted to City Council.

(c) Subsequent to the passage of this by-law, the outstanding taxes, penalty and interest applicable to this property, in the approximate amount of \$10,950.00, be written off and charged to the Reserve for Property Purchases, Account 0280-35.

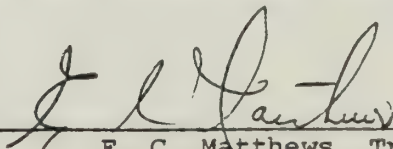
II.(a) The Director of Real Estate be authorized and directed to proceed with the sale of the properties known as 743 Brucedale Avenue East, 284 Sherman Avenue South and 21 St. Matthews Avenue which are not required for municipal purposes.

(b) The Director of Real Estate seek approval from the Ministry of Municipal Affairs and City Council of an acceptable offer to purchase.

(c) The City Solicitor, upon approval of an offer to purchase, be directed to prepare a by-law to authorize the sale of the applicable property. Note: The by-law also has to be approved by the Ministry of Municipal Affairs prior to being submitted to City Council.

(d) Subsequent to the passage of the by-law, the outstanding taxes, penalty and interest applicable to the property being sold, be written off and charged to Account 0220, Allowance for Doubtful Accounts.

(e) The amount of the proceeds from the sale of each property be credited to Account 0220, Allowance for Doubtful Accounts.


E. C. Matthews, Treasurer

cont'd

1986 AUGUST 12

FINANCE COMMITTEE - Page 2

BACKGROUND - continued

Attached is a summary sheet outlining the details of four properties which the City has acquired through the tax registration process. In accordance with the Municipal Affairs Act, a tax arrears certificate was registered on each property and notification was sent to those persons having an interest in the property. Since the right of redemption was not exercised within the one year period following the registration of the tax arrears certificate, the City can now pass a by-law to authorize the sale of these properties or declare them for municipal purposes. The City Solicitor has completed the 40 year search on each property and has confirmed that the appropriate procedures required by the Municipal Affairs Act have been followed.

The Director of Real Estate has circularized the various City and Region departments to determine whether or not these lands are required for municipal purposes. The Regional Planning Department has indicated that 17 Gerrard Street is required in the Alpha Residential Enclave for future industrial redevelopment. Accordingly, I am recommending that a by-law be prepared to declare these lands for municipal purposes subject to the necessary approvals by the Ministry of Municipal Affairs and City Council. I am also recommending that once the by-law has been passed, the taxes, penalty and interest applicable to this property be written off and charged to the Reserve for Property Purchases, 0280-35, as it represents the cost to the City of acquiring this property.

The remaining three properties are not required for municipal purposes and can therefore be sold. Both the offer to purchase and the by-law authorizing the sale must be approved by the Ministry of Municipal Affairs. It should be noted that the tax registration procedure does not necessarily ensure that there is sufficient equity in a property to cover the amount of outstanding taxes, penalty and interest. In some cases, the owners may have abandoned the property because they are unable to develop or the City may have added charges to the roll for demolition, etc., if the owners failed to comply with property standards. Furthermore, there may be delays in taking the appropriate action due to payment arrangements which are not ultimately met or by legal complications involving notification to the interested parties. In other words, there will be both gains and losses which have to be recognized on the disposal of all properties acquired through the tax registration process.

Once a by-law authorizing the sale of a property has been approved by City Council, I am recommending that the taxes, penalty and interest be written off and charged to Account 0220, Allowance for Doubtful Accounts. I am also recommending that the proceeds from the sale of the property be credited to this account which means that it will be absorbing any gains or losses on the disposal of these properties.

Att'd

C.C. Mr. D. W. Vyce, Director, Real Estate Department
Mr. R. Roszell, Legal Department

City of Hamilton
Treasury

SUMMARY OF PROPERTIES ACQUIRED BY THE CITY OF HAMILTON THROUGH
THE TAX REGISTRATION PROCESS

<u>File Number (1)</u>	<u>Assessed Owner and Address (2)</u>	<u>Lot Size (3)</u>	<u>Description (4)</u>	<u>1986 Assessment (5)</u>	<u>Outstanding Taxes (1) (6)</u>	<u>Penalty and Interest (7)</u>	<u>Total (8)</u>
82-187	Campagni, Ippolito 743 Brucedale Ave. E.	42.11 x 42.37	Vacant Land	140	\$ 547.64	\$ 270.51	\$ 818.15
82-184	Zecevic, Mike 284 Sherman Ave. S.	116.92 x - (irregular)	Vacant Land	650	\$1,225.71	\$ 591.17	\$ 1,816.88
82-10A	McCauley, Marjorie 17 Gerrard Street	19.00 x 98.79	Vacant Land	1,224	\$6,459.99	\$ 4,488.09	\$10,948.08
82-131	Calder, John 21 St. Matthews Avenue	85.66 x 123.0	Vacant Land	6,595	\$37,379.83	\$28,421.29	\$65,801.12

(1) This amount includes any additions to the tax roll for expenditures by the City to demolish, board-up or secure premises, etc.

1986 August 12
TMD/an

THE CORPORATION OF THE CITY C

52.

FROM MR. E. C. MATTHEWS, TREASURER DATE _____
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

ALDERMAN P. O. VALERIANO, CHAIRMAN
AND MEMBERS OF THE FINANCE COMMITTEE ☒
Committee

SUBJECT

1987 CURRENT BUDGET PREPARATION AND APPROVAL PROCESS

RECOMMENDATION

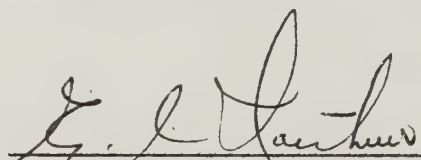
- (1) That the timetable for the preparation and review of the 1987 Current Budget Estimates be as follows:
 - (a) Sept. 2/86 - Treasurer send budget call letter (containing instructions and guidelines) to all Departments and Local Boards.
 - (b) Oct. 3/86 - Deadline for completed budget submissions to be returned to Treasury.
 - (c) Month of October - Treasury monitors and assembles budgets; C.A.O. reviews budgets with Department Heads and Managers of Local Boards; Treasury prepares budgets for review by Standing Committees
 - (d) Nov. 4/86 - Finance Committee receives overview of status of budgets from Treasurer.
 - (e) Month of November - Standing Committees review budgets during their scheduled meetings in November or at special meetings called specifically for budget review. Meeting dates should be set well in advance to avoid conflict with other schedules.
 - (f) Month of December - Completion of budget review by Committees, if necessary, and preparation by Treasury of final Estimates to be approved by City Council in January.
 - (g) January 20 - Finance Committee reviews final Estimates and forwards recommendation on 1987 City mill rates to City Council.
 - (h) January 27 - City Council considers approving revenues and expenditures based on a calculated mill rate for City services.

1986 August 12

ALDERMAN P.O. VALERIANO, CHAIRMAN AND
MEMBERS OF THE FINANCE COMMITTEE - Page 2

RECOMMENDATION - Continued

- (2) That the preparation of Estimates (for each Department and Local Board) be done on the same basis as in 1986, so that the budget documentation presented to the Standing Committees will include:
- (a) a letter of transmittal briefly explaining the budget document and other comments as deemed appropriate.
 - (b) summaries and line-by-line detail of expenditures and revenues.
 - (c) an introductory form to include purpose and objectives, long-term plans and number of staff.
 - (d) detailed information on travelling, additional staff requests, and new equipment and other expenditure items as required.
 - (e) service/program "packages" containing detailed information on all requests for "expansion" services, in priority sequence.
 - (f) and other documentation that a Department/Local Board may wish to submit to their Standing Committee.



E. C. Matthews, Treasurer

BACKGROUND

I propose this year to advance the preparation, review and approval of the annual Estimates for the following reasons:

- (1) last year was an election year and it was impossible to hold budget sessions before January. This year Standing Committees are set and have had experience in dealing with budgets.
- (2) the schedule for the proposed 1987-1991 Capital budget has also been advanced this year; therefore, Departments will have completed their work on proposed projects before they are requested to start preparing their 1987 Current Estimates. In any case, it is more practical to do Capital before Current because of the possible effect on the current budget from capital project approvals.

1986 August 12

ALDERMAN P.O. VALERIANO, CHAIRMAN AND
MEMBERS OF THE FINANCE COMMITTEE - Page 3

BACKGROUND - Continued

- (3) it is more efficient and effective to approve a budget prior to the beginning of the budget year (or at least early in the new year) rather than several months into the year because:
 - (a) Departments can plan their operations more effectively if their budgets for staffing, equipment and general operations are set at an early date.
 - (b) Departments will have more time to hire new staff or purchase equipment in order take advantage of the job market and allow more flexibility in their purchases.
 - (c) Departments will have to examine their estimates more closely in terms of what their needs are in 1987 rather than, in some cases, base these needs on the previous year's requirements.
- (4) Due to the holiday season, many staff and elected representatives schedule some vacation time in December, making it difficult to hold meetings and discussions on the budget in preparation for review in the new year.
- (5) The monitoring and control of expenditures is enhanced because the appropriations are in place much earlier.

Basically, the plan is to have the estimates prepared, monitored and reviewed by Treasury and the C.A.O. during September and October and hold budget review meetings with Standing Committees during November and possibly even the first part of December, if necessary. If we are successful in maintaining this schedule, it would be possible to approve the Estimates in January.

I am recommending the same budget procedures be used as was the case in preparing last year's Estimates; that is, detailed budget presentations together with service "packages for giving the Committees some options for reductions in the event the mill rate increase is unacceptable. The documentation will be similar, including information on projected 1986 Actuals, 1986 Estimates, and 1987 Estimates with accompanying increase/decrease columns in both amount and percentage. Details of Travelling, Additional Staff, Equipment and other "Expansion" items will be presented on specially prepared forms. Revenue items associated with a Department/Local Board will also be included in the budget preparation.

THE CORPORATION OF THE CITY

59.

FROM Mr. E. C. Matthews

Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

FINANCE

Committee

☒

SUBJECT

Outstanding realty and business taxes which are, in my opinion, uncollectible for the reasons noted on the attached schedules.

RECOMMENDATION

That outstanding realty and business taxes, in the amount of \$28,455.79 be written-off in accordance with Section 495 of the Municipal Act, R.S.O., 1980 as amended, and charged to Account Number 0378-0688, Tax Write-offs.

E. C. Matthews
.....
E. C. Matthews, Treasurer

BACKGROUND

Attached are Schedules "A" and "B" outlining realty and business tax accounts which are, in my opinion, uncollectible.

Schedule "A" (realty taxes) contains background, column (7), which provides a detailed explanation of the status of each of these accounts, which are recommended for write-off in the amount of \$6,979.10.

Schedule "B" (business taxes) have been summarized by means of code, column (9) which classifies each account into the following categories:

<u>Code</u> (1)	<u>Classification</u> (2)	<u>Amount Recommended to be Written-Off</u> (3)
1.	Accounts improperly assessed or out of business where tax appeal deadline to the Tax Review Committee has expired under Section 496 of the Municipal Act.	\$ 663.80
3.	Advised by Trustee-Bankruptcy/In Receivership - No funds available for distribution.	20,812.89
		<u>\$21,476.69</u>

I would recommend that the above be deemed uncollectible and written-off in accordance with Section 495 of the Municipal Act, R.S.O., 1980, as amended.

OUTSTANDING REALTY TAXES RECOMMENDED FOR WRITE-OFF

<u>Serial Number</u> (1)	<u>Registered Owner and Property Address</u> (2)	<u>Year</u> (3)	<u>Taxes</u> (4)	<u>Interest</u> (5)	<u>Total</u> (6)
01 00510 0570	Westdale Properties Ltd. 86 Forsyth Ave. North	1986 1985 1984 1983 1982 1981 1980 1979	33.10 31.68 29.77 28.29 26.71 24.35 22.34 21.51	.00 2.63 6.89 9.19 12.69 15.21 17.32 29.99	33.10 34.31 36.66 37.48 39.40 39.56 39.66 51.50
					<u>311.67</u>
07 06520 0505	Liquor Control Board of Ontario 76 Mall Road	1985	6,667.43	.00	6,667.43
					<u>6,667.43</u>
					<u>\$6,979.10</u>

TOTAL OUTSTANDING REALTY TAXES RECOMMENDED TO BE WRITTEN-OFF

Remarks
(7)

The registered owner went into bankruptcy and the lands vested with the Province of Ontario. The City was unable to register a tax arrears certificate against Crown land and the Crown have waived any right to this property. These rear lands have now been consolidated with 176 Sterling Ave. with no value being added.

Duplicate billing - Realty taxes are uncollectible as L.C.B.O. have already paid Grant In Lieu of taxes to City for this property.

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
1	04 02860 1030 0020 851 1	Remill, Gilbert Caucel, John Gilberts Tire Sales 1042 Barton St. East	37.89	290.59	.00	.00	328.48	1
2	04 03120 3160 0020 801 6	Sheard, Ralph S & S Motor Sales 1225 Cannon St. East	189.92	194.11	.00	.00	384.03	3
2	04 03120 3160 0020 801 7	Sheard, Ralph T/A S & S Motor Sales 1225 Cannon St. East	198.89	182.28	.00	.00	381.17	3
2	04 03120 3160 0020 801 8	Sheard, Ralph T/A S & S Motor Sales 1225 Cannon St. East	107.08	87.08	.00	.00	194.16	3
2	04 03120 3160 0020 801 9	Sheard, Ralph T/A S & S Motor Sales 1225 Cannon St. East	113.14	84.33	.00	.00	197.47	3
3	04 03335 8310 0020 852 1	Rosettani, Victor 1338 Barton St. East	1.04	41.78	.00	.00	42.82	1
TOTAL, WARD 4			647.96	880.17	.00	.00	1,528.13	

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty Interest (4)	Prior Years Arrears (5)	Current Years Penalty Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
4	05 04520 8210 0080 841 2 17	Plumbing Mart 2372 Barton St. East	19.08	85.01	.00	.00	104.09	3
4	05 04520 8210 0080 841 3 17	Plumbing Mart 2372 Barton St. East	398.31	965.32	.00	.00	1,363.63	3
4	05 04520 8210 0080 841 4	Plumbing Mart 2372 Barton St. East	487.30	1,771.73	.00	.00	2,259.03	3
5	05 04620 0020 0020 791 7	Cupolo Cycle and Sports 210 Centennial Pkwy. N.	269.94	809.13	.00	.00	1,079.07	3
5	05 04620 0020 0300 801 6	Cupolo Cycle and Sports 210 Centennial Pkwy. N.	3,452.71	3,409.87	.00	.00	6,862.58	3
5	05 04620 0020 0301 801 6	Cupolos Sporting Goods 2500 Barton St. East	819.60	960.85	.00	.00	1,780.45	3
5	05 04620 0020 0301 801 7 04	Cupolos Sporting Goods 2500 Barton St. East	1,010.18	981.53	.00	.00	1,991.71	3
6	05 04810 1030 0020 841 3 17	550849 Ontario Ltd. Electronic Discount Centre 2371 Barton St. East	433.72	1,239.19	.00	.00	1,672.91	3
7	05 04810 3180 0020 841 3 17	Sornaz, Michael Lakeland Golf 300 Van Wagners Beach Rd.	94.12	198.38	.00	.00	292.50	1
TOTAL WARD 5			6,984.96	10,421.01	.00	.00	17,405.97	

City of Hamilton
Treasury

1986 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
4	07 06310 1180 0020 812 5	Plumbing Mart Corp. 828 Fennell Ave. East	619.80	953.63	.00	.00	1,573.43	3
4	07 06310 1180 0020 822 4 01	Plumbing Mart Corp. 828 Fennell Ave. East	335.80	633.36	.00	.00	969.16	3
	TOTAL WARD 7		955.60	1,586.99	.00	.00	2,542.59	
	GRAND TOTAL		8,588.52	12,888.17	.00	.00	21,476.69	

Business Tax
Summary of Trial Balance - Write-off

Ward (1)	Prior Years Penalty & Interest (2)	Prior Year Arrears (3)	Current Year Penalty & Interest (4)	Current Year Arrears (5)	Taxes Outstanding (6)	Number of Accounts (7)
04	647.96	880.17	.00	.00	1,528.13	3
05	6,984.96	10,421.01	.00	.00	17,405.97	4
07	955.60	1,586.99	.00	.00	2,542.59	1
TOTAL	<u>8,588.52</u>	<u>12,888.17</u>	<u>.00</u>	<u>.00</u>	<u>21,476.69</u>	

CODING

- Accounts improperly assessed or out of business where tax appeal deadline to the Tax Review Committee has expired under Section 496 of the Municipal Act.
- Advised by Trustee-Bankruptcy/In Receivership - No funds available for distribution.

1986 June 19

DUG/ce

1986
THE CORPORATION OF THE CITY OF

5h.

FROM MR. E. C. MATTHEWS, TREASURER
Name & Title

D.

FOR ACTION ☒

FOR INFORMATION ☐

File No.

TO: CITY COUNCIL ☐

(OR)

FINANCE
Committee

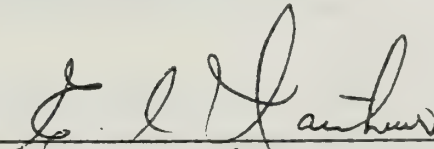
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SUBJECT

FINANCING OF CITY'S SHARE OF \$8,000 FOR THE CITY'S HOSTING OF FREE TRADE FORUM.

RECOMMENDATION

That the City's portion of \$8,000, of a total budget of \$13,247, for the City's hosting of a Free Trade Forum to be held at the Convention Centre on October 18, 1986, as approved by City Council July 22, 1986, be charged to the Unclassified Expenditure Account 0378-27XX.


E. C. Matthews, Treasurer

BACKGROUND

By adoption of Section 1 of the Eighth Report of the Executive Committee, City Council approved of this issue on March 25, 1986 and by adoption of Section 5 of the Sixteenth Report of the Executive Committee, City Council approved of the budget of \$13,247 and the City's participation in the amount of \$8,000, at their meeting of July 22, 1986.

I am recommending that the \$8,000 City's share of this event be charged to the Unclassified Account 0378-27XX.

JUL 21 1986

MEMORANDUM • CITY OF HAMILTON

TO Mrs. S. K. Reeder, Secretary
Forum on Free Trade YOUR FILE:

FROM Mr. J. J. Schatz, Secretary,
Executive Committee OUR FILE :

SUBJECT : Forum on Free Trade DATE : 1986 July 23

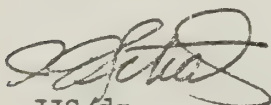
Subjoined for your information and attention is a copy of Section 5 of the Sixteenth Report of the Executive Committee which was adopted by City Council at its meeting held on 1986 July 22.

5. (a) That a budget of \$13 247, with the City's portion of the budget to be \$8 000 be approved for the City's hosting of a Free Trade Forum to be held at The Hamilton Convention Centre on Saturday, 1986 October 18.
- (b) That the Finance Committee be requested to recommend the method of financing this cost.
- (c) That the appropriate staff be authorized to apply for a FUTURES grant from the Ontario Ministry of Skills Department to hire a person to assist the Committee organizers for the Free Trade Forum with registrations, phone follow-ups and other associated tasks.

NOTE: Previously forwarded to the members of City Council were copies of a proposed budget and program for the Free Trade Forum.

With the adoption of Section 1 of the Eighth Report of the Executive Committee City Council at its meeting on March 25, 1986 approved the hosting of this Forum.

With a copy of this memorandum to Mr. R. C. Prowse, Secretary, Finance Committee, I am requesting that he request the Finance Committee to determine the method of financing.


JJS/dg

c.c.: Mr. E. C. Matthews, City Treasurer
Mr. R. C. Prowse, Secretary, Finance Committee ✓

CA4 ON HBL A05
CS/F3

2nd floor

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1-0.1

1986 September 08

HAMILTON PUBLIC LIBRARY

DOCUMENTS

TO: DEPARTMENT HEADS

RE: Finance Committee Agenda and Committee Meetings

This is to advise that the September schedule of meetings for the Finance Committee has been confirmed as follows:

Deadline for Items

Wednesday, September 17
12:00 o'clock noon

Agenda Meetings

Thursday, September 18
9:30 o'clock a.m.
Room 213

Committee Meetings

Tuesday, September 23
2:00 o'clock p.m.
Room 233

Yours very truly,

R. C. Prowse
Secretary
Finance Committee

RCP:em

THE CORPORATION OF THE CITY OF HAMILTON

(A)

MR. D. K. BEATTIE

FROM SECRETARY, GRANTS SUB-COMMITTEE DATE 1986 JULY 9
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____


TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

GRANT APPEAL - OPTIMISTS CENTRAL ONTARIO DISTRICT CONVENTION

RECOMMENDATION

That in accordance with the grant guidelines, consideration be given to the presentation by the Optimists - Central Ontario District with respect to their grant appeal.


D. K. Beattie, Secretary
Grants Sub-Committee

BACKGROUND

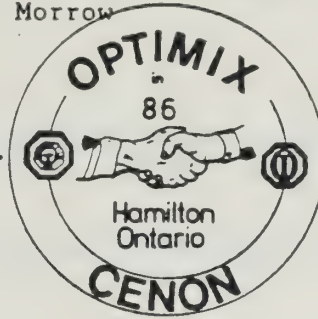
At its meeting June 24, 1986, City Council denied the Convention/Reception request from the applicant with an understanding that the applicant had a right to appeal this decision. The applicant has requested this appeal.

The applicant had requested \$1,500 to defray the costs associated with the annual Central Ontario District Convention August 7 to 9, 1986 at the Hamilton Convention Centre. There will be approximately 450-500 participants including 400 from the Central Ontario District. It is expected that the grant would offset the costs of a Wine and Cheese and the Ladies and Youth Programs. Attached is correspondence and an application form completed via discussions with the applicant by the Secretary of the Grants Sub-Committee.

After hearing the presentation, any recommended grant funds would have to be funded from the unallocated grant funds of approximately \$1,630. The Secretary of the Grants Sub-Committee will update the balance of the available funds.

Att'd

cc. Mr. Kevin Beattie, Secretary - Grants Sub-Committee - Would you please contact these people and send them the necessary application forms.
Thanks. Mayor Bob Morrow



MAY 30 1986

TREASURY	
1986 JUN 2	
ROUTE	REC'D
E.C.M.	
I.R.H.	
T.W.D.	
N.R.A.	
J.G.H.	
T.B.	
D.D.	

304 Main St. E.,
GRIMSBY, Ont., L3M 1R2
May 27, 1986.

445-8039

Mayor Robert Morrow,
City Hall,
71 Main St. W.,
HAMILTON, Ont.,

Dear Sir:

We are writing to you in reference to the Optimists Central Ontario District Convention to be held August 7 to 9, 1986 at the Hamilton Convention Centre.

We are respectfully requesting the sum of \$1500.00. This subsidy would help cover the costs of the LADIES and YOUTH PROGRAMS or the Wine and Cheese party. We would greatly appreciate your consideration in subsidizing this event in as much as we are promoting the City and Region by holding our convention here.

We would appreciate a reply at your earliest convenience. Please send the reply to the above address.

Yours in Optimism,

Ian M. Watson

Ian M. Watson,
Convention Committee

CENTRAL ONTARIO DISTRICT CONVENTION
1986

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4 (telephone 526-2739).

1. Name, Address and Telephone Number of organization:

Optimists Club
C/O. Mr. I. H. Watson
304 Main Street East
Grimsby, Ont
L3M 1R2

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

non-profit, Service organization
- 2nd oldest charter in Canada

3. What are the general objects and/or functions of your organization?

"Friend of Youth"

- sponsor Mahoney Park
- Rosedale Ringette

Christmas Miracle
at CKOC.

4. a) Amount of the grant request \$ 1500 .

- b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ _____	_____
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

To offset costs associated Wine and Cheese and Ladies and Youth Programs during the annual conference this year being held in Hamilton of the Optimists Central Ontario District Convention

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 450-500
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 400
- (c) What is the date of the event? Aug 7-9/86
- (d) What is the location of the event? Hamilton Convention Centre
-

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

- Possibly - for future conventions

11. List the Executive Officers of your organization: *attempting to get the International Optimists Convention in Hamilton*

Name and Title

Address

Telephone Number
Business Home

Date

Name and Title of Officer Making Application

Signature of Officer Making Application

Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

(B)

MR. D. K. BEATTIE

FROM SECRETARY, GRANTS SUB-COMMITTEE
Name & Title

DATE 1986 JULY 9

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

FINANCE
Committee

☒

SUBJECT

GRANT APPEAL - HAMILTON DISTRICT VOLLEYBALL COUNCIL

RECOMMENDATION

That in accordance with the grant guidelines, consideration be given to the presentation by the Hamilton District Volleyball Council with respect to their grant appeal.

D. Kevin Beattie
D. K. Beattie, Secretary
Grants Sub-Committee

BACKGROUND

At its meeting June 24, 1986, City Council denied the Convention/Reception request from the applicant with an understanding that the applicant had a right to appeal this decision. The applicant has requested this appeal.

The applicant had requested \$800 to defray the costs associated with a beach volleyball tournament July 19, 1986 at Confederation Park. There will be approximately 200 participants including 120 from outside of the City. Attached is the application. The applicant received a 1986 Convention/Reception Grant of \$1,000 to defray the costs of an International Olympic Volleyball tournament March 29, 1986. Also, the applicant received a 1985 Convention/Reception grant of \$580 for a similar beach volleyball tournament in July 1985.

After hearing the presentation, any recommended grant funds would have to be funded from the unallocated grant funds of approximately \$1,630. The Secretary of the Grants Sub-Committee will update the balance of the available funds.

Att'd

Note group rec'd
1,000 in 1986.

C/R
also got.

580 in 1985

PAGE 1
APPLICATION
CONVENTION/RECEPTION

IN OF THE CITY OF HAMILTON

CONVENTION OR RECEPTION GRANT

grant is required to complete this form and
Secretary of the Grants Sub-Committee
Main Street West, Hamilton, Ontario

TREASURY	
1986 JUN 5	
ROUTED TO	
EXEC.	
LEGAL	
FIN.	
PLANN.	
TECH.	
TR.	
D.D.	

1. Name, Address and Telephone Number of organization:

Hamilton District Volleyball Council
c/o Jim Roberts
26 Fiona Cres.
Hamilton, Ontario
L9C 6Y9
(416) 387-3822

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The Hamilton District Volleyball Council was formed in May 1984 to promote and develop the sport of volleyball in and around the Hamilton area. This organization is the sanctioned representative of the Ontario Volleyball Association, Region 3, District 13.

We have a seven member executive consisting of a President, Vice-President, Secretary/Treasurer, Officials Chairman, Athlete Development Chairman, Coaching Chairman, and Competitions Chairman.

Please find enclosed a copy of the District's Operating Code (Charter, By-laws).
At present we are not incorporated as a non-profit organization.

3. What are the general objects and/or functions of your organization?

1. To promote communication and the co-ordination of activities through the publication of a quarterly newsletter.
2. To facilitate the development of clubs by aiding the prospective club coach with information regarding facilities, players, registration etc.
3. To support and advise on the creation of a competitive men's volleyball league at Scott Park Recreation Center, successfully started in October 1985.
4. To encourage and sponsor more tournament play at all levels including the provincial, national and international levels.
5. To train coaches, officials, and players by sponsoring area clinics.

4. a) Amount of the grant request by \$ 300.00 Over.

b) Indicate when payment of grant is required.

	<u>Amount</u>	<u>Date</u>
Upon City Council Approval	\$ <u>300.00</u>	<u>Prior to July 10</u>
Other Date or Installments	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance.

A beach volleyball tournament will be held at Confederation Park on Saturday July 19 just outside the Wild Water Works wave action pool. Play will be on grass courts with 30 to 35 teams and 200 athletes participating of which half will be from out of town. An additional court will be set up for the general public to use and an information booth provided to handle any inquiries regarding volleyball in Hamilton.

6. With respect to your event, answer the following:

- | | |
|---|---------------------------|
| (a) How many people will be in attendance? | <u>200</u> |
| (b) Of the stated number of people, how many are coming from outside of Hamilton? | <u>120</u> |
| (c) What is the date of the event? | <u>July 19, 1986</u> |
| (d) What is the location of the event? | <u>Confederation Park</u> |

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

All participants will have to pay for the use of the park plus any other amenities such as the campground and the wave action pool. Visitors to the city will require one or two nights lodging at area hotels as well as meals. The beach tournament will be promoted through the media and act as a draw, for paying spectators, into the park. The event, through the media, will add to the image of Confederation Park as being a people place and will provide those in the park with enjoyable entertainment.

THE CORPORATION OF THE CITY OF HAMILTON

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

Corporate sponsorship is presently being solicited from firms in Hamilton.

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

Yes, a tournament fee of \$80.00 per team is required.

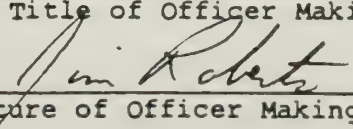
10. Will assistance be requested from the City of Hamilton in future years in this respect?

Future assistance will be dependent on the success of this project.

11. List the Executive Officers of your organization:

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
Jim Roberts-President	26 Fiona Cres. Ham.	-----	387-3822
Tim Louks-Vice-President	237 East 31st. Ham.	525-9140	389-0202
Brian Cumming-Secretary/Treasurer	149 Melville St. Dundas	526-7666	627-3074
Renzo Milan- Officials Chairman	72 Cloverdale Ham.	383-4911	547-7622
Mike Primorac-Athlete Development Chairman	85 Pleasant Ave. Ham.	-----	389-4025

continued

<u>Date</u>	<u>Jim Roberts - President</u>
	<u>Name and Title of Officer Making Application</u>
	
	<u>Signature of Officer Making Application</u>
	<u>387-3822</u>
	<u>Telephone Number</u>

Antoinette Krusto-Coaching Chairman	31 Ipswich Pl. Ham.	560-3333	547-0405
Bob Borycki-Competitions Chairman	R.R.#2 Box 3 Dundas	647-3471	627-3874

HAMILTON DISTRICT VOLLEYBALL COUNCIL

OPERATING CODE

REVISED: August 1985

I MEMBERSHIP

The membership of the council shall include the following permanent positions:

- . President
- . Vice-President
- . Secretary-Treasurer
- . Officials Chairman
- . Coaching Chairman
- . Athlete Development chairman

In addition, any individual from the district holding a position at the Regional level, shall be considered an Ex Officio member of the District Council.

II ELECTION OF OFFICERS

The two positions of Vice-President and Secretary-Treasurer will be decided by a vote from all district members. Nominations are to be submitted to the President on or before the date of the Annual General Meeting.

The three positions of Officials, Coaching and Athlete Development chairmen will be decided by appointments from the Executive Committee.

III TERM OF OFFICE

Each position on the District Council shall be decided annually. The incoming District Council, will assume office following the May meeting.

IV MEETINGS

a) Scheduling:

- (i) The council will hold four regular meetings during the year as follows:

- . September
- . January
- . April (A.G.M.)
- . May

Additional meetings may be convened through the President.

b) Voting:

- (i) The Annual General Meeting of the District Council will be open to all members of the district who hold a valid district voting card. All registered members of the district with valid voting cards are eligible to vote at A.G.M. A registered district member with a voting card may cast ballots for other registered members providing he/she has valid signed voting cards from the absent members.

- (ii) Each individual holding a permanent position (see I MEMBERSHIP) will have voting privileges at the District Council Meetings. Ex Officio members will not have voting privileges.

V DUTIES OF DISTRICT COUNCIL OFFICERS

a) President:

- . To call and preside over all meetings of the District Council.
- . To represent District 13 at Region 3 meetings.
- . To function as one of the signing authorities for district financial transactions.
- . To promote communication of District information to the district membership.

b) Vice-President:

- . To assume the duties of the District President in the event that the District President is not able to fulfill the responsibilities.
- . To assume the position of District President the year following election as District Vice-President.

c) Secretary-Treasurer:

- . To take and arrange for the distribution of all District Council Meeting minutes.
- . To handle all accounting and payments within the District through a District bank account.
- . To function as one of the signing authorities for District financial transactions.
- . To submit to the District Council an annual budget based on the budget requests of all District Officers.
- . To prepare a financial report for each of the District Council Meetings.

d) Officials Chairman:

- . To co-ordinate District Officials Clinics.

e) Coaching Chairman:

- . To organize Coaching Certification Clinics in the District.

f) Athlete Development Chairman:

- . To publish and circulate a newsletter to the District members. This newsletter should contain information regarding future competitions as well as results of previous competitions.
- . To organize and administer District player development camps and clinics.

It's nice to participate

Mountain
News, Wed
July 24/85



By

Norm Nelson,
Staff Writer

Paul Hanover of CHML accused us of stacking our team in the first annual media volleyball tournament hosted by the Hamilton District Volleyball Council.

Such accusations, of course, are entirely unfounded. The Mountain-News would never stoop to such levels. We won the tournament, which was played Saturday at Confederation Park, fair and square.

And yes we can explain the two tree-toppers who couldn't hide their thick Russian accents: meet Sergei Bolshevik from Leningrad and Valeri Tretiak from Moscow. Okay sure both are members of the Russian national volleyball team.

But Mr. Hanover, they are also full fledged staff writers working out of our Moscow and Leningrad bureaus.

Anyways CHML came back with some fine setting up at the net to handily defeat us in the next game. But overall our record against teams from CHML, the Spectator and Hutch's was four wins and two losses, enough to capture first place.

After the tournament, thoughts started running around my head that maybe I should try out for Canada's volleyball team, since I have long since given up hope of ever making the National Hockey League. But after watching the USA play the USSR on television Saturday afternoon, my goal was reduced to simply defending our title in next year's media tournament.

□□□

JOHN MAY'S team from Scarborough won the over-all title at the recent Serve and Turf Beach Volleyball Tournament at Confederation Park. More than 20 teams from southern Ontario competed in the day-long affair. Teams were made up of two men and two women. Brad Maheu's team from Oshawa finished with the silver medal while Darin Gricnik from Hamilton picked up the bronze medal. The male MVP was May while Sandy Skotnicki earned the female MVP.

Hamilton Spectator
July 23/85

myself and for the other media people from CHAM Radio, Hamilton Cue, the Flamborough Review and Creative Arts, it was mighty tough getting up Sydenham Hill once. And to think that the real racers had to do it eight times! But hopefully the media challenge race did achieve its goal of raising money for the Barrie Tornado Relief fund.

Both of these events allowed the media to leave their typewriters behind for the day and get out and actually participate rather than observe. And, hey, that's nice for a change.



MEDIA VOLLEYBALL CHAMPS! From the Blow Your Own Horn Department, Brabant Newspapers won the first - annual Hamilton - District Media Beach Volleyball Tournament on July 19 at Confederation Park. Our team took four of the six games we played to

come out ahead of Hutch's Restaurant, CHML and the Spectator. Pictured from back left are: Bruce Lea, Dave Butler, Frank Buzzelli, Mark Jeffrey, Norm Nelson and Referee and Convenor Bill Borycki. In front are (Mascot) Eric Nachtrab, Suzy Muzy Muhl and Lisa Muhl.

□□□

B2 THURSDAY, JULY 11, 1985

VOLLEYBALL: The Hamilton District Volleyball Council and the Hamilton Region Conservation Authority will hold a Beach Volleyball Open tournament - Saturday, July 20 at Confederation Park. Play begins outside Wild Waterworks at 10 a.m. and concludes with the championship match at 6 p.m. Prizes, a dance and a co-ed media volleyball tournament are all part of the event. For team registration information contact Jim Roberts, 387-3822.

□□□

MEMORANDUM • CITY OF HAMILTON

2(a)

TO : Members, Finance Committee

YOUR FILE :

FROM : Mr. J. J. Schatz, Acting Secretary
Finance Committee

OUR FILE :

SUBJECT : Grant request - First Place

DATE : 1986 July 10

Subjoined for your information, please find a copy of Section 4 of the Sixteenth Report of the Finance Committee which was referred back by City Council at its meeting on June 24, 1986.

Also attached for the members of the Finance Committee, is a copy of a memorandum dated May 26, 1986 from the Director of Culture and Recreation to Mr. D. K. Beattie, Secretary, Grants Sub-Committee as well as a copy of the Organizations grant application.

4. (a) That the General Grant request from First Place Hamilton which was previously tabled be denied; and
- (b) That the grant funds held for this grant in the amount of \$6 240 be transferred to the Unallocated Grant Funds Account No. 0374-0601.



JJS/dg
att.

c.c.: Mr. D. K. Beattie, Secretary, Grants Sub-Committee
Miss. A. M. Schimmel, Director of Culture & Recreation

MEMORANDUM • CITY OF HAMILTON

TO : K. Beattie
Treasury Department

YOUR FILE:

FROM : A. Schimmel,
Director of Culture & Recreation

OUR FILE : Senior Citizens

SUBJECT : Application for Grant
- First Place

DATE : 1986, May 26

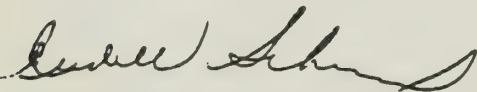
As requested, we have received and reviewed further reports as submitted by First Place and would advise as follows:

1. Programs offered are of a recreational and social nature and are geared to serve tenants of the building totalling 487.
2. The tenants are comprised of seniors as well as those with special needs.

In discussing the centre's operation with other members of the staff, we continue to be concerned with the limited number of recreational opportunities offered, both to the tenants and more particularly, the community-at-large.

If a grant is to be issued, I would recommend that:

- a commitment be received prior to disbursement of the grant to provide a greater scope of recreational opportunity at the Centre, by expanding both the hours of operation and variety of programs.
- more emphasis be placed on publicizing and promoting the seniors centre use, not only by tenants but the senior citizens community as well.
- a direct reporting relationship and liaison be established between the First Place Senior's Director and the Director of Main/Hess Seniors Centre in an effort to accomplish the above.
- every effort be made in 1986 to meet the eligibility requirement under the Elderly Person's Centre Act, in order to obtain Provincial funding.



AS:jt

City of Hamilton
Treasury

GENERAL GRANT INTRODUCTORY FORM

Applicant: FIRST PLACE HAMILTON
- ELIZABETH BAGSHAW CENTRE

Grant Type: OPERATING

Grant Request \$ 10,000

Operating Budget \$ 26,000

Organizational Structure/Objectives:

NON-PROFIT ORGANIZATION TO PROVIDE SOCIAL PROGRAMMING AT FIRST PLACE FOR SENIOR CITIZENS.

Volunteers: YES

Local Organization: LOCAL

Purpose of Requested Grant Funds:

- 1) DEFRAY STAFF COST FOR PROGRAM DIRECTION AND SUPERVISION.
- 2) SUPPORT FOR PROGRAM INNOVATION AND RESPONSE TO RESIDENT AND RESIDENT COMMUNITY NEEDS.

Previous City Funding:

1980 - \$10,000	1984 - \$9,000
1981 - \$10,000	1985 - \$6,000

Future City Funding:

1987 - \$10,720
1988 - \$11,330

Self-Supporting: NO

Comments:

	<u>Grants Sub-Committee</u>	<u>Finance Committee</u>
1985 Received \$6,000	1986 Amount	1986 Amount
1985 Category 1	1986 Category	1986 Category
		Appeal
	<u>City Council</u>	
Date Approved	Amount \$	Category

November 15, 1985

Mr. D. K. Beattie, Secretary
Grants Subcommittee
Corporation of the City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

SUBJECT: 1986 GRANT APPLICATION
ELIZABETH BAGSHAW CENTRE - FIRST PLACE HAMILTON

Dear Mr. Beattie:

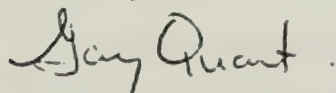
Thank you for your letter of October 30th advising us of the procedure to apply to the City for a grant to operate the programs at the Elizabeth Bagshaw Centre. A completed application, financial statements and other pertinent information is enclosed for your information.

Most of our residents at First Place are ageing to the point that their social-recreational base is centred here. Their need is just as great as that of younger people, but their mobility is reduced by weather, physical disabilities, impairment, etc. It is worth noting that we are now accredited by the Ontario Association for Older Adults.

The cost of the actual facilities for the Elizabeth Bagshaw Centre continues to be borne by the Board of Directors of First Place, Hamilton (a not-for-profit corporation). The financial information for the Elizabeth Bagshaw Centre is part of the financial statements of First Place. The loss shown by First Place Hamilton includes the loss incurred by the Elizabeth Bagshaw Centre. The figures required in Appendix A, Exhibits 1 and 2, will be drawn from those financial statements by First Place's accountant (as was done last year) upon his return from vacation. These figures will be verifiable by our auditor if required.

The Elizabeth Bagshaw Centre is most appreciative of past support that has enabled us to respond to the social needs for both our residents and residents of the surrounding neighbourhood. We look forward to the subcommittee's review of this year's documentation and hope it will assist you in making your decision.

Sincerely,



Gary H. Quart
Chief Executive Officer and
Director of Development

CATEGORY

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

FIRST PLACE, HAMILTON is a non profit organization, incorporated under the laws of Ontario (charitable organization).

The corporation was formed by action of First United Church, following the fire which destroyed the historic church building located on the site. It was the decision of the congregation to create FIRST PLACE as a "people place" at the centre of Hamilton, as a project that would be a network of services, rather than a " repeat" pf traditional church design.

A community centre designed to service the needs of seniors has been part of the project since its inception.

2. What are the general objectives and/or services of your organization?

FIRST PLACE, HAMILTON operates the First Place Community Centre as the "program and service" component of the First Place social housing project in downtown Hamilton. The Centre provides recreation, health, maintenance, counselling and other "people oriented" services to persons. The client group is mostly "senior citizens". but others are also linked, members of groups and clubs-- Chess Club, Burns Club, who use the Centre. The twin objectives of First Place, Hamilton are:

* caring, being supportive of person, and

*connecting, assisting persons to have effective and helpful links with other persons and with the wider community.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

Yes:

- 1.) the operation of a kitchen which provides noon meals for resident seniors (25 volunteers).
- 2.) Friendly Visitors to lonely residents (20).
- 3.) We mainly encourage residents to organize their own activities, ie.- organizing bus trips, itc. (35) , 26 weekly programs- resident maintained (see attached).

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes x If yes, please indicate number and type of involvement.

Kitchen, Boutique, Choir, shopping, Library, Hospital visits, Games, Pops-Concerts, Hyme sings

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

6. Does your organization provide a service to:

- (a) All citizens _____
- (b) A specific group x - Seniors and Disabled
- (c) A specific area _____

Describe briefly:

The residents of First Place are an aging population. Over 50% of the original tenants still live there making the majority of our tenants 75 years and over. Our new focus is developing programs and services for the frail-elderly so that they can continue to live independently. Social and recreational activity is a daily necessity for this group of weather-dependant people.

7. In what geographical area does your organization operate?

350 King Street East (and surrounding community).

This includes 29 apartment buildings with 40% occupancy of seniors and little or no recreational facilities.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.
- 1.) Defrayment staff cost for program direction and supervision
 - 2.) Support for program innovation and response to resident and resident community needs.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

First Place, Hamilton merits public funds because it provides a program centre not only for the seniors who reside at First Place, but also for other seniors in the neighbourhood and a number of other community non-profit groups such as German Seniors, Bronco Busters, Chess Club, etc., which could be looking to the City for assistance otherwise. First Place provides a wide range of community and program development services to this population.

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

1. First Place provides funds form operations which cover all maintenance, some staff support and all administration.
2. The Health Unit provides a weekly staff person
3. Government of Canada: New Horizons grants for particular projects.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Additional fees from residents are limited because of their moderate incomes.

Additional funds are being sought through government grants for special programs, ie: Summer Works and Canada Works, and formal application for accreditation as an Elderly Persons Centre (Province of Ontario)

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Membership fees are sought from all participants.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Amount</u>
<u>1980</u>	\$ <u>10,000</u>
<u>1981</u>	\$ <u>10,000</u>
<u>1984</u>	\$ <u>9,000</u>
<u>1985</u>	\$ <u>6,000</u>
<u> </u>	\$ <u> </u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1986</u>	\$ <u>10,110</u>
<u>1987</u>	\$ <u>10,720</u>
<u>1988</u>	\$ <u>11,330</u>

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Serious disruption could occur in programming and seniors who are becoming less able to live independently would have no programs and support and would end up in a nursing home before they should.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

NO

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Not in the same healthy manner.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Not applicable.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
James McEdwards Chairman	39 Mapleside Ave. Hamilton, L8P 3Y4	529-8154	529-3662
Dr. Charles Forsyth Minister	166 Delaware Ave. Hamilton., L8M 1V6	522-9900	545-5238
Clifford W. Briggs Secretary	422 Upp. Kenilworth Hamilton, L8T 4G6	545-1121 ext. 242	385-9792
Frank Johnson Vice-Chairman	33 Robinson, #707 Hamilton, L8P 1Y8		525-3528
Harold Simon Treasurer	64 Head Street Dundas, L9H 3H7	627-3221	335-0412

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

November 15, 1985
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Rev. Gary H. Quart
Chief Executive Officer

Jubilee Consultant Services, Hamilton

Name and Title of Officer Making
Application

Gary Quart
Signature of Officer Making
Application

527-1885
Telephone Number

FIRST PLACE

SOCIAL DEVELOPMENT - 1984 - 85

EXECUTIVE SUMMARY

This past year has seen the:

1. Development of a fully integrated daily program with special attention to specific needs of various age groups (26 regular programs weekly).
2. A review of 487 people making up the population of First Place.
3. Development of new program services dealing with the handicapped, the segregated difficulties.
4. Staff training - taking advantage of McMaster's Continuing Medical education seminars, University of Toronto Centre for Gerontology, the Niagara Regional Senior Services Department and other aging-related workshops.
5. Extensive work with new Social Development Committee of the Board of Directors. This group has been most valuable in developing policies and program innovations along with staff. The Committee is made up of Helen Hunt Chairperson), Peggy Whyte and David Brander.
6. Establishment of good working arrangements with Public Health Nursing, the Victoria Order of Nurses. Chedoke-McMaster Day Hospital, McMaster Community Health Clinic.
7. Manpower and Grants:

We established practical experience for the Physical Education Faculty of McMaster University. We have established a good working relationship with the Mohawk Community College for per-occasion use of volunteers.

The Cathedral Girls School has been most generous in their continuing assistance across the year.

The newly formed Tenants Council, through its president, Doug Hanes cooperated closely, and reinforced tenant involvement in the management of programs. (80 volunteers).

Summer 84 - a Canada Works Grant enabled 4 students, across the summer, to accomplish an enjoyable series of activities.

In January, 1985, the Ontario Career Activities Program enabled us to have Kim MacDonald for a four month internship. It was a learning experience in social services for her, and our programming improved through her contributions. O.C.A.P. are following with a similar arrangement for the period of May - August, 1985, and September - December 1985.

EXECUTIVE SUMMARY - Cont'd

7. Con't

In April, 1985, we were granted a Federal-Provincial Grant (SEED), (\$11,000), which enabled us to use three interviewers-reasearchers to update our data on tenants and to refine the needs surrounding highrises for seniors.

We also expect to activate the Horizons grant of \$5,000 for our Nutritional Grant on latent nutritional deficiencies.

It is important to indicate the hard and dedicated work of our 80 volunteers (of whom 70% are tenants of First Place, Hamilton).

8. Professional Accreditation:

The Elizabeth Bagshaw Centre has been accredited as a full member of the Older Adult Centres Association of Ontario.

We are represented through Barry McCorquodale and Aimee Lewis on:

- a.) Ontario Social Development Council - Committee on Aging.
- b.) Ontario Gerontology Association.
- c.) Canadian Association on Gerontology.
- d.) Hamilton Wentworth Family Services Association. this is in keeping with our maintenance of high standards in our work with the Aging.

Continued - Page 3

PROGRAM SUMMARY

1. Choir:

The Choir is now committed on seven occasions beginning in September, and planning Christmas carol concerts at noon on the Commercial Level on the Second Floor.

2. Pit-Stops:

Pit-Stops for wheel chairs are now scheduled - interest expressed by March of Dimes in participating.

3. Tower Programming:

This continues with the following activities:

Bake Sale, Penny Sale, Teas and Personal Treasures and individual floor parties in the residential tower.

6. Facial Massages:

Weekly facial massages have begun. these are coordinated with the mealtime during the day. Good success. Opportunity for touching and caring.

7. Grief and Separation Program:

Initial group has met three times and dealt with spousal bereavements and suicides. Group will meet on a " needs " basis.

8. Talking Book Club:

Those with sighting difficulty and having a problem acquiring interesting reading material, met with B. McCorquodale, who used his own talking library. This ongoing group will meet regularly. Meanwhile, two members previously without accessories, now have tape recorders and access to the book program.

9. There have been two spin-offs from the Talking Book Club. Firstly, weekly events are being telephoned to each of the people with sighting problems. This is being done by a volunteer., Secondly, the same volunteer is taping the news letter and the tape will be used to circulate amongst the members themselves.

PROGRAM SUMMARY - Continued

10. Another innovation is an exercise program called Weekly Stretch, conducted by a fourth year phys-ed student from McMaster University.

11. The Pets Corner:

This is now monthly; we still expect to establish a program on a once weekly basis. This is being handled by our O.C.A.P. candidate.

12. The weekly contacting of tenants in hospitals is working out very well. Twice weekly, we post bulletins on all tenants who are hospitalized. This avoids the rumour factory among the residents and the twice weekly telephone calls to the hospitals are a reminder that people have not been forgotten.

13. The Pops concert is held monthly. The program is two hours in length, consisting of semi-classical and popular entertainers.

14. Open House:

March 18, 1985 We decided to introduce the new superintendent team, Doreen and Mervin McAloney to the tenants with an open house. It was a most successful introduction of the new members of the family. We had between 100 - 110 in attendance and as the residents stated, it was nice to meet the people and to know their names. It established a very human relationship.

15. Income Tax Clinics held in March. Total of approximately 65 residents had their income tax checked or completed.

16. Firday Night Movies:

This was well launched for March. Average attendance is between 50 and 60 people.

17. The Church School Concert by Cathedral Girls is scheduled for Christmas.

18. The availability to tenants of free long distance telephone calls, provided by Foreman McKie on Sunday, December 16th at their offices - 5 tenants took advantage of this opportunity.

19. Newsletter:

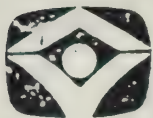
This is now a reality on a monthly basis with the tenants doing the actual work and us joining them with the actual physical production.

PROGRAM SUMMARY - Continued

20. Carousel:

Initial planning began for the month of June which will be Senior's Month. First Place will be included in the program with one week's events, June 11th to 18th, 1985. Participation in 1985 is anticipated.

Barry D. McCorquodale
Manager Social Development



Consultant Services Hamilton
350 King Street East, Suite 218, Hamilton L8N 3Y3 Telephone (416) 527-1885

TRF	
1986 FEB. 6	
ROUTE	REC'D
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L.W.S.	
L.R.	
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February 4, 1986

Mr. D. K. Beattie, Secretary
Grants Subcommittee
Corporation of the City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

SUBJECT: 1986 GRANT APPLICATION
ELIZABETH BAGSHAW CENTRE - FIRST PLACE HAMILTON

Dear Mr. Beattie:

Please find attached a copy of a revised 1986 budget for social programming at First Place. We have completely revised our accounting so that expenditures directly related to social programming at First Place can be clearly identified. In the past, items such as utilities, cleaning services, security, maintenance, insurance and amortization costs were allocated on a square footage or percentage basis. These at best were estimates and could not be verified by an audited statement.

First Place will continue to provide the services which in 1986 dollars would be in the neighbourhood of \$66,000. The salary of the Director of Community Services is provided through Jubilee Consultant Services as part of its management contract with First Place.

Both First Place and Jubilee are making a considerable contribution to the operation of social programming at First Place. Those expenses which can be directly verified through our revised accounting system in 1986 are those that are included in the budget. They include the salaries of our Tenant Relations and Program Coordinator, necessary program supplies, etc.

We anticipate that monies to fund the programming will come from the city grant, membership fees, fund raising events, program fees and the rental of some of the community centre space to those groups who can afford to pay modified rentals.

We thank you for your consideration of this application and trust that you can continue to support the worthwhile program activities for the seniors at First Place as you have done in the past.

Sincerely,

Gary H. Quart
Chief Executive Officer and
Director of Development

/rm

1966 FEB 6

Salaries and Benefits	\$ 18,000
Programme Supplies	8,000
	<u>\$ 26,000</u>

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

November 15, 1985
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

Rev. Gary H. Quart
Chief Executive Officer

Jubilee Consultant Services, Hamilton

Name and Title of Officer Making
Application

Gary Quart
Signature of Officer Making
Application

527-1885
Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

1.

FROM MR. D. K. BEATTIE SECRETARY, GRANTS SUB-COMMITTEE DATE 1986 JULY 11
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee


SUBJECT

ADDITIONAL AND PREVIOUSLY TABLED GRANT REQUESTS

RECOMMENDATION

The Grants Sub-Committee has met and respectfully recommends:

1. (a) That the following Convention/Reception Grants be approved:
 - i) Pilipino-Canadian Association of Hamilton in the amount of \$300;
 - ii) Mount Hamilton Youth Soccer Club in the amount of \$400.
- (b) That the above grants totalling \$700 be funded by a \$520 transfer from the Convention/Reception Grant Account No. 0374-1000, and a \$180 transfer from the Unallocated Grant Funds Account No. 0374-0601.
2. That no action be taken with the request to sponsor the Katimavik Program.
3. That no action be taken with the request to sponsor a guest artist for the Hamilton Summer Youth Orchestra.
4. (a) That the previously tabled General Grant requests from the Afro-Canadian Caribbean Association be denied.
- (b) That a letter of support be provided to the Afro-Canadian Caribbean Association to endorse their proposed Community Centre in their pursuit of Provincial and Federal Grant Funds.
5. That the previously tabled General Grant request from the Lincoln Alexander Community Centre be denied.


D. K. Beattie, Secretary
Grants Sub-Committee

BACKGROUND

1. (a)(i) The Pilipino-Canadian Association of Hamilton requested a Convention/Reception Grant in the amount of \$800 to defray the costs associated with their annual dinner/dance June 12, 1986 to commemorate the Philippines Independence Day at the Convention Centre. Approximately 200 people were in attendance including 100 people outside of the City. The recommended grant amount is \$300.

BACKGROUND - continued

1. (a)(ii) The Mount Hamilton Youth Soccer Club requested a Convention/Reception Grant in the amount of \$700 to defray the costs associated with a Friendship Soccer Tournament with the Palatine Soccer Club of Chicago July 11-13, 1986 at the Mohawk Sports Complex. Approximately 1,200 people will be in attendance including 400 people from outside of the City. The recommended grant amount is \$400.
2. The attached correspondence was received requesting sponsorship for the Katimavik Program. The Sub-Committee is recommending that no action be taken.
3. The attached correspondence was received requesting sponsorship for a guest artist at a concert August 8, 1986 in the amount of \$200 for the Hamilton Youth Orchestra. The Sub-Committee is recommending that no action be taken.
4. At the Finance Committee meeting of June 17, 1986, the grant requests from the Afro-Canadian Caribbean Association (A.C.C.A.) were tabled pending further information. Specifically there was concern as to the level of support that would be required from the City for their Community Centre which will allow the Provincial and Federal Grant requests to proceed. During discussions with the Provincial Ministry of Citizenship and Culture, it was indicated that the Ministry is looking for (1) community support (2) ways of funding the 2/3 of the estimated \$1,500,000 project if the Province provided 1/3 of the eligible costs. Therefore if the City did not provide the financial support the applicant would have to provide the funding from other sources. There is presently a Federal Grant Application submitted with a deadline of September 30, 1986 for the required information, thereby there is some urgency to make a decision on this grant request. The Sub-Committee is recommending that this application be denied, however the letter of support would provide an indication to the Province of the City's support for the Community Centre.
5. At the Finance Committee meeting of June 17, 1986, the General Grant request from the Lincoln Alexander Community Centre was tabled pending a report from the Region on another grant request for this organization. A verbal preliminary report has been received from the Region indicating that their part of the request to the Region for recreational funds is denied and that the part for counseling services will be considered in the fall.

Region and City staff met with members of the Board of Directors of the applicant to discuss their outstanding grant requests. At this meeting the applicant suggested a revision to the City grant as follows:

- (1) The requested amount is \$30,000.
- (2) Purpose is to defray the costs of a Cari-Can Festival in Hamilton August 22-24, 1986 with a opening reception at the Convention Centre August 22, 1986 and a dance at the Hester Street arena August 23, 1986.
- (3) Anticipated participants are 10,000 - 20,000 people.

Enquiries have been made at the Convention Centre and the Mountain Arena, however no confirmation has been received. The applicant indicated as of July 10, 1986 that they are in a deficit financial position. The Sub-Committee is recommending that this application be denied.

THE SENATE OF CANADA



LE SÉNAT DU CANADA

2(a)

June 27, 1986

Chairman R.M. Morrow
City of Hamilton
71 Main St. W.
Hamilton, Ont.
L8N 3T4

Dear Chairman Morrow:

I was delighted to hear from Mr. Gale that you and your colleagues on council will be considering whether or not you might be able to help save the Katimavik program.

Preliminary responses from mayors all across Canada have been extremely positive, and we are greatly encouraged in our belief that Katimavik can be back in action by September.

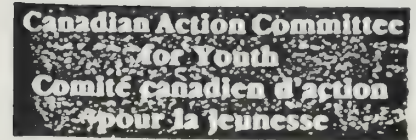
I will be on a cross-country speaking tour for the month of July, and I hope to meet with and personally thank as many mayors as possible. In case our paths do not cross, may I tell you now how much I appreciate the consideration you are giving to this important effort.

If we don't hear from you before I commence my journey, Mr. Gale will keep me informed. I hope very much that the resolution in question will find favour with your council.

Yours sincerely,

Senator Jacques Hébert

JUN 2 1986



Temporary phone number -
(613) 992-3765
- Senator Hébert's office.

P.O. Box 3788
Station "C"
Ottawa, Ontario
K1Y 4J8

June 24, 1986

Chairman R.M. Morrow
City of Hamilton
71 Main St. W.
Hamilton, Ont.
L8N 3T4

Dear Chairman Morrow:

Your Executive Assistant, Mr. Carson, was most helpful during our telephone conversation of June 13. It is hoped that this material will be of assistance to you in bringing this matter to the attention of Council.

Enclosed is a draft resolution which summarizes the Katimavik record of achievement and spells out the various ways in which your municipality can help save this invaluable Canadian program.

A total of 7,000 youngsters have enquired about Katimavik already in 1986, and we know that an ad in the nation's papers would produce thousands of additional applications overnight. Such is the popularity of this unique program, and such is the severity of Canada's youth employment problem. As well, many hundreds of municipalities and service organizations have applied for our volunteers, and we know that many more will apply when we reach the point where we are known to be back in action.

It is our hope that, by one means or another, members of your council can be informed of the draft resolution (enclosed), asked for their views on the three possible forms of assistance and encouraged to support the Katimavik resolution when it comes to a vote.

Please accept our gratitude for your kind assistance in bringing this effort to a successful conclusion.

Yours sincerely,

A handwritten signature in dark ink, appearing to read "Tim D. Gale".

Timothy D. Gale
Katimavik Representative

EXECUTIVE COMMITTEE
COMITE DE DIRECTION

Chairman
Yves Landry
Ottawa, Canada

Dr. Walter Baker
University of Ottawa

Jean Chretien
Ottawa

Dr. Anthony Clarke
Canadian Conference of
Catholic Bishops

Marion Dewar
New Democratic Party
of Canada

Jacques Hébert
Le Sénat

Tony Macerollo
Canadian Federation of Students

Nancy Riche
Canadian Labour Congress

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Dalhousie University

E.T. (Ted) Boswell
E.B. Eddy, Ltd.

Garnett Brown
A.G. Brown and Sons

Dr. Gordon Campbell
Lethbridge

Ronald Cromwell
Alderman, Halifax

Duncan Edmonds
Ottawa

John Fryer
National Union of Provincial
Government Employees

Michael Harcourt
Mayor, Vancouver

Charles Keating
Dartmouth Cable

Laurier Lapierre
Vancouver

Hazel McCallion
Mayor, Mississauga

Dennis Mills
Magna Corporation

Mrs. Landon Pearson
Canadian Council of Children
and Youth

Jean Pelletier
Maire, Quebec

Heather Peisman
Nestlé Bunting Group

Archbishop Edward Scott
Anglican Church of Canada

Reverend Robert Smith
United Church of Canada

Michel Vennart
Montreal

Katimavik II

**Canadian Action Committee
for Youth
Comité canadien d'action
pour la jeunesse**

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Vice-Chairman
Christian Canada

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Jean Chretien
Ottawa

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Canadian Conference of
Catholic Bishops

Manon Dewar
New Democratic Party
of Canada

Jacques Hebert
Le Senat

Tony Macerollo
Canadian Federation of Students

Nancy Riche
Canadian Labour Congress

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Vancouver

Hazel McCallion
Mayor, Mississauga

Dennis Mills
Magna Corporation

Mrs. Landon Pearson
Canadian Council of Children
and Youth

Jean Pelletier
Mayor, Quebec

Heather Reisman
Nesbit Consulting Group

Arch. Edward Scott
Anglican Church of Canada

Reverend Robert Smith
United Church of Canada

Michel Vennart
Montreal

June, 1986

TO WHOM IT MAY CONCERN:

In response to requests from municipalities across Canada, this letter is written to clarify two very important policy positions of Katimavik.

If a certain city or town sponsors a Katimavik participant, Katimavik will select a young person from that municipality. In the very unlikely event that there are no applicants from that municipality, we would simply advertise -- experience tells us that we will immediately be flooded with applications. (The choice of participants must of course remain under the control of Katimavik, in order to preserve our system of assuring a good mix of participants from various language groups, ethnic groups, socio-economic backgrounds, etc.)

With regard to the selection process for actual projects to be carried out by participants, the choices are made with two criteria in mind: the growth of participants and the need of the community and its social agencies. But, in general, we have decided that "all things being equal", preference will be given to locating Katimavik projects in municipalities which have sponsored participants.

We consider these two policy positions to be fair and realistic. Our intent and hope is to assure that a municipal council's support for Katimavik will translate directly into a tangible benefit for that community.

Yours sincerely,



Dr. Walter Baker
President

DRAFT RESOLUTION TO SUPPORT KATIMAVIK

WHEREAS thousands of Canadian communities and service organizations have benefited from the work of Katimavik volunteers,

CONSIDERING that Katimavik was so successful that it has been used as a model for programs in Australia, New York and Great Britain,

RECALLING that Katimavik has won a United Nations award for its remarkable innovation and effectiveness,

BEARING in mind the all-party Senate Report which spoke of a youth employment "crisis" in Canada, and warned of a "lost generation",

MINDFUL of the many thousands of young persons who want the Katimavik opportunity right now and the many communities and service organizations who have asked for Katimavik's help in 1986,

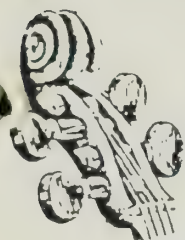
THEREFORE be it resolved that the Corporation of the _____ of _____
[city, town, etc.]
_____ do its part to save the Katimavik program by:
[name of municipality]

- a) sponsoring _____ Katimavik participant(s) at a cost of \$_____ (\$8,000 per sponsored youngster per 9-month session);

and/or,
- b) contributing \$_____ to the Katimavik program;

and/or,
- c) pledging matching grants, dollar for dollar, for contributions from the citizens of _____ [name of municipality] to a ceiling of \$_____ (all contributions from businesses or private citizens are tax-deductible).

[Please redraft the resolution as desired.]



HAMILTON SUMMER YOUTH ORCHESTRA

GLENN MALLORY, *Artistic Director*. MICHAEL NEWNHAM, *Conductor*.

PRESS RELEASE

FOR IMMEDIATE RELEASE

JUNE 23, 1986

HAMILTON HAS NEW ORCHESTRA

The newly formed Hamilton Summer Youth Orchestra is a chamber orchestra made up of 21 talented Hamilton and area music students. This group is funded by the Government sponsored Summer Employment/Education Development (S.E.E.D.) Program, with the assistance of Hamilton M.P. Ian Deans.

From July 2nd to August 8, weekly concerts will be prepared and presented at Hillfield-Strathallan College through the support of the college and Dean Barry Wansbrough.

The orchestra is under the artistic direction of Mr. Glenn Mallory, Supervisor of Music of the Hamilton Board of Education and Conductor of the Hamilton Philharmonic Youth Orchestra. The resident conductor is Mr. Michael Newnham. Trombonist, pianist and apprentice conductor to the Royal Conservatory Orchestra (Toronto) and the Canadian Opera Company, Mr. Newnham has programmed five exciting concerts of Classical Baroque and Canadian music. Featuring special guest artists, these concerts will be presented each Friday evening from July 11 to August 8

-30-

For more information, please contact Sara Moody, Manager, at the following address:

MEMORANDUM • CITY OF HAMILTON

2(b1)

TO : Members, Finance Committee

YOUR FILE:

FROM : Mr. J. J. Schatz, Acting Secretary
Finance Committee

OUR FILE :

SUBJECT : Hamilton Fire Department Band
Grant Request

DATE :

1986 July 10

Subjoined for your information, is Section 3 of the Sixteenth Report of the Finance Committee which was referred back by City Council at its meeting held June 24, 1986.

Also attached for your information is a copy of an excerpt of a report from the Secretary, Grants Sub-Committee as well as a copy of the Hamilton Firefighters Drum Corps. application.

3. That the general grant request from the Hamilton Fire Department Band in the amount of \$24 700 to defray the costs of representing the City in the Grey Cup Parade be denied.



JJS/dg
att.

c.c.: Mr. D. K. Beattie, Secretary, Grants Sub-Committee

Sub-joined is an excerpt from a report dated June 13, 1986 from Mr. D. K. Beattie, Secretary, Grants Sub-Committee to the Finance Committee.

The Hamilton Fire Department Band requested a General Grant in the amount of \$24 700 to defray the costs of representing the City in the Grey Cup Parade in Vancouver. This request does not include the cost of any entrance fees to participate in the parade. The applicant received \$8 000 in 1985 including the \$350 entrance fee to represent the City in the Grey Cup Parade in Montreal. Furthermore, the applicant has received a general grant to offset rental charges at the airport in the amount of \$3 980 for 1986 and \$3 933 for 1985. The recommendation is to deny this request.

THE CORPORATION OF THE CITY OF HAMILTON

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Secretary of the Grants Sub-Committee, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 526-2739), together with their supporting information indicated, on or before October 15.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON FIREFIGHTERS DRUM CORPS
 351 EAST 34th STREET 385-2314
 HAMILTON L8V 3X4

B. AMOUNT OF GRANT REQUEST: \$ 24,700.00

C. PURPOSE OF GRANT: (Indicate)

☐ CONTINUING GENERAL ACTIVITIES (OPERATING)
☐ CAPITAL
☒ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST	\$	
- CITY'S CONTRIBUTION (GRANT REQUEST)	\$ <u>N/A</u>	
TOTAL OPERATING BUDGET	\$ <u>18000.00</u>	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

E. CASH FLOW

INDICATE PAYMENT REQUIREMENT IF GRANT APPROVED:

- UPON CITY COUNCIL APPROVAL \$ _____
 - OTHER DATE OR INSTALMENTS \$ _____ (date)
 \$ _____
 \$ _____

RECOMMENDATION (for City use only)

1. GRANTS SUB-COMMITTEE

2. FINANCE COMMITTEE

3. CITY COUNCIL

\$ _____

\$ _____

\$ _____

CATEGORY _____

CATEGORY _____

CATEGORY _____

THE CORPORATION OF THE CITY OF HAMILTON

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

THE HAMILTON FIREFIGHTERS DRUM CORPS IS 25 YEARS OLD THIS YEAR
AND IS A NON-PROFIT ORGANIZATION.

2. What are the general objectives and/or services of your organization?

OUR OBJECTIVES ARE TO REPRESENT BOTH THE CITY OF HAMILTON
AND THE HAMILTON FIRE DEPARTMENT TO THE CITIZENS OF
HAMILTON & TO SELL THE CITY OF HAMILTON IN THE
MANY CITIES THAT THE DRUM CORPS PERFORMS IN.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

NO.

THE CORPORATION OF THE CITY OF HAMILTON

4. Do volunteers participate in your program?

No _____ Yes ✓ If yes, please indicate number and type of involvement.

ALL DRUM CORPS MEMBERS ARE VOLUNTEERS

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL IN NATURE

6. Does your organization provide a service to:

(a) All citizens ✓

(b) A specific group _____

(c) A specific area _____

Describe briefly:

THE DRUM CORPS PARTICIPATES IN
CITY HALL'S OPEN HOUSE
BOY SCOUT PARADE
SANTA CLAUS PARADE
MANY LOCAL PARADES

7. In what geographical area does your organization operate?

THE CORPS, OPERATES MAINLY IN SOUTHERN ONTARIO BUT WE DO
SEVERAL PARADES A YEAR IN THE U.S.A.

THE CORPORATION OF THE CITY OF HAMILTON

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

TO TRAVEL TO VANCOUVER FOR THE GREY CUP PARADE

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

TO REPRESENT THE CITY OF HAMILTON AS WE HAVE
SO MANY TIMES IN THE PAST AT GREY CUP PARADES,
22 PARADES IN 25 YEARS

10. Provide a list of the requests that have been or are being made to others for funds, e.g., Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

NONE

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

N/A

THE CORPORATION OF THE CITY OF HAMILTON

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

YES, A CHARGE IS MADE FOR APPEARING IN PARADES.

WE DO NOT CHARGE THE CITY - BOY SCOUT PARADE - BURN UNIT OR MUSCULAR DYSTROPHY

MONEY FROM PARADES ARE USED TO OPERATE THE DRUM CORPS.

13. Have you received funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Amount</u>
<u>1982</u>	\$ <u>4000.00</u>
<u>1983</u>	\$ <u>4000.00</u>
<u>1984</u>	\$ <u>4000.00</u>
<u>1985</u>	\$ <u>4000.00</u>
<u>1986</u>	\$ <u>4000.00</u>
AL GRANT 1985 GREY CUP - MONTREAL	\$ <u>7000.00</u>

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>	
<u>1986</u>	\$ <u>3,900</u>	MOUNT HOPE HUT - RENT
<u>1987</u>	\$ <u>3,900 ?</u>	" " "
<u>1988</u>	\$ <u>3,900 ?</u>	" " "

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

WE WOULD NOT BE GOING TO THE GREY CUP PARADE.

THE CORPORATION OF THE CITY OF HAMILTON

16. Will your organization ever be self-supporting? If yes, when?

NO.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

WE WOULD NOT BE ABLE TO OPERATE WITHOUT
THE CITY'S ASSISTANCE.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

YES. THIS WE ALREADY DO.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
PRESIDENT - WILLIAM HART	351 EAST 34 TH ST.	522-1155	385-2314
PRESIDENT - ERIC WILDISH	83 EAST 42 ND ST	522-1155	385-6632
SECRETARY - GEORGE IRELAND	11 RUSSELL ST.	RETIRED	383-2309
TREASURER - EARL GRICE	115 EAST 42 ND ST.	522-1155	385-8614

THE CORPORATION OF THE CITY OF HAMILTON

19. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form (Exhibit 1), together with the details of salaries and benefits (Exhibit 2). In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred, and required if your grant request is \$5,000 or more; however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

MAY 22/86

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant monies.

WILLIAM S. HART

PRESIDENT - HAMILTON FIREFIGHTERS DRUM CORPS.
Name and Title of Officer Making
Application

William S. Hart
Signature of Officer Making
Application

385-2314
Telephone Number

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual	Estimate		
	Preceding Year JAN - DEC 1985 (2)	Current Grant Year JAN - DEC 1986 (3)	Amount (4)	\$ (5)
REVENUES				
Income (Specify)				
CITY OF HAMILTON	4000.00	4000.00	SAME	
PARADES	8000.00	8000.00		
FIREFIGHTER ASS	10000.00	10000.00		
FUND RAISING	4000.00	4000.00		
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities (Specify)				
United Way Grants				
OTHER (Specify)				
TOTAL REVENUES				
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 2)				
Other (Specify)				
TOTAL EXPENDITURES				
SURPLUS OR (DEFICIT)				

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 1)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Actual Preceding Year <u>JAN - DEC 1985</u> (2)	Estimate Current Grant Year <u>JAN - DEC 1986</u> (3)	Amount (4)	% (5)
<u>INSTRUCTORS</u>	2200			
HORN AL MORRISON	2200	2200	SAME	
DRUM JIM INRIG	1200	1200		
WARE LOYD WILLIAMS	600	600		

TOTAL SALARIES AND
BENEFITS per Exhibit 1

4000.00

4000.00

SAME

SAME

=====

=====

=====

=====

1986 July 9

His Worship Mayor R. Morrow,
Members of the Finance Committee
and Members of City Council

SUBJECT

Canadian Computer Seminar in Montreal May 1986 and the formation of a Computer Advisory Committee.

RECOMMENDATIONS

- (1) That City Council form a Computer Advisory Committee comprised of three elected representatives, three members of staff plus three leading industrialists. This Committee will draw up a master plan and generally oversee the use of computers at City Hall.
- (2) That the City Clerk contact other leading municipalities in Ontario and ask them to form a similar committee. These committees would be asked to meet semi-annually to pool ideas.
- (3) That the City Clerk request the appropriate Provincial Government Ministries to subsidize all aspects of computer spending (hardware, software, programs and maintenance).
- (4) To attain a goal of centralizing appropriate data in one computer as quickly as possible.

BACKGROUND

The Canadian Computer Seminar in Montreal in May 1986 included computer experts from various countries, such as Minister Andre Barbeaux, Quebec Minister of Municipal Affairs, Mr. Dennis Steen, of the Ontario Ministry of Municipal Affairs, Mr. S. Barnes, Computer Consultant from the U.K. and two computer consultants from France. The seminar was very informative with many recommendations. The theme that ran through most of the presentation was that nearly all municipalities are doing their own thing with computers; mostly groping in the dark with no cohesion or exchange of ideas between municipal governments. I have attempted to extrapolate the most important suggestions relating to our computer operations at City Hall.

Cont'd...

BACKGROUND - Continued

Ontario municipalities have spent nine billion dollars on computers in the last twenty years. In 1967, Ontario had only twelve hardware systems. By 1977, 10% of all municipalities had in-house systems; by 1984, this figure doubled. This shows the rapid growth of computers in municipal governments in Ontario.

It would be preferred if municipalities had one source for computers (both hardware, software and maintenance). They would be looked after more proficiently and economically. We should expect more from our supplier. Computers today have become an important part of conducting City business and will save us money in the long run. Computer costs have gone down, but municipalities are spending more money on computers because more Departments are being computerized. Computers will help us to become more cost effective and will help us service our constituents better. Staff cuts can be arrived at through attrition. Computers have become a large part of our municipal budget in recent years. It is imperative that the Provincial Government subsidize us for computer hardware, software, programs and maintenance. We have reached the point where computers have become a very necessary tool in municipal governments and the Province should accept this and finance us accordingly. Maintenance is also a strain on resources.

Better use of Computers at City Hall

The ultimate goal for computer use is a higher level of excellence at City Hall. Computers should have maximum use as a tool for elected representatives in order to make better decisions. There is more information needed in all Departments. This is one example of utilizing our computers to a maximum degree; rather than receive all our financial information from our Treasury Department at the end of each month, isn't it much better to receive it at the beginning of the month? This can be done and productivity will gain.

Total automation in all our offices will free our office staff to do other things and to make decisions in their specialty field, or perhaps reduce our staff through attrition.

This is another example of how to make better use of computers at City Hall for elected representatives. If the Legislation Committee was dealing with an amendment to the Animal Control By-law, and a question was asked regarding the present By-law, quite often the answer is not available and consequently the matter is tabled until the next meeting for more information. If all our dog-related by-law data was computerized, the information would be available in one minute. The result is that you can save tabling the matter until the next meeting and deal with it at the same meeting.

Cont'd...

His Worship Mayor R. Morrow,
Members of the Finance Committee
and Members of City Council - Page 3

BACKGROUND - Continued

Better Use of Computers at City Hall - Cont'd

The staff at City Hall should have additional training from time to time because of computer technology advancing so quickly. The ultimate goal is that all information be integrated for all Departments. This is all done, of course, for the well being of the constituent. We need better co-ordination of municipal services. City Government has a tendency to subdivide responsibilities amongst several Departments. Quite often, the same files are set up in different Departments. All Departments should be more unified. This prevents duplication of data. Sometimes one Department is unaware that another Department is looking after the same item.

Different areas in Hamilton are referred to in different ways by each Department. An example of this is the Building Department uses a zoning area. Municipalities divide an area into different names or numbers depending on the Department. They should be indexed into one index instead of dozens. The computer can easily do this. The challenge is to centralize all data in one computer.

Special Computer Committee Needed at City Hall

We should form a special committee dealing with computers at City Hall. This could be called a "Computer Advisory Committee". It should be composed of elected officials, staff and leading industrialists who have a great deal of money in computers. The U.K. has taken advantage of such committees in all municipalities. We should recommend that other large municipalities in Ontario such as Toronto, Ottawa, London, Windsor, Sudbury, etc. form such a committee. We should meet with these other committees approximately every six months in order to work together, pooling our knowledge and developing innovative ideas.

At the present time, each municipality is doing their own thing and is off on a different tangent and generally groping in the dark. No one seems to know what the other municipality is doing, instead of exchanging ideas from City to City. Many mistakes are being made. Cost effective solutions can be arrived at by working together. This committee can have a master plan to examine our strengths and weaknesses. They can have specific goals in mind.

This plan can recommend the most efficient ways to use computers with an annual update. Remember, all cities' needs are the same, but there is very little co-ordination between them at the present time.

Cont'd....

His Worship Mayor R. Morrow,
Members of the Finance Committee
and Members of City Council - Page 4

BACKGROUND - Continued

Fire Department

The Fire Department should have a central data base management system. This would make the Fire Department far more efficient. For example, if a fire alarm comes in at King and Wellington, the computer will show the length of time to get to the fire, impediments in getting there, all chemicals, hazardous or otherwise at the site, etc., all in less than one minute. This will give the firemen better response time and a safer, quicker way to cope with the fire.

Geographical Information

All geographical information for all Departments should be put into one data base to be used for all Departments. There are thousands of map sites in each Department. Some Departments update maps on a weekly basis; others never do. Lack of integration between Departments leads to duplication. The ultimate goal is to have all information from all Departments on one map. Edmonton is one of only a few Cities in Canada doing this so far.

Yours very truly

Pat Valeriano

Alderman P. O. Valeriano
Chairman of the Finance Committee

4 (a)

F O R A C T I O N

FROM T. Bradley, Director of Purchasing
TO FINANCE

DATE 86.07.03

Refer To File No. _____

Attention Of _____

Your File No. _____

SUBJECT - SUPPLY AND DELIVERY OF WORKMEN'S UNIFORM CLOTHING, CITY STORES

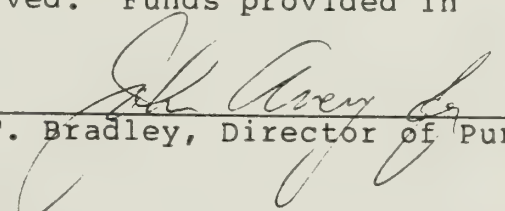
RECOMMENDATION

1. That a purchase order be issued to J. P. Hammill & Son Ltd., Guelph for the supply and delivery of 1,120 pairs of Workmen's Uniform trousers and 370 pairs of Workmen's Uniform overall pants, for a total cost of \$20,387.25 including all applicable taxes, in accordance with specifications issued by the Director of Purchasing and Vendor's tender.

NOTE: Lowest of three tenders received. Funds provided in account #0395-1023.

2. That a purchase order be issued to Ashbourne Eden Enterprises, Toronto for the supply and delivery of 280 Workmen's Uniform short sleeve shirts, 560 Workmen's Uniform Long sleeve shirts and 200 Workmen's crested coveralls, for a total cost of \$13,188.82 including all applicable taxes, in accordance with specifications issued by the Director of Purchasing and Vendor's tender.

NOTE: Lowest of seven tenders received. Funds provided in account #0395-1023.



T. Bradley, Director of Purchasing

BACKGROUND - Tender Analysis

J. P. Hammill & Son Ltd.
Outdoor Outfits Limited
Bradshaw-Stradwick
Ashbourne Eden
Work Wear Corp
R. Nicholls Dist. Inc.
Sainthill Levine

PACKAGE I
<u>Trousers/Overalls</u>
\$20,387.25
22,277.94
23,408.39
Incomplete
Incomplete
Incomplete
Incomplete

PACKAGE 2
<u>Shirts/Coveralls</u>
\$14,318.74
14,130.42
14,821.64
13,188.82
14,288.78
14,179.64
18,429.68

F O R A C T I O N

4 (6)

FROM T. Bradley, Director of Purchasing

DATE 86.07.07

TO FINANCE

Refer To File No. _____

Attention Of _____

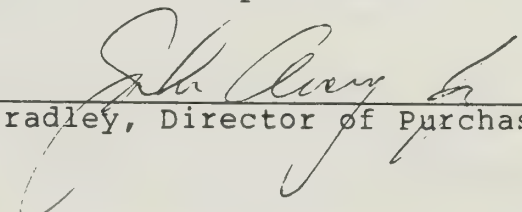
Your File No. _____

SUBJECT - REPLACEMENT OF FILTER MEDIA, RYERSON RECREATION CENTRE

RECOMMENDATION

That a purchase order be issued to Western Plumbing & Heating, Hamilton for the removal of existing and re-installation of replacement filter media at Ryerson Recreation Centre for a total of \$10,778 including all applicable taxes, in accordance with specifications issued by the Director of Purchasing and Vendor's quotation.

NOTE: Lowest of two (2) quotations received. Funds provided in account #0328-9823.



T. Bradley, Director of Purchasing

BACKGROUND

Western Plumbing & Heating
McLeod Engineering Inc.

\$10,778
\$12,400

L 10 1986

F O R A C T I O N

4 (c)

FROM T. Bradley, Director of Purchasing

DATE 86.07.08

TO FINANCE

Refer To File No. _____

Attention Of _____

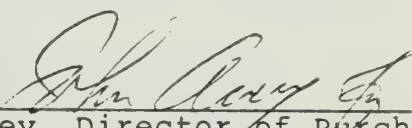
Your File No. _____

SUBJECT - SUPPLY, DELIVERY AND INSTALLATION OF TWO POWER FILES, BUILDING DEPARTMENT

RECOMMENDATION

That a purchase order be issued to Remdex Office Products, Mississauga in the amount of \$29,328.70 for the supply, delivery and installation at the Building Department, City Hall, of two (2) White Power Files Model 66114B Series 6600, in accordance with specifications issued by the Director of Purchasing and Vendor's tender.

NOTE: Lowest acceptable of three (3) tenders received. Funds provided in account #0280-31.



T. Bradley, Director of Purchasing

BACKGROUND - Tender Analysis

Remdex Office Products	\$29,328.70	White Power Files
McCulloch Office Systems	\$27,569.00	Kardex Kardveyer Files
Remtron Office Systems	\$31,030.00	Kardex Kardveyer Files

The Kardex Kardveyer Files are unacceptable as they are slower and noisier.

c.c. J. Thompson, Secretary, Planning and Development Committee

F O R A C T I O N

41d

FROM T. Bradley, Director of Purchasing

DATE 86.07.09

TO FINANCE

Refer To File No. _____

Attention Of _____

Your File No. _____

SUBJECT - SUPPLY AND DELIVERY OF AUTOMOTIVE PARTS, VARIOUS DEPARTMENTS

RECOMMENDATION

That a purchase order be issued to Barton Auto Parts Ltd., Hamilton for the supply and delivery of brake products for trucks one (1) ton and under as and when required by various departments, to December 31, 1988, in accordance with specifications issued by the Director of Purchasing and Vendor's tender, as follows:

Abex	Jobber less 15%
Pamaco	Jobber Less 20%
Aimco	Jobber less 12%
National	Jobber less 12%
Wagner	Jobber less 12%
B.C.A.	Jobber less 12%

NOTE: Lowest of eight (8) tenders received. Funds provided in various accounts.



T. Bradley, Director of Purchasing

BACKGROUND

See Tender Analysis attached.

TENDER ANALYSIS - PAGE SEVEN

PACKAGE B-AUTOMOTIVE BRAKE PRODUCTS Continued

	Front Seal		Rear Shoes		Rear Shoes		Rear Hardware	
	Manufacturer	Net Cost	Manufacturer	Net Cost	Manufacturer	Net Cost	Manufacturer	Net Cost
Barton Auto Parts Ltd.	Jobber NATIONAL less 12%	\$ 3.56 ea.	Jobber ABEX less 15%	\$35.20 less 15%=\$29.92	WAGNER	\$18.11 less 12%=\$15.94		
Parkdale Auto Parts	National	4.03	Wagner	37.17	Wagner	18.11		
Automotive Parts	National	5.16	Mintex	39.85	Wagner	21.47		
Bartlett's/Provincial	National	3.63	Mintex (Gold)	31.88	Mintex (Carlson)	11.38		
Schlichter's Ltd.	National	3.83	Delco	34.96 (ex.)	Wagner	6.00		
Eastern Auto Electric	Victor	4.84	Ray Bestas	37.19	E.I.S.	-		
Toronto & Hamilton Auto	Chicago Rawhide	4.23	Delco	26.18	Wagner	16.12		
Hamilton Auto Supply	National	4.03	Certified	29.80	Certified	13.45		
	Brake Drums		Rear Seals		Wheel Bearings			
	Manufacturer	Net Cost	Manufacturer	Net Cost	Manufacturer	Net Cost		
Barton Auto Parts Ltd.	AIMCO	\$90.65 less 20%=\$79.77	NATIONAL	5.64 less 12%=\$4.96	B.C.A.	16.56 less 12%=\$14.57		
Parkdale Auto Parts	Wagner	69.20	National	4.70	BCA	5.58/2.73 7.43/3.73		
Automotive Parts		82.62		-		3.47/6.94 7.34/3.36		
Bartlett's/Provincial	Mintex (Aimco)	82.40	National	4.23	Bower	21.57		
Schlichter's Ltd.	Wagner	65.74	-	-	B.C.A.	5.60/2.55 5.30/2.65		
Eastern Auto Electric	I.T.T.	74.32	-	-	Bower	29.81		
Toronto & Hamilton Auto	Wagner	69.20	Chicago Rawhide	4.56	Delco	4.49/2.23 8.39		
Hamilton Auto Supply	Aimco	92.90	National	5.64	S.K.F.	10.61		

Continued.....

FROM T. Bradley, Director of Purchasing
TO FINANCE

DATE 86.07

Refer To Fi

Attention O

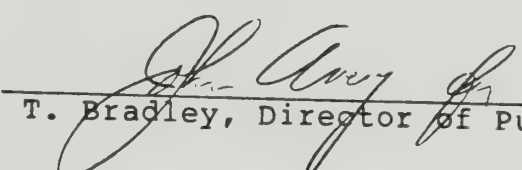
Your File No.

4(e)

SUBJECT - PURCHASING POLICY

RECOMMENDATION

That the Corporate Purchasing Policies as amended Appendix "A" be approved.


T. Bradley, Director of Purchasing

BACKGROUND

The Corporate Policy is identical to that approved by Regional Council on February 4, 1986 with the necessary word changes and the following exceptions.

1. Canadian Content is 15% not 10%.
 2. The South African Policy has been added.
- (Note attached change to the manual for items 1 and 2 above)

Please note that this manual was distributed to all Council members previously and if a Committee member requires a second copy, contact the Secretary of the Committee.

In writing the Purchasing Manual, two existing policies are recommended for revision, in particular Corporate Policies #3 and #11.

Corporate Policy #3

The spending limits are recommended to be increased to accommodate the ever increasing inflationary costs of products and services procured by the City:

- All individual expenditures exceeding \$25,000 shall require City Council approval (previously \$10,000).

It is to be noted that this amount has remained unchanged since 1975 and the proposed increase would at least represent the increase due to inflation for that period.

Corporate Policy #11

The definition of "Total Acquisition Cost" will now take into consideration all the components of the City's total for acquisition and not just the lowest price offered.

The Purchasing Policy & Procedure Manual has been developed to be a useful tool for both Members of Council and staff to assist in understanding the purchasing process, and to ensure that good purchasing practices continue to be followed throughout the City.

Reference:	Passed by Committee -	Supersedes:
Prepared by: Purchasing Manual Committee	Adopted by Council-	Policy #
Subject: CANADIAN CONTENT & SOUTH AFRICAN POLICY		Date
		Reference

This Policy is: New- _____ Existing- _____ Revised- _____ Rescinded- _____

Draft Policy:Canadian Content

The City's Purchasing Policy is designed to stimulate and encourage Canadian manufacturing activity and to assist Canadian suppliers in competition for the supply of goods and services to the City.

The Purchasing Department requires a Canadian Content Preference on public tenders for the purchase of any single item or commodity grouping exceeding \$25,000, excepting those items covered by the Canada/U.S. Auto Pact.

NOTE: A Canadian Content form must be completed. The National Standard of Canada definition #2-147.3-82 shall be used as the criteria for the definition of Canadian Content.

Copy of Standard to be found on pages 87 to 89.

South African Policy

The City of Hamilton and its agencies will not purchase finished goods, food and beverages of South African origin.

Policy Manual Information: Tab - Treasury Section - Purchasing
Subject - Canadian Content and South African Policy

Procedures: Attached Pages 68 & 87 to 89 Not Required _____
Included in (Manual Name) _____

Approved:
Prog. Mgr. _____ Director _____ Dept. Head _____

THE CORPORATION OF THE CITY OF HAMILTON

5(a)

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 JULY 7
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

STATUS OF THE HAMILTON MUNICIPAL RETIREMENT FUND COMMITTEE (HMRF)

RECOMMENDATION

That the following resolution, approved by The Hamilton Municipal Retirement Fund (HMRF) Committee Wednesday June 25, 1986, be endorsed by the Finance Committee and forwarded to City Council for ratification:

- 1) That the Hamilton Municipal Retirement Fund (HMRF) Committee be disbanded.
- 2) That the City of Hamilton Finance Committee assume all the responsibilities of the HMRF Committee, as outlined in the HMRF By-law 79-70, and that the City Solicitor be instructed to amend By-law 79-70 accordingly.

Note: This by-law will require Ministry of Municipal Affairs approval after the second reading by City Council with the third reading presented to City Council later, after Ministry approval has been received.

- 3) That an HMRF Sub-committee of the Finance Committee be created to be comprised of the Chairman and Vice-Chairman of the Finance Committee, Chairman and Vice-Chairman of the Personnel Committee and to include two staff members, one representing the firefighters and the second person representing the department heads and deferred pensioners and the Secretary of the committee be the Supervisor of Pensions and Group Insurance from the Treasury Department.

Note: The purpose of this sub-committee will be to actively administer the Fund and to bring forward appropriate resolutions for consideration by the Finance Committee.

- 4) That the Finance Committee consider a procedure to have a representative of the HMRF pensioners appointed to the sub-committee.



E. C. Matthews, Treasurer

..... cont'd

BACKGROUND

For the information of the Committee, the provincial legislation relating to authority to transfer members to OMERS and physically separating the HMRF Fund between the Region and the City was passed in December 1985. This immediately had an impact as follows:

- a) 206 Others (Hamilton employees) were transferred to OMERS, and
- b) the Regional Police and Regional Others were transferred officially to the Region.

This now means that the HMRF committee has members comprised of a portion of the Fire Department, seven City department heads and deputies and a few deferred pensioners.

You may also recall that the members known as "others" for both the Region and the City held an official vote previously and voted, in excess of 80%, that the members transfer to OMERS as soon as the legislation had been approved by the Province. This is the position in which the HMRF Committee now finds itself with responsibilities considerably reduced and with the overall objective on the part of the City and the Region to ultimately transfer all members to OMERS. Once the remaining members have agreed on the terms of the transfer, these members will then be transferred to OMERS following which it is hoped that pensioners will also be authorized for transfer to OMERS as well.

It is my understanding that negotiations with the remaining members will be implemented after appropriate procedures have been approved.

For the further information of the Committee, I attach a recent report dated May 20, 1986 of the Finance and Personnel Committee of the Region in which the pension responsibilities for the Region are outlined by Mr. G.W. Lawson, Treasurer and Commissioner of Finance. This Regional committee, in addition to assuming responsibility for the former HMRF members and pensioners, was also updated on its pension responsibilities with respect to the H.S.R. as well.

As I referenced in the 1985 HMRF Financial Report it is my recommendation that all pension responsibilities remaining with the City of Hamilton be transferred to the City of Hamilton Finance Committee; that a HMRF Sub-committee be created to include the Chairman and Vice-Chairman of the Finance Committee, the Chairman and Vice-Chairman of the Personnel Committee, and to include from staff a representative from the Fire Department and a representative from the group comprised of department heads and deferred pensioners and appoint the Supervisor of Pensions and Group Insurance from the Treasury Department as Secretary. In addition, the HMRF committee has requested that the Finance Committee consider a procedure for the appointment of a representative of the pensioners to the sub-committee.

In view of the fact that the membership has been considerably reduced in the past year as a result of the passing of the provincial legislation, as stated, and in view of the fact the membership will continue to decline and considering the Regional responsibilities being assumed by the Regional Finance/Personnel Committee, I believe the City of Hamilton should take a similar step and, in our case, disband the HMRF Committee and all responsibilities formerly borne by this Committee be transferred to the City of Hamilton Finance Committee as soon as possible.

BACKGROUND - continued

With the creation of a sub-committee, specific problems of the Fund, including members' concerns can be addressed for dispatch to the Finance Committee and on to City Council.

One concluding but very important point is the fact that the HMRF assets (City of Hamilton only), primarily investments, total over 100 million dollars at market value as at March 31, 1986.

The Treasurer should begin reporting directly to a City standing committee, in this case the Finance Committee, with respect to these assets on a regular basis. The direct obligation to individuals will decline as members and pensioners are transferred to OMERS, being gradually replaced with a 15 year, 8% amortized obligation directly with OMERS. City Council will be better informed and be made more aware on a regular basis of its responsibilities in this area and that all funds and obligations are accounted for.

The Mandate of the HMRF Committee
has been Adequately Fulfilled

The 1985 Auditors' Report for the HMRF Fund is unqualified and they have no issues to report. The second point, equally as important, is the relationship between the assets of the fund relative to what is known as actuarial liabilities. As at December 31, 1984, this fund was in a surplus position (that is, assets exceeded liabilities) and reported to this committee as such earlier. My information to you is that this fund will be in surplus again as at December 31, 1985 and the official report on this matter will be received later in July from our Actuaries, The Wyatt Company. In other words, the HMRF committee will not be transferring any unresolved problems to the City Finance Committee.

c.c. Members of the Hamilton Municipal Retirement Fund Committee
Alderman M. Kiss, Chairman
Mayor R. M. Morrow
Alderman P. O. Valeriano
Mr. E. A. Simpson
Mr. K. A. Rouff
Mr. D. Alford
Mr. M. P. Kay, Secretary

Att'd

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Department of Finance
119 King Street West, 14th floor
Hamilton, Ontario

Mailing Address:
P.O. Box 910, Hamilton, Ontario
L8N 3V9

Refer to File No.

Attention of

Year-File No.

Councillor A. Sloat, Chairman
and Members of the Finance & Personnel Committee

May 20, 1986
Finance #123/86

SUBJECT: COMMITTEE'S ROLE REGARDING THE REGION'S PENSION PLAN

Origin

The Region has three pension plans and the Finance and Personnel Committee are responsible for receiving information, considering and making recommendations to Regional Council to ensure proper funding, plan structure, and benefit changes in accordance with the Pension Benefit Act and all other Legislation.

History

The Region has three separate pension plans for Regional Employees and Councillors - Ontario Municipal Employees Retirement System (OMERS), Transit Pension Plan (TPP), and Hamilton-Wentworth Retirement Fund (HWRF).

Since the inception of the Region, all new employees have become members of OMERS except for Transit employees who are members of the Transit Pension Plan. Employees transferred from the City of Hamilton to the Region, who were employed by the City prior to OMERS, are members of the HWRF.

Effective January 1, 1985, the active "Other" members were transferred to OMERS. This leaves only the Police and Pensioners in the HWRF plan, however, Legislation has been enacted by Regional Council and the Province of Ontario to allow these members to transfer in the future.

The total number of members in the various plans is as follows:

OMERS	2,000
HWRF - Active	150
- Pensioners	300
Transit	900

The Ontario Municipal Employees Retirement System is administered by the OMERS Board. Other than the basic benefit, supplementary benefits (past service, war service, other government service, etc.) are the responsibility of Regional Council. The employer contribution and the funding of any deficits in the supplementary plans are the responsibility of Regional Council.

The HWRF and Transit Pension Plans are fully administered by the Region, and the Regional Finance and Personnel Committee and Regional Council are responsible to ensure that all aspects of the plans including funding, pension benefit entitlement, and pension payments, are in accordance with the Pension Benefits Act.

Councillor A. Sloat, Chairman
and Members of the Finance & Personnel Committee

SUBJECT: COMMITTEE'S ROLE REGARDING THE REGION'S PENSION PLAN

Page -2-

Analysis

The Director of Human Resources, through the Collective Bargaining process, negotiates changes to the Pension Benefits being provided to Regional employees. On such occasions, the Director of Human Resources will prepare a report to the Finance and Personnel Committee requesting approval of the amended union contract and the Commissioner of Finance will ensure the various pension plans are amended to provide these pension benefits.

Periodically, the Commissioner of Finance, will provide various reports to the Committee regarding investment performance, Actuarial Reports, Audited Financial Statements or other administrative and information matters.

An actuarial report regarding the financial status of the fund will be provided to the Committee and Council every three years. Upon request, the Actuary will provide the Commissioner of Finance with a periodic actuarial valuation outlining the financial status of the plans. These reports indicate any surplus or deficit funding in the plan and may recommend corrective action.

The Investment Manager invests monies of the fund in securities to provide optimum interest income and capital gains. The Commissioner of Finance will periodically report to the Committee regarding investment income and fund performance and compare the performance of the plan to other pension plans.

Annually, the Commissioner of Finance will submit an Audited Report to the Committee and Regional Council. These statements include a statement of the assets and liabilities and a statement of the revenue and expenditure of the fund.

RECOMMENDATION

For information only.

Respectfully submitted,


G.W. Lawson,
Treasurer and Commissioner of Finance.

TJB:ac
Attach.

Doc.3254A, Pg.67,68 .

The Corporation of the City of Hamilton

BY-LAW NO. 86-

To Amend:

Procedural By-law No. 82-203

Respecting:

DUTIES OF THE FINANCE COMMITTEE

WHEREAS By-law No. 82-203 provides for the duties of Standing Committees of Council, including the Finance Committee;

AND WHEREAS it is intended that the City portion of the Hamilton Municipal Retirement Fund be administered by the Finance Committee in place and stead of the Municipal Retirement Fund Committee.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. Section 39 of By-law No. 82-203 is amended by adding thereto the following paragraph:

10. To manage the Hamilton Municipal Retirement Fund Plan in accordance with By-law No. 7970 and to report to Council.

PASSED this day of A.D. 1986.

City Clerk

Mayor

The Corporation of the City of Hamilton

BY-LAW NO. 86-

To Amend:

H.M.R.F. By-law No. 7970

Respecting:

ADMINISTRATION

WHEREAS By-law No. 7970, passed on the 5th day of February, 1957, was ratified and confirmed and declared to be legal, valid and binding upon the City and the employees thereof by The City of Hamilton Act, 1957, clause 3(a);

AND WHEREAS in accordance with clause 3(d) of the said Act, the City is empowered,

- (i) to do all such acts, matters and things as are necessary for the full and proper carrying out of its obligations under by-law No. 7970, and
- (ii) to amend by by-law, from time to time and with the approval of the Department of Municipal Affairs, by-law No. 7970;

AND WHEREAS the City enacted By-laws Nos. 86-40 and 86-51 providing for the transfer of City of Hamilton employees therein set out, to the Ontario Municipal Employees Retirement System in accordance with subsection 24(1e) and subsection 24(1f) of The Regional Municipality of Hamilton-Wentworth Amendment Act, 1985, S.O. 1985, Chapter 10;

AND WHEREAS The Regional Municipality of Hamilton-Wentworth enacted by-laws in respect of Regional employees who are members of the Hamilton Municipal Retirement Fund for the same purpose;

AND WHEREAS on the date of the passing of this by-law some of the employees of the City of Hamilton remain members of the Hamilton Municipal Retirement Fund;

AND WHEREAS in accordance with The Regional Municipality of Hamilton-Wentworth Amendment Act, 1985, S.O. 1985, Chapter 10, the assets and liabilities related to employees of the City and to employees of The Regional Municipality of Hamilton-Wentworth have been separated, are administered separately and the separately administered portions are deemed to be separate retirement plans;

AND WHEREAS it is intended that the administration of the City portion of the retirement plan shall be administered by the Finance Committee of the Council of the City in place and stead of the Municipal Retirement Fund Committee.

NOW THEREFORE the Council of The Corporation
of the City of Hamilton enacts as follows:

1. Section 1 of Article I of By-law No. 7970 is
amended by adding thereto the following clause:

(ra) treasurer means City Treasurer.

2. Clause 1(d) of Article I of By-law No. 7970
is repealed.

3. Section 1 of Article XIX of By-law No. 7970
is amended by striking out "Municipal Retirement Fund
Committee" at the end of the section and inserting in
lieu thereof "Finance Committee".

4. Sections 2, 3, 4, 5, 6 and 7 of Article XIX
of the said by-law are repealed.

5. Clause 8(b) and clause 8(c) of Article XIX
of the said by-law are repealed.

6. Article XX of the said by-law is repealed.

READ A FIRST AND SECOND TIME on the day of
A.D. 1986.

READ A THIRD TIME AND FINALLY PASSED on the day
of A.D. 1986, the approval of the Department
of Municipal Affairs having been given on the day
of A.D. 1986.

City Clerk

Mayor

THE CORPORATION OF THE CITY OF HAMILTON

5(b)

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 JULY 10
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

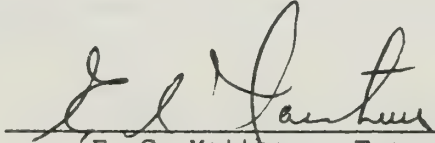
TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

OPTION TO PURCHASE THE FORMER BANK OF MONTREAL BUILDING - \$1,000,000.

RECOMMENDATION

That in view of the fact that the proposed purchase of the former Bank of Montreal Building for \$1,000,000 is a capital project and is not recorded as a project in the 1986-1990 Capital Budget, this project and the source of funding be referenced to the Executive Committee for its approval.



E. C. Matthews, Treasurer

BACKGROUND

The Planning and Development Committee approved this project at its meeting of July 9, 1986. If approved by the Executive Committee and City Council, the required amount must be financed so as not to commit future Councils or involve approval of the O.M.B., as the Council is expected to state its position by the closing date of the option, July 31, 1986.

This project was not considered in the 1986-1990 Capital Budget deliberations and accordingly it is my opinion both the approval of the project and the funding source should be referenced to the Executive Committee.

c.c. Mr. K. A. Rouff
City Solicitor
Attention: Mr. D. Powers

Mr. V. J. Abraham
Director of Local Planning
Attention: Nina Chapple

THE CORPORATION OF THE CITY OF HAMILTON (10)

FROM MR. E. C. MATTHEWS, TREASURER DATE 1986 JULY 8
Name & Title
FOR ACTION ☒ FOR INFORMATION ☐ File No. _____
TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

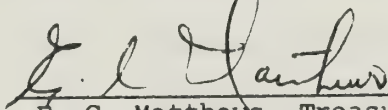
SUBJECT

Disposition of the \$1,834,549.46 settlement cheque received from
the Toronto, Hamilton and Buffalo Railway Company (T.H. & B.)

RECOMMENDATION

- (1) That the settlement amount of \$1,834,529.46 received from the Toronto, Hamilton and Buffalo Railway Company (T.H. & B.) June 30, 1986 be credited to the "Victor K. Copps Arena/Trade Centre to be applied to the unfinanced portion of the capital cost.
- (2) That the remaining debenturing requirement as shown in the 1986-1990 Capital Budget for this project at \$3,470,000 be reduced by \$1,834,500 to \$1,635,500.

BACKGROUND


E. C. Matthews, Treasurer

This settlement cheque has been received from the T.H. & B. as a result of the withdrawal of passenger service from the City of Hamilton. City Council of 1896, made a deposit of \$225,000.00 to guarantee this service to the citizens. The withdrawal of this service by the railroad prompted the City to enter negotiations to receive this money back at the agreed interest rates over the intervening years. The final result is the receipt of this cheque from the T.H. & B. in the amount of \$1,834,549.46. Interestingly, the Treasury Department has retained cash books and ledgers dating back to 1896 and prior and I believe that the City Solicitor found this evidence to be very helpful in his negotiations with the Railway.

Recommendation to Reduce Debt

In view of the fact that this is a substantial amount of money of a non-recurring nature, it is my recommendation that it should be applied to debt reduction for the Victor K. Copps Arena/Trade Centre. \$10,692,000 has already been debentured in the market by the Region to date for this project. The balance to be debentured in the open market \$3,470,000, possibly this Fall or early 1987, will be reduced accordingly to \$1,635,500 (to be further reduced by interest credits) by the amount received \$1,834,500 (approximately).

For the further information of the Committee, the present debenturing interest rate is about 10%. The annual debt charge on this rate for 10 years for \$1,834,500 is \$298,600 which represents a savings each year for 10 years to the taxpayer for a total of \$2,986,000.

THE CORPORATION OF THE CITY OF HAMILTON

5(d)

FROM MR. E. C. MATTHEWS, TREASURER DATE July 9, 1986
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Replacement of Central Processing Unit, related peripherals and disk drives.

RECOMMENDATION

- 1) That the Central Processing Unit, Disk drives and peripheral devices be leased from the Supplier(s) indicated in the following table for the leasing period and for the amounts indicated.

<u>Item(s)</u>	<u>Supplier</u>	<u>Mo. Lease</u>	<u>Term</u>	<u>Start</u>	<u>Comment</u>
4381-P12 Central Processor	*Scott	\$16,414	43	Oct 1'86	lowest acceptable
Q13 Upgrade	*Scott	\$ 6,795	36	May 1'87	lowest acceptable
3205 Console	*Scott	\$ 116	43	Oct 1'86	lowest acceptable
2X 3179 Terminals	#Canada Lease	\$ 94	43	Oct 1'86	lowest acceptable
3380 AE4 Disk Drive	*Scott	\$ 4,146	43	Oct 1'86	lowest acceptable
3380 AE4 Disk Drive	*Scott	\$ 4,706	40	Jan 1'87	lowest acceptable
2X 3380 BE4 Disk Drives	*Scott	\$ 6,634	43	Oct 1'86	lowest acceptable
3380 BE4 Disk Drive	*Scott	\$ 3,317	40	Jan 1'87	lowest acceptable
3380 BE4 Disk Drive	*Scott	\$ 3,396	36	May 1,87	lowest acceptable
3880-003 Controller	+Lease Tech	\$ 1,520	43	Oct 1'86	lowest acceptable
3725 Channel Adapt.	*Scott	\$ 268	43	Oct 1'86	lowest acceptable
2X 3174-01L Communications Controllers	*Scott	\$ 1,239	43	Oct 1'86	lowest acceptable
3880 01/03 Upgrade	*Scott	\$ 102	40	Jan 1'86	lowest acceptable

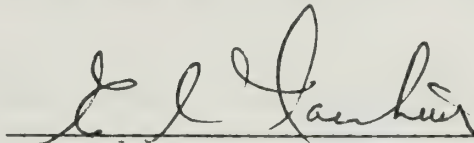
* = Scott Computer Leasing Inc. (Mississauga, Ontario)

= Canada Lease (Mississauga, Ontario)

+ = Lease Tech (Toronto, Ontario)

NOTE: Funding will be provided via Account 0323-1584 (Rental - Computer Equipment).

- 2) That the lease agreements be in a form satisfactory to the City Solicitor
- 3) That the Executive Committee be advised that the funding of \$1,500,000 (Project No. 36294) for the purchase of a Central Processing System included in 1986-1990 Capital Budget will not be required.



E. C. Matthews, Treasurer

BACKGROUND

The Finance Committee, at its meeting on May 20th, approved the conversion of the computer operating system from OS/VS1 to MVS/XA and authorized the issuance of a Request for Proposals for the supply and delivery of a compatible Central Processing Unit, related computer peripheral devices and proposals to upgrade the disk drives.

The recommendations of the Finance Committee were approved by Council at its meeting on May 27th.

NOTE: The recommendation of the Committee to upgrade the operating system has proven to be very timely as IBM has since announced a significant 20 month lease reduction for systems converting to the MVS/XA Operating System, which will translate to a saving to the City of \$182,900 in computer software leasing costs between October of 1986 and May of 1988.

Eight potential suppliers responded to the Request for Proposals for a compatible (IBM model 4381-P12 or equivalent) Central Processing Unit, peripherals and disk drives.

The objective of the call for Proposals was to acquire a satisfactory Central Processing System with the best possible financial arrangements. The critical factors in formulating source-of-supply recommendations for consideration by the Finance Committee were:

- a) Equipment compatibility with the MVS/XA operating system and the City's existing computer equipment.
- b) Local availability of maintenance and support services which are both vital in terms of maintaining the City's on-line information systems and of particular importance in terms of the MVS/XA operating system conversion.
- c) "Value added" services such as the included availability (at no extra cost) of highly skilled technicians and systems support staff to assist with technical and system support issues.
- d) Minimum practicable cost, taking into consideration the "purchase" versus "lease" options, and "new" versus "used" equipment options.
- e) Capability to upgrade the speed and capacity of the equipment to meet the increasing information needs of the City, without any upgrade penalty.

In terms of formulating the recommendation to lease the equipment, the lowest acceptable purchase option was compared with the lowest acceptable lease option. The major factors in the purchase versus lease analysis were the lease period and an assessment of the risk that advances in technology will adversely affect the resale value of the computer equipment several years from now.

Forty Three and Forty Nine month lease terms and estimates of appropriate terminal values were analyzed using the Present Value method of comparison.

The "Present Value" method takes into account the value of money and permits comparison of the cost of single payments (purchase) with payments made over time periods (lease).

The determining factor, however, is the unknown value of such high technology equipment at the end of the lease term. Due to the rapid changes taking place in computer technology there is financial risk in purchasing (rather than leasing) mainframe equipment. It is advisable to have the leasing company assume the risk as the leasing company is in a better position to market used equipment.

On this basis the (43 month) lease option is recommended as representing the minimum financial risk.

Due to heavy demands for Information Processing services and the addition of high level languages and database software, further equipment upgrades or enhancements may be necessary in 1988 or 1989. The recommended equipment configuration has the flexibility of accommodating these upgrades if they prove to be necessary.

THE CORPORATION OF THE CITY OF ~~LONDON~~ **5 (2)**

FROM E. C. MATTHEWS, TREASURER DATE July 9, 1986
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

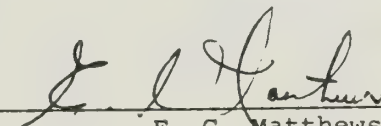
TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Contract for Off-site Security Storage of backup computer tapes, disks, diskettes and microfilmed documents.

RECOMMENDATION

- (1) That an agreement be entered into with Data Security Services for the supply of Off-site Security Storage services for the period from 1986 August 1 through 1988 November 30th, inclusive, renewable annually.
- (2) That the agreement be in a form satisfactory to the City Solicitor.
- (3) That an amount of \$ 3,400 be set in account # 0323-1587 (Rental Off-site Data Security) and that this amount be transferred from account # 0323-1589 (Rental-Operating Equipment).



E. C. Matthews, Treasurer

BACKGROUND

The Finance Committee at its meeting on May 20th approved the issuance of a Request for Proposals for the supply of Off-site Security Storage services for backup computer tapes, disks, diskettes and microfilmed documents.

Three potential suppliers responded to the Request for Proposals.

The most important factors in formulating a recommendation for consideration by the Committee were: the suitability of the storage location, stability of the business, security measures and precautions, services provided, and cost.

On the basis of the responses received Data Security Limited of Toronto, Ontario is recommended as the supplier as representing the lowest-cost acceptable supplier of these services at this time.

THE CORPORATION OF THE CITY OF HAMILTON

5(f)

FROM E. C. MATTHEWS, TREASURER DATE July 8, 1986
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

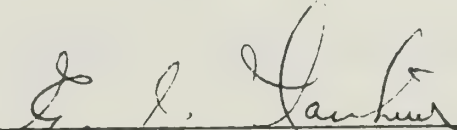
TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

New Position -- Manager of Support Services
Deletion of Position -- Manager of Programming

RECOMMENDATION

- (1) That the Finance Committee request that the Executive Committee:
 - (a) Approve of the creation of the position of Manager of Support Services;
 - (b) Delete the position of Manager of Programming.
- (2) That the Personnel Committee establish an appropriate remuneration rate for the new position of Manager of Support Services.
Note: No Budget adjustments are required.



E. C. Matthews, Treasurer

BACKGROUND

At the present time, the organizational structure of the Systems and Data Processing Division reflects an administration separation of the functions of Systems Analysis and Programming. Each of these sections is administered by a Manager (of Systems and of Programming).

The position of Manager of Programming is currently vacant due to the recent promotion of the incumbent to another position with the Department.

Although this type of organizational structure, which separates "systems" and "programming" activities, was popular in the 1960's and early 1970's, the advent of advanced programming languages and the success of the "implementation team" approach has resulted in the development of organizational structures combining the systems and programming activities under the direction of a single administrative manager. This latter type of structure results in improved systems design (due to interactive "team" approach) and improved productivity as there are fewer administrative stages in the systems development process.

In the last several years there has been rapid growth and development of end-user computing and related decision support tools for office staff. The improvements in productivity and decision-making, which can result from the application of this technology, requires that end-users be supported with training, standards development, software selection and evaluation assistance and a centralized "help" service facility.

In order to realize the full potential of the application of these technologies, these support services functions should be organizationally structured and represented at the management level of the Information Systems division. The position of Manager of Support Services should be established to develop and co-ordinate assistance for the end-users of Information Systems services.

In order to continue to provide modern Information Services it is therefore recommended that the position of "Manager of Programming" be deleted and the position of "Manager of Support Services" be created.

A preliminary assessment indicates that the salary ranges of the two positions are comparable, and due to the vacancy in the Manager of Programming position, this is an opportune moment to modernize the organization, and improve services without any increase in the number of employees or salary expenses.

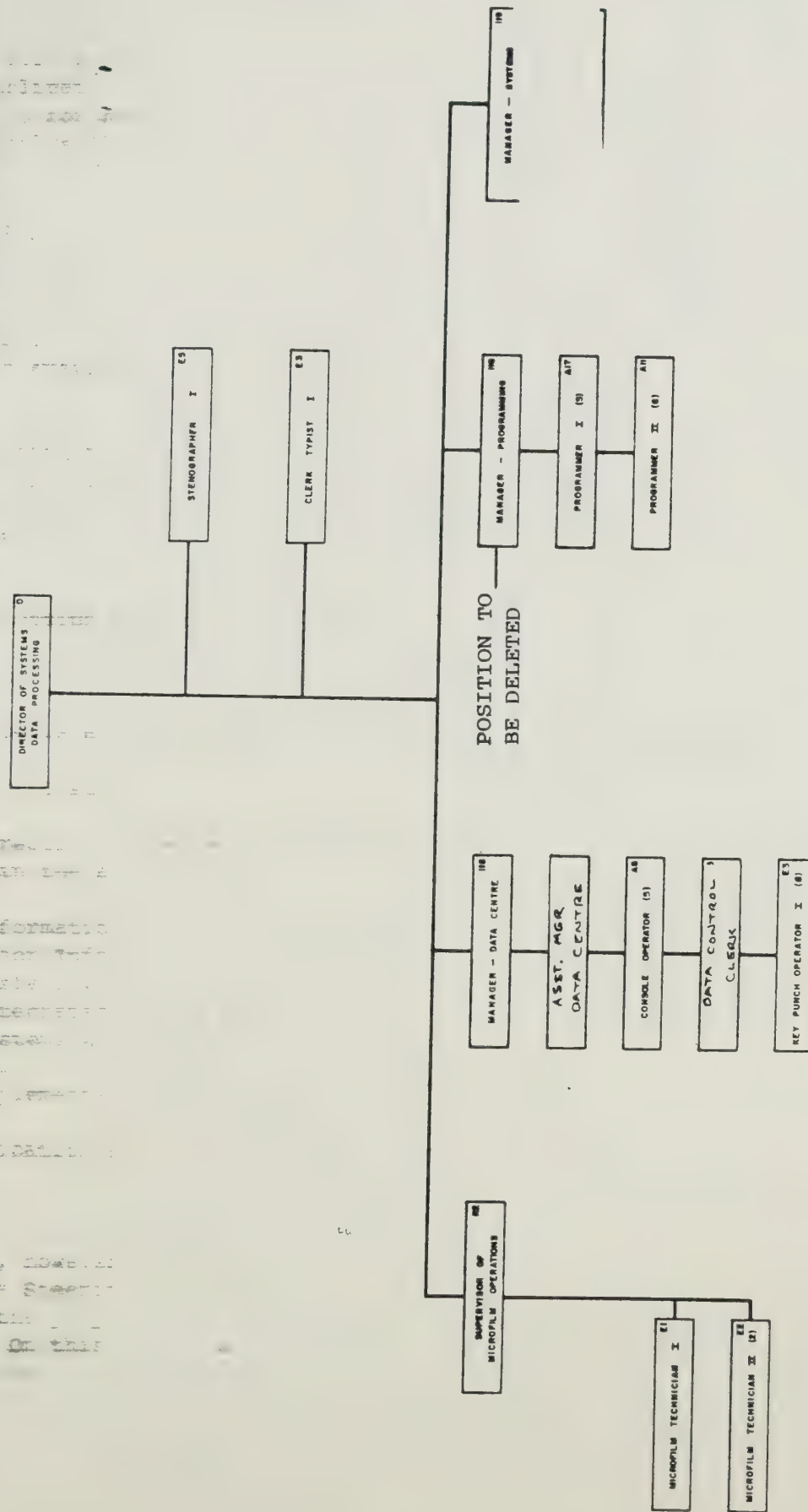
Attached are copies of the present and proposed Organization Charts, on which the recommended changes are indicated.

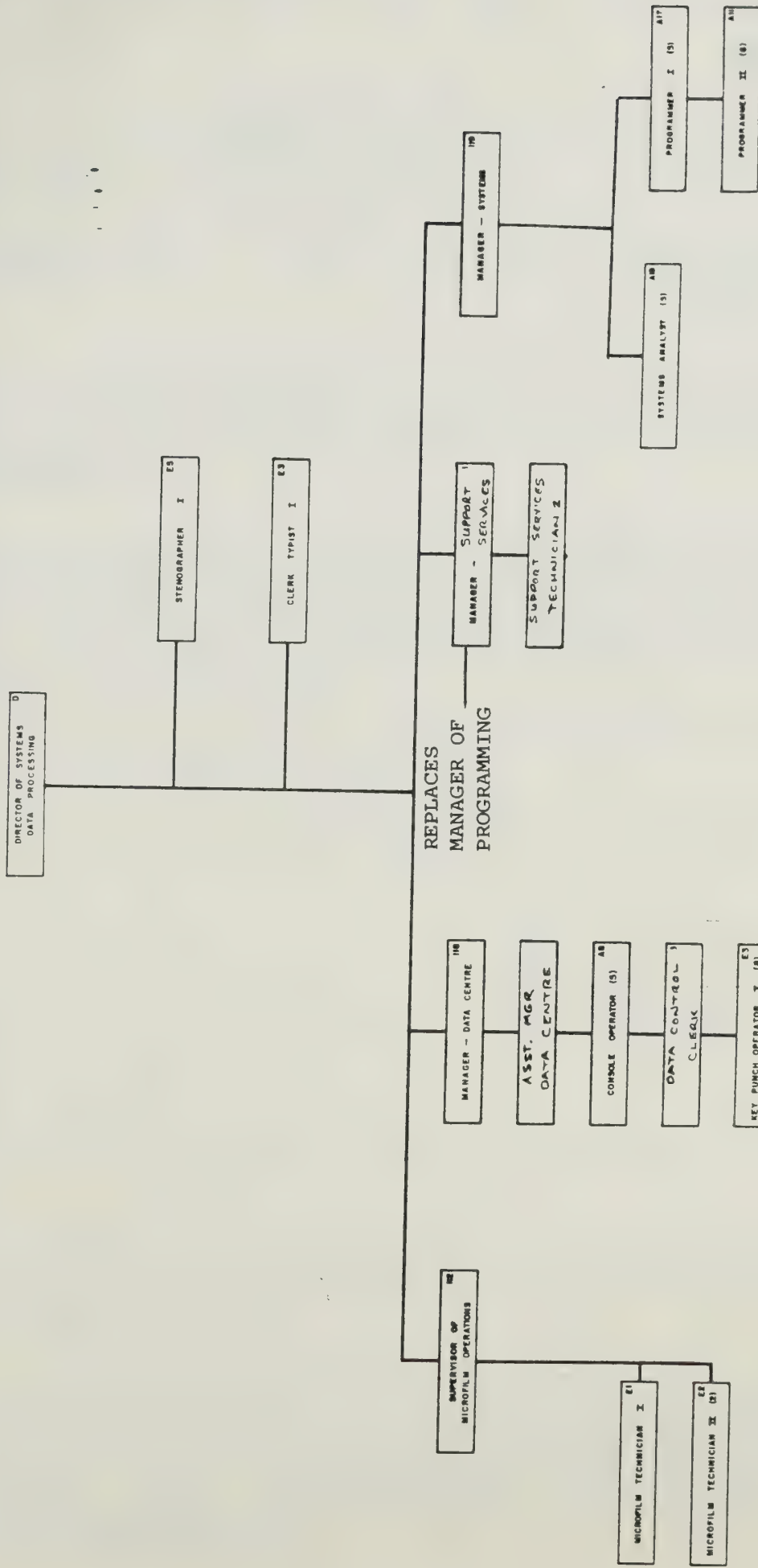
Information Systems Requirements Study

approved a recommendation of the final

The approval of the Region and the Hamilton Public Library Board authorized to proceed with a call for proposals for the study and to undertake such an information

recommendations for the implementation of the study. The Study will focus primarily on the overall long term systems strategy, the priorities for system advantages and disadvantages of joint (Region, City and Li) and the cost of implementation. Thus, the scope of the Study will involve advice, consultation, appraisal and evaluation leading to specific recommendations.





PROPOSED

THE CORPORATION OF THE CITY OF HAMILTON

FROM E. C. MATTHEWS, TREASURER DATE July 9, 1986
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

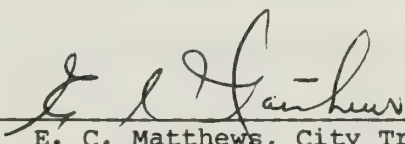
TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Selection of a consultant for Phase II of the joint Information Systems Strategy Study for the City of Hamilton, Region of Hamilton-Wentworth, and the Hamilton Public Library.

RECOMMENDATION

1. That the Consulting Firm of Thorne, Stevenson & Kellogg, be retained for the joint Information Systems Strategy Study for the Corporation of the City of Hamilton, the Regional Municipality of Hamilton-Wentworth, and the Hamilton Public Library Board, on the understanding that the Consultants will commence this assignment approximately August 1, 1986 to be completed by the end of October 1986, for a maximum fee of \$80,000 (including expenses).
2. That the City of Hamilton's share of this fee (\$36,800) be financed from account number 0323-1456 (Consultant's Fees).
3. That approval of this recommendation is subject to approval by the Region of Hamilton-Wentworth Council and the Hamilton Public Library Board.



E. C. Matthews, City Treasurer and
Steering Committee Member
Information Systems Requirements Study

BACKGROUND

At its February 11, 1986 meeting, Council approved a recommendation of the Finance Committee.

That, subject to the approval of the Region and the Hamilton Public Library Board, the Steering Committee be authorized to proceed with a call for proposals for the Phase II Study from consulting firms duly qualified to undertake such an Information Systems Strategy Study.

The purpose of the Strategy Study is to provide recommendations for the implementation of an information systems strategy. The Study will focus primarily on the overall requirements of a comprehensive long term systems strategy, the priorities for system development including the advantages and disadvantages of joint (Region, City and Library) development, and the cost of implementation. Thus, the scope of the Strategy Study is to provide advice, consultation, appraisal and evaluation leading to specific conclusions and recommendations.

The Study will define the system implications of the Information Requirements, the systems application and technological environment required, outlines of the functional requirements for hardware, software and communications networks and the human resources and technical skills required. A detailed implementation plan and schedule will also be provided.

The final report of the Strategy Study will be a public document and is intended for distribution to staff, members of Regional and City Council, and the Library Board.

The request for proposals were advertised in the Hamilton Spectator and also forwarded to consultants with known expertise in these subject areas. A copy of the Request for Proposal is available from the Purchasing Department.

Four consulting firms responded to the request. Their submissions were evaluated and each consulting firm was interviewed by the Study Steering Committee which consists of B. Zommers (Library), E. Matthews (City) and J. Thoms (Region).

The evaluation was conducted on the basis of six criteria set out in the Request for Proposal.

1. Verification and Acceptance of Consultant qualifications.
2. Quality and comprehensiveness of the Consultant's approach and proposed work plan.
3. Experience and quality of the resources proposed for the project engagement.
4. Project Cost.
5. The practical experience of the Consultant in providing management consultant services in the areas of:
 - Information Systems Requirements.
 - Major Information Service Components (Hardware, Software and Communications Systems).
 - Integrated Office Systems.
 - Systems Architecture.
 - Equipment Evaluation and Selection.
 - Implementation Planning.
6. Communication skills of the Consultant.

Each of the firms indicated that the study would cost more than the proposed upset limit of \$80,000, however, each agreed to accept the limit so there was no difference in price. The Steering Committee was of the opinion that Thorne, Stevenson & Kellogg had submitted the proposal which best met the Request for Proposals and made the best presentation. On this basis, and the depth of experience of personnel, substantiated by reference checks, the Steering Committee concluded that the firm of Thorne, Stevenson & Kellogg, a division of S.K./C.F. Inc., should be engaged to undertake the Study.

FOR ACTION

6 (a)

FROM K. A. Rouff, City Solicitor

DATE June 30, 1986

TO Finance-Committee
City Council

Refer To File No. 100-2.858

Attention Of D. R. Vickers


Your File No. _____

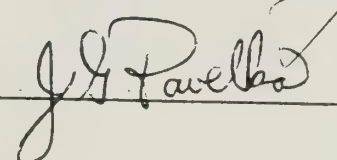
SUBJECT

John Hobbins vs Strand Tavern (Hamilton)
Limited and The Corporation of the City of Hamilton
Date of Fall: March 5, 1984

RECOMMENDATION

By County Court writ issued March 23, 1984, John Hobbins commenced action against the City and Strand Tavern for damages resulting from a broken shoulder he suffered when he fell on the City sidewalk while entering the Strand Tavern at 264 Dundurn Street South on March 5, 1984. He alleged that his fall was due to ice and snow on the sidewalk and claimed \$25,000.00 plus interest and costs. A pre-trial was held on June 25, 1986 before Judge Stayshyn who indicated that the matter should be settled in the amount of \$2,500.00 inclusive of interest and costs with the insurers for the Strand Tavern paying \$2,000.00 and the City paying \$500.00 which settlement is recommended.





c.c. Mr. E. C. Matthews
City Treasurer
c.c. Mrs. Rose Salayko
Claims Manager C-84-105

FOR ACTION

6(b)

FROM K. A. Rouff, City Solicitor

DATE July 3, 1986

TO Finance Committee

Refer To File No. 100-0.349

City Council

Attention Of D. R. Vickers


Your File No. _____

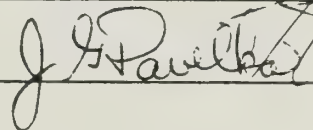
SUBJECT

Joan Lee vs City of Hamilton
Date of Fall: July 10, 1984

RECOMMENDATION

That the claim of Joan Lee against the City be settled in the amount of \$3,185.00 inclusive of interest and costs. Mrs. Lee commenced action against the City by Writ of Summons dated September 14, 1984 for damages she suffered in a fall on July 10, 1984 on the municipal sidewalk in front of 19 San Fernando Drive. She suffered injury to her right foot and claimed damages of \$30,000.00 plus interest and costs.





c.c. Mr. E. C. Matthews
City Treasurer

c.c. Mrs. Rose Salayko
Claims Manager C-84-307

FOR ACTION

6 (c)

FROM K. A. Rouff, City Solicitor

DATE July 3, 1986

TO Finance Committee
City Council

Refer To File No. 100-1.323

Attention Of D. R. Vickers

Your File No. _____

SUBJECT

Ferdinando Ricciardone and City vs
Crayford Enterprise Ltd. et al
Date of Accident: August 18, 1981

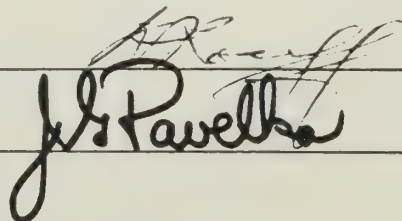
RECOMMENDATION

That the claims of Ferdinando Ricciardone and the claims of the City related to Ferdinando Ricciardone against Crayford Enterprise Ltd. et al be settled in the amount of \$132,000.00 inclusive of interest and costs.

On August 18, 1981, Mr. Ricciardone, a City employee, was struck from behind by a back-hoe owned by Crayford Enterprise Ltd. and operated by Peter Guindon. Mr. Ricciardone suffered serious injuries to his spine and right leg and about two weeks later suffered a heart attack. Mr. Ricciardone is presently 64 years of age and has been unable to return to work since the accident.

After deduction of the City's expenses there will remain a surplus of \$35,000.00. In accordance with the provisions of Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539 and attached Application by Mr. Ricciardone, it is recommended that payment of the surplus be made to Mr. Ricciardone. Said surplus remains as a credit to the City and must be deducted from the amount of any further compensation or other benefits to which Mr. Ricciardone may become entitled to from the Workers' Compensation Board with respect to this accident. The City's expenses include approximately \$50,000.00 for reimbursement of wages paid by the Workers' Compensation Board, \$2,000.00 for reimbursement of medical expenses paid by the Workers' Compensation Board, \$30,000.00 for reimbursement of a disability award to Mr. Ricciardone by the Workers' Compensation Board and \$15,000.00 for other expenses, costs and interest.

c.c. Mr. E. C. Matthews
City Treasurer
c.c. Mr. L. Flemming, Director
Human Resource Centre
ATTENTION: Mrs. Doreen Jones
c.c. Mrs. Rose Salayko
Claims Manager C-81-307

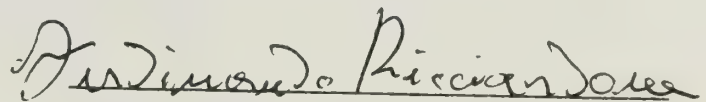


APPLICATION

Re: Ferdinando Ricciardone and City vs
Crayford Enterprise Ltd. et al
Date of Accident: August 18, 1981

I hereby make application to the Finance Committee
and the City Council of The Corporation of the City of
Hamilton pursuant to Subsection 4 of Section 8 of The
Workers' Compensation Act, R.S.O. 1980, Chapter 539, for the
monies recovered by said Corporation in excess of the monies
expended by said Corporation with respect to my
accident on August 18, 1981.

DATED AT HAMILTON, JULY 7, 1986



Ferdinando Ricciardone

c.c. Secretary, Finance Committee

Mr. J. Pavelka
Director of Public Works

Mr. David R. Vickers
City Solicitor's Office



7(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1986 July 2
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1.4.5(4609)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Lands on York Boulevard at James Street North
previously leased to T.M. Spratt Limited

RECOMMENDATION

1. That the City Solicitor be directed to take the necessary action to secure payment of the 1985 rent of \$600.00 plus the 1985 taxes of \$1,622.71 from T.M. Spratt Limited for lands located on the north west corner of York Boulevard and James Street North leased from the City.
2. That the lease with T.M. Spratt Limited be officially terminated.
3. That the Public Works Department be directed to erect concrete barriers along the perimeter of the City's property on the north west corner of York Boulevard and James Street North to prevent unlawful parking on City land, and to undertake a general clean up of the area.
4. That the estimated cost of \$400.00 to undertake the work described in Item 3 above be charged to the Unclassified Account 0378-2700.

The City Treasurer concurs with the method of financing the expense.

BACKGROUND

The lands on the north west corner of York Boulevard and James Street North were acquired by the City under the York Street Urban Renewal Program with portions being used for the Merrick/Wilson Realignment.

:

BACKGROUND - Continued...

The remaining triangle parcel as shown on the attached plan was leased to T.M. Spratt Limited of 91 James Street North for landscaping purposes. The rental of \$600.00 per year plus taxes was approved by City Council on December 15, 1970. The taxes for 1985 were \$1,622.71.

In October 1984, we learned that T.M. Spratt were closing their operation on James Street North. The building was placed on the market for sale, subsequent to which we were contacted by their real estate agent who requested a copy of the lease. We suggested that the lease be terminated but they refused saying the property would be easier to sell or lease with the additional property to the south.

We corresponded with T.M. Spratt on October 25, 1984 requesting that we be advised when the building was sold or leased so that we could be certain the new occupant was aware of the conditions and limitations of the lease.

We heard nothing further until the Treasury Department advised us in July 1985 that the property had changed hands twice since January 1985.

The Legal Department made a corporate search and reported that 617376 Ontario Inc. in St. Catharines now owned the building at 91 James Street North.

On August 7, 1985 we forwarded to the Legal Department a history of this lease and the draft of a letter wherein the lease would be terminated. We requested they review our material and advise if our letter of termination was in order.

On October 22, 1985, the Legal Department wrote to the solicitor for T.M. Spratt inquiring if a notice of termination was sent to the City. On November 12, 1985, Spratt's lawyer advised that he was not aware a lease existed until he received the City's letter. He advised that his client was willing to officially terminate the lease. The Legal Department has noted that as the City did not receive official notice of termination, we may be entitled to the 1985 rent and taxes.

The new owner has been contacted and is not interested in leasing this property.

1986 July 2
Finance Committee
Page 3

- c.c. - Mr. E.C. Matthews, City Treasurer
Attention: Mr. R. Hayes
- Mr. K.A. Rouff, City Solicitor
Attention: Mr. P.M. Shen
- Mr. E.W. Kowalski
Director of Community Development

JUN 12 1986

F O R A C T I O N

8.

FROM Mr. David C. Freeman, City Architect

DATE 1986 June 12

TO Finance Committee

Refer To File No. _____

Attention Of _____

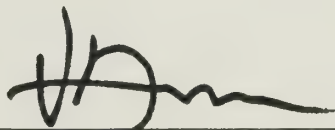
Your File No. _____

SUBJECT

CITY HALL STAIRS BETWEEN FIRST & SECOND FLOOR

RECOMMENDATION

That no action be taken to remove and replace the existing stair in the Lobby between the first and second floor, to make it conform to the present Ontario Building Code, and that the situation should be re-assessed when the new Ontario Fire Code which covers such installation is issued.



BACKGROUND

In a Report to your Committee dated 1986 March 21, concerning payment of a claim arising from a fall on the stair between the first & second floor of the City Hall, the City Solicitor noted "It would also be our recommendation that these stairs be altered to comply to the present Building Code". I have now had prepared a detailed estimate of the cost to change the stairway to conform to the present Ontario Building Code, in the amount of \$125,000.00. This is due to the fact that the entire stair would require to be replaced in order to make new tread widths only 1/2" wider than the present treads. It is unlikely that any of the existing stair could be reused in doing this. At the same time, all the handrails would be replaced.

There is some indication from the Ontario Government that there will be, within the next two or three years, an addition to the Ontario Fire Code which may require changes to existing stairs such as this one. If that is the case, the requirements stated may or may not be exactly as now contained in the Ontario Building Code which applies to new buildings. In view of that fact, and since there is no other recorded claim for a fall on this stair during the 25 years that the City Hall has been in use, I would recommend that no action be taken at this time to replace this stairway. When the new Ontario Fire Code dealing with stairways of this type is in force, the situation should be re-assessed.

BACKGROUND (Cont'd)

-
-
-

I attach herewith a copy of the City Solicitor's Report referred to above, and a copy of a memo dated 1986 April 1, from the Director of Real Estate on the same subject.

Encl.

c.c. Dave Vickers,
Legal Department

c.c. Dan Vyce, Director,
Real Estate Department



THE CORPORATION OF THE CITY OF HAMILTON

FROM K.A. Rouff DATE 1986 March 21
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.848

TO: CITY COUNCIL ☒ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Moroz vs City of Hamilton
Date of Fall: November 1, 1983

RECOMMENDATION

That the claims of Mary and John Moroz be settled in the amount of \$8,978.20 inclusive of interest and costs and that the claim of OHIP be settled in the amount of \$1,663.00 inclusive of interest and costs for a total settlement of \$10,641.20 and that the following recommendation be forwarded to City Council:

"By Writ of Summons issued November 14, 1983, Mary and John Moroz commenced action against the City for damages Mrs. Moroz suffered when she fell on the City Hall staircase between the first and second floor lobby on November 1, 1983 fracturing her ankle. Mr. and Mrs. Moroz claimed damages totalling \$75,000.00. A pre-trial of this matter was held before Judge Borkovich on January 29, 1986 and as a result of same, it is recommended that the claims of Mary and John Moroz be settled in the amount of \$8,978.20 inclusive of interest and costs and that the claim of OHIP be settled in the amount of \$1,663.00 inclusive of interest and costs for a total settlement of \$10,641.20."

Brice R. Hickey for K.A. Rouff
J. D. Pavelko

BACKGROUND:

- In her fall, Mrs. Moroz suffered a moderately severe fracture dislocation of her right ankle. The City Architect has advised that the handrails on the stairs are placed 32" above the risers of each step and 36" above the landings. They do not conform to the present Ontario Building Code, which requires a height of 36" at the stairs and 42" at landings even though they did conform to the code in place at the time of construction in 1960. Further, the risers are 6" to 6½" and treads are 11" approximately. The proportions of rise to tread are slightly deficient by the present Ontario Building Code and by the Hamilton Building By-law in force in 1960, which require, for a rise of 6 1/8" a tread of 11½". Also the area behind each step is open at the back (open risers) and apparently Mrs. Moroz caught the back of her heel under the overhang of a step causing her to fall forward. The overhang is required by the Building Code and can be accomplished by open risers or closed risers retaining an overhang which is to be a minimum of 1". In the settlement there is a contributory negligence factor of 50% assigned to Mrs. Moroz for not paying proper attention. It would also be our recommendation that these stairs be altered to comply to the present Building Code.

*See misc. file
for Nov. '83*

c.c. Mr. E. C. Matthews
City Treasurer

c.c. Mr. D. W. Vyce
Director of Real Estate

c.c. Mrs. Rose Salayko
Claims Manager C-83-344

c.c. Mr. D. C. Freeman
City Architect

MEMORANDUM • CITY OF HAMILTON

TO : Mr. D. Freeman
City Architect

YOUR FILE:

FROM : Mr. D.W. Vyce
Director of Real Estate

OUR FILE : 100.40.65

SUBJECT : Front Stairway - City Hall
Claim - Moroz vs City

DATE : 1986 April 1

I note in Mr. D.R. Vickers' memorandum dated March 24, 1986 addressed to Mr. R. Prowse, he recommends that the stairs leading from the first floor to the second floor of City Hall be altered to conform to the present Building Code.

This will no doubt be rather expensive and personally, I question the need. Notwithstanding, if you deem it necessary, we would be pleased to assist in the costing of same, assuming of course you develop a design, and would also be available to carry out the renovations.

FILE NO.	CITY HALL
LETTER NO.	142-14
APR - 1 1986	
CITY ARCHITECT'S DEPT.	
READ BY	

D.W. Vyce

DWV:ap

c.c. - Mr. Roy Gillespie
Property Maintenance Superintendent

CA4 07/11/86 AC/5
CS/F3

2nd floor

MEMORANDUM • CITY OF HAMILTON

TO : Chairman and Members
Finance Committee YOUR FILE:

FROM : R. C. Prowse, Secretary
Finance Committee OUR FILE : 1-4.1

SUBJECT : Added Item DATE : 1986 October 17

Attached please find an added item from the City Solicitor re: Daniel, Sharon and Claudia McPhail vs City and Lloyd Moore, Date of Accident: September 26, 1983.

This item was not available at the time of my agenda preparation. I am attaching it to be considered at the Tuesday, October 21, 1986 meeting of the Finance Committee.

 RCP:em
Attach.

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GOVERNMENT DOCUMENTS

F O R A C T I O N

FROM K. A. Rouff, City Solicitor

DATE 1986 October 15

TO Finance Committee
City Council

Refer To File No. 100-2.836

Attention Of D. R. Vickers

Your File No. 1-411

SUBJECT

Daniel, Sharon and Claudia McPhail
vs City and Lloyd Moore
Date of Accident: September 26, 1983

RECOMMENDATION

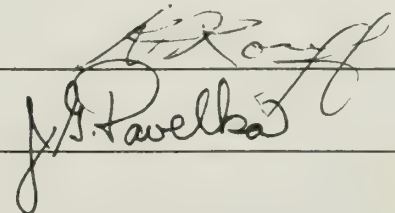
That the claims of Daniel, Sharon and Claudia McPhail against the City and Lloyd Moore be settled in the amount of \$67,563.43 inclusive of interest and costs and that the claim of O.H.I.P. be settled in the amount of \$3,969.91 for a total settlement of \$71,533.34 inclusive of interest and costs.

Mr. McPhail's vehicle was struck from behind by a City garbage truck operated by Mr. Moore on September 26, 1983 at the intersection of Britannia Avenue and Julian Avenue. Mr. McPhail suffered injury to his head, back and left knee requiring a cervical spine fusion which in turn has somewhat affected his voice and ability to sing which he has done on an amateur basis. Action was commenced against the City and Lloyd Moore by Writ of Summons dated November 29, 1983 and Mr. McPhail and his family claimed \$170,000.00 plus interest and costs. A pre-trial was held before Judge Borkovich on September 5, 1986 which has resulted in the above proposed settlement which we are recommending.

BACKGROUND

The above settlement in the amount of \$71,533.34 has been calculated as follows:

1. General Damages	\$30,000.00
2. Lost Wages	\$17,494.83
3. Family Law Act Claims	\$ 2,250.00
4. Interest on 1, 2 and 3 above	\$11,424.48
5. Deductible re vehicle damage (rest of property damage of \$1,427.39 already paid)	\$ 100.00



K. A. Rouff

6.	Medical Reports	\$ 140.00
	(one report of \$125.00 already paid)	
7.	Disbursements	\$ 154.12
8.	O.H.I.P.'s claim	\$ 3,969.91
9.	Costs	\$ 6,000.00
		<hr/>
	TOTAL	\$71,533.34
		<hr/>

c.c. Mr. E. C. Matthews
City Treasurer

c.c. Mrs. Rose Salayko
Claims Manager C-83-295

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